

CITY COUNCIL

Chris Dobbs, Mayor
Bruce T. Roundy, Vice-Mayor
Jeffrey A. Tolley
John McDermott
Mathew Romano

CITY OFFICIALS

Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY MANAGER

Peter R. Carr

AGENDA

REGULAR MEETING, ORLAND CITY COUNCIL

Tuesday, March 21, 2023 at 6:30 PM

This City Council meeting will be held at Carnegie Center, 912 Third Street, Orland and teleconferenced using Zoom technology. City staff may appear in person or remotely.

The public is encouraged to participate in the meeting via Zoom or can participate at Carnegie Center.

ZOOM Link: www.zoom.us

WEBINAR ID# 831 9764 9015

ZOOM Telephone - Please call: 1 (669) 900-9128

1. CALL TO ORDER – 6:30 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CONSENT CALENDAR

- A. Warrant List (payable obligations) (p.1)
- B. Approve City Council Minutes for March 7, 2023 (p.5)
- C. Glenn County Education Center Agreement for Regional Sanitary Sewer Station (p.10)
- D. Maverik Commercial Development Agreement Bonds and Deposit (p.15)
- E. Receive and file Economic Development Commission Minutes from November 8, 2022 (p.22)
- F. Receive and file Economic Development Commission Minutes from January 10, 2023 (p.25)

5. ADMINISTRATIVE BUSINESS

- A. AB 742 (Jackson) Law Enforcement: Police Canines (Discussion/Action) – Joe Vlach, Chief of Police and Tom Roenspie, K9 Officer (p.28)
- B. Acceptance of Public Infrastructure - Linwood Park Subdivision Unit 2 (Discussion/Action) – Paul Rabo, City Engineer (p.34)
- C. Acceptance of Public Infrastructure - Orland Park Subdivision Phase 1 (Discussion/Action) – Paul Rabo, City Engineer (p.35)
- D. Agreement for Project Development Work: Quiet Creek (Discussion/Action) - Pete Carr, City Manager (p.37)

- E. Verbal Update on Drought Conditions and Water Supply Project (Discussion) – Pete Carr, City Manager
- F. Advocacy to State for Cities' Fiscal Priorities (Discussion/Action) - Pete Carr, City Manager (p.56)

6. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. Public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct your comments to the Mayor or Vice Mayor. **(Oral communications will be limited to three minutes).**

7. CITY COUNCIL COMMUNICATIONS AND REPORTS

8. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on March 16, 2023.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and audio recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



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Peter R. Carr

WARRANT LIST

March 21, 2023

Warrant	3/16/2023	\$	208,899.62
Pers 02/09/23 - 02/22/23	3/2/2023	\$	24,711.68
Payroll #5 Compensation	3/9/2023	\$	126,681.17

		\$	360,292.47
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APPROVED BY

 Mayor, Chris Dobbs

 Vice-Mayor, Bruce T. Roundy

 Councilmember, Jeffrey A. Tolley

 Councilmember, John McDermott

 Councilmember, Mathew Romano

REPORT.: Mar 16 23 Thursday
 RUN...: Mar 16 23 Time: 14:21
 Run By.: Leticia Espinosa

CITY OF ORLAND
 Cash Disbursement Detail Report
 Check Listing for 03-23 thru 03-23 Bank Account.: 1001

PAGE: 001
 ID #: PY-DP
 CTL.: ORL

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
056855	03/15/23	TIA00	TIAA COMMERCIAL FINANCE,	246.93	9421039H	PD/COPIER LEASE
056856	03/15/23	SH002	JOEY SHOCKLEY	240.00	03072023H	REC/YOUTH BASKETBALL MARCH 4-11,2023
056857	03/15/23	OR004	Justin Orozco	240.00	03072023H	REC/YOUTH BASKETBALL MARCH 4-11,2023
056858	03/15/23	RAM04	Kavi Ram	240.00	03072023H	REC/YOUTH BASKETBALL MARCH 4-11,2023
056859	03/15/23	SMI11	BLAKE SMITH	240.00	03072023H	REC/YOUTH BASKETBALL MARCH 4-11,2023
056860	03/16/23	4LE00	4 LEAF INC.	7354.00	J0741-23B	BD/PLAN CHECK FOR COMMERCE LN & 92 N 6TH
056861	03/16/23	ABD00	ADVANCED DOCUMENT CONCEPT	172.15 31.11 75.78 16.95 8.14	03152023 INV94198 INV94200 INV94201 INV94202	CITYHALL/ COPIES PD/COPIES BD-PLAN-PW/COPIES FD/COPIES REC/COPIES
Check Total.....:				304.13		
056862	03/16/23	AFF00	Affordable Computer Solut	421.37	6891	LIB/HAMILTON CITY LIBRARY PUBLIC COMPUTERS SETUP
056863	03/16/23	ARA00	ARAMARK UNIFORM SERVICES	964.75	066213312	PW/UNIFORM CLEANING FEBRUARY
056864	03/16/23	ATT07	A T & T	74.20	FEB-MAR23	AC/PHONE LINE & INTERNET
056865	03/16/23	ATT09	AT&T MOBILITY	847.84	X03102023	PD/CELL SERVICE (14)
056866	03/16/23	ATT10	AT&T MOBILITY (FIRST NET)	144.63 98.86	03022023 X03102023	PW/CELL PHONE SERVICE FD/MEASURE A- PHONES FOR CHIEFS
Check Total.....:				243.49		
056867	03/16/23	BAU00	BAUER COMPRESSORS	283.99	304674	FD/MEASURE A- ENG#27 GAS DETECTOR VEHICLE CHARGER
056868	03/16/23	BEE00	XERCES SOCIETY	100.00	2023-228	ANNUAL RENEWAL FEE
056869	03/16/23	BIP00	Bippus Roofing Co.	94.00	03152023	REIMBURSEMENT DOUBLE PMT ON BUSINESS LICENSE
056870	03/16/23	CAR02	CARDMEMBER SERVICE	2137.80 2042.62 3697.71 49.46 3290.55 2122.85 1858.91	FEB23PW FEB23LIB FEB23REC FEB2023CH FEB2023FD FEB2023PD FEB23SHOP	MULTI DEPT/ OFFICE SUPPLIES,EQ MAINT. LIB/BOOKS,BUILD & OFFICE SUPPLIES,WEBSITE RENEWALS REC/POOL PAINT,DIVING BOARD,APPLE STORAGE CH/ZOOM,W-2'S,CON & TRAVEL FD/MEASURE A- APPLE STORAGE,DMV FEES,OFFICE SPLY'S PD/TRNING,INTERNET,COMP UPGRADE,CHIEF MEMBERSHIP MULTI DEPT/SUPPLIES/BM/SAFETY/EQ MAINT
Check Total.....:				15199.90		
056871	03/16/23	CAR12	Peter R. Carr	30.00	03012023	CM/SACRAMENTO AIRPORT PARKING REIMBURSEMENT
056872	03/16/23	COM02	Comcast	296.40 399.95	MAR-APR23 MARCH2023	MULTI-DEPTS/INTERNET CONNECTION FD/INTERNET FOR FIREHOUSE FEB.26- MAR.25, 2023
Check Total.....:				696.35		
056873	03/16/23	COP01	COPWARE, INC	705.00	86337	PD/CAL PEACE OFFICERS LEGAL SOURCEBOOK SITE LIC
056874	03/16/23	COR02	Corning Chevrolet Buick	62.02	72578	PD/FLEET EQ MAIN
056875	03/16/23	DOW00	DOWN RANGE	85.79	607612	PW/UNIFORMS
056876	03/16/23	EIN02	Gregory P. Einhorn	4000.00	12388FEB	CA/CONTRACT SERVICES
056877	03/16/23	ELLO6	STEVE ELLIOTT	40.92	02282023	AC/GALLERY FACEBOOK ADVERTISING
056878	03/16/23	ENL00	ENLOE MEDICAL CENTER	1500.00	52274102	PD/S.A.R.T EXAM-CASE# 230069
056879	03/16/23	FUL04	Full Moon Portable Sanita	120.00	1583	PW/ CITY YARD JANUARY - FEBRUARY
056880	03/16/23	GAY01	GAYNOR TELESYSTEMS INC	39867.82	INV42329	PD-CH/4-SECURITY UPGRADES
056881	03/16/23	GOL01	GOLDEN STATE RISK	57533.74	EB641,691	DENTAL/VISION & HEALTH INSURANCE
056882	03/16/23	GRA02	GRAINGER, INC.	2534.34	626055355	PW/SHOP SUPPLIES, BM, PW/ FLEET
056883	03/16/23	GRO00	Ferguson Enterprises Inc	1259.28	4073&4124	PW/WATER SUPPLIES
056884	03/16/23	HAR06	TRAVIS HARRIS	310.50	03072023	FD/MEASURE A- PER DIEM TRAINING APRIL 3-7,2023
056885	03/16/23	HEI01	VIRGIL HEISE	100.00	FEB2023	FD/JANITORIAL
056886	03/16/23	HOU05	HOUSING TOOLS	3987.50	2670,2669	LIBERTY BELL - HOME/CDBG

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CITY OF ORLAND
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ID #: PY-DP
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
056887	03/16/23	JCN00	J.C. NELSON SUPPLY	399.56	4636&4706	MULTI DEPT/ BM-CLEANING/BATHROOM SUPPLIES
056888	03/16/23	KEN04	ROBERT KENNEDY	785.00	106429	REC/PUMP TRACK WORK
056889	03/16/23	KEV00	KEVIN TUPES FABRICATION	4160.00	FEB28,23	PW/ WELL UPGRADES
056890	03/16/23	LEA06	LEAGUE OF CALIFORNIA CITI	200.00	02353	STREETS & ROADS NEEDS ASSESSMENT
056891	03/16/23	LES00	LES SCHWAB	1596.39 44.99	FEB28,23 200545374	PW/EQUIPMENT MAINTENANCE-TRACTOR TIRES FD/MEASURE A- E-28 FLAT REPAIR
			Check Total.....:	1641.38		
056892	03/16/23	MAC02	MACQUARIE EQUIPMENT CAPIT	44.18	75215	FD/MEASURE A- PRINTER LEASE
056893	03/16/23	MAT04	MATSON & ISOM	1858.75 600.00 6015.00	87322 87323 87709	PD/TECH @ EVIDENCE ROOM PD/MEASURE A-COMPUTER MONTHLY SERVICE MARCH
			Check Total.....:	8473.75		
056894	03/16/23	MCM00	McMaster-Carr	66.44	93646533	PW/WATER SUPPLIES
056895	03/16/23	MIS01	MissionSquare - 304591	1675.60	6289365	457 PLAN/304591
056896	03/16/23	MME00	Municipal Maintenance Equ	654.83	6297	PW/ SEWER-VACCON PARTS
056897	03/16/23	NAP00	NAPA AUTO PARTS	527.83	FEB252023	FD/PARTS FOR R-29, E-38 & U-32
056898	03/16/23	NUS00	NUSO, LLC	105.54	130738970	FD/MEASURE A- PHONE LINES
056899	03/16/23	ORE00	O'REILLY AUTO	432.83	FEB28,23	PD/FLEET/STREETS/EQUIPMENT MAINTENANCE
056900	03/16/23	ORH00	ORLAND HARDWARE	9.15 134.06	522371 FEB272023	PD/OFFICE SUPPLIES FD/MEASURE A-BUILDING SUPPLIES & PARTS FOR ENG-27
			Check Total.....:	143.21		
056901	03/16/23	ORL15	Orland Saw & Mower	150.84 229.50	48941 048745	FD/MEASURE A- MIX FUEL FOR CHAINSAWS PW/PARK EQUIPMENT MAINTENANCE
			Check Total.....:	380.34		
056902	03/16/23	PAX00	WYATT PAXTON	9038.12	641	BD/PROFESSIONAL SERVICE/MILEAGE FEBRUARY 2023
056903	03/16/23	PGE00	PG&E	31225.26	MARCH2023	MULTI-DEPTS/UTILITY USAGE MARCH
056904	03/16/23	QUI02	QUILL CORP.	94.35 357.21	03012023 31196161	MULTI DEPTS/SUPPLIES PD/MISC. OFFICE SUPPLIES
			Check Total.....:	451.56		
056905	03/16/23	REC03	RECDESK, LLC	3700.00	0906210IN	REC/REC DESK ONLINE SOFTWARE ANNUAL
056906	03/16/23	RIV03	ISRAEL RIVERA	200.00	03062023	PD/PER DIEM-TRAINING APRIL 3-6,2023
056907	03/16/23	SAC00	SACRAMENTO BEE	81.00	03152023	LIB/NEWSPAPER RENEWAL BAYLISS LIBRARY
056908	03/16/23	SEI00	ROY R SEILER, C.P.A	3615.00	30545	ACCOUNTING PROFESSIONAL SERVICES
056909	03/16/23	SIG00	SIGNCO	160.88	3142023	FD/MEASURE A- ENGINE #27 GAS DETECTOR VEH CHARGER
056910	03/16/23	TRA02	TRANSAMERICA	577.50	FEB2023	TERM INSURANCE
056911	03/16/23	UNI12	UNITED SUN ENERGY	50.00	22344	BD/PERMIT 22344 OVERPAYMENT REFUND
056912	03/16/23	USA04	USA Blue Book	11.00	295874	PW/WATER SUPPLIES
056913	03/16/23	WES16	West Mitsubishi	170.95	72937	PD/CROWN VIC #5 4-WHEEL ALIGNMENT,TIRE PRESSURE
			Cash Account Total.....:	208899.62		
			Total Disbursements.....:	208899.62		
				=====		
			Cash Account Total.....:	.00		

REPORT.: 03/09/23
 RUN....: 03/09/23 Time: 15:53
 Run By.: Deysy Guerrero

CITY OF ORLAND
 Warrant Register

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14509	03/09/23	03/08/23	ALL01	ALLEN, TATUM	03-23	09-23	209.25
14510	03/09/23	03/08/23	ESQ01	ESQUIVEL, ITZEL	03-23	09-23	294.50
14511	03/09/23	03/08/23	MAR03	MARTINS, PAULINA	03-23	09-23	93.00
Z06187	03/09/23	03/08/23	ALV01	ALVA, MICAELA	03-23	09-23	2027.61
Z06188	03/09/23	03/08/23	AND00	ANDRADE, EDGAR	03-23	09-23	4253.51
Z06189	03/09/23	03/08/23	BAL01	BALDRIDGE, EDEN	03-23	09-23	104.63
Z06190	03/09/23	03/08/23	BOW00	BOWERS, LINDA	03-23	09-23	425.00
Z06191	03/09/23	03/08/23	CAR03	CARR, PETER R	03-23	09-23	6153.85
Z06192	03/09/23	03/08/23	CES00	CESSNA, KYLE A	03-23	09-23	4177.00
Z06193	03/09/23	03/08/23	CHA01	CHANEY, JUSTIN	03-23	09-23	4633.08
Z06194	03/09/23	03/08/23	CON00	CONTRERAS, ISAAC	03-23	09-23	325.50
Z06195	03/09/23	03/08/23	COR00	CORTES, JOVANY	03-23	09-23	1661.55
Z06196	03/09/23	03/08/23	CRA00	CRANDALL, JEREMY	03-23	09-23	2323.44
Z06197	03/09/23	03/08/23	ESP00	ESPINOSA, LETICIA	03-23	09-23	2150.02
Z06198	03/09/23	03/08/23	FEN03	FENSKE, JOSEPH H	03-23	09-23	2988.19
Z06199	03/09/23	03/08/23	FLO00	FLORES, JOSE D	03-23	09-23	3422.57
Z06200	03/09/23	03/08/23	GAM00	GAMBOA, YADIRA	03-23	09-23	302.10
Z06201	03/09/23	03/08/23	GUE01	GUERRERO, DEYSY D	03-23	09-23	2596.16
Z06202	03/09/23	03/08/23	GUE02	GUERRERO, JORGE	03-23	09-23	2448.91
Z06203	03/09/23	03/08/23	HAR00	ZOLLERHARRIS, TRAVIS	03-23	09-23	2019.61
Z06204	03/09/23	03/08/23	JOH01	JOHNSON, SEAN KARL	03-23	09-23	4663.51
Z06205	03/09/23	03/08/23	LOP01	LOPEZ, ESAU	03-23	09-23	1661.32
Z06206	03/09/23	03/08/23	LOP02	LOPEZ, JOEL	03-23	09-23	1661.55
Z06207	03/09/23	03/08/23	LOW00	LOWERY, KATHERINE	03-23	09-23	3669.27
Z06208	03/09/23	03/08/23	MAR02	MARTINDALE, RYAN EUGENE	03-23	09-23	2805.77
Z06209	03/09/23	03/08/23	MAR04	MARTINEZ, IRMA	03-23	09-23	408.00
Z06210	03/09/23	03/08/23	MEJ00	APARICIO, LILIA MEJIA	03-23	09-23	2780.48
Z06211	03/09/23	03/08/23	MEZ00	MEZA, JODY L	03-23	09-23	3859.13
Z06212	03/09/23	03/08/23	MIL00	MILLS, DARYL A	03-23	09-23	3250.02
Z06213	03/09/23	03/08/23	MON03	MONDRAGON, MEAGAN N	03-23	09-23	1476.50
Z06214	03/09/23	03/08/23	MOR03	MORECI, RORY	03-23	09-23	93.00
Z06215	03/09/23	03/08/23	MYE00	MYERS, KEVIN	03-23	09-23	658.54
Z06216	03/09/23	03/08/23	OLI00	OLIVER, LINDA	03-23	09-23	408.00
Z06217	03/09/23	03/08/23	ORO03	OROZCO, ETHAN	03-23	09-23	310.00
Z06218	03/09/23	03/08/23	ORO04	OROZCO, JORDAN	03-23	09-23	341.00
Z06219	03/09/23	03/08/23	OVA00	OVARD, CONNOR	03-23	09-23	93.00
Z06220	03/09/23	03/08/23	OVI01	OVITZ, GRAYSON	03-23	09-23	96.88
Z06221	03/09/23	03/08/23	PAI01	PAILLON, MICHAEL	03-23	09-23	2325.87
Z06222	03/09/23	03/08/23	PAN00	PANIAGUA, BLANCA A	03-23	09-23	698.82
Z06223	03/09/23	03/08/23	PEN01	PENDERGRASS, REBECCA A	03-23	09-23	3244.50
Z06224	03/09/23	03/08/23	PER00	PEREZ, MARGARITA T	03-23	09-23	2006.14
Z06225	03/09/23	03/08/23	PIN00	PINEDO, EDGAR ESTEBAN	03-23	09-23	2914.32
Z06226	03/09/23	03/08/23	POR00	PORRAS, ESTEL	03-23	09-23	1914.97
Z06227	03/09/23	03/08/23	PUN00	PUNZO, GUILLERMO	03-23	09-23	2068.88
Z06228	03/09/23	03/08/23	PUR01	PURCHASE, HEATHER	03-23	09-23	1614.83
Z06229	03/09/23	03/08/23	RIC01	RICE, GERALD W	03-23	09-23	2118.13
Z06230	03/09/23	03/08/23	RIV00	RIVERA, ISRAEL	03-23	09-23	2045.35
Z06231	03/09/23	03/08/23	ROD00	RODRIGUES, ANTHONY	03-23	09-23	2413.68
Z06232	03/09/23	03/08/23	ROE00	ROENSPIE, THOMAS LUKE	03-23	09-23	4430.58
Z06233	03/09/23	03/08/23	ROM00	ROMERO, ARNULFO	03-23	09-23	2812.16
Z06234	03/09/23	03/08/23	SAN01	SANCHEZ, MELANIE CARRIL	03-23	09-23	93.00
Z06235	03/09/23	03/08/23	SAN02	SANDOVAL, LUCILA	03-23	09-23	1901.97
Z06236	03/09/23	03/08/23	SCH03	SCHMITKE, JENNIFER	03-23	09-23	2503.10
Z06237	03/09/23	03/08/23	SHA02	SHANNON, KYLE ANTHONY	03-23	09-23	620.00
Z06238	03/09/23	03/08/23	STE01	STEWART, ROY E	03-23	09-23	2944.75
Z06239	03/09/23	03/08/23	SUA02	SUAREZ, BRYAN E	03-23	09-23	2399.74
Z06240	03/09/23	03/08/23	SUT00	SUTTON, BRANDON KIJANA	03-23	09-23	2584.68
Z06241	03/09/23	03/08/23	SWI00	SWINHART, ROBERT	03-23	09-23	1970.35
Z06242	03/09/23	03/08/23	THO02	THOMPSON, JAYDEN	03-23	09-23	69.75
Z06243	03/09/23	03/08/23	VAL00	VALENZUELA, BRENDA	03-23	09-23	299.88
Z06244	03/09/23	03/08/23	VLA00	VLACH, RAYMOND JOSEPH	03-23	09-23	5061.08
Z06245	03/09/23	03/08/23	VON00	VONASEK, EDWARD J	03-23	09-23	4383.93
Z06246	03/09/23	03/08/23	WAT03	WATHEN, AIDEN	03-23	09-23	197.63
Z06247	03/09/23	03/08/23	WAT04	WATHEN, MIDASIA	03-23	09-23	197.63

126681.17

MINUTES OF THE ORLAND CITY COUNCIL
REGULAR MEETING HELD FEBRUARY 21, 2023

CALL TO ORDER

Meeting called to order by Vice Mayor Roundy at 6:30 PM.

Meeting opened with Pledge of Allegiance

ROLL CALL

Councilmembers present:	Matt Romano, John McDermott, Jeffrey Tolley, Vice Mayor Bruce Roundy
Councilmembers absent:	Mayor Chris Dobbs
Staff present:	City Manager Pete Carr; Assistant City Manager/Director of Administrative Services Rebecca Pendergrass; Police Chief Joe Vlach; City Clerk Jennifer Schmitke
Staff present online:	City Attorney Greg Einhorn; Public Works Director Ed Vonasek; Recreation Director Joe Fenske; Fire Chief Justin Chaney; City Engineer Paul Rabo

Vice Mayor Roundy explained that Mayor Dobbs had a family emergency and that was the reason for his absence.

CONSENT CALENDAR

- A. Warrant List (payable obligations)
- B. Approve City Council Minutes for February 21, 2023
- C. Receive and file Arts Commission Minutes for February 15, 2023
- D. Receive and file Recreation Commission Minutes for October 26, 2022
- E. Receive and file Public Works and Safety Commission Minutes for April 12, 2022
- F. Receive and file Public Works and Safety Commission Minutes for December 13, 2022

Councilmember Tolley mentioned his approval of the entire minutes.

Action: Councilmember McDermott moved, seconded by Councilmember Tolley to approve the consent calendar as presented. The motion carried by a voice vote 4-0.

ADMINISTRATIVE BUSINESS

A. CONSIDER ROUNDABOUTS AS A POSSIBLE TRAFFICE MANAGEMENT OPTION

Vice Mayor Roundy announced that this item is only a discussion to consider roundabouts as a potential traffic calming measure near and in the City, no locations are being decided upon this evening.

City Manager Carr explained background on traffic safety improvements, traffic circulation policies in the General Plan, and benefits of roundabouts.

Councilmember McDermott stated that anything that keeps traffic flowing from a public safety standpoint would be a good addition to the community. Councilmember McDermott is very interested in what the public has to say about this topic.

Councilmember Romano shared some statistics: 35% fewer accidents occur in a roundabout, 76% fewer accidents with injuries occur in roundabouts and there is a 90% reduction of fatality accidents that occur in roundabouts. Councilmember Romano stated that a roundabout is a huge public safety tool. He explained the City wants to move the trucks through and stopped signals do not move them through. Councilmember Romano stated signaled intersection create points of high intensity and conflict where big accidents happen. Councilmember Romano shared he likes the idea of roundabouts and is interested in what the community has to say about them.

Councilmember Tolley stated he does not like change, but he agreed with both Councilmembers Romano and McDermott's comments. Councilmember Tolley shared that he likes the efficiency of roundabouts but questioned the safety of pedestrians crossing. Mr. Carr shared those pedestrians will cross at the pedestrian crossing "refuge" island that is before the entrance to the roundabout.

Vice Mayor Roundy reminded Council that a nice feature of a roundabout is that drivers are only traveling one way, allowing pedestrians and drivers to only have to look one way. Vice Mayor Roundy shared that the Caltrans representative is listening to what the City needs and is interested in making the traffic situations better.

Monica Rossman, Orland resident, shared that she has many clients that are truck drivers that have mentioned to her that they do not like roundabouts. Ms. Rossman stated she is not for or against roundabouts but explained that the City needs the truckers to get to Pilot. Ms. Rossman asked if the Fire Department's ladder truck will be able to get around the roundabouts, Councilmember McDermott stated the truck may go on the inside curb, but the truck will go around the roundabout. Ms. Rossman asked that Council put the truckers into consideration when they do vote on a roundabout.

Alex Enriquez, Orland resident, shared his experiences with roundabouts in Chico, stating his commute has been so much quicker and easier without all the stopping. Mr. Enriquez shared he is in favor of roundabouts and stated he has seen trucks move around the roundabouts easily. Mr. Enriquez asked Council that if roundabouts do get approved to consider bicycles and pedestrians when designing the roundabout.

Earl Megginson, Orland resident, shared his experiences with roundabouts and that he would hate to see the City say no to roundabouts.

Trish St. Evans, Orland resident, asked if Caltrans or the City would be putting in the roundabout. Mr. Carr shared that if the roundabout was on SR32 Caltrans would direct the project, approve standards and specifications.

Donna Grundy, Orland resident, stated the intersection being discussed does need attention but questioned the stop signs at the overpass, asking if they would still be there if a roundabout was built. Mr. Carr stated that would be subject to the traffic study.

Vice Mayor Roundy stated that after listening to the comments from the community members, Council would like to direct staff to consider roundabouts as a potential traffic calming measure near and in the City.

Councilmember Tolley thanked the community members that came out to respond to this topic. Councilmember Tolley stated he would like Caltrans to show Council the data on cars vs. trucks at the 9th and Newville intersections to show that the project is feasible.

Councilmember McDermott motioned, seconded by Councilmember Romano to direct City staff to consider roundabouts as a potential traffic calming measure near and in the City and to develop the supporting policies and standards that could be developed and brought back to the Council later. Direction was unanimous among Councilmembers.

B. POTENTIAL EXTENTION OF HAMBRIGHT AVE

Mr. Carr shared that this item is on the agenda because Councilmember Romano asked to have this topic agendized and Council agreed to bring it back to have a discussion. Mr. Carr explained the current status of construction of Hambright.

Mr. Carr mentioned that cities typically do not build streets, developers build streets for conditions of approval on their projects. Developers of residential housing need streets to service their project so they will install streets to City standards as part of the process and cost of the developments, then the City accepts these as City streets.

Mr. Carr shared that the question posed to City staff was why the City doesn't just build the road. Mr. Carr explain that the City Engineer estimates that the project would be around \$1 million dollars to complete the segment of Hambright.

Councilmember Tolley stated he wants the road extension, but he believes developers should pay for the road and does not want the City to pay for the project.

Councilmember McDermott shared that if money would come from general funds or money must be taken from other projects to pay for the extension, he would like to see developers pay for the project not the City.

Councilmember Romano read policy 3.2.1 from the general plan, where it states that the City will ensure emergency access and response to new developments in the City and Planning area and will require circulation improvements that provide a second means of access for police, fire, and medical vehicles. Councilmember Romano then asked how the original area was built without the second means of access. Mr. Carr explained that the Council at the time of map approval accepted the two entries on Walker Street then explained there will be 4 access points off Walker Street once construction is complete. Councilmember Romano stated that there needs to be a means of access other than Walker street and that 4 points on Walker Street is unacceptable. Councilmember Romano questioned if the City could have forced the developers to complete Hambright. Mr. Carr shared he didn't believe the City has the power to require the developer to complete a project that was off scope from their development. Councilmember Romano shared that two sub-divisions have turned into an island, and it does not correlate with the general plan. unique. Councilmember Romano shared that the grid design must be maintained in town, and he also stated he wants to be true to the plan and what makes Orland.

Councilmember McDermott shared that Heartland and other sub-divisions in the City are blocked in by irrigation canals that are maintained and managed by the Bureau of Reclamation and the Orland Unit Water Users Association (OUWUA) that previously the City was not allowed to cross. Councilmember McDermott stated that until just recently it has been an act of Congress to be able to cross these canals. Councilmember McDermott stated that the OUWUA board has been amazing to work alongside recently allowing the City to cross laterals which is allowing for more access around town.

Earl Megginson, City resident, asked if the City has the easement on the Hambright extension, Mr. Carr answered yes.

Tiffany Schulp, Orland resident, shared she is not for or against the extension project she just wanted to share her concerns about the traffic and asked that the City consider all the kids that live and play in that area and asked for extra stop signs, speed bumps or anything to slow down traffic in that area.

Vice Mayor Roundy spoke about development in this specific area that years ago was to bring thousands of homes, but the economy and recession caused development to stop. Vice Mayor Roundy stated he see the economy doing the same thing now but is hopeful it passes quickly. Vice Mayor Roundy shared that the City is teaming up more with the Bureau of Reclamation and the OUWUA which he hopes will reduce the cost of development. Vice Mayor Roundy shared his belief is to wait till developers can come in and pay for the extension.

Kyle Goings, Orland resident, shared his experience living in the Whitehawk sub-division and being so close to Lely Park. Mr. Goings voiced his concerns about speeding and parking traffic on both sides of Hambright which leaves a narrow road to drive.

Amanda Samons, Orland resident, stated she appreciated Councilmember McDermott's view on safety. Ms. Samons shared she lives in Whitehawk and expressed her concerns with parking around Lely Park and traffic on Hambright.

Vice Mayor Roundy stated that the Recreation Commission will need to look into the parking situation in the area.

Alex Enriquez, Orland resident, stated he agreed with Councilmember Romano's views and would like to see the sub-divisions that are blocked with only one or two means of access be corrected to add additional access.

Amy Raymondo, Orland resident, shared that she also lives in the Whitehawk Sub-division, and she agrees with her neighbors that there are a lot of safety and traffics concerns with adding the through road.

Councilmember Romano voiced that he has heard all the safety concerns from the residents at the meeting. Councilmember Romano shared some traffic calming solutions to help with parking and traffic concerns and safety such as adding bike lanes, adding striped parking, adding bump outs and stop signs which could help the area right now.

Vice Mayor Roundy suggested bringing the current traffic and safety concerns to the Public Works and Safety Commission to see what they could come up with and bring back to Council.

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS: None

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember McDermott:

- Started Fire Department ticket drive on March 4th, 2023, appreciates all donations from community,
- Orland Fireman's Ball is March 18th, 2023.

Councilmember Romano:

- Nothing to report.

Councilmember Tolley:

- Nothing to report.

Vice Mayor Roundy:

- Attended a groundwater recharge meeting with City Staff and two reps from the Glenn Groundwater Sustainability Agency,
- LAFCo is cancelled for March,
- Will attend the Transportation and Transit meeting for the month.

MEETING ADJOURED AT 7:47 PM

Jennifer Schmitke, City Clerk

Bruce T. Roundy, Vice Mayor

CITY COUNCIL AGENDA CONSENT ITEM

Item No.: 4.C.
Meeting Date: March 21, 2023
From: Paul W. Rabo, City Engineer
Subject: Glenn County Educational Center Agreement for Regional Sanitary
Sewer Station

Background:

The Developer substantially completed construction of this project's infrastructure and has requested the City accept the constructed frontage improvements on Cortina Drive and the regional sanitary sewer lift station. Upon approval by the Council, the one year maintenance period will commence. The Maintenance Bond will be in effect to assure that any construction deficiencies which arise during the maintenance period will be remedied. The developer has also requested reimbursement for the construction of the regional sewer lift station per the Reimbursement Agreement dated January 19, 2022.

Requested Action:

Staff recommends the City Council accept the completed public improvements along Cortina Drive and the regional sanitary sewer lift station for operation and maintenance by the City of Orland, authorize the Mayor to sign the Developer Maintenance Agreement and authorize staff to issue reimbursement to the Developer for the regional sanitary sewer lift station per the Reimbursement Agreement dated January 19, 2022.

Fiscal Impact:

Payment of \$237,741.54 from ARPA Fund and Sewer Fund as approved by City Council October 19, 2021.

Approved by City Manager: *PRC*

DEVELOPER MAINTENANCE AGREEMENT

THIS AGREEMENT, made and entered in this _____ day of _____, 2023, by and between Vista La Mesa, LLC, hereinafter called "Developer," and the City of Orland, a municipal corporation of the State of California, hereinafter called "City."

WITNESSETH:

The parties hereto agree that the Developer has completed the street improvements, water system, sewer system, tract drainage, utility services and all other improvements required in the approved construction plans for the Butte-Glenn Community College District; and Developer further agrees that the construction of said improvements have been completed to the satisfaction of the City Engineer and have been constructed in accordance with the approved plans on file with the City Engineer and the Land Division Standards and the applicable sections of the current edition of the State of California Department of Transportation Standard Specifications.

The Developer further agrees to maintain these subdivision improvements for a period of one year from the date of acceptance of the work by the City Council.

The Subdivider further agrees that at the time of execution of this Agreement, he will deposit with the City in the form of a cash deposit or acceptable securities to guarantee the maintenance of the facilities for a one year period in the amount listed below:

1. Maintenance bond in amount of 50% of estimated cost: \$ _____

IN WITNESS WHEREOF, the parties hereto have set their hands, the day and year first above written.

Approved:

CITY OF ORLAND

Paul W. Rabo, City Engineer

Chris Dobbs, Mayor

Attest:

DEVELOPER

Jennifer Schmitke, City Clerk

Vista La Mesa, LLC
P.O. Box 772
Chico, CA 95927

**LIFT STATION REIMBURSEMENT AGREEMENT
REIMBURSEMENT FOR EXCESS CAPACITY
(CITY OF ORLAND / VISTA LA MESA, LLC)**

THIS LIFT STATION REIMBURSEMENT AGREEMENT is made and executed on Jan 19 2022, by the City of Orland, a municipal corporation of the State of California ("City"), and Vista La Mesa, LLC, a developer, whose address is P.O. Box 772 Chico, CA 95927 ("Developer").

W I T N E S S E T H:

WHEREAS, in order to provide Developer's property with City sewer service, Developer has constructed or caused to be constructed a lift station which can be utilized to serve other parcels of property at the time the Developers of such other property elect to connect the property to the City sewer system; and

WHEREAS, in accordance with Orland Municipal Code (OMC) sections 13.04.220 and 13.04.240, Developer will be entitled to be reimbursed for a portion of the construction cost of the lift station, all at the time, in the amount, and in the manner required by the OMC and this Agreement; and

WHEREAS, in accordance with the OMC, the portion of the lift station costs to be reimbursed to Developer shall be that part of the cost of any capacity in the lift station which is in excess of that necessary to serve Developer's property (hereinafter referred to as the "Eligible Reimbursement") adjusted for an inflationary factor in the manner hereinafter provided by this Agreement.

NOW, THEREFORE, in consideration of the premises set forth above, City and Owner agree as follows:

1. Developer has incurred costs for constructing and installing the lift station in the amount set forth in Exhibit "A" attached hereto and by this reference incorporated herein.
2. The lift station constructed and installed by Developer is of benefit to those properties depicted in Exhibit "B" attached hereto and by this reference incorporated herein.
3. As reimbursement for the lift station installation, City will reimburse Developer with a single lump sum payment upon acceptance of the completed lift station improvements; provided, however, the total amount of such reimbursement shall not exceed the Eligible Reimbursement set forth in Exhibit "A," adjusted for the inflationary factor in the manner hereinafter provided for by this Agreement.
4. All revenues to be paid and remitted by City to Developer pursuant to this Agreement shall be paid and remitted within sixty (60) days of the acceptance of the completed lift station improvements and shall be sent to Developer at Developer's address as hereinbefore set forth in this Agreement or such other address as has been filed by Developer in writing with Orland City Hall.

5. This Agreement and the benefits hereof may be assigned except upon written approval by the City.
6. This Agreement constitutes the entire understanding between City and Owner as to the matters set forth herein, and neither City nor Owner shall be bound by any terms, conditions, statements or representations, oral or written, not contained herein. Moreover, this Agreement shall not create any debt or obligation on the part of the City, save and except for the obligation to pay and remit the revenues provided for by this Agreement.
7. In lieu of providing a 460 volt compatible lift station, the Developer shall deliver to the City a spare 208 volt compatible wastewater pump complete with necessary wiring, fittings, and appurtenances.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date set forth above.

CITY OF ORLAND


By: Pete Carr
City Manager

OWNER


By: James Seegert
Vista La Mesa, LLC

APPROVED AS TO FORM:



By: Gregory P. Einhorn, City Attorney

EXHIBIT A

SEWER LIFT STATION COSTS
Sewer Lift Station Reimbursement Agreement
City of Orland / Vista La Mesa, LLC

Glenn Educational Center

Total lift station cost as of October 19, 2021 (the date of acceptance of the contractor's bid price by the city.)

Engineering Survey and Design:	\$7,899
Construction Cost:	\$294,214
Total Sewer Lift Station Cost:	\$302,113
Total Sewer Lift Station Service Area (Acres):	40
Cost of Lift Station per Acre:	\$7,553
Total Proposed Acres:	6
Sewer Lift Station Fees had lift station existed:	-\$45,318
Project sewer connection fees:	-\$7,890.63
Project water connection fees:	-\$11,162.83
Total Eligible Reimbursement:	\$237,741.54

CITY COUNCIL AGENDA CONSENT ITEM

Item No.: 4.D.
Meeting Date: March 21, 2023
From: Paul W. Rabo, City Engineer
Subject: Maverik Commercial Development Agreement Bonds and Deposit

Background:

The developer is constructing a commercial fueling station and restaurant on Commerce Lane. The project will include frontage improvements to Commerce Lane and intersection improvements at Newville Road and Commerce Lane. The developer has agreed to enter into a Commercial Development Agreement, provide Performance, Material, and Maintenance Bonds for the proposed infrastructure improvements, and provide an initial deposit for staff review and inspection costs.

Requested Action:

Staff recommends the City Council authorize the City Manager to execute a Commercial Development Agreement between the City of Orland and Maverik Inc.

Fiscal Impact:

None.

Approved by City Manager: *PRC*

**AGREEMENT FOR PAYMENT OF SERVICES
PROVIDED BY THE CITY OF ORLAND
INCORPORATING COMMERCIAL DEVELOPMENT AGREEMENT**

THIS AGREEMENT FOR PAYMENT OF SERVICES PROVIDED BY THE CITY OF ORLAND is made and executed on _____ by the City of Orland, a municipal corporation of the State of California (City), and Maverik Inc., a developer, whose address is 1014 South Washington Street Afton, WY 83110 (Developer).

1. Developer intends to construct a fueling station with store and food service within the City at 4483 Commerce Lane, Orland, CA (Project). The Project will require and/or benefit by off-site construction improvements as follows:

Improvement Project 1: installation of an additional I-5 southbound Exit 619 off-ramp lane leading to Newville Road.

Improvement Project 2: installation of a third lane, paralleling the northerly existing thru-lane and the existing left-turn lane, on Newville east-to-west between the off-ramp and the signalized Commerce intersection, complete with pedestrian improvements including curb, gutter and sidewalk, curb ramp and storm drain facilities.

Improvement Project 3: installation of roadway improvements to widen Commerce Lane along the project frontage including, but not limited to, curb, gutter and sidewalk, storm drain facilities, striping and signage, connection to City services, and undergrounding of overhead utilities.

2. Developer agrees to undertake said improvements pursuant to the COMMERCIAL DEVELOPMENT AGREEMENT attached hereto as Appendix A and incorporated fully herein.

3. In connection with the above-referenced construction projects, Developer has requested that the City undertake review, analysis, permitting, approval and implementation services (Services).

4. The City has agreed to undertake Services.

5. Developer has agreed to reimburse City in full for Services.

6. Developer shall deposit the sum of \$21,971.00 with the City as an initial deposit, and subsequent deposits within 30 days of the date requested by the City in writing. The City will not pay interest on deposits.

7. If Developer does not deposit such requested deposits or make payments on outstanding invoices within thirty (30) days after the date of the deposit request or invoice, City may direct that work as set forth herein cease.

8. Developer agrees to indemnify and hold City harmless for all costs and expenses in connection with City's actions as described herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date set forth above.

City of Orland

By: Peter R. Carr
City Manager

Developer

By:
[Maverik Owner / Agent]

For and as authorized by Maverik Inc.

Approved as to Form:

By: Gregory P. Einhorn, City Attorney

APPENDIX "A"
COMMERCIAL DEVELOPMENT AGREEMENT
COMMERCE LANE AND NEWVILLE ROAD/COMMERCE LANE INTERSECTION

The parties hereto agree that the Developer shall complete the street improvements, water system, sewer system, tract drainage, utility services and all other improvements required in the approved onsite and offsite improvement plans for Maverik Orland, and Developer further agrees that the construction of said improvements shall be completed to the satisfaction of the City Engineer within one year from the date hereof, and shall be constructed in accordance with the approved plans on file with the City Engineer and the Land Division Standards and the applicable sections of the current edition of the State of California Department of Transportation Standard Specifications.

The Developer shall cause the work to be completed without undue delay except for inclement weather or other reasonable cause. Any delay in the completion of the work beyond the period stated, unless an extension thereof is approved by the City Council, shall result in forfeiture of the cash deposit and/or security, or a portion thereof, for the completion of the work.

The Developer further agrees to maintain these improvements for a period of one year from the date of acceptance of the work by the City Council.

The Developer further agrees that Developer will pay all the costs of improvements when due, including all labor and materials and the cost of relocating existing utilities when such relocation is necessary to permit the construction of improvements required for the subdivision.

The Developer further agrees to pay for the setting and establishment of all survey monuments and points as shown on the improvement plans.

The Developer further agrees that at the time of execution of this Agreement, Developer will deposit with the City in the form of a cash deposit or acceptable securities to guarantee the performance of work, payment for labor and materials, maintenance of the facilities for a one-year period, and payment for surveying in the amounts listed below:

- | | | |
|----|--|------------------------|
| 1. | Performance in amount of 110% of estimated cost: | \$ <u>1,205,479.00</u> |
| 2. | Labor and material in amount of 50% of estimated cost: | \$ <u>602,739.50</u> |
| 3. | Maintenance bond in amount of 50% of estimated cost: | \$ <u>602,739.50</u> |
| 4. | Surveying bond in amount equal to estimate of work: | \$ <u>N/A</u> |

The City in consideration of the terms above referred to, recognizes the Development as complying with the Ordinances and requirements of the City of Orland and the applicable laws of the State of California.

Opinion of Probable Construction Costs
Newville Road/Commerce Drive Intersection Improvements
Maverik-Orland
Orland, CA

January 16, 2023
 By: F. Solis
 Checked: M. Micheels

Newville Road/Commerce Drive Intersection Improvements					
PROPOSED IMPROVEMENTS					
Item	Description	Quantity	Unit	Unit Cost	Total
DEMOLITION					
1	Clearing and Grubbing	8175	SF	\$0.50	\$4,090
2	Sawcut existing pavement	1,166	LF	\$4.00	\$4,670
3	Demo Concrete Pavement, including base rock	2,058	SF	\$2.00	\$4,120
4	Demo Ex. Asphalt, including base rock	6,119	SF	\$2.00	\$12,240
5	Demo Stripping	2,315	LF	\$0.50	\$1,160
6	Remove ex. Signage	6	EA	\$70.00	\$420
7	Demo Ex. Culvert	1	EA	\$1,000.00	\$1,000
Sub-Total					\$27,700
GRADING					
8	Excavation	1,028	CY	\$20.00	\$20,560
9	Grading/Earthwork Operations	1,078	CY	\$20.00	\$21,560
Sub-Total					\$42,120
SITE/PAVING					
10	Concrete Sidewalk	3,923	SF	\$12.00	\$47,080
11	Asphalt Pavement (7" AC/8" AB)	11,521	SF	\$10.00	\$115,210
12	Concrete Pavement	3,059	SF	\$16.00	\$48,950
13	Concrete curb and gutter	481	LF	\$30.00	\$14,430
14	Cross Gutter	224	LF	\$30.00	\$6,720
15	6" PCC Curb (Type A)	142	LF	\$20.00	\$2,840
16	6" PCC Curb (Type B)	535	LF	\$20.00	\$10,700
17	Caltrans Type B3-4 Curb	70	LF	\$20.00	\$1,400
18	Caltrans Type A2-6 Curb & Gutter	293	LF	\$30.00	\$8,790
19	Curb ramp (includes truncated domes)	6	EA	\$2,000.00	\$12,000
20	AC Dike	86	LF	\$10.00	\$860
Sub-Total					\$268,120
STORM					
21	DI (Type 2)	5	EA	\$3,000.00	\$15,000
22	MH	2	LF	\$6,500.00	\$13,000
23	12" PVC Storm Drain	65	LF	\$75.00	\$4,880
24	12" RCP Class III Storm Drain	10	LF	\$85.00	\$850
25	18" RCP Class III Storm Drain	282	LF	\$115.00	\$32,430
26	6" RIP RAP	55	SF	\$12.00	\$660
Sub-Total					\$66,820
MISC.					
27	Traffic Control	1	LS	\$20,000.00	\$20,000
28	Erosion Control	1	LS	\$20,000.00	\$20,000
29	Traffic Signalization	1	LS	\$450,000.00	\$450,000
30	Construction Staking	1	LS	\$7,500.00	\$7,500
31	Signing and Striping	1	LS	\$4,000.00	\$4,000
32	Street light (includes new service conduit trenching and associated junction boxes)	5	EA	\$10,000.00	\$50,000
33	Electrical Conduit Routing (per Separate Plans)	1	LS	\$40,000.00	\$40,000
Sub-Total					\$591,500

**Opinion of Probable Construction Costs
Newville Road/Commerce Drive Intersection Improvements
Maverik-Orland
Orland, CA**

January 16, 2023
By: F. Solis
Checked: M. Micheels

Unadjusted Construction Cost \$996,260

Construction Contingency (10%) \$99,630

Off-Site Improvements Total Construction Cost \$1,095,890

ESTIMATE INCLUDES:

1. Take-offs of the quantities and materials are based on improvement plans (as of 1/13/23). Subject to change based on government and agency reviews and approval requirements and code changes.

ESTIMATE DOES NOT INCLUDE:

1. Any City, County, and/or State government or agency development fees, inspection fees, utility fees, bonds, permits, and/or assurances.
2. Landscape or architectural site features, including fencing, decorative paving enhancements, porch walls, and any site amenities.

CITY OF ORLAND
ECONOMIC DEVELOPMENT COMMISSION MEETING
November 8, 2022

1. CALL TO ORDER

The meeting was called to order by Chairperson Lane at 6:00 pm.

2. PLEDGE OF ALLEGIANCE – led by Chairperson Lane.

3. ROLL CALL

Present: Ron Lane, David Allee, Russell Pierce, and Mathew Romano

Absent: None

Councilmembers: Bruce Roundy, Jeff Tolley

Staff: Pete Carr, Rebecca Pendergrass

4. ORAL AND WRITTEN COMMUNICATIONS

None

5. CONSENT CALENDAR

A. Approval of the May 10, 2022, minutes

B. Approval of the September 13, 2022, minutes

C. Compliance with AB361

Moved and approved by unanimous vote.

6. ITEMS FOR DISCUSSION OR ACTION

A. Streetscapes: Plan and Implementation – (Discussion/Direction)

City Manager Carr provided a brief explanation of the Streetscapes plan and what the current status of the project was. The project originally began in 2017, with many community meetings and public outreach, concept drawings were created. The City continues to look for construction funding. Money has been set aside in the ARPA fund for the streetscapes plan.

City Manager Carr asked the Commission how they would like to see those funds spent. Community members/local business owners Tiffany Schulps and Kristen Baugher spoke to the Commission about their concerns with the downtown area. A lack of lighting downtown and a desire for beautification were listed as some of the main concerns. After some discussion, the Commission agreed that the ARPA funds should be used for lighting on 4th and 5th Street as well as for benches, trash cans and planter boxes on the north and south side of Walker Street.

Commissioners Romano and Pierce suggested the creation of another special sales tax measure that could be used for parks and city beautification, like Measure A is used for public safety.

7. STAFF REPORTS

A. Updates on economic development projects

a. Food Vendor at Sav-Mor Market

City Manager Carr informed the Commission that the food trucks are licensed but the pushcart food vendors are not. This has developed into a code enforcement case with the property owner and will hopefully be resolved soon.

b. Queen Bee Bucks

City Manager Carr showed the Commission the website where people can purchase their Queen Bee Bucks/digital gift cards. The city is currently in phase two and the cards can be found online at <https://app.yiftee.com/gift-card/orland--ca>.

c. EV Chargers

City Manager Carr stated that one proposal has been received for EV charging stations located in the Fifth Street parking lot. A company called Rivian submitted the proposal that will be presented to the City Council for approval.

d. Hambright Ave from Bryant Street to South Street

City Manager Carr explained to the Commission that Hambright Avenue was originally intended to be a complete street from E. South Street all the way north to Bryant Street. Completing this street would connect a potential future development (Quiet Creek) to Lely Park. Cal Trans approval would be needed in order to cross Hwy 32.

B. Local Business Updates

City Manager Carr informed the Commission that Maverik and McDonald's are still in the planning phases of their projects. A new business selling used tires will be opening on the east end of Walker Street. Boutiques have begun to feel a pinch but with the holiday season approaching and the Queen Bee Bucks program, hopefully that will diminish.

8. COMMISSIONER REPORTS


- The local car club will be hosting a toy drive for the upcoming holiday season.

9. FUTURE AGENDA ITEMS

- Fair Board Presentation
- West Side Development Discussion
- Streetscapes Follow-up

10. ADJOURN – 7:47 pm

Respectfully Submitted,



Rebecca Pendergrass, Commission Secretary



Ron Lane, Chairperson

CITY OF ORLAND
ECONOMIC DEVELOPMENT COMMISSION MEETING
January 10, 2023

1. CALL TO ORDER

The meeting was called to order by Chairperson Lane at 6:01 pm.

2. PLEDGE OF ALLEGIANCE – led by Commissioner Hoffman.

3. ROLL CALL

Present: Ron Lane, David Allee, Russell Pierce, Dee Dee Jackson, and
Dennis Hoffman

Absent: None

Councilmembers: Mathew Romano

Staff: Pete Carr, Rebecca Pendergrass

4. ORAL AND WRITTEN COMMUNICATIONS

None

5. ITEMS FOR DISCUSSION OR ACTION

A. Identify New Chairperson and Vice Chairperson 2023

Commission Secretary Pendergrass requested nominations for Chairperson for 2023. Chairperson Pierce recommended Commissioner Lane. With no further nominations, the nomination period was closed.

Commissioner Lane was declared Chairperson for 2023. The motion carried 5-0 by the following roll call vote:

AYES: Commissioners Pierce, Lane, Allee, Jackson and Hoffman

NOES:

ABSENT:

ABSTAIN:

Commission Secretary Pendergrass requested nominations for Vice Chairperson for 2023. Chairperson Pierce recommended himself. With no further nominations, the nomination period was closed.

Commissioner Pierce was declared Vice Chairperson for 2023. The motion carried 5-0 by the following roll call vote:

AYES: Commissioners Pierce, Lane, Allee, Jackson and Hoffman

NOES:

ABSENT:

ABSTAIN:

B. Fairgrounds Business Plans

City Manager Carr stated that the Glenn County Fairgrounds CEO had informed him that they would not be in attendance as originally planned and that this agenda item is postponed indefinitely. The Commission did discuss the Fairgrounds and its operations and expressed a desire to explore furthering the partnership between the City and the Fairgrounds.

6. STAFF REPORTS

Updates on Economic Development Projects

A. Updates on Economic Development Projects

City Manager Carr informed the Commission that Maverik is still working through some of the permitting processes and just recently applied for a CUPA permit with Glenn County. Maverik's goal is to be open and operating by August 2023.

City Manager Carr explained to the Commission the way in which the City is funded. In the last ten years the City has evolved with recent commercial developments which has increased the sales tax revenue the City receives.

McDonald's signage was approved at the last Planning Commission meeting. Construction of the building should start soon.

a. Queen Bee Bucks Update

City Manager Carr informed the Commission that there were thirty-three merchants that had registered to participate in the Queen Bee Bucks program. There has been approximately seventy-six thousand dollars in Queen Bee Bucks purchased, forty-six thousand of which has been purchased since November 1, 2022. The program is currently in phase 2 where customers can purchase one card and receive one bonus card.

b. EV Chargers Update

City Manager Carr stated that the City only had one responsive company, Rivian, to submit a proposal for EV charging stations. The original proposal converted twelve parking spaces at the Fifth Street parking lot into EV charging stalls. The City is working on a revised proposal that would convert a few parking stalls as well as address some of the concerns staff has regarding the "Rivian Only" charging stalls.

B. Local Business Updates

Eddy's Wild Wings has closed but Fuego Mexican Grill will be filling in that store front. This Thursday there is a Chamber Buzz that will be hosted by Dee Dee Jackson at Collective Habits, 502 Walker Street, Orland, CA 95963.

7. COMMISSIONER REPORTS

Commissioner Allee reported that for the past several weeks, he and several colleagues have been working on revitalizing the Glenn County "Glenn Grows" Business Center. When the business center/incubator/resource facility opened it was yielding great support but has since slowed since staff left.

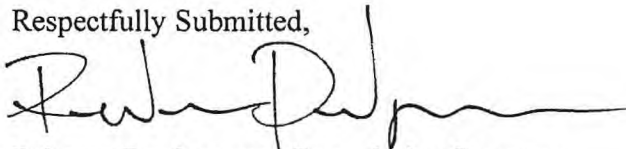
Commissioner Allee encouraged anyone who may be interested to attend the upcoming North State Economic Development Conference.

8. FUTURE AGENDA ITEMS

- Future ideas will be emailed to Pete.

9. ADJOURN – 7:26 pm

Respectfully Submitted,



Rebecca Pendergrass, Commission Secretary



Ron Lane, Chairperson

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 5.A.

MEETING DATE: March 21, 2023

TO: Honorable Mayor and Council

FROM: Joe Vlach, Chief of Police
Tom Roenspie, K9 Officer

**SUBJECT: AB 742 (Jackson) Law Enforcement: Police Canines
(Discussion/Action)**

Council is asked to endorse opposition to a pending Legislative bill.

SUMMARY

This bill would prohibit the use of an unleashed police canine by law enforcement to apprehend a person, and any use of a police canine for crowd control. The bill would prohibit law enforcement agencies from authorizing any use or training of a police canine that is inconsistent with this bill.

BACKGROUND AND EXISTING LAW

Existing law authorizes a peace officer to use reasonable force to effect the arrest, to prevent escape, or to overcome resistance of an individual. Existing law requires law enforcement agencies to maintain a policy on the use of force. Existing law also prohibits the use of kinetic energy projectiles or chemical agents by any law enforcement agency to disperse any assembly, protest, or demonstration, except in compliance with specified standards.

STATUS OF LEGISLATION

AB 742 (Jackson) will be heard in Assembly Public Safety Committee on March 21, 2023.

Attachment:

- A. Draft letter in opposition to AB 742
- B. California Legislature - Assembly Bill 742 (Jackson)

RECOMMENDATION:

Authorize Mayor to sign a letter of opposition to AB 742.

Fiscal Impact of recommendation:

None.

Approved by City Manager:

PRC

CITY COUNCIL

Chris Dobbs, Mayor
Bruce T. Roundy, Vice-Mayor
Jeffrey A. Tolley
John McDermott
Mathew Romano

CITY OFFICIALS

Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY MANAGER

Peter R. Carr

March 21, 2023

The Honorable Corey Jackson
1021 O Street, Room 6120
Sacramento, CA 95814

RE: AB 742 (Jackson): Law Enforcement: Police Canines – OPPOSE

Dear Assemblymember Jackson,

We respectfully write to oppose AB 742: Law Enforcement: Police Canines. Current law allows police officers to use reasonable force when making an arrest and requires them to maintain policies around using that force. However, this bill would make it illegal for law enforcement to use an unleashed police canine to apprehend a suspect and prohibit their use for crowd control. While we understand the intention of the bill to prevent potential abuse of minority communities, in Orland and Glenn County the cases of canine usage do not reflect a racial correlation.

Currently, in addition to using canine officers in direct response to public safety threats, Orland Police Department sends our canine officers to school demonstrations, community events, as well as routine patrols, narcotic vehicle searches, area searches for lost citizens, recruitment fairs, etc. They are used in various circumstances that do not pertain to "touching" a suspect. The presence of a trained canine is a clearly demonstrated deterrent to suspects who might otherwise consider fleeing or becoming more aggressive. Probably 98% of the time the canine officers are effective without touching or even being unleashed.

Canines have a remarkable sense of smell. Coupling their heightened senses with their speed and agility, canine officers can be extremely valuable in tracking and apprehending a suspect and removing that threat to the general public. The use of canine officers to apprehend criminals is warranted for the safety of our human officers; this vital tool should not be taken away from law enforcement agencies who discretely utilize this asset at critical times in the service of public safety for the greater community.

Canine officers are important to our operations; they are a substantially valuable tool in policing, while creating opportunities in our community to connect with residents. Please do not take away such a valued tool that helps protect our communities.

For these reasons, City of Orland is solidly opposed to AB 742 (Jackson).

Sincerely,

Chris Dobbs
Mayor
City of Orland

Cc: Assemblymember James Gallagher, Assembly District 3
Senator, Brian Dahle, Senate District 1
Rural County Representatives of California
California State Association of Counties

CALIFORNIA LEGISLATURE—2023–24 REGULAR SESSION

ASSEMBLY BILL**No. 742**

**Introduced by Assembly Member Jackson
(Coauthor: Assembly Member Kalra)**

February 13, 2023

An act to add Section 13653 to the Penal Code, relating to law enforcement.

LEGISLATIVE COUNSEL'S DIGEST

AB 742, as introduced, Jackson. Law enforcement: police canines.

Existing law authorizes a peace officer to use reasonable force to effect the arrest, to prevent escape, or to overcome resistance of an individual. Existing law requires law enforcement agencies to maintain a policy on the use of force.

Existing law prohibits the use of kinetic energy projectiles or chemical agents by any law enforcement agency to disperse any assembly, protest, or demonstration, except in compliance with specified standards.

This bill would prohibit the use of an unleashed police canine by law enforcement to apprehend a person, and any use of a police canine for crowd control. The bill would prohibit law enforcement agencies from authorizing any use or training of a police canine that is inconsistent with this bill.

Vote: majority. Appropriation: no. Fiscal committee: yes.
State-mandated local program: no.

The people of the State of California do enact as follows:

1 SECTION 1. The Legislature finds and declares the following:

1 (a) The use of police canines has been a mainstay in the constant
2 dehumanizing, cruel abuse of Black Americans and people of color
3 in this country. Be it in response to the Black Lives Matter protests
4 over the murder of George Floyd, during the Los Angeles Race
5 Riots and the Civil Rights Movement, or by slave catchers, police
6 canines are a carryover from a dark past that is not often discussed.

7 (b) The use of police canines has serious consequences. Research
8 on this topic found that canine bites resulted in hospital visits 67.5
9 percent of the time, while other uses of force, including batons
10 and tasers, resulted in hospital visits 22 percent of the time or less.
11 Research has also found cases of permanent physical disfigurement
12 and injuries to bones, blood vessels, nerves, breasts, testicles, faces,
13 noses, and eyes, sometimes causing blindness, as a result of canine
14 bites. Based on these findings, the researchers stated that canine
15 bites should be considered a level of force immediately below
16 deadly force. They equated a police canine bite to an officer
17 swinging a baton with three-centimeter spikes attached.

18 (c) The use of police canines mirrors other biases in use of force
19 by police. Per the Department of Justice Use of Force data from
20 2016 to 2019, inclusive, Black people are 3.5 times more likely
21 than any other group to be subjected to use of force due to police
22 canine use, with Hispanic people being the second most likely
23 compared to cases involving White people at six per one million
24 people.

25 SEC. 2. Section 13653 is added to the Penal Code, to read:

26 13653. (a) It is the intent of the Legislature to prevent the use
27 of police canines for the purpose of arrest, apprehension, or any
28 form of crowd control.

29 (b) A peace officer shall not use an unleashed police canine to
30 arrest or apprehend a person.

31 (c) A police canine shall not be used for crowd control at any
32 assembly, protest, or demonstration.

33 (d) A police canine shall not be used in any circumstance to
34 bite.

35 (e) A law enforcement agency shall not authorize any use or
36 training of a police canine that is inconsistent with this section.

37 (f) This section shall not be interpreted as to prevent the use of
38 police canines by law enforcement for purposes of search and

- 1 rescue, explosives detection, and narcotics detection that do not
- 2 involve biting.

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CITY COUNCIL AGENDA CONSENT ITEM

Item No.: 5.B.
Meeting Date: March 21, 2023
From: Paul W. Rabo, City Engineer
Subject: Acceptance of Public Infrastructure - Linwood Park Subdivision Unit 2
(Discussion/Action)

Background:

The subdivider substantially completed construction of this project's infrastructure in April of 2022 and has requested the City accept the constructed improvements.

Requested Action:

Staff recommends the City Council accept the completed public improvements for Linwood Park Subdivision Unit 2 for operation and maintenance by the City of Orland.

Fiscal Impact:

None.

Approved by City Manager: *PRC*

CITY COUNCIL AGENDA CONSENT ITEM

Item No.: 5.C.
Meeting Date: March 21, 2023
From: Paul W. Rabo, City Engineer
Subject: Acceptance of Public Infrastructure-Orland Park Subdivision Phase 1
(Discussion/Action)

Background:

The subdivider substantially completed construction of this project's infrastructure in October of 2022 and has requested the City accept the constructed improvements. Upon approval by the Council, the one year maintenance period will commence. The beginning of the maintenance period will be retroactive to the date of substantial completion (see attached letter). The Maintenance Bond will be in effect to assure that any construction deficiencies which arise during the maintenance period will be remedied.

Requested Action:

Staff recommends the City Council accept the completed public improvements for Orland Park Subdivision Phase 1 for operation and maintenance and authorize the Mayor to sign the Subdivision Maintenance Agreement.

Fiscal Impact:

None.

Approved by City Manager: PRC

SUBDIVISION MAINTENANCE AGREEMENT

THIS AGREEMENT, made and entered in this _____ day of _____, 2023, by and between Orland Linwood Development Inc., hereinafter called "Subdivider," and the City of Orland, a municipal corporation of the State of California, hereinafter called "City."

WITNESSETH:

The parties hereto agree that the Subdivider has completed the street improvements, water system, sewer system, tract drainage, utility services and all other improvements required in the approved construction plans for the Orland Park Estates Subdivision (Phase 1) as per the Unit 1 Final Map recorded in the office of the County Recorder of Glenn County; and Subdivider further agrees that the construction of said improvements have been completed to the satisfaction of the City Engineer and have been constructed in accordance with the approved plans on file with the City Engineer and the Land Division Standards and the applicable sections of the current edition of the State of California Department of Transportation Standard Specifications.

The Subdivider further agrees to maintain these subdivision improvements for a period of seven months from the date of acceptance of the work by the City Council.

The Subdivider further agrees that at the time of execution of this Agreement, he will deposit with the City in the form of a cash deposit or acceptable securities to guarantee the maintenance of the facilities for a seven month period in the amount listed below:

1. Maintenance bond in amount of 50% of
estimated cost: \$750,000.00

IN WITNESS WHEREOF, the parties hereto have set their hands, the day and year first above written.

Approved:

CITY OF ORLAND

Paul W. Rabo, City Engineer

Chris Dobbs, Mayor

Attest:

SUBDIVIDER

Jennifer Schmitke, City Clerk

Orland Linwood Development Inc.
260 Lockheed Avenue
Chico, CA 95973

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 5.D.

MEETING DATE: March 21, 2023

TO: Honorable Mayor and Council
FROM: Pete Carr, City Manager
SUBJECT: Agreement for Project Development Work – Quiet Creek (Discussion/Action)

City Council is asked to authorize the City Manager to execute an agreement for environmental services for a residential subdivision development project.

BACKGROUND

When environmental reports and other technical planning and engineering work are required in consideration of entitlement approval for a development project, the City normally engages a consulting firm for the work. The City can work directly with its partner planning firm, ECORP Consulting, or solicit bid proposals for the work. While City staff endeavor to select a firm consistent with the developer's recommendations, firm selection, engagement, and project supervision are the purview of the City. Contracts for outside services are submitted for approval by the City Council.

DISCUSSION

Visinoni Construction proposes to develop a new residential subdivision in two phases in a currently undeveloped area immediately east of the Stony Creek Drive subdivision and north of Bryant Street. Proposed as Quiet Creek Subdivision, the full 34.5-acre project envisions 65 market-rate single family homes, a large recreation area and storm drain basin, and a proposed municipal well location. None of the house lots are within the 100-year flood zone. No annexation is needed.



The current property owner applied to the City for site plan review and Tentative Subdivision Map approval. Staff determined that CEQA applies to this project. After due consideration of options and alternatives, the City will engage ECORP to perform a standard CEQA review of Phase 1 including technical analysis of air quality, biological, cultural resources, noise, and traffic impacts. The developer is executing a pass-thru agreement with the City and depositing required funds for immediate commencement of the CEQA work.

Attachment: Scope and cost estimate with ECORP for Quiet Creek Subdivision CEQA review

RECOMMENDATION: Approve the agreement between the City and ECORP for development services for the proposed Quiet Creek project, authorize City Manager to execute and proceed.

Fiscal Impact of Recommendation: None. CEQA costs incurred are reimbursed by the developer.



November 9, 2022
(Proposal: P21-592.04)

Peter Carr, City Manager
City of Orland
815 Fourth Street
Orland, CA 95963

Subject: *Proposal to Provide a CEQA Review Document for Phase I of the Quiet Creek Subdivision Project, City of Orland, California*

Dear Mr. Carr:

ECORP Consulting, Inc. (ECORP) is pleased to present our revised proposal to provide a CEQA Review Document for the proposed Quiet Creek Subdivision Phase I Project in the City of Orland, California. The proposed Project is located north of Bryant Street and east of Stanton Way in northeastern Orland. This proposal includes a brief discussion of our understanding of the Project and proposed approach for efficient completion of tasks; summaries of the experience of key members of the ECORP Project Team; and a detailed scope of work, schedule, and cost estimate.

1 – PROJECT UNDERSTANDING/APPROACH

This proposal is for the Quiet Creek Subdivision Phase I project. The project involves a tentative subdivision map involving the future development of 68 single family homes. The Proposed Project is located on a total of approximately 34.5 acres of land identified as accessor's parcel number APN 046-090-018. The proposed subdivision will divide the 34.5-acres into 65 single family lots. None of the Phase 1 lots are within the 100-year flood zone.

The key components of our approach and successful Project completion are close and regular coordination to ensure we achieve the Project's goals and meet the schedule and budget; early engagement with the Project applicant in developing the Project description and avoiding sensitive resources that could cause Project delays; and leveraging our excellent working relationships with regulatory agency staff to avoid any surprises that could adversely affect the Project.

ECORP's Approach

Because of ECORP's understanding of the project site, it is anticipated by ECORP that the CEQA analysis will result in an initial study/mitigated negative declaration (IS/MND). However, the final determination on the level of CEQA documentation cannot be made until actual analysis is underway. Based on that assumption, this proposal is for an initial study/mitigated negative declaration. If during the analysis it is determined that an environmental impact report will be necessary, ECORP will immediately contact the City to discuss possible actions and address the identified issues.

Based on a review of the Project, knowledge of the Project site, ECORP anticipates that the following will be key issues to be addressed in the environmental document:

- ◆ Air Quality/GHG
- ◆ Cultural Resources
- ◆ Traffic
- ◆ Biological Resources
- ◆ Noise



2 – PROJECT TEAM

ECORP has assembled a highly qualified team of in-house technical experts to successfully complete this project. Key team members have extensive experience in City of Orland.

ECORP will provide project management, CEQA documentation and analysis including technical analysis for air quality/greenhouse gas, and noise.

A description of the key personnel and their assigned role is provided below. These key personnel are dedicated to the project.

Scott Friend, AICP, Senior Environmental Planner/Project Manager. As a senior environmental planner for ECORP and the Project Manager for this effort, Mr. Friend will provide direct hands-on oversight of the project. Mr. Friend will provide primary quality control for all products resulting from the effort and will serve as the liaison and direct-contact for the ECORP-teams work.

Mr. Friend is a senior member of the ECORP team focusing primarily in the subject areas of land use planning and environmental analysis. He oversees the activities and work of ECORP's Chico office with a practice-area focus on the northern California area. He oversees all work in the office and provides senior-level planning, environmental, contract staffing and project management services. Prior to working for ECORP, Mr. Friend managed and oversaw the operations of the Chico office of Michael Baker International (formerly PMC). He has obtained professional planning experience in both local government planning and private sector consulting and has managed numerous public and private sector planning agencies, activities and programs.

For the past 20+ years, Mr. Friend has obtained a variety of local government experience in both current and advance planning including serving as a contract staff planner/department director for various Northern California counties, cities and towns. Mr. Friend has substantial direct experience in the City of Orland.

Mike Martin, Senior Environmental Planner. Mr. Martin's current responsibilities include environmental planning, policy document preparation, and contract planning services for client agencies. As a project manager and assistant project manager with 18 years of experience, Mr. Martin has completed environmental impact reports large-scale residential developments, multi-use developments, commercial developments, and general plan updates. He has also written numerous initial studies/negative declarations for a variety of development types. In addition, Mr. Martin provides contract planning staff for various jurisdictions in northern California and has written zoning code and subdivision code updates, municipal service reviews, development impact fee updates, housing elements, and general plan updates.

Seth Myers, Project Manager/Senior Emissions and Noise Analyst. With 16 years of experience as an environmental planner and air quality/noise analyst, Mr. Myers is involved in the preparation of a full range of CEQA and NEPA environmental compliance and review documents including environmental impact reports. He has extensive expertise conducting air quality, greenhouse gas emissions, and noise analyses and has a comprehensive working knowledge of the associated regulatory environment. He is proficient in the use of CalEEMod, EMFAC, AERMOD, SoundPLAN, the

Roadway Construction Model, the Federal Highway Administration (FHWA) Highway Traffic Noise Prediction Model, and other industry standard emissions and noise modeling tools. In addition, Mr. Myers prepares implementation documents and programs such as zoning ordinance updates, design review programs, and planning program guidelines. He has prepared numerous environmental analyses for public works and public agency projects and works in ECORP's Chico office.

Keith Kwan, Senior Biologist/Avian Ecologist. Mr. Kwan has more than 30 years of experience as a wildlife biologist and wetland ecologist. He specializes in avian ecology, wetland delineations and wetland ecology, special-status species ecology, environmental impact assessment, regulatory compliance, and project management. He also has expertise in conducting biological resource assessments, bird censuses, special-status species surveys, general biotic inventories, and biodiversity monitoring of created, restored, and existing terrestrial habitats of California.

He has expertise in delineation of waters of the U.S. and has delineated over a hundred sites throughout California, Nevada, and Colorado. He also has expertise in California's Central Valley annual grassland and oak woodland communities, having conducted hundreds of wetland and biological resource evaluations related to site development, impact assessment, California Environmental Quality Act (CEQA) compliance, Clean Water Act (CWA) 404 compliance, and California Department of Fish and Wildlife (CDFW) 1602 compliance.

His expertise in avian ecology includes numerous breeding bird surveys, nest monitoring, and pre-construction clearance surveys in support of various local, state and federal regulations (e.g. CEQA, CDFW 1602). He has developed studies utilizing focal survey and point-count methodologies to assess bird use. He has been an active birdwatcher throughout California and has participated in National Audubon Society Christmas Bird Counts for more than 30 years.

He administers Quality Assurance/Quality Control for many of the biological reports produced in the Northern California office, including wetland delineations, special-status species assessment and survey reports, arborist survey reports, biological assessments, Section 404 mitigation and compliance reports. He also has expertise in identification and field sampling of federally-listed vernal pool branchiopods.

Jeremy Adams, Cultural Resources Manager/Senior Architectural Historian. Mr. Adams is a Cultural Resources Manager and Senior Architectural Historian with 10 years of experience in developing cultural resources management strategies and leading the implementation of cultural inventories, evaluations, effects analysis, and preparation of mitigation documents. He holds a Master of Arts degree in History (Public History), a Bachelor of Arts degree in History, and he meets the Secretary of the Interior's Professional Qualification Standards for Architectural History and History. Mr. Adams serves as principal investigator for all architectural history components of projects and is well versed in the practical application of the laws and regulations of Section 106 of the NHPA and California Environmental Quality Act (CEQA). He is highly skilled at historical research and analysis and is familiar with numerous archives, libraries, museums, and other historical repositories throughout California. He has prepared historic contexts, property histories, and carried out architectural site documentation for buildings, structures, and historical landscapes. He has also prepared built-environment impact assessments and has developed mitigation measures for CEQA and Section 106 projects. In addition, he has carried out all three versions of HABS/HAER/HALS historical documentation, developed educational interpretive panels, has completed Caltrans Standard Environmental Reference documents, multiple versions of Finding of Effect documents, and has

evaluated numerous historic-age buildings and properties, as well as assisted lead agencies with SHPO consultation. As the manager of ECORP's cultural resources department in Rocklin, he has led numerous cultural resources studies and is the principal investigator and author for multiple architectural history studies.

Kamesh Velda, Senior Traffic Engineer, GHD. Mr. Vedula has over 21 years in the disciplines of transportation engineering, planning, and modeling. His present roles include principal-in-charge, business development, project manager, and transportation operations leader, depending on project needs. He oversees the workload balance of the transportation planning / engineering group and coordinates with other groups and regions to level staff resources. Kamesh is an intersection control evaluation (ice) specialist, completing numerous ice projects within a majority of Caltrans districts and conducting ICE analyses training classes in Caltrans District 11 and headquarters. His project management experience includes Caltrans Project Study Report-Project Development Support (PSR-PDS), Project Approval / Environmental Documents (PA/ED), ICE studies, roundabout planning / design, advanced roundabout operations analyses / design, complete streets studies, corridor studies, traffic impact studies, and traffic safety studies. Kamesh oversees daily operations including team meetings, scheduling, invoicing, and client coordination through active communication. He contributes to business development through conference attendance, positioning with clients and strategic teaming partners, preparation of qualifications and proposals, and interviews for proposed projects.

3 – SCOPE OF WORK

Provided below is ECORP's proposed scope of work for the proposed Quiet Creek Subdivision – Phase I Project. We have included a description of activities to be completed for each task and deliverables. Based on our experience, we suggest that an IS/MND will be the appropriate environmental document for this project. However, as stated previously, if during the analysis, it is determined that an environmental impact report will be necessary, ECORP will immediately contact the City to discuss possible further actions necessary.

Task 1– Project Initiation

As the Project Team is familiar with the Project site, we do not believe that a formal site visit is necessary to initiate the Project. As such, we have scoped and budgeted for a conference call kick-off meeting with the City to discuss and review Project objectives and Project characteristics. This approach helps to reduce both time and cost at the front-end of the Project.

Topics to be discussed during the Project initiation call will include the Project schedule, key Project issues, communication protocol, the procedure for data gathering, Project characteristics and the proposed scope of work. Approximately one (1) hour of meeting time is assumed for this meeting. Following the start-up meeting/call, ECORP will conduct an internal team meeting to initiate work on the Project.

Task 1 Deliverables:

- ♦ *Project team conference call*

Task 2 – Develop Project Description

ECORP will coordinate with the City to develop and clarify the project description. Coordination for this task will be via telephone and/or email. Development of the project description will establish the critical elements of the site plan, construction schedule and equipment, and operation and maintenance of the proposed project. The project description will include:

- ◆ Project setting: a description of the projects regional and local location, environmental setting, local transportation system, land use designations, and surrounding land uses. Maps showing the regional and specific location of the project will be included in this section.
- ◆ Project characteristics: project construction schedule and sequencing; site layout; and a detailed description of site operations. ECORP assumes that any site layout maps, elevations, etc. shall be provided by the project architect/engineer in CAD with .pdf format exhibits.
- ◆ Intended uses of the IS/MND: a list of uses of the IS/MND, including a list of project approvals required by other agencies.

Task 2 Deliverables:

- ◆ *Project Description section for the IS/MND document, provided electronically via email in a MSWord file format. We assume one round of comments.*

Task 3 – Technical Studies

The following technical studies will be conducted for the proposed Project. It has been assumed that the data required to support and document answers to all other CEQA checklist items can be obtained from existing documentation (i.e., City of Orland General Plan, environmental documents for nearby projects, floodplain maps, and other standard environmental references), consultation with City staff, or information being prepared separately by the applicant's project team.

3.1 - Air Quality and Green House Gas Assessment

The assessment of air quality and greenhouse gas (GHG) emissions will quantify short-term (i.e., construction) and long-term (i.e., operational) emissions generated by the Proposed Project using the California Emissions Estimator Model version 2020.4.0 (CalEEMod) software. CalEEMod is a statewide land use emissions computer model designed to quantify pollutant emissions associated with construction and operations from a variety of land use projects. The Project is located within the Glenn County portion of the Northern Sacramento Valley Air Basin, which is under the jurisdiction of the Glenn County Air Pollution Control District (GCAPCD). The GCAPCD has not formally adopted thresholds of significance for the evaluation of proposed projects that are subject to CEQA review. Therefore, the calculated emissions attributable to the Proposed Project will be compared to the significance thresholds established by the Tehama County APCD, which is also located in the Northern Sacramento Valley Air Basin and has established thresholds under CEQA for the assessment of air quality and GHG impacts.

ECORP proposes to evaluate potential air quality and GHG emission-related impacts in a technical report. The analysis will be supported by modeling documentation, which would be included as an appendix to the technical report.

Task 3.1 Deliverables:

- ♦ One (1) electronic version of both the draft and final Air Quality and Greenhouse Gas Assessment Report.

3.2 – Biological Resources Assessment

ECORP Consulting, Inc. (ECORP) will conduct a biological resources assessment (BRA) for the Quiet Creek Subdivision Project. ECORP will conduct a review of existing biological information in the region and documentation specific to the project, including a literature review. The literature review will include available information such as aerial photography and database queries of the CDFW California Natural Diversity Database (CNDDDB), California Native Plant Society (CNPS), U.S. Fish and Wildlife Service (USFWS), and National Marine Fisheries Service (NMFS) for potentially occurring special-status species in the vicinity of the project. This assessment will also include aerial photograph interpretation and a reconnaissance-level site investigation to identify and characterize vegetation communities present onsite and the approximate extent of potential aquatic resources (preliminary aquatic resources assessment). Vegetation communities, including riparian vegetation, will be assessed and mapped using the *Manual of California Vegetation* (CNPS 2022). The assessment will also include an evaluation of special-status species with potential to occur onsite based on the literature review and reconnaissance-level site visit.

A summary of the findings will be incorporated into the BRA. The report will provide the regulatory context, as well as the methods, results, and recommendations for appropriate mitigation measures to address potential impacts to biological resources for incorporation into the California Environmental Quality Act (CEQA) review document. Potential impacts to biological resources will be assessed using the CEQA Appendix G Checklist. As part of the biological resource assessment, ECORP will also identify the likely required permits and approvals to implement the project design and construct the project.

Task 3.2 Deliverables:

- ♦ One (1) electronic version of both the draft and final Biological Resources Assessment

3.3 - Cultural Resources Inventory and Evaluation Report

ECORP will conduct a cultural resources inventory of the proposed Quiet Creek Subdivision, which consists of approximately 37.76 acres of land north of the City of Orland, Glenn County. The Project is located north of the intersection of Road M1/2 and Bryant Street, adjacent to the Orland City Limits.

The cultural resources inventory will be conducted by or under the direct supervision of a Registered Professional Archaeologist who meets the Secretary of the Interior's Professional Qualifications Standards for prehistoric and historical archaeology. This study will be conducted pursuant to compliance with the California Environmental Quality Act (CEQA) and Section 106 of the National Historic Preservation Act (NHPA) and its implementing regulations in 36 CFR 800.

ECORP will conduct a records search and literature review with the California Historical Resources Information System's (CHRIS) Northeastern Information Center (NEIC). The CHRIS records search will identify the locations and extent of previous surveys conducted within 0.5-mile of the Project area and will determine if there are any known cultural resources (i.e., pre-contact [prehistoric] or historic archaeological sites or historic-period features) located within or near the Project area. ECORP will request a search of the Sacred Lands File from the California Native American Heritage Commission

(NAHC). The Sacred Lands Files search will identify any known sensitive or sacred Native American resources located within or near the Project area that have been previously reported to the NAHC.

Where ground conditions can accommodate, ECORP will complete an intensive field survey using pedestrian transect intervals spaced 15 meters apart. The Project area will be examined for evidence of cultural resources, including pre-contact and historic-period (i.e., over 50 years of age) archaeological deposits and built environment features.

A preliminary review of the project indicates that one residential building appears to meet the age threshold (older than 50 years) to be considered a cultural resource. Pursuant to compliance with CEQA and Section 106 of the NHPA, ECORP will evaluate the residential house against the eligibility criteria of the National Register of Historic Places (NRHP) and California Register of Historical Resources (CRHR). The results of the evaluation and DPR 523 record will be included with the report.

A summary of all findings will be provided in an inventory and evaluation report, following OHP's recommended content and format. The report will provide the historic context, regulatory context, as well as the methods, field results, and recommendations.

Task 3.3 Deliverables:

- ◆ One (1) electronic version of both the draft and final Cultural Resources Inventory and Evaluation Report

3.4 - Noise Impact Assessment

The evaluation of noise impacts associated with the Project will be completed by staff members who are noise experts. The applicable noise and land use compatibility criteria regulating noise in the Project Area will be discussed as such criteria will be the basis for the Project impact determination and whether mitigation is necessary.

In order to establish the existing ambient noise levels currently experienced at the Project Site, and thus noise/land use compatibility, ECORP will first conduct a long-term (24-hours) baseline noise measurement on the site in order to obtain a general representation of the existing ambient noise currently experienced in the area. This 24-hour baseline noise measurement will be used to obtain a general representation of the existing ambient noise currently experienced in on the site in order to determine noise/land use compatibility. The results will be reported in the Community Noise Equivalent Level (CNEL) noise metric. CNEL is a 24-hour average measurement of sound with a five decibel "weighting" during the hours of 7:00 p.m. to 10:00 p.m. and a 10 decibel "weighting" added to noise during the hours of 10:00 p.m. to 7:00 a.m. to account for noise sensitivity in the evening and nighttime, respectively. In addition to the 24-hour measurement, ECORP will also conduct up to four (4) short-term (15 minutes) measurements in the Project vicinity surrounding the site in order to establish the existing ambient noise levels currently experienced in the area surrounding the Project.

Construction would occur during implementation of the Proposed Project. Noise levels from construction sources will be analyzed using the Federal Highway Administration Roadway Construction Noise Model and based on the anticipated equipment to be used. In order to evaluate the potential health-related effects (physical damage to the ear) from construction noise, construction noise will be evaluated in terms of hourly equivalent continuous noise levels (L_{eq}) and the frequency of occurrence

at the nearby residences. In addition to construction noise, an analysis of vibration impacts will be prepared based on the California Department of Transportation's vibration analysis guidance.

The evaluation of the Project's contribution to noise increases over existing conditions will be addressed. The Proposed Project would be a source of on-site stationary noise (e.g., internal circulation, residential activities, etc.) and off-site mobile noise (e.g., automobile traffic). On-site stationary noise will be addressed qualitatively. Potential noise impacts from vehicular traffic will be assessed based on Project transportation data. Off-site mobile source noise impacts from vehicular traffic will be assessed using the U.S. Federal Highway Traffic Noise Prediction Model (FHWA-RD-77-108). The 24-hour weighted CNEL noise levels will be presented in a tabular format. ECORP will require the completed Traffic Impact Assessment to complete the evaluation of offsite traffic noise.

ECORP proposes to evaluate noise impacts in a technical report. Where appropriate, the analysis would be supported by modeling documentation, which would be included as an appendix to the report.

Task 3.4 Deliverables:

- ♦ One (1) electronic version of both the draft and final Noise Impact Assessment Report.

3.5 – Traffic Impact Study

GHD will provide the Traffic Impact Study. The following Scope of Work was provided by GHD.

3.5-1: Project Management and Meetings

GHD's project management responsibilities for the Traffic Impact Study include but are not limited to: Prepare and keep master project schedule; Coordinate project status meetings; Effectively manage budget; Implement Quality Assurance and Quality Control Measures; Prepare Invoices with monthly progress reports; Prepare for and attend up to 3 project team meetings. Additional meetings can be added on a time and materials basis with the City's prior authorization.

Task 3.5-1 Deliverables:

- ♦ Monthly invoicing, progress reports, Project Schedule maintenance, meeting notices, agendas, meeting handouts/exhibits and meeting minutes.

Task 3.5-2: Data Collection & Memorandum of Assumptions

The following tasks have been created based on Project information provided by the client, including Project land use and circulation assumptions.

Task 3.5-2a: Study Initiation Meeting

GHD will review all project related material, including; site maps, land use quantities, site access locations, project descriptions, project applications, recent traffic studies within the study area, and agency transportation planning documents (including general plan circulations elements and traffic impact fee programs.).

GHD will provide all project management responsibilities for the traffic study including: coordination with the environmental consultant and with all affected agencies, attend meetings, engineering staff management, quality control review, and project billings.

Task 3.5-2b: Data Collection

To provide a database of existing and future conditions, GHD will work with City staff to obtain other pertinent transportation data, including road improved plans. Traffic data collection will be scheduled for the up to five intersection locations and two roadway locations, to be confirmed with the City. Traffic counts at study intersections will be collected on a typical weekday (Tuesday, Wednesday, or Thursday) for both the AM and PM peak hour periods. Average daily traffic (ADT) counts along study roadways will be collected for a 24-hour period on a typical weekday.

(If Caltrans or the City should request or require additional peak hour intersection LOS analysis, such analysis could be added to our proposed Scope of Work with additional authorization.)

Intersections

- ♦ To be determined.

Roadways

- ♦ To be determined.

Due to the current low traffic patterns associated with shelter-in-place orders and social distancing related to Covid-19, current traffic counts may not reflect typical travel demand. GHD will use ADT counts and Caltrans traffic census data to adjust 2021 traffic count data, if necessary.

Task 3.5-2c: Estimate Project Trip Generation

The total number of vehicle trips expected to be generated by the proposed project will be estimated. Local trip generation data will be obtained from the latest Trip Generation Manual published by the Institute of Transportation Engineers. Project trip generation volumes will be estimated for weekday and peak hour conditions.

Task 3.5-2d: Directional Trip Distribution and Assignment

Trip distribution assumptions will be developed based on input from the project team. Based on an analysis of the trip making characteristics of the proposed project and area demographics, the directional trip distribution of the project generated traffic will be estimated. The project trips will be assigned to all study intersection locations based on determined trip distribution patterns.

Task 3.5-2 Deliverables:

- ♦ *Memorandum of Assumptions.* Prior to completion of the following tasks, GHD will prepare a detailed Memorandum of Assumptions (Task 3.5-2) that documents all technical assumptions that will be used to complete the traffic study. Additionally, the memorandum will include a graphic that illustrates existing lane geometrics and control and traffic volumes. The memorandum will be submitted for review and comment to both the City and Caltrans, assuming study intersections are located along SR 32 (Walker Street).

Task 3.5-3: General Plan Consistency

A level of service (LOS) analysis will be prepared and provided as a separate memorandum. LOS will be evaluated against adopted General Plan thresholds for the City of Orland:

Policy 3.3.A: The City shall construct street and highway improvements to maintain an overall daily roadway level of service of "C" with an a.m. and p.m. peak-hour roadway and intersection level of service of "D" or better, unless other public health, safety, or welfare factors determine otherwise.

Improvements needed to maintain adopted LOS thresholds will also be identified for consideration as project conditions of approval, consistent with the General Plan. GHD will obtain and review available existing files and databases from the City pertaining to all applicable transportation infrastructure, including bicycle, pedestrian, and transit facilities. Based upon the information gathered and the input provided by City staff, GHD will perform a multimodal transportation and safety analysis of the street network in the study area to determine existing traffic operations and identify existing connectivity, accessibility, and safety issues. The analysis will take into consideration all road users, including bicyclists, pedestrians, and transit users.

Task 3.5-3a Vehicular Operations (Existing and Cumulative Conditions)

The analysis will provide an evaluation of Existing and Cumulative (2040) peak hour LOS vehicular operations with and without the proposed project based upon information provided in the Memorandum of Assumptions. GHD will utilize the average annual growth rates to forecast future (20 year) traffic and to evaluate study facilities under Cumulative Conditions.

Task 3.5-3b Circulation and Site Access Assessment

GHD will review the proposed roadway and intersection configurations of the future internal and public streets to ensure they meet the City's design standards and future circulation needs. GHD will review the site plan access driveways to determine appropriate measures are in place to address potential queues that could interrupt traffic flow.

Task 3.5-3c Safety Assessment

The analysis will also include transportation safety using history crash data through SWITRS and TIMS. GHD will establish appropriate units of analysis within the study area (street segments and intersections) and aggregate available crash data to prepare a historical collision map. GHD will identify notable crash trends, such as factors associated with increased crash severity, factors associated with bicycle and pedestrian crashes, and a crash rate analysis to compare to statewide averages for similar facilities.

Task 3.5-3d Multimodal Connectivity Assessment

Bicycle, pedestrian, and transit connectivity will be assessed using existing databases of transportation assets, such as sidewalk coverage, ADA ramps, transit stops and shelters, streetlights, crosswalks, and other pedestrian or transit amenities, as provided by the City. GHD will provide a high-level assessment of existing multimodal connectivity and accessibility within the study area.

Task 3.5-3e Improvements for General Plan Consistency

The proposed project's contribution to any LOS deficiencies, relative to adopted General Plan thresholds, will be quantified by comparison of "No Project" to "Plus Project" conditions at the study locations. In coordination with City staff, intersection improvements required to maintain adopted General Plan LOS thresholds or reduce proportional project contributions towards deficiencies identified in previous Existing Plus Project and Cumulative Year Plus Project conditions will be quantified for weekday peak hour conditions.

Task 3.5-3 Deliverables:

- ♦ *General Plan Consistency Memorandum (Draft & Final)*

Task 3.5-4: VMT Evaluation With Statewide Model

As a means of addressing the requirements of SB 743, GHD will utilize the California Statewide Travel Demand Model (CSTDM) or the Statewide Travel Survey (Survey) to produce the existing average Countywide VMT efficiency metric for residential trip making. This VMT efficiency metric will form the basis for establishing Countywide VMT thresholds.

Task 3.5-4a: Establish Countywide VMT Average

GHD will use the CSTDM with Statewide Baseline VMT per Capita calculated with outputs from the CSTDM. Average trip length information will be derived from the CSTDM or Survey, for the TAZ in which the Project is proposed.

Task 3.5-4b: Establish Project VMT Average

GHD will estimate Project Residential VMT using the Project trip generation and average trip length. GHD will estimate the project VMT per capita, based on the estimated Project population, which will be discussed with the Client.

Task 3.5-4c: Evaluate VMT for Residential Project

GHD will evaluate VMT per Capita for the Project relative to the CSTDM Statewide or Survey average and determine whether the Project would result in a significant impact.

Task 3.5-5: VMT Mitigation Measures

Capital projects, contributions towards capital projects, and contributions towards City and regional travel demand management program improvements will be identified with the goal of reducing any identified CEQA project impacts relative to the guidelines utilized by the City. These mitigation measures will be reviewed with environmental consultant preparing the overall CEQA document to ensure compatibility with other document sections and recommendations.

Task 3.5-5a: Governing Board Meeting

GHD will attend up to two (2) governing board meetings relevant to the VMT metrics. GHD assumes the meetings will be held virtually.

Tasks 3.5-4 and 3.5-5 Deliverables:

- ♦ *VMT Analysis Memorandum (Draft & Final)*. GHD will also work with the environmental consultant to provide VMT analysis results for the environmental document.

Task 3.5-6: Agency Reviews & Schedule

A Memorandum of Assumptions (MOA) that will contain all of the assumptions including study locations, trip generation and distribution, and analysis methodologies and parameters will be delivered to the City and Caltrans for review and comment, assuming study intersections are located along SR 32 (Walker Street). The MOA will be delivered to the City and Caltrans five weeks following authorization to proceed. In this stage all of the assumptions will be finalized which will eliminate

significant technical comments from reviewing agencies that could result in costly revisions to the traffic study. GHD proposes a sixteen (16) week schedule to complete the Draft General Plan Consistency and VMT Analysis memorandums, not including agency review times on the Memorandum of Assumptions. Following receipt of one set of City, Caltrans, and project team comments on the Draft memorandums, GHD will submit the Final memorandums within two (2) weeks. A detailed schedule will be prepared by GHD, once under contract, that considers the timelines of the overall CEQA document preparation, with deliverable milestones aligned with the Tasks above.

(Note: Agency comments requiring significant new analysis or technical discussion may be subject to additional charges. This additional work will be completed only with the client's prior authorization and will be billed on a Time and Materials Basis.)

Task 4 – Administrative Draft Initial Study/Mitigated Negative Declaration (IS/MND)

ECORP, will prepare an Administrative Draft IS/MND for the proposed project. The scope of the IS/MND will address the full scope of potential environmental issues as based on Appendix G of the State CEQA Guidelines. The analysis conducted for Task 3 will be summarized in the IS/MND, and technical studies will be attached as appendices. ECORP will also prepare a draft Notice of Availability/Notice Intent to Adopt an IS/MND (NOA/NOI), Notice of Completion (NOC) (SCH cover sheet). The NOA/NOI will be used to notice the public about the project for the required 30-day public review period. Based on the project information in the project description and our knowledge of the local area, ECORP has assumed that the appropriate CEQA document will be an IS/MND. However, if one or more technical studies reveal a potentially significant environmental impact that cannot be mitigated, we will work with City staff to avoid or minimize the impact through project design. If the impact cannot be avoided or minimized through design, ECORP will submit a separate scope of work and cost estimate to prepare an Environmental Impact Report (EIR). It is anticipated that the Initial Study will focus on issues identified in Section 1 Understanding and Approach of this proposal.

Task 4 Deliverables:

- ♦ One (1) electronic copy of the Administrative Draft IS/MND in PDF file format delivered via email.

Task 5 – Prepare Draft IS/MND, Notice of Intent (NOI), and Notice of Completion (NOC)

On receipt of the City comments on the Administrative Draft IS/MND and notices, ECORP will make the appropriate revisions to the documents. A Revised Administrative Draft IS/MND and notices will be prepared. After receipt of comments on the Revised Administrative Draft IS/MND and notices, a print check copy of the Draft IS/MND and notices will be provided to the City prior to printing the Draft IS/MND and notices. ECORP will coordinate with the City to resolve all issues between administrative and final versions of the document. ECORP assumes that the City will file the NOA/NOI and Draft IS/MND at the Glenn County Clerk's Office as required. ECORP also assumes that the City will mail the NOA/NOI to the mailing list, publish the NOA/NOI in local newspapers, post on the City's website, and place public notice advertisements to announce all Draft MND public hearings in local newspapers. With approval of the City, ECORP will deliver the required on-line submittal of the Draft

IS/MND, the NOC and Summary Form to the State Clearinghouse. We have assumed that the City will pay all fees associated with posting of the NOI at the County Clerk and local newspapers.

Task 5 Deliverables:

- ♦ One (1) electronic copy of the public Draft IS/MND delivered to the City.
- ♦ With approval by the City, ECORP will deliver the required on-line submittal of the Draft IS/MND, the NOC, NOI, and Summary Form to the State Clearinghouse.

Task 6 – Prepare Administrative Final IS/MND and Notice of Determination (NOD)

After the conclusion of the 30-day public and agency comment period, ECORP will prepare draft responses to comments and make the appropriate revisions to the IS/MND. On completion of the Administrative Final IS/MND, ECORP will provide copies to the Client and County for review and comment. ECORP will also prepare the draft Notice of Determination (NOD). Our cost estimate assumes up to ten comment letters with a total of 30 distinct comments.

Task 6 Deliverables:

- ♦ One (1) electronic copy of the Administrative Final IS/MND and Draft NOD in the PDF file format delivered via email.

Task 7: Final IS/MND and NOD

After receipt of comments on the Administrative Final IS/MND, ECORP will finalize the IS/MND and provide a Revised Administrative Final IS/MND to the County for their final review. Upon acceptance of the Revised Administrative Final IS/MND, ECORP will prepare the Final IS/MND and provide the NOD to the County. ECORP assumes that the County will file the notices at the Trinity County Clerk will pay all fees associated with the notice filing.

Task 7 Deliverables

- ♦ Two (2) bound copies and an electronic copy of the Final IS/MND.
- ♦ One (1) electronic copy of the Final NOD

Task 8: Mitigation Monitoring and Reporting Program

ECORP will prepare an Administrative Draft MMRP based on the Final IS/MND. The MMRP will be prepared in a manner consistent with CEQA Section 21081.6 and will be in table format subject to review and approval by the City. After receipt of County comments, ECORP will prepare the Final MMRP.

Task 8 Deliverables

- ♦ One (1) electronic copy of the Final MMRP.

Task 9 – Project Management and Meetings

ECORP will provide ongoing project management support both internally and externally to ensure that the project stays on schedule and that work products receive thorough review. The Project Manager will be available for ongoing calls and meetings with City staff throughout the project schedule.

ECORP's Project Manager and appropriate staff will attend up to two (2) public meetings at Planning Commission and City Council hearings. ECORP will be available to answer questions during the hearings and provide a brief overview of the findings of the CEQA document, if requested. It is assumed that the City will coordinate all public meetings associated the proposed Project. ECORP can provide exhibits and make presentations at the meetings. This task includes ongoing project management time for team coordination and interface with the City and applicant.

Task 7 Deliverables:

- ♦ Attendance of up to two (2) public hearings.
- ♦ IS/MND project management.

4 – SCHEDULE OF WORK

ECORP estimates that the overall schedule, assuming one to two-week turnaround of any and all comments on documents by the City, will be 9 - 10 months from start to completion of the Final IS/MND and MMRP.

ECORP can be available to begin work on the Project immediately upon receipt of a signed contract from the City. ECORP understands that there is often a desire to expedite the start of a Project prior to the taking of a formal action by the agency and is willing to talk with and work with the City to consider options that could allow ECORP to start work on the Project prior to the conclusion of the formal contracting process.

CEQA Compliance Schedule

Milestone/Deliverable	Time Frame
Task 1: Project Initiation Meeting	1 week from receipt of signed contract from City
Task 2: Project Description	Within 2 weeks of Project Initiation meeting
Task 3: Technical Studies (Air Quality/GHG, Biological Resources, Cultural Resources, Noise and Traffic)	Within 16 weeks of approved Project Description
Task 4: Prepare Administrative Draft IS/MND	Within 4 weeks from completion of Task 3
Task 5: Prepare Draft IS/MND, NOI, and NOC	Within two weeks of receiving comments from the City
Public Review Period	30 days
Task 6: Prepare Administrative Final IS/MND and Notice of Determination	Within two weeks of the close of the 30-day public comment period

Milestone/Deliverable	Time Frame
Task 7: Final IS/MND and NOD	Within two weeks following the receipt of the City's comments
Task 8: Mitigation Monitoring and Reporting Program	During completion of the Final IS/MND
Task 9: Project Management and Public Meetings	Ongoing
City Approval	
Planning Commission Meeting	To be determined
City Council Hearing	To be determined

- 1) Timeline assumes that all comment letters received by the City will be provided to ECORP in a single delivery, and assumes that no more than 10 letters having differing content are received. Letters in excess of 10, having a length or depth of content beyond what would be considered normal for the letters received, or letters requiring additional study or analysis may result in the need for an extended timeline for the task.

5 – COST PROPOSAL

The services provided above will be billed on a Time-and-Materials, Not-to-Exceed Basis per task. The estimated costs to complete the work are shown in the following table.

Cost Breakdown by Task

Tasks/Activity	Cost
Task 1: Project Initiation	\$660
Task 2: Project Description	\$1,820
Task 3: Technical Studies	-
3.1 Air Quality/GHG Assessment	\$5,415
3.2 Biological Resources	\$11,430
3.3 Cultural Resources	\$11,440
3.4 Noise Impact Assessment	\$6,560
3.5 Traffic Impact Study	\$46,605
Task 4: Prepare Administrative Draft IS/MND	\$12,555
Task 5: Prepare Draft IS/MND, NOI, and NOD	\$2,035
Task 6: Prepare Administrative Final IS/MND and NOD	\$5,005
Task 7: Final IS/MND and NOD	\$890
Task 8: Mitigation Monitoring and Reporting Program	\$270
Task 9: Project Management and Public Meetings	\$2,360
TOTAL COST ESTIMATE	\$107,045

ASSUMPTIONS

The scope of work and budget provisions of this proposal assume the following:

- ◆ *The cost proposal will remain valid for ninety (90) days.*
- ◆ *The cost proposal is for the purposes of compliance with California Environmental Policy Act (CEQA) only. This proposal does not include nor anticipate analysis for purpose of compliance with the National Environmental Quality Act (NEPA).*
- ◆ *Cost and schedule estimates are based on our best judgment of the requirements known at the time of the proposal and can be influenced favorably or adversely by City needs and other circumstances. ECORP Consulting, Inc. will endeavor to perform the services and accomplish the objectives within the estimated costs and schedule. However, if the scope of work or schedule changes, ECORP Consulting, Inc., reserves the right to revise costs accordingly.*
- ◆ *ECORP Consulting, Inc. shall not be held responsible for work delays or cancellations caused by strikes, accidents, acts of God, delays imposed by the applicant and/or City or other delays beyond the control of ECORP Consulting, Inc.*
- ◆ *ECORP Consulting, Inc., assumes that, by receipt of notice to proceed, full access to the property will be provided by or through the applicant and/or City, including keys to locked gates and advance notice to existing property tenants of our right of entry.*
- ◆ *The Project Description shall not be substantially changed by the applicant or City after commencement of the scope of work.*
- ◆ *The ECORP Project Team will have access to all necessary Project materials to include Project site plans, engineering documents and available site information.*
- ◆ *The ECORP project team has budgeted for a set number of meetings for the Project. Additional meetings can be coordinated on a time and materials cost basis.*
- ◆ *ECORP, Inc. assumes one round of consolidated comments on the Draft Initial Study, the Draft EIR (including the administrative draft and preproduction draft) and the Final EIR (including the administrative final and preproduction final) by the City.*
- ◆ *ECORP, Inc. assumes the City will be responsible for the publication of all Project related public notices and legal notices in a local newspaper.*
- ◆ *If the schedule is delayed due to unresolved issues or review requirements the City understands that the Project schedule and budget may need to be modified.*
- ◆ *Staff and responsible agencies will cooperate with the ECORP Project Team in a timely manner. Work shall not be stopped or delayed by the applicant, City, or others outside of the project team. Should work be so stopped or delayed for a period exceeding sixty (60) days, ECORP, Inc. shall be reimbursed for costs incurred to date on the Project.*
- ◆ *Color copies, equipment, and other direct expenses are reimbursed with a 14% administrative handling charge (excluding mileage). These charges are included in the cost estimate, above.*
- ◆ *Subcontractor expenses (if any) are reimbursed with an administrative handling charge. These charges are included in the cost estimate, above.*
- ◆ *Mileage is reimbursed at the current IRS rate. These charges are included in the cost estimate.*
- ◆ *Any changes to the above assumptions are not included in this scope and budget may result in additional time and cost.*

- ♦ *ECORP, Inc. may elect to move costs from task to task if required provided the total contract dollars are not exceeded.*
- ♦ *It is assumed that ECORP Consulting, Inc. can use and rely on the data and information contained in the Project related documents provided by the applicant. ECORP Consulting, Inc. will not perform a technical review of these documents and will not be responsible for the content or accuracy of these studies.*
- ♦ *ECORP Consulting, Inc. has not been delegated authority under applicable state or federal law to carry out consultation with Native American tribes; therefore, tribal outreach, coordination, or consultation is not included in this scope of work. Should these services be required, they will be separately negotiated in coordination with the applicable lead agencies.*
- ♦ *Project meetings, hard copies of reports, site recording, evaluation, surveys of off-site infrastructure, biological analysis, cultural analysis, archaeological excavations, and other tasks not specified above are not included. Should these services be required, they will be separately negotiated.*
- ♦ *Change orders will be issued and signed by the City and ECORP Consulting, Inc. before starting additional work not provided for in the original proposal. If the City's authorized representative is not available for a signature, the additional out-of-scope work will not commence until the change order is signed.*
- ♦ *Archaeological test programs and evaluation of historic period buildings are not included in the scope of work. Should these services be required, they will be separately negotiated.*
- ♦ *The preliminary aquatic resources assessment will not be conducted in accordance with the Corps of Engineers Wetlands Delineation Manual (Environmental Laboratory 1987), Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Arid West Region, Version 2.0 (U.S. Army Corps of Engineers 2008), and the U.S. Army Corps of Engineers Sacramento District's Minimum Standards for Acceptance of Preliminary Wetland Delineations (U.S. Army Corps of Engineers 2001).*
- ♦ *The BRA will likely identify the need for focused surveys; however, this task does not include focused (protocol-level) surveys for sensitive species or coordination or consultation with the regulatory agencies.*

Thank you for the opportunity to submit this proposal. If you have any questions regarding this proposal, please call me at (916) 782-9100.

Sincerely,



Scott Friend
Project Manager

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 5.F.

MEETING DATE: March 21, 2023

TO: Honorable Mayor and Council
FROM: City Manager Pete Carr/Vice Mayor Bruce Roundy
SUBJECT: **Advocacy to State for Cities' Fiscal Priorities** (Discussion/Action)

City Council will consider a draft letter of support for municipal budget priorities as proposed by CalCities.

BACKGROUND

The League of California Cities (CalCities) provides educational and networking opportunities for its member cities, as well as advocacy to State legislators and administrators to address city needs. From time to time, CalCities will encourage member cities to each indicate support for certain pending legislative actions where the League feels this "grassroots" support is important, needed, and will make a difference. With Council concurrence, the Mayor signs letters of support or opposition on behalf of the City.

DISCUSSION

Legislative advocates at CalCities have issued a call for action from member cities to encourage the State to:

1. Provide \$3B in ongoing funding to increase the housing supply and address homelessness;
2. Reimburse cities for \$1 billion in unfunded State mandates; and
3. Safeguard local revenues and support local sustainability.

Attachments (2):

- A. Action Alert 2023-24 State Budget Priorities for Cities
- B. Draft Letter in Support of 2023-24 State Budget Priorities

RECOMMENDATION: Approve the draft letter as written or as revised and authorize Mayor Dobbs to endorse it.

Fiscal Impact of Recommendation: N/A



ACTION ALERT

2023-24 State Budget Priorities for Cities

ACTION

Send a letter to the Budget Committee chairs and vice chairs requesting investments in the 2023-24 state budget to bolster local government efforts to support our most vulnerable residents and ensure cities can thrive.

A sample city letter, including Budget Committee contact information, is attached.

Why this matters: Every day, city officials throughout California are delivering essential services to residents and finding viable solutions that address the twin crisis of housing and homelessness in the state. Our residents depend on these core services, which cannot be successfully delivered without fiscal sustainability. In the face of a looming economic recession, elevated inflation, and rising costs, Cal Cities calls on the state and Legislature to:

1. **Invest \$3 billion in ongoing funding for cities to increase the supply of affordable housing and reduce homelessness.**
2. **Invest \$1 billion to reimburse cities for unfunded mandates.**
3. **Lay off any action that would reduce or eliminate funding for cities or divert essential local revenue sources.**

Talking points:

Cal Cities is calling for \$3 billion in ongoing funding to increase housing supply and prevent and reduce homelessness.

- Cities need a permanent home in the budget for housing and homelessness.
- Cities appreciate the significant investments made by the state in recent years. However, one-time investments will not solve this crisis or allow for long-term planning efforts.
- Very little existing homelessness funding goes directly to cities, and cities were only eligible to apply for half of the \$10.2 billion included in the 2022 Budget Act for homelessness programs.

- Cities need ongoing funding so that they can drive solutions that get our residents off the streets and prevent homelessness. Cities are committed to ending homelessness, but we need the state to step up to the plate.

Cal Cities is calling on the state to reimburse the nearly \$1 billion owed to local governments for state-mandated program costs.

- The vitality of local governments is dependent upon fiscal stability.
- The state owes nearly \$1 billion to cities, counties, and special districts for costs related to state mandates incurred after 2004. The money owed to cities stems from years of unpaid reimbursement claims filed by local governments for the cost of implementing dozens of mandated programs approved by state lawmakers.
- Local governments rely on the state to reimburse them in a timely manner for costs related to state-mandated programs. Failing to pay for these costs threatens the stability of local budgets and the ability of local governments to fund essential services that residents rely on.

Cal Cities is calling on the state to safeguard local revenues and support local sustainability.

- Cities are the foundation of California's robust economy. In the face of a looming economic recession, Cal Cities opposes any action that would reduce or eliminate funding for cities or divert essential local revenue sources.
- Siphoning local revenues weaken the fiscal condition of local governments and compounds the state's financial challenges.

CITY COUNCIL

Chris Dobbs, Mayor
Bruce T. Roundy, Vice-Mayor
Jeffrey A. Tolley
John McDermott
Mathew Romano

CITY OFFICIALS

Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

DRAFT
CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY MANAGER

Peter R. Carr

March 21, 2023

The Honorable Nancy Skinner
Chair, Senate Budget and Fiscal
Review Committee
1021 O Street, Suite 8630
Sacramento, CA 95814

The Honorable Philip Ting
Chair, Assembly Budget Committee
1021 O Street, Suite 8230
Sacramento, CA 95814

The Honorable Roger Niello
Vice Chair, Senate Budget and Fiscal
Review Committee
1021 O Street, Suite 7110
Sacramento, CA 95814

The Honorable Vince Fong
Vice Chair, Assembly Budget
Committee
1021 O Street, Suite 4630
Sacramento, CA 95814

Dear Senator Skinner, Senator Niello, Assembly Member Ting, and
Assembly Member Fong:

In the spirit of a strong state and local government partnership that benefits all Californians, the City of Orland respectfully calls on the State and lawmakers to take action to bolster local government efforts to support our most vulnerable residents and ensure California's economic strength.

City officials are on the front lines delivering essential services to more than 80% of the state's residents. We rely on collaborative partnerships with the State and other organizations to meet the challenges facing our communities. Every day, local leaders are connecting individuals experiencing homelessness with wraparound services, delivering permanent supportive housing, and jumpstarting the construction of affordable housing in our communities. Clearly, there's more work to do and that requires additional resources.

The City of Orland calls on the Legislature to make **a permanent funding stream of \$3 billion annually for cities to help more Californians find homes** and prevent more Californians from having to live on the streets, under bridges, or in their cars.

An ongoing \$3 billion investment from the State can spur much-needed housing production, ensure that thousands more Californians experiencing homelessness get the support they need and, more importantly, prevent thousands more from losing their homes. This funding will further our state-local partnership to advance practical, data-driven, and effective strategies to two of the state's biggest challenges.

In addition to working with developers to locate and streamline multi-family and low income single family housing in Orland, we are partnering with Glenn County and Habitat for Humanity in leveraging Project Homekey funding to construct a 33-unit affordable housing complex in Orland. This project will address the housing needs of many of our most at-risk residents. We are also sponsoring construction of two separate subsidized apartment complexes – one for seniors and one for families. All three of these projects are only viable because of State funding and County cooperation.

It is also time for the State to finally pay down its growing backlog of unreimbursed claims — **nearly \$1 billion — owed to local governments for state-mandated programs.** The vitality of local governments is dependent upon fiscal stability, and local governments rely on the State to reimburse them in a timely manner for costs related to delivering a wide range of state-mandated programs.

At the same time, the City of Orland strongly opposes any action that would reduce or eliminate funding for local governments as a short-term solution to balance the 2023-24 state budget. Diverting funding would only compound cities' financial challenges and jeopardize the delivery of critical resources to our most vulnerable residents.

We look forward to engaging with you to realize an even stronger partnership for the benefit of all Californians.

Sincerely,

Chris Dobbs
Mayor

Cc: State Senator Brian Dahle
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