

MINUTES OF THE ORLAND CITY COUNCIL
REGULAR MEETING HELD SEPTEMBER 6, 2022

CALL TO ORDER

Meeting called to order by Mayor Hoffman at 6:30 p.m.

Meeting opened with Pledge of Allegiance led by City Attorney Greg Einhorn.

ROLL CALL

Councilmembers present:	Councilmembers Chris Dobbs, Billy Irvin, Vice Mayor Jeffrey Tolley and Mayor Dennis Hoffman
Councilmembers absent:	Councilmember Roundy
Staff present:	City Manager Pete Carr; Assistant City Manager/Director of Administrative Services Rebecca Pendergrass; City Clerk Jennifer Schmitke; Police Chief Vlach; City Attorney Greg Einhorn

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS: None

CONSENT CALENDAR

- A. Warrant List (payable obligations)
- B. Approve City Council Minutes for August 2, 2022
- C. AB361 Compliance
- D. Receive and file Planning Commission Minutes for February 17, 2022
- E. Receive and file Planning Commission Minutes for April 21, 2022
- F. Receive and file Planning Commission Minutes for June 9, 2022
- G. Receive and file Planning Commission Minutes for July 21, 2022
- H. Resolution No 2022-21: Delegating Organics Recycling Compliance
- I. Award of Contract to Financial Auditor
- J. Determination of Public Convenience or Necessity for Alcohol License: 727 4th Street – Old Town Lounge, LLC

Action: Vice Mayor Tolley moved, Councilmember Dobbs seconded, to approve items A-J on the consent calendar. The motion carried by a voice vote 4-0.

ADMINISTRATIVE BUSINESS

A. Use of City Land on Sixth Street at Colusa

City Manager Pete Carr updated City Council on the potential uses of City-owned land on Sixth Street.

Mr. Carr refreshed Council about the Public Safety Center (PSC) project using a slideshow that was presented back in 2019. Some slides showed the Winters Public Safety Center which at the time was recommended by staff for being a good model for the scope of Orland's project. Mr. Carr reminded Council that the Sixth Street project was also to be used as a site for a future water storage tank and

well, showing a slide that overlaid the water facilities onto the site layout. Mr. Carr shared that there are resources from Police DIF, Fire DIF, and Measure A to help fund this project, but currently there aren't any Federal or State Grant available. The plan for 2023 depends on the location of the water infrastructure.

Mr. Carr stated that recently in an analysis for the possible water infrastructure, test borings (down to 100 ft) all showed problems with the soils at the south end of the possible PSC. Mr. Carr stated that if the City continues the course of keeping the PSC ideally on the north end of the property and the water infrastructure on the south end of the property, there will need to be some excavation and disposal of soils that will add to the cost of the project. Mr. Carr is hopeful that the increase in cost will be covered by the Department of Water Resources (DWR) project but stated the water fund may have to be utilized in remediating the soil.

Mr. Carr asked the Council for feedback about possibly moving the water infrastructure to the north end of the lot and the PSC to the south end of the lot. Council asked questions about the water infrastructure and stated concerns about moving the PSC to the south end of the lot. Council gave direction to Mr. Carr to keep the PSC planned for the north end of the parcel.

B. City Sponsored Community Gift e-Cards

Mr. Carr reminded Council that background for the City-sponsored Community Gift e-Cards concept, consultancy services and availability of American Rescue Plan Act (ARPA) funds were all introduced and provided in the August 16th agenda packet and at the meeting.

Mr. Carr shared that he has had contact with local merchants and Orland Chamber members, around a dozen, and all expressed interest in participating in the program.

Mr. Carr stated since the last Council meeting on August 16th, he has met with the County on Covid-relief grants funding and that the city has the potential to grow the e-Card budget from \$30,000 to \$68,000 due to unused CV2/3 Covid-Relief grant funds. The City will need to contact the state on how we plan on using the CV2/3 funding by October 31, 2022, to have the money reprogrammed to another purpose.

Mr. Carr asked Council to determine the initial budget, suggesting that when the initial budget is approximately 80% utilized, the City would review the results and determine whether/how to continue the City's role in it. Mr. Carr stated that the City can structure the program however it wants and that if structured in a generous way all \$68,000 will be used.

Councilmembers discussed concerns with using the CV2/3 funding and asked questions about the gift card program.

Action: Councilmember Dobbs moved, seconded by Councilmember Irvin to approve the Orland Community Gift Card program as proposed and direct staff to proceed with a total initial budget not to exceed \$68,000. The motion carried by the following roll call vote 4-0.

AYES: Councilmembers Billy Irvin, Chris Dobbs, Vice Mayor Jeffrey Tolley and Mayor Dennis Hoffman
NOES: None
ABSENT: Councilmember Bruce Roundy
ABSTAIN: None

C. Internal Water Fund Loan Amortization

Mr. Carr gave an update on the status of an internal loan currently being repaid. Mr. Carr stated that the money was borrowed in 2006 from the Water Fund to help the General Fund purchase the retail space at 824 4th Street and 400 Mill Street for \$436,122. The building was originally purchased for a General Fund purpose but as time went on the project was found to not be a cost-effective use for the building.

Mr. Carr shared that in 2012 Council agreed upon a payback of the interfund transfer which was structured to have the General Fund making annual payments over 30 years to the Water Fund approximately equal to the revenue derived from leasing the space, with LAIF interest rate accruing in favor of the Water Fund. Mr. Carr let Council know that the payments have been paid annually since 2013 and showed a chart of interest and balance owed to the Water Fund from the General Fund.

D. Verbal Update on Drought Conditions and Water Supply Project

City Manager Pete Carr provided an update on reported dry wells, stating an additional 12 wells have been reported since the last City Council meeting. Currently the total of wells being affected this year is 126, 108 of those wells are completely dry. The total number of wells affected for this drought is now listed at 405.

Mr. Carr shared that the City municipal wells have not dropped since July, possibly because irrigation ditches have been running recently. The municipal well levels remain reasonably stable and producing good drinking water. Mr. Carr stated that consumption for the month of August was 70.5 million gallons, the lowest the City has seen in the month of August in the last ten years and shared his appreciation for the water conservation.

Mr. Carr reminded Council that the Department of Water Resources (DWR) project where the City was awarded \$16.7 million was originally to add water infrastructure and to extend the City's services to connect 168 county residents. Mr. Carr reported that at the last DWR meeting project managers and engineers agreed to add an additional 30 residences that are in need and are already along the new water line, bringing the new connection to be around 195.

The City Clerk Jennifer Schmitke is currently working with around 100 property owners on completing subscription packets and getting them filed with the county, as well as helping people daily with questions on the project.

Mr. Carr stated that at the August 16th meeting Councilmember Irvin had asked could a property owner participate in the project by having the waterline stubbed out in front of their property but not connect to their home until they needed it in the future. Mr. Carr shared that he spoke with DWR representatives and the answer to the question is no, the program from the State is to provide drinking water to homes where wells have gone dry or are distressed, to connect them to a municipal water system, not to provide options for people's future needs.

Bruce Wilcox, County resident, asked where the City stands on the project currently. Mr. Carr stated that phase I is connecting City residents and that is underway currently; the other phases, which are all out in the County, are still in the engineering phase because the City is having to work with state departments, federal departments and Orland Water Users on permits. Mr. Carr stated that he is hopeful that by this fall the contracts will be advertised so that work can begin on trenching. Mr. Wilcox asked if the end timeline is still 2023 or 2024. Mr. Carr shared that DWR says June 2024 all monies must be spent and the project must be completed, but we hope it will be complete in 2023

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Dobbs:

- Nothing to report.

Councilmember Irvin:

- Nothing to report.

Vice Mayor Tolley:

- There will be an Orland Skate Park Committee meeting September 7, 2022 at the Star Center located at 418 Walker Street from 6-7 PM.

Mayor Hoffman:

- Nothing to report.

MEETING ADJOURNED AT 7:33 P.M.

Jennifer Schmitke, City Clerk

Dennis G. Hoffman, Mayor