



City of Orland

Planning Division

815 Fourth Street
 Orland, CA 95963
 (530) 865-1600 FAX (530) 865-1632

www.cityoforland.com

SITE PLAN REVIEW APPLICATION

| APPLICANT INFORMATION | | |
|-------------------------------------|--------------------------------------|------|
| Applicant: | Phone Number: | |
| Street Address: | Email: | |
| City: | State: | Zip: |
| Agent/Representative (If any): | Phone Number: | |
| Street Address: | Email: | |
| City: | State: | Zip: |
| Property Owner: | Phone Number: | |
| Street Address: | Email: | |
| City: | State: | Zip: |
| PROJECT INFORMATION | | |
| Property Address: | | |
| Assessor's Parcel Number: | Existing Zoning District: | |
| Lot Size: | Square Footage: | |
| Number of Floors to be Constructed: | Number of Off-Street Parking Spaces: | |
| Request: | | |

DECLARATION UNDER PENALTY OF PERJURY (Must be signed by the applicant and the property owner)

I am (we are) the owner(s) and/or applicant(s) of property involved in this application, and I (we) have completed this application and all other documents required.

I am (we are) the owner(s) and/or applicants of the property consenting to the preparation and submission of this application.

I (we) also shall agree to abide by the conditions of approval as issued by the Planning Commission. I (we) declare under penalty of perjury that the foregoing is true and correct.

The property owner(s) and/or applicant(s) by signing this application, shall be deemed to have agreed to defend, indemnify, release and hold harmless the City, its agents, officers, attorneys, employees, boards and commissions from any claim, action, or proceeding brought against any of the foregoing individuals or entities, the purpose of which is to attack, set aside, void, or null the approval of this development entitlement or approval or certification of the environmental document which accompanies it, or to obtain damages relating to such action(s). This indemnification agreement shall include, but not be limited to damages, costs, expenses, attorney fees or expert witness fees that may be asserted by any person or entity, including the applicant, arising out of or in connection with the approval of the entitlement, whether there is concurrent passive or active negligence on the part of the City.

Property Owner:

Signature: _____

Date:

Secondary Property Owner:

Signature: _____

Date:

Applicant Name:

Signature: _____

Date:

Agent/Representative Name:

Signature: _____

Date:

FOR OFFICE USE ONLY

| APPLICATION NO. | PROJECT NO. | DATE RECEIVED | DATE APPLICATION CERTIFIED COMPLETE | | |
|-------------------------|------------------------------------|----------------------------------|-------------------------------------|----------------------------------|------------|
| FEES RECEIVED/CHECK NO. | CEQA DETERMINATION | | | | DATE FILED |
| | EXEMPT <input type="checkbox"/> | N.D. <input type="checkbox"/> | M.N.D. <input type="checkbox"/> | EIR. <input type="checkbox"/> | |



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REQUIREMENTS FOR SITE PLAN REVIEW APPLICATIONS

"C-1", "C-2", "C-H", "M-L" Zoning Districts

1. Prior to applying for a Building Permit, the Applicant shall submit to the City of Orland a complete site plan and all other documentation necessary for review by the City to ensure compliance with all the requirements of the Orland Municipal Code.
2. The "Site Plan" shall contain the following information for a complete evaluation to be made by the City:
 - a. The "Site Plan" shall be drawn to scale (on a sheet of paper 11" x 17" or larger) large enough to give all information legibly; Applicant shall submit **fifteen (15)** copies. The city may require additional copies if necessary.
 - b. Name, address, and telephone number of property owner, applicant, and agent.
 - c. Current Glenn County Assessor's Parcel Number (APN).
 - d. Property Dimensions and Acreage.
 - e. Names of all adjoining streets or roads, width of City Road right-of-way, location of center of road.
 - f. All existing and proposed buildings and structures including all locations from property lines, square footage, size and height, and distances from existing and proposed buildings and structures.
 - g. Hardline drawings of building elevations, showing all sides of the proposed building(s) as they will appear upon completion, including proposed colors and materials, screening details for mechanical equipment and building height.
 - h. Fully dimensioned floor plans showing the proposed use of each area, and all corridors, doorways, and restrooms.
 - i. Existing and proposed walls and fences including location, height, and construction materials.
 - j. Proposed use or type of business.
 - k. All signs and their location(s), size(s), height(s), material(s) and lighting. All signs must comply with Chapter 17.78, Sign Ordinance, of the Orland Municipal Code.

- l. Off-street parking and loading area(s) location(s), number of spaces and dimensions of parking spaces and parking area, internal circulation pattern and type of paving.
 - m. ADA required parking spaces: location, ramp(s), number of spaces and dimensions of parking spaces. Note: One (1) ADA parking space (van-accessible) is required for every twenty-five (25) parking spaces.
 - n. Pedestrian, vehicular and service access, and points of ingress and egress.
 - o. Landscaping and Irrigation plan showing location, spacing and size of landscape materials, a list of proposed species, including the common botanical name. Street trees and existing on-site trees shall also be shown and identified. Existing trees to be removed or retained shall also be shown and identified. Landscaping shall be in conformance with Chapter 17.76, General use and Design Requirements, of the Orland Municipal Code.
 - p. Lighting locations and details, hooding devices.
 - q. Required street dedications, and improvements.
 - r. Location and nature of utilities.
 - s. Drainage patterns and structures
 - t. Location of all US Bureau of Reclamation facilities (canals, laterals, etc.)
3. A written statement explaining why the establishment, maintenance or operation of the use of the building applied for will not, under any circumstance of the particular case, be detrimental to the health, safety (including traffic safety, peace, morals, comfort and general welfare) of persons residing or working in the neighborhood of such proposed use, or be detrimental or injurious to property and improvement's in the neighborhood or to the general welfare of the City of Orland.
4. **Please submit fifteen (15) copies of the Site Plan for review. One copy will be returned to you following review.**
5. **Filing Fee: Filing fee is to be determined on the date of Application Submittal.**