

**MINUTES OF THE ORLAND CITY COUNCIL**  
**REGULAR MEETING HELD JUNE 7, 2022**

**CALL TO ORDER**

Meeting called to order by Mayor Hoffman at 6:32 p.m.

Meeting opened with Pledge of Allegiance.

**ROLL CALL**

Councilmember present: Councilmembers Bruce Roundy, Billy Irvin, Chris Dobbs,  
Vice Mayor Jeffrey Tolley and Mayor Dennis Hoffman

Councilmembers absent: None

Staff present: City Manager, Peter Carr; City Clerk, Jennifer Schmitke;  
Assistant City Manager/Director of Administrative  
Services, Rebecca Pendergrass; Library Director, Jody  
Meza; Police Chief, Joe Vlach; City Attorney, Greg  
Einhorn

Staff present via teleconference: Fire Chief, Justin Chaney

**ORAL AND WRITTEN COMMUNICATIONS**

**Public Comments: None**

**CONSENT CALENDAR**

- A. Warrant List (payable obligations)
- B. Approve City Council Minutes for May 17, 2022
- C. Receive and file Arts Commission Minutes of May 18, 2022

Action: Vice Mayor Tolley moved to approve the consent calendar seconded by Councilmember Dobbs. The motion carried by a voice vote 5-0.

**PUBLIC HEARING** – Conduct a Public Hearing to provide input regarding Unmet Transit Needs – Mardy Thomas, Glenn County Transportation Commission

Mr. Thomas, acting executive director for the Transportation Commission, stated the Glenn County Transportation Commission is required to hold a minimum of one public hearing to receive comments from the public on unmet transit needs that may exist.

Mayor Hoffman opened the Public Hearing at 6:36 pm.

Shirley Gee, Orland resident, shared her concerns and experience she had about a year ago after signing up for Glenn Transportation services when her husband needed to get to doctors' appointments. Ms. Gee stated she hopes the County can find a better way to explain and share services that are offered when it comes to transportation to help the community needs, especially for the elderly population.

Vice Mayor Tolley expressed the need for transportation services in the Orland area and thanked Ms. Gee for her comments. Vice Mayor Tolley stated he has also heard from constituents with similar frustrations about the Glenn Transportation services.

Earl Megginson, Orland resident, shared about his experiences with using Glenn County Transit services.

Mr. Thomas agreed the County needs more drivers and potential some younger drivers as well to meet the demand for services.

Mayor Hoffman closed the Public Hearing at 7:04 pm.

## **ADMINISTRATIVE BUSINESS**

### **A. Verbal Update on Drought Conditions and Water Supply Project – Pete Carr, City Manager**

City Manager Pete Carr provided an update on reported dry wells, stating there are currently a total 36 wells reported this year being affected, 25 of those are completely dry. Mr. Carr stated the municipal wells continue to be stable and monitored weekly.

Mr. Carr reminded Council that 168 parcels are on the list to connect to City water through the Department of Water Resources (DWR) project, 34 of those parcels are within City limits and the City has already completed five of those connections. Mr. Carr shared as of Monday the City had received the necessary information from the engineers needed to allow for homeowners to review and sign the water connection packets. City Clerk Jennifer Schmitke will be getting the first ten applicant packets out by the end of the week.

### **B. Proposed Library Realignment (Discussion/Direction) – Pete Carr, City Manager and Jody Meza, Library Director**

Mr. Carr and Library Director Jody Meza presented to Council a concept that the City of Orland, City of Willows, and Glenn County are working on regarding a potential library realignment. The City of Orland, City of Willows and Glenn County staff agree it would make more sense at this time to realign responsibilities for the libraries such that the Orland Librarian would continue to supervise the operations of Orland, Willows, and the outlying branches (Bayliss, Elk Creek and adding in the Hamilton City library) and for the employees at those branches (other than Willows) to become City of Orland employees.

Director Meza answered questions and discussed concerns some Council members had about realignment. Mr. Carr shared that he would bring the topic back to Council within the next few months with more information and an actionable MOU.

### **C. Fiscal Year 2022-23 Budget Adoption: General Fund by Department – Pete Carr, City Manager**

Mr. Carr presented the fifth and completed proposed draft budget to Council for the next fiscal year 2022-2023 which starts July 1. Mr. Carr briefly explained the changes that were made to the budget including updates to the major projects and capital outlays listing, deferral of purchase of Building Department vehicle for expenditure reduction of \$50k and a revised fleet maintenance expenditure page to reflect adjustments to FY22 projections. Mr. Carr stated that with the updates and changes the General Fund, Measure A and overall budget are still balanced and expenditures for General Fund are reduced by net \$40k. Water and sewer funds continue to project surpluses.

Council asked questions and discussed budget items but did not direct staff to make any more changes.

Action: Councilmember Roundy moved, seconded by Councilmember Irvin to adopt the proposed budget as presented for fiscal year 2022-2023. The motion carried by a roll call vote 5-0.

AYES: Councilmembers Roundy, Irvin, Dobbs, Vice Mayor Tolley and Mayor Hoffman  
NOES: None  
ABSENT: None  
ABSTAIN: None

**D. Orland Emergency Groundwater Resource Project Contract with DWR (Discussion/Action) – Pete Carr, City Manager**

Mr. Carr presented to Council the Orland Emergency Groundwater Resource Project Contract with the Department of Water Resources (DWR). The agreement documents the project scope, sets the budget, and delineates responsibilities between City and State. City Staff has reviewed and negotiated the project scope, work tasks, construction standards, deliverables, terms of reimbursement, legal siderails, and share of budget between the City and DWR’s project engineer. Key points include:

- Project funding of \$16,713,400
- Payable to Orland \$14,241,400
- Construction of a well, storage tank and booster pump for the City
- Connection of 34 houses in the City and approximately 134 outside the City

Mr. Carr stated that City staff including himself, the City Attorney, City Engineer, and Public Works Director have all reviewed the proposed agreement and recommend that the City Council approve the contract as presented.

Action: Councilmember Dobbs moved, seconded by Vice Mayor Tolley to approve the proposed agreement with DWR, authorize the City Manager to execute it and proceed with the project. The motion carried by a roll call vote 5-0.

AYES: Councilmembers Roundy, Irvin, Dobbs, Vice Mayor Tolley and Mayor Hoffman  
NOES: None  
ABSENT: None  
ABSTAIN: None

**CITY COUNCIL COMMUNICATIONS AND REPORTS**

Councilmember Roundy:

- Will be attending the Glenn County Sustainable Ground Water (SGMA) June 14, 2022.
- Attended Cal Cities Quarterly meeting in Mt. Shasta May 20, 2022.
- Attended the Memorial Day Dedication Ceremony May 30, 2022.
- Will be attending labor negotiations for the month on June.

Councilmember Irvin:

- Attended the code enforcement hearing May 16, 2022.
- Attended the Memorial Day Dedication Ceremony May 30, 2022.
- Would like the City to open a business like Funland/Cal Skate in Chico, something for everyone in the family in one location.

Councilmember Dobbs:

- Attended the Memorial Day Dedication Ceremony May 30, 2022.

- Will be attending the Fire Department Meeting June 13, 2022.

Vice Mayor Tolley:

- Attended the Memorial Day Dedication Ceremony May 30, 2022.
- Stated August 10, 2022 will be the Butte College Glenn Center ribbon cutting date.
- Shared preliminary results on the skatepark survey. Will report more at an upcoming City Council Meeting.
- Will attend the Recreation Commission Meeting June 22, 2022.
- There will be another skatepark project discussion meeting June 20, 2022 from 6-7 PM at the Star Center at 418 Walker Street.

Mayor Hoffman:

- Will attend the Chamber of Commerce meeting May 18, 2022.
- Attended the Memorial Day Dedication Ceremony May 30, 2022.
- Attended a ribbon cutting for a new business in town.

**CITIZEN COMMENTS ON CLOSED SESSION ITEMS – None**

**ADJOURN TO CLOSED SESSION AT 8:28 PM**

**CLOSED SESSION OPENED 8:33 PM**

CONFERENCE WITH LABOR NEGOTIATORS: Government Code Section: 54957.6  
Agency Negotiators: Greg Einhorn  
Council Members Bruce Roundy and Billy Irvin  
Employee Organizations: United Public Employees of California Local #792  
(Mid Management and General Units); Orland Police Officers Association;  
Unrepresented Employees (All other not in UPEC)

**RECONVENE TO REGULAR SESSION AT 9:34 PM**

**REPORT FROM CLOSED SESSION –** Direction was given to staff, no reportable action.

**MEETING ADJOURNED AT 9:34 PM**

Jennifer Schmitke, City Clerk

Dennis G. Hoffman, Mayor