

## CITY COUNCIL

Dennis Hoffman, Mayor  
Jeffrey A. Tolley, Vice-Mayor  
Bruce T. Roundy  
William "Billy" Irvin  
Chris Dobbs

## CITY OFFICIALS

Jennifer Schmitke  
City Clerk

Leticia Espinosa  
City Treasurer

# CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street  
ORLAND, CALIFORNIA 95963  
Telephone (530) 865-1600  
Fax (530) 865-1632



## CITY MANAGER

Peter R. Carr

## AGENDA

### REGULAR MEETING, ORLAND CITY COUNCIL

**Tuesday, July 19, 2022 @ 6:30pm**

**This meeting will be conducted pursuant to the provisions AB361 which suspends certain requirements of the Ralph M. Brown Act.**

**This City Council meeting will be held at Carnegie Center, 912 Third Street, Orland and teleconferenced using Zoom technology. Councilmembers and City staff may choose to be in person or remote.**

**The public is encouraged to participate in the meeting via Zoom or can participate at Carnegie Center.**

**ZOOM Link: [www.zoom.us](https://www.zoom.us)**

**WEBINAR ID# 829 9696 7289**

**ZOOM Telephone - Please call: 1 (669) 900-9128**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. ORAL AND WRITTEN COMMUNICATIONS**

#### **Public Comments:**

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. Public is advised to limit discussion to one presentation per individual. While not required, please state your name and address for the record. Please direct your comments to the Mayor or Vice Mayor. **(Oral communications will be limited to three minutes).**

## **5. CONSENT CALENDAR**

- A. Warrant List (payable obligations) (p.1)**
- B. Approve City Council Minutes for July 5, 2022 (p.5)**
- C. Receive and file Library Commission Minutes from May 9, 2022(p.7)**
- D. Orland Emergency Groundwater Resource Project Design Services (p.8)**

**6. ADMINISTRATIVE BUSINESS**

- A. Parks and Recreation Commission: Skatepark Update (Discussion/Direction) – Joe Fenske, Recreation Director (p.9)
- B. Verbal Update on Drought Conditions and Water Supply Project (Discussion) – Pete Carr, City Manager

**7. CITY COUNCIL COMMUNICATIONS AND REPORTS**

**8. CLOSED SESSION**

- A. Public Comments: The Public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public comments are generally restricted to three minutes.
- B. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section: 54957.6  
Agency Negotiators: Greg Einhorn  
Council Members Bruce Roundy and Billy Irvin  
Employee Organizations: United Public Employees of California Local #792  
(General Units)

**9. RECONVENE TO REGULAR SESSION**

**10. REPORT FROM CLOSED SESSION**

**11. ADJOURN**

**CERTIFICATION:** Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on July 15, 2022.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at [www.cityoforland.com](http://www.cityoforland.com) where meeting minutes and audio recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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**CITY MANAGER**

Peter R. Carr

## WARRANT LIST

July 19, 2022

Warrant	\$	295,496.29
Payroll Compensation 6/30/22 -7/13/22	\$	125,332.43
Pers Unfunded Accrued Liability	\$	16,672.85
PERS 06/02/22 - 06/15/22	\$	22,676.67
PERS 06/16/22 - 06/29/22	\$	22,403.17
	\$	482,581.41

**APPROVED BY**

\_\_\_\_\_  
 Dennis Hoffman, Mayor

\_\_\_\_\_  
 Jeffrey A. Tolley, Vice-Mayor

\_\_\_\_\_  
 Bruce T. Roundy, Councilmember

\_\_\_\_\_  
 William "Billy" Irvin, Councilmember

\_\_\_\_\_  
 Chris Dobbs, Councilmember

REPORT.: Jul 14 22 Thursday  
 RUN....: Jul 14 22 Time: 14:53  
 Run By.: Leticia Espinosa

CITY OF ORLAND  
 Cash Disbursement Detail Report  
 Check Listing for 07-22 thru 07-22 Bank Account.: 1001

PAGE: 001  
 ID #: PY-DP  
 CTL.: ORL

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
055637	07/14/22	A1R01	A-1 RUBBER STAMPS	73.97	07112022	MULTI DEPT/BANK ENDORSEMENT STAMP
055638	07/14/22	ABD00	ADVANCED DOCUMENT	13.75 44.89 217.72 75.61	76130 INV76127 INV76128 INV76129	FD/MEASURE A-PRINTER COPIER PD/COPIER USAGE 6/1/22-6/30/22 CITYHALL/COPIES BD-PLAN-PW/COPIES
			Check Total.....:	351.97		
055639	07/14/22	ABS01	ABSOLUTE HEATING & AIR	576.00	211772-1	CH/HVAC REPAIR
055640	07/14/22	AIR01	Airgas-USA, LLC	160.41	38897	FD/MEASURE A MEDICAL OXYGEN
055641	07/14/22	APP02	Appeal-Democrat	72.70	2042	LIB/NEWSPAPER RENEWAL
055642	07/14/22	ARA00	ARAMARK UNIFORM SERVICES	241.66	JUNE2022	PW/UNIFORM CLEANING JUNE 2022
055643	07/14/22	ATT07	A T & T	111.01	JULY2022	AC/PHONE LINE & INTERNET
055644	07/14/22	BRY02	BRYANT ENTERPRISES, LLC	18120.00	16480	PD/MEASURE A REPEATER-FISCAL YEAR 2021-2022
055645	07/14/22	CAL14	Cal Signal Corp	625.00	8844	PW,STREETS/6TH & SOUTH SIGNAL CHECK
055646	07/14/22	CAL23	CALIFA GROUP	3825.82	5630	LIB/CENIC BROADBAND INTERNET QUARTERLY INV.
055647	07/14/22	CAR02	CARDMEMBER SERVICE	1657.52 2537.97 3114.05 4159.75 1132.67 1476.34 1433.98	JUN22LIB JUN22REC JUNE22CH JUNE22FD JUNE22PD JUNE22PW JUNE22SH	LIB/CONFERENCE HOTEL,BOOKS,SUPPLIES,READING PRGM. REC/POOL,CHEERCAMP SUPPLY & SCOREBOARD CH/CLERK MEMBERSHIP,ZOOM,PICKLEB SUPPLY FD/MEASURE A-PARTS FOR UTV32,APPLE STORAGE,NFPA RE PD/TRNING,SUPPLIES PW/SUPPLIES & FLEET EQUIPMENT MULTI DEPT/MISC
			Check Total.....:	15512.28		
055648	07/14/22	CAR19	CART-AWAY CONCRETE SYSTEM	505.80	2206053	PW/CONCRETE BATCH PLANT SUPPLIES
055649	07/14/22	CHI15	CHICO STATE ENTERPRISES	5775.00	SP007683	PLAN/PARCEL DATA BASE UPDATES 1/2PMT
055650	07/14/22	CIV00	CIVICPLUS LLC	275.00	231795	CLERK/MUNICODE ORDLINK SUPPORT
055651	07/14/22	COM02	Comcast	404.70 291.40	6222022 7/3-8/2-2	FD/INTERNET FOR FIREHOUSE MULTI DEPTS/INTERNET CONNECTION
			Check Total.....:	696.10		
055652	07/14/22	COR00	CORNING LUMBER CO., INC.	490.86	06252022	PW/PICKLEBALL SUPPLIES & PD/EVIDENCE ROOM SUPLTS
055653	07/14/22	ECL00	ECLECTIC HORSEMAN COMM.,	255.00	58731	AC/WEBSITE HOSTING
055654	07/14/22	FLE04	FLEMING, JOHN	1200.00	6/28-7/12	BD/INSPECTION SERVICES
055655	07/14/22	GAN00	Gandy & Staley Oil Co.	2558.88	207538	PW/DIESEL
055656	07/14/22	GLE02	GLENN COUNTY SHERIFF	37000.00	06302203	PD/ANIMAL CONTROL APR-JUN22,DISPATCH SVCS APR-JUN
055657	07/14/22	GON03	Loretta Gonsalves	376.00	07112022	REC/AGUA AEROBICS
055658	07/14/22	GRA02	GRAINGER, INC.	798.71	107,117,4	PW/W&S SUPPLIES, REC/POOL SUPPLIES
055659	07/14/22	GRO00	Ferguson Enterprises Inc	128715.24	063022	PW/WATER SUPPLIES & DWR PIPE
055660	07/14/22	HEI01	VIRGIL HEISE	100.00	6012022	FD/JANITORIAL
055661	07/14/22	ICM00	ICMA	1280.00	07112022	CM/MEMBERSHIP RENEWAL ICMA
055662	07/14/22	JCN00	J.C. NELSON SUPPLY	124.80	769545.1	PW-BM/CLEANING SUPPLIES
055663	07/14/22	KEL01	KELLER SUPPLY COMPANY	1130.23	106	PW/MULTI-CHLOR (WELLS)
055664	07/14/22	LEX01	LEXIPOL LLC	3227.11	LEX11339	PD/ANNUAL LAW ENFORCEMENT LEGACY RENEWAL
055665	07/14/22	LIN00	LINCOLN AQUATICS	21225.17	SN082274	REC/POOL EQUIPMENT
055666	07/14/22	LOM00	TYLER LOMBARD	60.00	07122022	REC/REIMBURSEMENT SWIM LESSONS
055667	07/14/22	MAC02	MACQUARIE EQUIPMENT CAPIT	44.18	37434	FD/MEASURE A PRINTER LEASE
055668	07/14/22	MCM00	McMaster-Carr	30.29	80453779	PW-REC/PICKLEBALL SUPPLIES
055669	07/14/22	MEZ00	JODY MEZA	229.67	07062022	LIB/REIM. JUN.EXPENSES WILLOWS TRAVEL,SUPPLIES
055670	07/14/22	MJB00	MJB WELDING SUPPLY, INC	12.00	06302022	PW/CYLINDER RENTAL

REPORT.: Jul 14 22 Thursday  
RUN....: Jul 14 22 Time: 14:53  
Run By.: Leticia Espinosa

CITY OF ORLAND  
Cash Disbursement Detail Report  
Check Listing for 07-22 thru 07-22 Bank Account.: 1001

PAGE: 002  
ID #: PY-DP  
CTL.: ORL

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
055671	07/14/22	MTS00	Mt. Shasta Spring Water	42.90	493628,49	FD/KEURIG RENT
055672	07/14/22	NAP00	NAPA AUTO PARTS	422.52 2470.44	804852 06252022	FD/MEASURE A-ENGINE #29 & #20 SUPPLIES PW,PD,FLEET/SHOP MATERIALS
			Check Total.....:	2892.96		
055673	07/14/22	NOR22	NorthNet Library System	621.00	2084	LIB/COOPERATIVE MEMBERSHIP FEE
055674	07/14/22	NOR29	NORTH VALLEY INDUSTRIES I	340.49	3350	REC/SOFTBALL FIELD AND SOCCER GAMES
055675	07/14/22	NOR37	NORTH STATE SCREENPRINTIN	230.21 305.61	194750 194804	REC/TANKS WITH LOGO LIFE GUARDS REC/CAMP T-SHIRTS
			Check Total.....:	535.82		
055676	07/14/22	NUS00	NUSO, LLC	105.13	62001	FD/MEASURE A-PHONE LINES
055677	07/14/22	ORE00	O'REILLY AUTO	1293.41	06282022	PD/FLEET SUPPLIES PW/SHOP SUPPLIES
055678	07/14/22	ORH00	ORLAND HARDWARE	1.06 4558.37 280.84	503112 06272022 JUNE2022	PD/ASSORT SPLIT KEY RINGS PW/MISC. SUPPLIES FD/MEASURE A PARTS FOR ENGINE#23,#26,#25& #40
			Check Total.....:	4840.27		
055679	07/14/22	ORL15	Orland Saw & Mower	50.90 476.45	221,237 45884,45	PW-PARK/EQUIPMENT MAINTENANCE FD/MEASURE A-ENGINE#35,#26,#20 SAW/CHAIN MAINT.
			Check Total.....:	527.35		
055680	07/14/22	PON00	PONCI'S WELDING	916.98	745,823,8	PW,SHOP,PARKS/SUPPLIES
055681	07/14/22	QUI02	QUILL CORP.	328.13 61.01	25905528 48248,77	PD/MISC OFFICE SUPPLIES FD/MEASURE A OFFICE SUPPLIES
			Check Total.....:	389.14		
055682	07/14/22	RIV00	JAMIE RIVERA	60.00	07112022	REC/SWIM LESSONS REFUND
055683	07/14/22	ROL00	ROLLS, ANDERSON & ROLLS	11976.00 7560.50 7952.75 5233.75	3/1-3/31 2/1-2/28/ 4/1-4/30/ 5/1-5/31/	ENGINEERING SERVICES 3/1/22-3/31/22 ENGINEERING SERVICES 2/1/22-2/28/22 ENGINEERING SERVICES 4/1/22-4/30/22 ENGINEERING SERVICES 5/1/22-5/31/22
			Check Total.....:	32723.00		
055684	07/14/22	SEI00	ROY R SEILER, C.P.A	1207.00	30514	ACCOUNTING PROFESSIONAL SERVICES
055685	07/14/22	STO04	Jeffrey G. Dunn	225.00	07022022	STONYCREEK PEST CONTROL
055686	07/14/22	T-M00	T-MOBILE	58.80	06212022	LIB/WIFI HOTSPOT
055687	07/14/22	TIA00	TIAA COMMERCIAL FINANCE,	246.93	9011371	PD/COPIER LEASE
055688	07/14/22	TOL05	JEFFREY A. TOLLEY	26.62	JUNE2022	COUNCIL/MILEAGE REIMBURSEMENT
055689	07/14/22	TRA01	JENNIFER TRAYNHAM	340.00	07082022	1/4 PG. ADVERTISING GLENN CO FAIR GUIDE
055690	07/14/22	TUR01	Rae Turnbull	45.00	07122022	AC/WEBSITE NEWSLETTER
055691	07/14/22	UNI01	UNITED RENTALS	425.33	207664316	PW/STREET EQUIPMENT
055692	07/14/22	VAN00	VANTAGE POINT TRANSFER AG	1705.11	07012022	DEFERRED COMPENSATION PAY
055693	07/14/22	\B002	JEANETTE BURD	108.27	000C20701	MQ CUSTOMER REFUND FOR BUR0029
055694	07/14/22	\S005	CARLEE SHANNON	38.92	000C20701	MQ CUSTOMER REFUND FOR SHA0042
			Cash Account Total.....:	295496.29		
			Total Disbursements.....:	295496.29		

CITY OF ORLAND  
Warrant Register

125332.43

**MINUTES OF THE ORLAND CITY COUNCIL**  
**REGULAR MEETING HELD JULY 5, 2022**

**CALL TO ORDER**

Meeting called to order by Mayor Hoffman at 6:30 p.m.

Meeting opened with Pledge of Allegiance led by City Clerk, Jennifer Schmitke.

**ROLL CALL**

Councilmember present:	Councilmembers Bruce Roundy, Billy Irvin, Chris Dobbs, Vice Mayor Jeffrey Tolley and Mayor Dennis Hoffman
Councilmembers absent:	None
Staff present:	Assistant City Manager/Director of Administrative Services, Rebecca Pendergrass; City Clerk, Jennifer Schmitke; Police Chief, Joe Vlach;
Staff present via teleconference:	City Attorney, Greg Einhorn; Recreation Director, Joe Fenske

**ORAL AND WRITTEN COMMUNICATIONS**

**PUBLIC COMMENTS:** None

**CONSENT CALENDAR**

- A. Warrant List (payable obligations)
- B. Approve City Council Minutes for June 21, 2022
- C. AB361 Compliance
- D. Receive and file Rec Commission Minutes from March 23, 2022
- E. Second Reading: Ordinance 2022-05 Westside Pre zoning and Annexation
- F. Fourth Quarter Report on Fiscal Year Objectives
- G. 2022 Local Agency Biennial Notice

Action: Councilmember Dobbs moved, seconded by Vice Mayor Tolley to approve the consent calendar. The motion carried by a voice vote 5-0.

**ADMINISTRATIVE BUSINESS**

**Verbal Update on Drought Conditions and Water Supply Project – Rebecca Pendergrass,  
Assistant City Manager**

Assistant City Manager Rebecca Pendergrass provided an update on the water supply project, stating that City staff is meeting weekly with the State regarding the project. Currently the City is waiting for parts for the main valves to get started on the connections within City limits. Ms. Pendergrass mentioned that County residents are still coming into City Hall to get signed up on the waiting list for the water project.

Ms. Pendergrass stated the municipal wells continue to be stable, sufficient and they continue to be monitored weekly. Ms. Pendergrass shared that June Production was 67 million gallons, significantly lower than June 2013 which was 96.5 million gallons and down from 2021 which was 68 million gallons.

Ms. Pendergrass reminded Council that the City is in stage 2 of the City's 4-stage water conservation plan which started May 1, 2022. Ms. Pendergrass shared that customer, who go over the allotted 15,000 gallons will see the tiered rates on the next water bill going out in August. Ms. Pendergrass stated that residents were sent notification of the tiered system on the May water bill and can also find the information on the City's website.

#### **CITY COUNCIL COMMUNICATIONS AND REPORTS**

Councilmember Roundy:

- Will be attending Water Authority meeting July 11, 2022.

Councilmember Irvin:

- Attended the 4<sup>th</sup> of July Parade and Park festivities, stated the sound system was poor and had a few complaints about the organization of the festivities.
- Attended a pool party and stated he would like to find out how to get the pool its own barbeque, so residents didn't have to bring theirs from home.

Councilmember Dobbs:

- Nothing to Report.

Vice Mayor Tolley:

- Stated August 10, 2022 will be the Butte College Glenn Center ribbon cutting date.
- Attended a North State Planning and Development Collective from CSU, Chico event held at Golden Beaver Distillery to represent City on June 23, 2022.
- Attended Skatepark committee meeting June 21, 2022.
- Attended the Recreation Commission Meeting June 22, 2022.
- Attended 4<sup>th</sup> of July Celebration.

Mayor Hoffman:

- Attended the 4<sup>th</sup> of July Celebration, stated a gentleman fell on a rut in the park where the current construction of the pickleball courts is underway.
- Congratulated Jack and Marsha Bucke for being named Citizens of the Year.

#### **CITIZEN COMMENTS ON CLOSED SESSION ITEMS – None**

#### **CLOSED SESSION**

Attorney Greg Einhorn announced that closed session will be cancelled for this meeting.

#### **MEETING ADJOURNED AT 6:46 PM**

Jennifer Schmitke, City Clerk

Dennis G. Hoffman, Mayor



## **Orland Library Commission Minutes of Monday, May 9, 2022**

**ITEM 1. Call to Order** at 5:00 p.m. by S. Romano

**ITEM 2. Roll Call**

**Commissioners Present:** M. Deeming, A. Butler, D. Jolley, S. Romano

**Staff/Council Present:** Librarian J. Meza, Council Member C. Dobbs

**ITEM 3. No Citizen Comments**

**ITEM 4. Items for Discussion or Action**

1. **ACTION ITEM:** Approve minutes of the March 14, 2022 meeting. Minutes were approved unanimously.
2. **Reports from City Librarian on financial and monthly statistics:** Librarian provided reports and explained that staff are collecting data for city and county residents usage of each library service or program to illustrate how demographics are split. Librarian and Commissioners also discussed Orland potentially becoming administrative Library for Bayliss, Elk Creek, and Hamilton City branches.
3. **Library Programs and Training:** Librarian reported that Staff Safety and De-Escalation Training went very well and staff expressed that it was one of the most helpful and practical trainings that they have participated in. Summer Reading Program events have been scheduled with many community partners including Honey Bee Discovery Center and Glenn County Office of Education. The Library participated in outreach events for 8<sup>th</sup> Grade Career Day and Mental Health Week at William Finch School and C.K. Price School. The Library now has Parks Passes available and has applied for a companion grant that would provide multiple related items such as telescopes, binoculars, field guides, etc to also be checked out. The Library is partnering with Glenn County Air Pollution Control District to apply for portable air filters that will be deployed during poor air quality events, such as wildfire smoke, in Glenn County.

**ITEM 4. Commissioner and/or Friends of the Library Reports:** A. Butler asked if Library would be participating Glenn County Fair Parade and Librarian confirmed that Library would have a float.

**ITEM 5. Adjourned** 5:30 p.m.

## CITY COUNCIL AGENDA CONSENT ITEM

Item No.: Item 5.D.  
Meeting Date: July 12, 2022  
From: Paul W. Rabo, City Engineer  
Subject: Orland Emergency Groundwater Resource Project Design Services

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### **Background:**

The City of Orland has received funding to design and construct water mains, water services, a municipal well, and a one million gallon storage tank to provide safe drinking water to residents inside and outside City Limits who have reported dry wells. The Department of Water Resources (DWR) and their design consultant (GEI) are preparing plans, specifications, and estimates for the construction of the project. DWR and GEI have requested the City of Orland provide supplemental information to further the project design. At times, the supplemental information will need to be prepared by professional consultants. These services may include, but not be limited to, geotechnical, structural, civil, or hydrological.

Staff is seeking City Council approval to authorize the Public Works Director, or his designee, to enter into a contract(s) with a consultant(s) to provide professional design services as needed for the Orland Emergency Groundwater Resource Project.

### **Requested Action:**

Authorize the Public Works Director, or his Designee, to sign a contract(s) with a consultant(s) to provide professional design services as needed for the Orland Emergency Groundwater Resource Project.

### **Fiscal Impact:**

Estimated costs for professional services will be determined as services are needed. City costs associated with professional services will be submitted to DWR for reimbursement.

City Manager Approval:

PRC

**CITY OF ORLAND**

**CITY COUNCIL AGENDA ITEM #: 6.A.**

**MEETING DATE: July 19th, 2022**

**TO:** Honorable Mayor and Council  
**FROM:** Recreation Director Joe Fenske  
**SUBJECT: Skate Park Recommendation from Recreation Commission**  
(Discussion/Action)

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City Council will consider approval of Recreation Commission recommendation on a possible skate park in Orland.

**BACKGROUND**

The Orland Recreation Commission and the Orland City Council have within the past eight years considered the desirability, types, funding, and possible locations for a skateboard park, but after analysis concluded such was not a priority project. More recently, local conversations about skate parks have surfaced an interest in revisiting this topic and seeking Council consideration.

**DISCUSSION**

The Council has deferred to the Recreation Commission on this topic. At the June 22<sup>nd</sup> Recreation Commission meeting, Vice Mayor Tolley presented to the Recreation Commission the results from the survey that was sent out to Orland Unified School District families. It should be noted that the parent base generally but does not exactly represent the City of Orland resident constituency. Overall, the results of the survey were positive. After Vice Mayor Tolley's presentation the Recreation Commission discussed the Skate Park project and is recommending the following:

The Recreation Commission supports the project to move forward, as long as the following conditions are met:

1. A cost estimate to be provided by the Skate Park Committee.
2. That cost estimate to be included in a survey that staff will send out to the City residents.
3. A list of viable locations for the skate park to be created.
4. Funding from the City remains minimal, not to exceed 5 percent of the total funding of the project.

If City Council approves the recommendation, it will allow the Skate Park Committee to begin working towards funding for the project once the above conditions are met.

**RECOMMENDATION**

Consider and accept the recommendation from the Recreation Commission.

**FISCIAL IMPACT OF RECOMMENDATION:** None at this time.

City Manager Approval:

PRC