

CITY COUNCIL

Dennis Hoffman, Mayor
Jeffrey A. Tolley, Vice-Mayor
Bruce T. Roundy
William "Billy" Irvin
Chris Dobbs

CITY OFFICIALS

Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY MANAGER

Peter R. Carr

AGENDA REGULAR MEETING, ORLAND CITY COUNCIL

Tuesday, May 17, 2022

This meeting will be conducted pursuant to the provisions AB361 which suspends certain requirements of the Ralph M. Brown Act.

This City Council meeting will be held at Carnegie Center, 912 Third Street, Orland and teleconferenced using Zoom technology. Councilmembers and City staff may choose to be in person or remote.

The public is encouraged to participate in the meeting via Zoom or can participate at Carnegie Center.

ZOOM Link: www.zoom.us

WEBINAR ID# 837 1372 2970

ZOOM Telephone - Please call: 1 (669) 900-9128

1. CALL TO ORDER – 6:30 P.M.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. Public is advised to limit discussion to one presentation per individual. While not required, please state your name and address for the record. Please direct your comments to the Mayor or Vice Mayor. **(Oral communications will be limited to three minutes).**

5. CONSENT CALENDAR

- A. Warrant List (payable obligations) (p.1)
- B. Approve City Council Minutes for May 3, 2022 (p.5)
- C. CENIC Contract Transition (p.9)
- D. Receive and file Economic Development Commission Minutes of March 8, 2022(p.18)
- E. Receive and file Library Commission Minutes of March 14, 2022(p.21)
- F. Second Reading of Ordinance 2022-04: Graffiti Abatement (p.22)
- G. 15 Bee Sculptures – Artist Contract(p.25)

6. PUBLIC HEARING – None

7. ADMINISTRATIVE BUSINESS

- A. Verbal Update on Drought Conditions and Water Supply Project (Discussion) – Pete Carr, City Manager
- B. Fiscal Year 2022-23 Budget Discussion #4: General Fund by Department (Discussion/Direction) – Pete Carr, City Manager (p.28)

8. CITY COUNCIL COMMUNICATIONS AND REPORTS

9. CLOSED SESSION

Public Comments: The Public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public comments are generally restricted to three minutes.

CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section: 54957.6

Agency Negotiators: Greg Einhorn

Council Members Bruce Roundy and Billy Irvin

Employee Organizations: United Public Employees of California Local #792

(Mid Management and General Units); Orland Police Officers Association;

Unrepresented Employees (All others not in UPEC or OPOA)

10. RECONVENE TO REGULAR SESSION

11. REPORT FROM CLOSED SESSION

12. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on May 13, 2022.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and audio recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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**CITY MANAGER**

Peter R. Carr

WARRANT LIST

May 17, 2022

Warrant	5/12/22	\$	193,142.58
Payroll Compensation	5/5/22	\$	109,922.20
PERS	5/12/22	\$	22,175.29
PERS (corrections)	4/27/22	\$	854.70
		\$	<u>326,094.77</u>

APPROVED BY

 Dennis Hoffman, Mayor

 Jeffrey A. Tolley, Vice-Mayor

 Bruce T. Roundy, Councilmember

 William "Billy" Irvin, Councilmember

 Chris Dobbs, Councilmember

REPORT.: May 12 22 Thursday
 RUN....: May 12 22 Time: 16:59
 Run By.: Leticia Espinosa

CITY OF ORLAND
 Cash Disbursement Detail Report
 Check Listing for 05-22 thru 05-22 Bank Account.: 1001

PAGE: 001
 ID #: PY-DP
 CTL.: ORL

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
055343	05/06/22	CHA10	CHAMPION SPORT SURFACES	20400.00	INV1067H	PARKS/RESURFACE BASKETBALL COURTS
055344	05/09/22	BAR09	TERRIE BARR	3000.00	05092022H	COUNCIL/FACADE IMPROVEMENT
055345	05/10/22	GLE40	GLENN COUNT FAIR	20.00	05102022H	CITY COUNCIL/FAIR PARADE ENTRY FEE
055346	05/12/22	ABD00	ADVANCED DOCUMENT	38.39 385.72 114.19	INV71149 INV71150 INV71822	PD/COPIER USAGE APRIL CITYHALL/COPIES BD-PLAN-PW/ COPIES
			Check Total.....:	538.30		
055347	05/12/22	AFF00	Affordable Computer Solut	210.00	6541	LIB/PUBLIC COMPUTER AND PRINTER MAINTENANCE
055348	05/12/22	ALT02	Alternative Energy System	890.00	12673	PW/WELL #8 SERVICE
055349	05/12/22	AME00	AMERICAN FAMILY LIFE	736.24	986005	SUPPLEMENTAL INSURANCE
055350	05/12/22	AQU03	Aqua Metric	1689.02	88251	PW/WATER SUPPLIES
055351	05/12/22	ARA00	ARAMARK UNIFORM SERVICES	867.28	04282022	PW/UNIFORM CLEANING (APRIL)
055352	05/12/22	BAL00	Knife River Construction	1021.13	270772	PW/STREET ASPHALT
055353	05/12/22	BOG00	Bogart Construction	3983.00	283,284,2	PW/CONCRETE MIX
055354	05/12/22	BUT07	Gerry Butler	400.00	04282022	LIB/PUBLIC COMPUTER AND PRINTER MAINTENANCE
055355	05/12/22	CAR02	CARDMEMBER SERVICE	1011.34 1083.86 1460.46 1507.56 1156.10 4978.35	APR22LIB APR2022FD APR2022PD APR2022PW APR2022RE APR2022SH	LIB/OFFICE SPLYS,ZIP RENEWAL,WEB RENEWAL,POSTAGE FD/MEASURE A/1 FIRE SAFETY KITS,TRNG.MEAL,A-STORAG PD/SUPPLIES & TRNING PW/SUPPLIES. PW&PD FLEET EQUIP REC/POOL SUPPLIES, ICLOUD PROGRAM MULTI DEPT/MISC
			Check Total.....:	11197.67		
055356	05/12/22	CLE05	JUDY CLEVER	50.00	C20512	AC/CLEANING OF GALLERY
055357	05/12/22	COM02	Comcast	399.95 291.40	4222022 MAY2022	FD/INTERNET FOR FIREHOUSE MULTI-DEPTS/INTERNET CONNECTION
			Check Total.....:	691.35		
055358	05/12/22	COM09	Compost Solutions Inc	680.00	2541	PARKS/DIRT FOR PARKS
055359	05/12/22	COR00	CORNING LUMBER CO., INC.	9747.84	04252022	PW/SPLY YARD FENCE, PD/EVIDENCE ROOM, /PICKLEBALL
055360	05/12/22	COR02	Corning Chevrolet Buick	2281.86	04262022	PD/FLEET PW/PARTS
055361	05/12/22	DEP00	DEPT OF TRANSPORTATION	2293.04	SL221010	PW/SIGNAL AND LIGHTING MAINTENANCE
055362	05/12/22	ECO01	ECORP CONSULTING, INC	12612.50 21257.50	95258 96303	Professional Services/Nov1,2021-Nov30,2021 PROFESSIONAL SERVICES/MAR1,22-MAR31,22
			Check Total.....:	33870.00		
055363	05/12/22	EIN02	Gregory P. Einhorn	5147.50	14598	CA/CONTRACT SERVICES
055364	05/12/22	EIS00	Employers Investigative S	878.25	5050477	BACKGROUND FOR EVID& PROP./RECORDS CLERK
055365	05/12/22	FLE04	FLEMING, JOHN	2025.00	4/27-5/10	BD/INSPECTION SERVICES
055366	05/12/22	GAR19	GARY McNARY TRUCKING	506.25	2397	TRANSPORTATION OF PW72
055367	05/12/22	GLE37	GLENN CO ENVIRONMENTAL HE	287.71	0007254	REC/SWIMMING POOL INSPECTION
055368	05/12/22	GOL05	GOLDEN STATE EMERGENCY VE	201.98	C1032918	FD/MEASURE A - PARTS FOR ENGINE#35
055369	05/12/22	GRA02	GRAINGER, INC.	500.73	644,928,0	PW/SHOP AND SEWER SUPPLIES
055370	05/12/22	GRO00	Ferguson Enterprises Inc	2379.63	959,457	PW/WATER & SEWER SUPPLIES
055371	05/12/22	HEI01	VIRGIL HEISE	100.00	4012022	FD/JANITORIAL
055372	05/12/22	HOM00	HOME DEPOT CREDIT SERVICE	1373.59	04212022	PW/SHOP SUPPLIES
055373	05/12/22	JCN00	J.C. NELSON SUPPLY	53.09	986.1	PW/BM - CLEANING SUPPLIES
055374	05/12/22	KEL01	KELLER SUPPLY COMPANY	484.30	020484196	PW/MULTI-CHLOR (WELLS)
055375	05/12/22	LAL00	Lalo's Tree Service	1610.00	1360	STUMP REMOVAL QTY 17
055376	05/12/22	LIN00	LINCOLN AQUATICS	29.47	29065177	REC/LADDER BUMPER

REPORT.: May 12 22 Thursday
 RUN....: May 12 22 Time: 16:59
 Run By.: Leticia Espinosa

CITY OF ORLAND
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 Check Listing for 05-22 thru 05-22 Bank Account.: 1001

PAGE: 002
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
055376	05/12/22	LIN00	LINCOLN AQUATICS	4493.49 9281.60	D8775061 SN079819	REC/POOL EQUIPMENT REC/CHLORINATING TABS AND CHEMICALS
			Check Total.....:	13804.56		
055377	05/12/22	LUI00	LUIS ZARAGOSA	900.00	INV-0009	REC/POOL PRESSURE WASHING
055378	05/12/22	MAC02	MACQUARIE EQUIPMENT CAPIT	44.18	30876	FD/MEASURE A PRINTER LEASE
055379	05/12/22	MEZ00	JODY MEZA	200.00	MAY52022	LIB/APRIL MILEAGE
055380	05/12/22	MJB00	MJB WELDING SUPPLY, INC	12.00	01385038	PW/CYLINDER RENTAL
055381	05/12/22	MME00	Municipal Maintenance Equ	1915.90	394,566,6	PW/SEWER VACCON PARTS
055382	05/12/22	MOT00	Motorola Solutions Inc.	3064.63	281359431	FD/MEASURE A- 6 PAGERS & 6 CHARGERS
055383	05/12/22	NAP00	NAPA AUTO PARTS	964.48 26202.52	796354, 04252022	FD/MEASURE A PARTS FOR TRUCK#40 ENGIN#25,26,28 PW&PD/FLEET & PW/SHOP MATERIALS-MEASURE A
			Check Total.....:	27167.00		
055384	05/12/22	NOR29	NORTH VALLEY INDUSTRIES I	146.54	3273	REC/ADULT SOCCER AT NORTH VALLEY FIELD
055385	05/12/22	NUS00	NUSO, LLC	103.59	130643428	FD/MEASURE A -PHONE LINES
055386	05/12/22	ORE00	O'REILLY AUTO	172.22 348.85	4282022 04282022	FD/PARTS FOR TRUCK #40 PD/FLEET SUPPLIES, PW/SHOP SUPPLIES
			Check Total.....:	521.07		
055387	05/12/22	ORH00	ORLAND HARDWARE	300.08 2964.87	4272022 04272022	FD/MEASURE A-OFFICE SUPPLIES,TOOLS,BLD SUPPLIES PW/MISC. SUPPLIES
			Check Total.....:	3264.95		
055388	05/12/22	ORL15	Orland Saw & Mower	1095.79 377.28	4302022 048,984,0	FD/MEASURE A-3 CHAINS PW/PARKS SUPPLIES
			Check Total.....:	1473.07		
055389	05/12/22	QUI02	QUILL CORP.	163.20	24742309	MISC. OFFICE SUPPLIES
055390	05/12/22	R&B00	R&B A CORE & MAIN COMPANY	9342.41	113,103,2	PW/WATER PARTS, FIRE HYDRANT
055391	05/12/22	ROU01	Bruce Roundy	56.28	APRIL2022	COUNCIL/MILEAGE REIMBURSEMENT
055392	05/12/22	SEI00	ROY R SEILER, C.P.A	4671.80	30507	ACCOUNTING PROFESSIONAL SERVICES
055393	05/12/22	SIL06	SILKE	5979.19	120136	FD/MEASURE A -A PORTABLE RADIO
055394	05/12/22	SON05	Sonsray Machinery	5702.64	5852-1	PW/LOADER PARTS #72
055395	05/12/22	STO04	Jeffrey G. Dunn	225.00	04082022	PEST CONTROL SERVICES
055396	05/12/22	T&S01	T AND S DVBE, INC.	216.71	22-751	PW/STREET MARKING PAINT
055397	05/12/22	T-M00	T-MOBILE	29.31	04212022	LIB/WIFI HOTSPOT
055398	05/12/22	TIA00	TIAA COMMERCIAL FINANCE,	268.13	8898285	PD/COPIER RENTAL
055399	05/12/22	TUR01	Rae Turnbull	45.00	05092022	AC/WEBSITE NEWSLETTER
055400	05/12/22	VAL02	VALLEY ROCK PRODUCTS	191.16	00072248	PW/BASE ROCK
055401	05/12/22	VAN00	VANTAGE POINT TRANSFER AG	1539.73	03052022	DEFERRED COMPENSATION PLAN
055402	05/12/22	WEL02	Wells Fargo Vendor Fin Se	223.70	019955037	BD-PLAN/COPIER LEASE
055403	05/12/22	WES17	WESTECH RIGGING SUPPLY	1756.07	372457	DWR/PROJECT SUPPLIES
			Cash Account Total.....:	193142.58		
			Total Disbursements.....:	193142.58		
			Cash Account Total.....:	.00		

REPORT.: 05/05/22
 RUN....: 05/05/22 Time: 15:06
 Run By.: Deysy Guerrero

CITY OF ORLAND
 Warrant Register

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14377	05/05/22	05/04/22	COM01	COMBS, DANIEL T	05-22	11-22	382.50
Z05002	05/05/22	05/04/22	ALV01	ALVA, MICHAELA	05-22	11-22	1760.12
Z05003	05/05/22	05/04/22	AND00	ANDRADE, EDGAR	05-22	11-22	2774.40
Z05004	05/05/22	05/04/22	CAR03	CARR, PETER R	05-22	11-22	5769.23
Z05005	05/05/22	05/04/22	CES00	CESSNA, KYLE A	05-22	11-22	3784.41
Z05006	05/05/22	05/04/22	CHA01	CHANEY, JUSTIN	05-22	11-22	3881.08
Z05007	05/05/22	05/04/22	CON00	CONTRERAS, ISAAC	05-22	11-22	45.00
Z05008	05/05/22	05/04/22	CRA00	CRANDALL, JEREMY	05-22	11-22	2123.38
Z05009	05/05/22	05/04/22	ESP00	ESPINOSA, LETICIA	05-22	11-22	1931.74
Z05010	05/05/22	05/04/22	FEN03	FENSKE, JOSEPH H	05-22	11-22	2911.84
Z05011	05/05/22	05/04/22	FLO00	FLORES, JOSE D	05-22	11-22	2987.38
Z05012	05/05/22	05/04/22	FUL00	FULLMORE, KRISTOPHER	05-22	11-22	3160.98
Z05013	05/05/22	05/04/22	GAM00	GAMBOA, YADIRA	05-22	11-22	465.00
Z05014	05/05/22	05/04/22	GUE01	GUERRERO, DEYSY D	05-22	11-22	2458.78
Z05015	05/05/22	05/04/22	GUE02	GUERRERO, JORGE	05-22	11-22	2107.62
Z05016	05/05/22	05/04/22	HAR00	ZOLLERHARRIS, TRAVIS	05-22	11-22	1905.29
Z05017	05/05/22	05/04/22	HEN00	HENDERSON, OLIVIA	05-22	11-22	119.00
Z05018	05/05/22	05/04/22	JOH01	JOHNSON, SEAN KARL	05-22	11-22	4511.15
Z05019	05/05/22	05/04/22	LOW00	LOWERY, KATHERINE	05-22	11-22	3355.37
Z05020	05/05/22	05/04/22	MAR02	MARTINDALE, RYAN EUGENE	05-22	11-22	4481.19
Z05021	05/05/22	05/04/22	MEJ00	APARICIO, LILIA MEJIA	05-22	11-22	2534.04
Z05022	05/05/22	05/04/22	MEZ00	MEZA, JODY L	05-22	11-22	3762.99
Z05023	05/05/22	05/04/22	MIL00	MILLS, DARYL A	05-22	11-22	3005.21
Z05024	05/05/22	05/04/22	MON03	MONDRAGON, MEAGAN N	05-22	11-22	1326.60
Z05025	05/05/22	05/04/22	MOR02	MORECI, CHRISTOPHER DAVI	05-22	11-22	1731.91
Z05026	05/05/22	05/04/22	MYE00	MYERS, KEVIN	05-22	11-22	621.30
Z05027	05/05/22	05/04/22	PAI01	PAILLON, MICHAEL	05-22	11-22	2000.56
Z05028	05/05/22	05/04/22	PAN00	PANIAGUA, BLANCA A	05-22	11-22	416.40
Z05029	05/05/22	05/04/22	PEN01	PENDERGRASS, REBECCA A	05-22	11-22	3000.01
Z05030	05/05/22	05/04/22	PER00	PEREZ, MARGARITA T	05-22	11-22	1899.15
Z05031	05/05/22	05/04/22	PIN00	PINEDO, EDGAR ESTEBAN	05-22	11-22	2618.43
Z05032	05/05/22	05/04/22	POR00	PORRAS, ESTEL	05-22	11-22	1763.18
Z05033	05/05/22	05/04/22	PUN00	PUNZO, GUILLERMO	05-22	11-22	1951.76
Z05034	05/05/22	05/04/22	PUR01	PURCHASE, HEATHER	05-22	11-22	1318.17
Z05035	05/05/22	05/04/22	RIC01	RICE, GERALD W	05-22	11-22	2001.74
Z05036	05/05/22	05/04/22	ROD00	RODRIGUES, ANTHONY	05-22	11-22	2689.55
Z05037	05/05/22	05/04/22	ROE00	ROENSPIE, THOMAS LUKE	05-22	11-22	4139.99
Z05038	05/05/22	05/04/22	ROM00	ROMERO, ARNULFO	05-22	11-22	2766.05
Z05039	05/05/22	05/04/22	SCH03	SCHMITKE, JENNIFER	05-22	11-22	2284.82
Z05040	05/05/22	05/04/22	STE01	STEWART, ROY E	05-22	11-22	2798.05
Z05041	05/05/22	05/04/22	SUA02	SUAREZ, BRYAN E	05-22	11-22	1998.93
Z05042	05/05/22	05/04/22	SUT00	SUTTON, BRANDON KIJANA	05-22	11-22	1270.99
Z05043	05/05/22	05/04/22	SWI00	SWINHART, ROBERT	05-22	11-22	1770.31
Z05044	05/05/22	05/04/22	VAL00	VALENZUELA, BRENDA	05-22	11-22	316.54
Z05045	05/05/22	05/04/22	VLA00	VLACH, RAYMOND JOSEPH	05-22	11-22	4753.08
Z05046	05/05/22	05/04/22	VON00	VONASEK, EDWARD J	05-22	11-22	4266.98

 109922.20
 =====

MINUTES OF THE ORLAND CITY COUNCIL
REGULAR MEETING HELD MAY 3, 2022

CALL TO ORDER

Meeting called to order by Mayor Hoffman at 6:30 p.m.

Meeting opened with the Mayor Hoffman leading the Pledge of Allegiance.

ROLL CALL

Councilmember present:	Councilmembers Bruce Roundy, Billy Irvin, Chris Dobbs, Vice Mayor Jeffrey Tolley and Mayor Dennis Hoffman
Councilmembers absent:	None
Staff present:	City Manager, Peter Carr; City Clerk, Jennifer Schmitke; Assistant City Manager/Director of Administrative Services, Rebecca Pendergrass; Police Chief, Joe Vlach; City Attorney, Greg Einhorn
Staff present via teleconference:	Public Works Director, Ed Vonasek; Fire Chief, Justin Chaney; Recreation Director, Joe Fenske

ORAL AND WRITTEN COMMUNICATIONS

Public Comments: None

CONSENT CALENDAR

- A. Warrant List (payable obligations)
- B. Approve City Council Minutes for April 19, 2022
- C. AB361 Compliance
- D. Receive and file Planning Commission Minutes of January 20, 2022
- E. City Equipment Surplus Auction Report
- F. Approve use of Vinsonhaler Park requested by Orland Historical and Cultural Society

Vice Mayor Tolley asked to pull item B and Councilmember Irvin asked to pull item E from the consent calendar.

Action: Councilmember Dobbs moved to accept the consent calendar items A, C, D and F, Councilmember Roundy seconded. The motion carried by a voice vote 5-0.

Vice Mayor Tolley called attention to the April 19, 2022 meeting notes, regarding the stated time of the Habitat for Humanity groundbreaking ceremony. The time noted in the minutes accurately reflected the time that was announced during the meeting. City Manager Carr stated that since that meeting the ceremony time had changed to 1:30 PM.

Councilmember Irvin asked Public Works Director Ed Vonasek when the bid items would be going to auction and where people would be able to find the auction items. Mr. Vonasek stated that the auction items will be listed with pictures and vehicle identification numbers (VIN) on the City website and Facebook. Mr. Vonasek explained that, in the past, the auction items were left up for the public to view for two weeks and followed by a sealed bid auction. Mr. Vonasek stated that the auction could possibly be posted as soon as Friday, May 6th, depending on the process of collecting

information. Councilmember Irvin asked City Attorney Greg Einhorn if there was a certain amount of time the equipment must be advertised prior to the acceptance of bids. Mr. Einhorn stated that only “reasonable notice” is required.

Action: Vice Mayor Tolley moved to accept the consent calendar items B and E, Councilmember Roundy seconded. The motion carried by a voice vote 5-0.

ADMINISTRATIVE BUSINESS

A. Verbal Update on Drought Conditions and Water Supply Project – Pete Carr, City Manager

City Manager Carr provided an update on reported dry wells, sharing there are currently a total of 305 wells listed on the Glenn County dry well website with 194 of those wells completely dry.

Mr. Carr shared that the Glenn County Drought Task Force meeting is May 12, 2022 and DWR representatives are planning on attending the meeting to provide an update on the water supply project.

Mr. Carr stated that Orland has entered stage 2 of the water conservation plan as of May 1st. The City is asking residents to try and reach a 20% reduction, although April consumption was equal to April 2021. Mr. Carr stated the municipal wells remain stable and sufficient.

B. Ordinance: Graffiti Abatement – Greg Einhorn, City Attorney

City Attorney Greg Einhorn introduced the first reading of Ordinance 2022-14 amending chapter 8.28 of the Orland Municipal Code (OMC) amending the regulation of graffiti abatement. Mr. Einhorn briefly discussed with Councilmembers the modifications made to the definition of graffiti, the timeline for abatement of graffiti on private property and the set amount for information leading to criminal prosecution.

Mayor Hoffman opened the meeting to public comment.

Connie Alberico, Orland resident, asked how much the abatement charge would be for a person who wouldn't be able to take care of the graffiti and couldn't afford to pay for the clean-up. Mr. Einhorn stated the abatement would be at the owner's expense, but Public Works may be able to help find a solution. Mr. Carr stated the City tries to avoid public employees working on private property. The City would suggest other creative solutions to the private graffiti cleanup such as finding neighbors, family members or a faith-based group that could help clean up. Mr. Carr stated the last resort would be City employees working on private property.

Action: Vice Mayor Tolley motioned to approve the first reading the ordinance as presented, Councilmember Dobbs seconded. The motion carried by a roll call vote 5-0.

AYES:	Councilmembers Roundy, Irvin, Dobbs, Vice Mayor Tolley and Mayor Hoffman
NOES:	None
ABSENT:	None
ABSTAIN:	None

C. Fiscal Year 2022-23 Budget Discussion #3: Water and Sewer Funds, Debt Schedule – Pete Carr, City Manager

Mr. Carr presented the third part of the proposed draft budget to Council for the next fiscal year 2022-2023 which starts July 1. Mr. Carr reviewed the major capital water projects for the upcoming year that will be the City's biggest focus, briefly discussed water and sewer operational funds, summarized the overall enterprise fund balances, and gave an update on the City's debt obligations. No comments were received from the public or Council.

CITY COUNCIL BUSINESS

A. Skatepark Survey – Jeff Tolley, Vice Mayor

Vice Mayor Tolley presented to Council the opportunity to partner with Orland Unified School District (OUSD) to solicit feedback from the community about a potential skatepark. Vice Mayor Tolley stated that OUSD Superintendent Victor Perry recently indicated his willingness help survey parents and students at the junior high and high school level with questions regarding interest in a potential skatepark.

Councilmember Irvin asked if the survey will be anonymous and if the survey is going out to the entire town or just school aged kids' families. Vice Mayor Tolley stated the whole town could be surveyed. Mayor Hoffman suggested City residents could be surveyed via water bills.

Recreation Director Joe Fenske stated that the objective for the skatepark survey is finding out if the community would like to have a skatepark. Once the survey has come back with comments and feedback, the Recreation Commission can then decide whether to proceed with the project.

Leilani Miller, Orland resident and member of the Orland skatepark committee, stated she works with foster homeless youth who do not have the opportunity to participate in sports and a skatepark would be another healthy outlet outside of sports. Ms. Miller shared that the skatepark is being called the "Clean-slate skatepark" to cancel out the stigma about skateparks being where the "potheads" and troubled kids' hangout.

Councilmembers, staff, and community members discussed the skatepark survey in depth addressing the best way the survey should be sent out so that the interest of the project could be gauged correctly.

Action: Councilmember Roundy moved for staff and Vice Mayor Tolley to proceed with the school survey, seconded by Vice Mayor Tolley. The motion carried by a voice call vote 5-0.

B. Discuss Potential for Joint city Council-Planning Commission-Economic Development Commission Meeting

Mayor Hoffman stated the idea is to gather the three Commissions to have a meeting. The meeting would allow Commissions to share projects that are currently being worked such as Streetscapes, and to share any future ideas, so that all the Commissions are working toward the same goals for the City.

Mayor Hoffman opened the meeting to public comment.

Mathew Romano, Orland resident and Commissioner on the Economic Development Commission (EDC), stated he likes the idea of having a joint meeting once a year to keep other Commissions up to date on what projects are being worked on and future ideas they have for the City.

Council agreed to have the joint meeting with Planning Commission and Economic Development Commission. City staff will schedule the meeting.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Roundy:

- Attended the Glenn County Groundwater Authority meeting on April 26, 2022.
- Will be attending Transportation and Transit meeting May 19, 2022.
- Will be attending LAFCO May 9, 2022
- Will be attending a Sacramento Valley Division meeting in Mt. Shasta on May 25, 2022.

Councilmember Irvin:

- Nothing to report.

Councilmember Dobbs:

- Nothing to report.

Vice Mayor Tolley:

- Attended a meeting for the skatepark on May 2, 2022.
- There will be another skatepark project discussion meeting June 20, 2022 from 6-7 PM at the Star Center at 418 Walker Street.

Mayor Hoffman:

- Attended April's Waste Management monthly meeting.

CITIZEN COMMENTS ON CLOSED SESSION ITEMS – None

ADJOURN TO CLOSED SESSION AT 8:02 PM

CLOSED SESSION OPENED 8:08 PM

CONFERENCE WITH LABOR NEGOTIATORS: Government Code Section: 54957.6
Agency Negotiators: Peter R. Carr; Rebecca Pendergrass; Greg Einhorn
Council Members Bruce Roundy and Billy Irvin
Employee Organizations: United Public Employees of California Local #792
(Mid Management and General Units); Orland Police Officers Association;
Unrepresented Employees (All other not in UPEC)

RECONVENE TO REGULAR SESSION AT 9:08 PM

REPORT FROM CLOSED SESSION – No reportable action was taken.

MEETING ADJOURNED AT 9:08 PM

Jennifer Schmitke, City Clerk

Dennis G. Hoffman, Mayor

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 5.C.

MEETING DATE: May 17, 2022

TO: Honorable Mayor and Council
FROM: Jody Meza, City Librarian
SUBJECT: **CENIC Contract Transition** (Action by Consent)

The California State Library is transitioning from Califa to CTC; therefore, the library will need to execute a new contract with CTC.

BACKGROUND

The Library receives discounted broadband internet service from the statewide high-speed CalREN network operated by CENIC through an agreement with the California State Library (CSL). Califa acted as the administrative arm of the CSL developing contracts with the participating libraries and for circuits and the use of the CalREN network. The CSL will now be partnering with CTC and CENIC to provide this service.

DISCUSSION

The new contract is approved by the California State Library and includes all of the fulfillments contained in the previous Califa contract so there are no changes other than the agency administering the contract.

Attachment: Agreement between the Orland Free Library and CTC for network data services

RECOMMENDATION

Approve contract with California Library Connect (CTC) for CENIC Broadband internet service and authorize Librarian Jody Meza to execute the agreement.

Fiscal Impact of Recommendation:

Maintains current discounted cost of broadband services for FY 21-22 of \$321.00

Approved By City Manager:

JRC

**AGREEMENT BETWEEN ORLAND FREE LIBRARY AND COLUMBIA
TELECOMMUNICATIONS CORPORATION
FOR THE PROVISION, INSTALLATION AND MAINTENANCE OF
ADVANCED NETWORK (DATA) SERVICES**

This Agreement, hereinafter referred to as "Agreement", is entered into as of June 1, 2022 by and between Columbia Telecommunications Corporation d/b/a CTC Technology and Energy, hereinafter referred to as "CTC" and Orland Free Library, hereinafter referred to as "Library". CTC and Library are sometimes referred to in this Agreement individually as "Party" and collectively as "Parties". All written communications between the parties shall be addressed as follows unless and until amended in writing by the respective party.

Orland Free Library
Jody Meza
City Librarian
333 Mill Street
Orland, CA 95963

CTC Technology and Energy
Heather D. Mills
Vice President, Grant & Funding Strategies
10613 Concord Street
Kensington, MD 20895
hmills@ctcnet.us

WITNESS THAT

WHEREAS, CTC, is the Statewide Broadband Access Administrator for the California State Library Broadband Services Project ("Project"); and

WHEREAS, CTC, on behalf of the California State Library, has contracted with the Corporation for Education Network Initiatives in California ("CENIC") and its subsidiaries to provide high speed networking to libraries in California; and

WHEREAS, Library desires to enter into an agreement with CTC to obtain one or more data circuits to connect Library to the CENIC high speed broadband fiber network, CalREN, and, if specified in Appendix #1, attached, to connect Library to other library sites as identified in said Appendix for the purpose of connecting to CalREN.

NOW THEREFORE, Library and CTC enter into this Agreement:

1. Purpose

It is the purpose of this Agreement to set forth the terms and conditions applicable to the provision of communications and related network services to Library under the Project.

2. Services to be Provided

Parties understand that the primary communications infrastructure provided by CENIC is the California Research and Education Network ("CalREN"). Services that CENIC will provide to Libraries will include use of CalREN and contracting for and provision of data circuits supplied by network service providers.

CTC, on behalf of Library, will contract with CENIC for such data circuits. Specific circuits and their costs are included in the Appendix #1 attached which may be amended from time to time by mutually signed Addenda ("Services"). CTC assures Library that CENIC or CTC will notify Library of installation requirements and necessary maintenance instructions. Neither CENIC nor CTC shall be responsible for operating or maintaining software, equipment or cabling that connects equipment or network services not provided by CENIC for the Services unless specifically agreed to in writing by CENIC.

Parties agree to provide notice to the other Party within 10 calendar days of a failure by CENIC or the network service provider to deliver Services, or otherwise comply with the terms as described in this Agreement, including Appendix #1 and subsequent Addenda. If noticed non-performance is not cured in a timely manner, Parties agree to meet within 10 days of said notice and discuss appropriate remedies including but not limited to cancellation of related services or service credits as specified in the underlying agreements between CENIC and its network service provider and CTC and CENIC.

Library is responsible for calculating and paying any early termination penalties that might apply due to cancellation of existing connections so that it may receive Services under this Agreement.

Library is responsible for completing, signing, and submitting any required Letter of Agency, or related documentation, to confirm its participation in and eligibility for the E-rate Consortia and to authorize CENIC, as the E-rate Consortia lead, to act on its behalf as described under the Letter of Agency for the purpose of securing E-rate discounts.

Library is further responsible for completing, signing, and submitting any responsible Letter of Authorization, or related documentation, to the California Public Utilities Commission to authorize CTC and CENIC to act on its behalf to submit an application and supporting documentation for the purpose of receiving discounts on eligible network services as part of the California Teleconnect Fund program.

If Library is currently receiving E-rate funding for its existing services, Library remains responsible for continuing to apply for that E-rate funding until all CENIC Services are turned up and existing E-rate supported services are canceled.

3. Term and Termination of this Agreement

- (a) **TERM OF THIS AGREEMENT.** This Agreement shall be in effect from June 1, 2022 until the termination of all Services including the circuits ordered under this Agreement (as defined in Appendix #1: CENIC Circuit Quote and any subsequent Addenda under this Agreement), or unless otherwise terminated by a Party pursuant to the terms of this Agreement. Specific terms for the circuits provided pursuant to this Agreement shall depend on the specific date such circuit is "handed off" to Library pursuant to Appendix #1 or subsequent Addenda or as noticed in writing by CENIC to Library.
- (b) **TERMINATION.** Termination of this Agreement prior to the end date of any given circuit, as described in Appendix #1 or subsequent Addenda, shall result in Library paying any applicable circuit telecommunications carrier termination charges or similar early termination charges that CTC incurs under its agreement with CENIC resulting from early termination of the Service.

- (c) Notwithstanding the above, upon a sixty (60) day written notice prior to the second and each following June 30 after a circuit is installed, Library may cancel a circuit without penalty if it verifies to CTC and CENIC that funding to pay for that circuit is not available and Library agrees that for at least 12 months after said notice it will not order or otherwise obtain a replacement circuit or substantially similar services in place of the cancelled circuit.
- (d) Library may terminate this Agreement with no penalty if non-recurring, one-time costs for all circuits included in Appendix #1 and any subsequent Addenda are materially increased by the telecommunications carrier from the amount shown in Appendix #1.
- (e) CTC may terminate this Agreement or assign its rights and responsibilities under this Agreement to a third party upon no less than sixty (60) day written notice to Library, in the event of termination or expiration of its duties and obligations under the Project and with written approval of the California State Library.

4. Payment

CTC bills quarterly in arrears. Payment for services shall be due within thirty (30) days of receipt of a CTC invoice reflecting provision of the services for which the invoice is sent; or as otherwise agreed to by Library and CTC. Except for non-recurring costs, if any, costs in Appendix #1 and any subsequent Addenda shall only begin upon installation of circuit(s). Library will put forth reasonable efforts to make payments within thirty (30) days after receipt of invoice. Library understands and agrees that CTC will only make payment to CENIC for services upon receipt of related payments from Library. If Library fails to make payments within thirty (30) days after receipt of invoice, it agrees to pay any reasonable late payment fees incurred by CTC under its agreement with CENIC.

Unless otherwise agreed to between the Parties, all circuit deployment fees, if any as set forth in Appendix #1 and subsequent Addenda are non-cancelable and nonrefundable. Upon termination of this Agreement, or any Services provided under this Agreement, any outstanding circuit deployment fees, outstanding recurring charges, non-recurring fees, applicable circuit termination charges, and applicable early termination penalties, shall become due and payable immediately upon termination.

5. Miscellaneous

- (a) **CONDITIONS OF USE.** Library agrees to conform to the CENIC Appropriate Use Policy located at <https://cenic.org/network/policies/acceptable-use-policy> (revised September 13, 2004) and to any specific conditions of use imposed by network service providers or subcontractors providing communications services to CENIC as may be in force at the time such services are made available, including pursuant to an Addendum to this Agreement. If CENIC, subcontractors, or network service provider conditions of use are modified, Library will be notified and if Library believes it can no longer conform to their requirements, Library shall have one hundred eighty (180) days from the notice of the modification to terminate the affected Service(s) without penalty. Library must provide a 30-day written notice of its termination under this provision to CTC and CENIC. If Library does not elect to terminate the Service(s), Library must conform to the revised conditions of use. If Library fails to conform to the revised conditions of use, the Services may be subject to termination upon sixty (60) day notice to Library from CTC or CENIC.

- (b) **CONFLICTING CLAUSES.** If any clause in this Master Agreement is in conflict with a clause in an Addendum to this Agreement, the language in the Addendum shall take precedence only for the service defined in that Addendum.
- (c) **FORCE MAJEURE.** Neither Party shall be responsible for performance of its obligations hereunder where prevented, delayed, or hindered by war, riots, embargoes, strikes involving third parties, acts of third party communications service providers, including any local access provider, or of their vendors, or suppliers unrelated to the services offered under this Agreement, acts of unrelated third parties, accidents, cable cuts by third parties not related to services provided under this Agreement, natural disasters, act(s) of God or any other event beyond the reasonable control of the Parties.
- (d) **GOVERNING LAW.** The laws of the State of California shall govern this Agreement.
- (e) **NON-LIBRARY USES:** Library understands that this agreement covers only library use of CalREN and of circuits provided hereunder and Library agrees that no other uses will be made of the services provided herein.

6. Entire Agreement

This Agreement and any Addenda contemporaneously or subsequently executed by the parties constitute the entire Agreement between the parties regarding the subject matter of this Agreement and supersede all prior written or oral agreements with respect to such. This Agreement may not be modified orally, and no modification or amendment shall be binding unless in writing and signed by authorized representatives of both parties.

7. General Provisions

7.1 Nondiscrimination: During the performance of this Agreement,

- (a) CTC and its subcontractors shall not deny the Agreement's benefits to any person on the basis of religion, color, ethnic group identification, sex, age, physical or mental disability, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age (over 40) or sex.
- (b) CTC shall ensure that the evaluation and treatment of employees and applicants for employment are free of such discrimination.

7.2 Severability: It is expressly agreed and understood by the Parties hereto that if any provision of this Agreement is held to be or invalid under any applicable statute or rule of law, it is deemed to that extent to be omitted. However, the balance of the Agreement shall remain in full force and effect.

7.3 Rights and Remedies: The rights and remedies of the Parties provided herein shall not be exclusive and are in addition to any other rights and remedies provided by law.

7.4 Prior Agreements: Library agrees that any prior agreements entered into between any entity that previously served as the Broadband Administrator and the Library for the purpose of participating in the CENIC E-Rate Consortium or receiving services pursuant to that program has been terminated.

8. Indemnification. Library agrees to indemnify, defend and save harmless CTC, its, officers, agents and employees from any and all claims, losses, and liabilities accruing or resulting to CTC and any and all contractors, subcontractors, suppliers, laborers and any other person, firm or corporation furnishing or supplying work services, materials or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Library in the performance of this Agreement, but only in proportion to and in the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Library, its officers, agents, or employees. CTC agrees to indemnify , defend, and save harmless Library, its trustees, officers, agents and employees from any and all liabilities accruing or resulting to Library and any and all contractors, subcontractors, suppliers, laborers and any other person, firm or corporation furnishing or supplying work services, materials or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by CTC in the performance of this Agreement, but only in proportion to and in the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of CTC, its officers, agents, or employees.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

For Library

For Columbia Telecommunications Corporation

Signature

Signature

Jody Meza

Joanne S. Hovis

Name

Name

City Librarian

President

Title

Title

Date

Date

Appendix #1
Provision, Installation and Maintenance
Of Advanced Network (Data) Services:
Reimbursement of Circuit Costs

This Appendix lists the circuits contracted for by CENIC on behalf of CTC and the Library for connecting CENIC's fiber optic backbone to Library and for library connections that are not direct connections to CENIC's fiber optic backbone, e.g. direct connections between libraries (defined as "Services" in the Agreement). Library understands that CENIC will bill CTC, and CTC will bill Library, for the costs of circuits charged by network service providers, including any taxes and surcharges, and any one-time installation fees. Prior to approval of CENIC's E-rate Consortium Library Application, not all applicable E-rate and CTF discounts will be reflected on invoices. After the E-rate Application for any given year is approved, the network service provider will coordinate with CENIC to provide appropriate credits and such credits will be passed from CENIC to CTC and from CTC to the Library. Such credits are typically issued sometime during the fiscal year after the year in which the circuits are installed and Services are first provided. In subsequent years, credits continue to be issued in the fiscal year after the year for which Services have been provided. Library further understands that the exact discounted cost of circuits will not be known until after the E-rate Consortium Library Application is approved. The actual start date of the Service, and therefore of circuit costs, will be dependent on coordination among CENIC, the Library and the network service provider. Any one-time (Non-recurring or NRC) costs included below are typically invoiced by carriers prior to circuit installation and will be invoiced to Library upon receipt of invoice to CENIC from the network service provider.

CENIC

Customer: Orland Free Library
 Budget Summary Description: Renewals of Year 2 Sites
 Quote Date: FY21-22
 Quote Expiration:
 Contract Number:

Line Item	NRC Non-Recurring Cost	MRC Monthly Recurring Cost	ARC Annual Recurring Cost
1 Equipment	\$0.00	\$0.00	\$0.00
2 Maintenance	\$0.00	\$0.00	\$0.00
3 Installation	\$0.00	\$0.00	\$0.00
4 Circuit	\$0.00	\$535.00	-
5 Circuit Deployment Fee	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$535.00	\$0.00

Annual Cost	\$6,420.00
E-rated Annual Cost†	\$321.00
Total First Year Cost	\$6,420.00
E-rated Total First Year Cost†	\$321.00

*Pricing does not include applicable taxes, surcharges, and fees. These costs may vary and will be included in invoices at CENIC's actual cost.

*If an Out of Band line is required, customer must provide a phone line for OOB or allow CENIC to order one and be reimbursed for both the one-time installation and ongoing monthly recurring costs.

*NRC items are one-time costs billed upon execution of contract.

*MRC items are billed quarterly.

†E-rate discount: percent discount indicated is an estimate based on data available at the time the quote was generated. Actual discount percentage will be identified by the E-rate authorities at a later point

†E-rate and CTF reimbursements are dependent upon the continued funding of these programs. CENIC/Califa cannot guarantee the E-rate and CTF discounts, and these discounts are subject to change.

†E-rate Costs may take up to 18 months to activate due to USAC processing time

Version: 2.0

CENIC		*Pricing does not include applicable taxes, surcharges, and fees. These costs may vary and will be included in invoices at CENIC's actual cost.					E-rate discount: percent discount indicated is an estimate based on data available at the time the quote was generated. Actual discount percentage will be identified by the E-rate authorities at a later point			
LOC A**				Carrier Info			E-rate Discount	90.00%	Total Discounted MRC	Total Discounted NRC
Site Name	Site Name	Service Provider	Requested Bandwidth	Est Contract End Date	Non Recurring Cost	MRC for 5 year term	Discounted NRC	Discounted MRC	\$26.75	\$0.00
Orland Free Library - Orland Free L	CalREN	Comcast	1 Gbps	7/1/2026	\$0.00	\$535.00	\$0.00	\$26.75	new pricing will not start until end of previous term	

CITY OF ORLAND
ECONOMIC DEVELOPMENT COMMISSION MEETING
March 8, 2022

1. CALL TO ORDER

The meeting was called to order by Chairperson Lane at 6:01 pm.

2. PLEDGE OF ALLEGIANCE – led by Chairperson Lane.

3. ROLL CALL

Present: Ron Lane, David Allee, Russell Pierce, and Mathew Romano
Absent: None
Councilmembers: Bruce Roundy, Jeff Tolley
Staff: Pete Carr, Rebecca Pendergrass

4. ORAL AND WRITTEN COMMUNICATIONS

None

5. CONSENT CALENDAR

- A. Approval of the February 8, 2022 minutes
- B. Compliance with AB361

Moved by Commissioner Allee, seconded by Commissioner Romano, motion carried to approve the consent calendar as presented. 4-0-0-0 Ayes: Commissioners Pierce, Allee, Lane and Romano; Noes: None; Abstain: None; Absent: None. Motion carried.

6. ITEMS FOR DISCUSSION OR ACTION

A. Cannabis Business Consideration

Note: background information was emailed to the Commissioners on February 25, 2022.

City Manager Carr provided the Commission with a brief history regarding cannabis as a business amongst local surrounding cities and the City of Orland. The City of Willows and the City of Chico are permitting dispensaries to operate in their respective city. Creating conditions and zoning ordinances can assist in structuring how many dispensaries are allowed within the city limits and where they are located.

City Manager Carr stated that the Orland Police Department has strong opposition to the licensing of cannabis as a business in the City of Orland. He reminded the Commission that if a recommendation was made, this topic would then move on to the City Council for discussion.

City Manager Carr stated that dispensaries are usually found in more urban areas. However, some larger cities like Rancho Cordova have banned dispensaries within their town.

Commissioner Pierce asked for clarification on how much sales tax revenue would possibly be generated and if it would cover the expenses that come with permitting dispensaries. City Manager Carr stated that due to the State collecting a higher sales tax on Marijuana, it limits how much cities can tax in addition to. Chairperson Lane requested an update on Shasta Lake's experience thus far with their dispensaries as well as clarification on what constitutes cannabis related crime. Commissioner Allee asked the commission what the difference was between allowing the sale of alcohol in town versus the sale of marijuana when they are both legal substances.

Councilmember Bruce Roundy explained that there is past prejudice surrounding marijuana and the sale of it within the City. April Hine, Prevention Specialist, Glenn County Office of Education, explained the hazards and unknown consequences of allowing for dispensaries in town. Ms. Hine presented the Commission with the 2021 California Kids Health Survey which gauges use of substances amongst adolescents. Commissioner Romano requested that this topic be expanded at the next meeting to include revenue projections.

B. Use of ARPA Funds

City Manager Carr reminded the Commission that the City received funds from the American Rescue Plan Act (ARPA) for COVID relief to be utilized at the City's discretion within federal parameters. Mr. Carr explained that the previously approved designated funds for the traffic light at Commerce Lane and Newville is no longer needed due to the Maverik development covering the additional cost. The City Council will revisit the designation of these funds. City Manager Carr asked the Commission if they had any recommendations for Council.

Commissioner Romano suggested the funds be utilized to extend city services south to Road 16. Commissioner Lane asked about Vice Mayor Tolley's skate park project as well as possibly adding a bocce ball court. Vice Mayor Tolley shared information regarding the proposed skate park project and how it could help with economic development in the sense that it will bring people into town. Commissioner Pierce would like to see funds used for something that will continue to grow and bring in revenue such as a sports complex. Commissioner Romano additionally suggested the installation of EV charging stations in town.

Chairperson Lane asked if the focus should be about pulling people off I-5 or to service current residents to the best of the City's ability. After continued discussion the Commission decided the funds would be best utilized to help with infrastructure on Road 16 and the installation of EV charging stations in the downtown area.

Moved by Commissioner Allee, seconded by Chairperson Lane, motion carried to recommend to City Council to designate a portion of ARPA funds to extend infrastructure from Commerce Lane to Road 16 on the westside of town and install EV charging stations in the downtown area. 4-0-0-0 Ayes: Commissioners Pierce, Allee, Lane and Romano; Noes: None; Abstain: None; Absent: None. Motion carried.

Moved by Commissioner Romano, seconded by Chairperson Lane, motion carried to recommend to City Council to designate a portion of the ARPA funds to the streetscapes plan around the Honeybee Discovery Center. 3-1-0-0 Ayes: Commissioners Allee, Lane and Romano; Noes: Pierce; Abstain: None; Absent: None. Motion carried.

C. Overview of Westside Development: Issues and Opportunities
This item was previously discussed in agenda item 6.B.

7. STAFF REPORTS

City Manager update on:

A. General business and economic news

City Manager Carr informed the commission that Maverik and McDonald's have both submitted applications to the City. Fourth Street Ice cream just recently had their ribbon cutting. La Corona and Little Caesars are the most recent businesses to participate in the Façade Improvement Program. The City received a permit from US Bureau of Reclamation to allow the undergrounding of the canals at Linwood subdivision. Plans were submitted for Quiet Creek subdivision at the east end of Stony Creek Drive with the expectation that this project is a few years out.

8. COMMISSIONER REPORTS


Commissioner Pierce extended a thank you to the City for a new electrical panel for the lights at Bihler Field.

9. FUTURE AGENDA ITEMS

- Continued discussion on cannabis as a business.
- ARPA Funds Update

10. ADJOURN – 8:16 pm

Respectfully Submitted,


Rebecca Pendergrass, Staff Support


Ron Lane, Chairperson

Orland Library Commission Minutes of Monday, March 14, 2022

ITEM 1. Call to Order at 5:02 p.m. by S. Edwards

ITEM 2. Commissioners Present: M. Deeming, S. Edwards, A. Butler, D. Jolley, S. Romano

Staff/Council Present: Librarian J. Meza

ITEM 3. No Citizen Comments

ITEM 4. Items for Discussion or Action

1. ACTION ITEM: Commissioners nominated and elected Chair Sherri Romano and Vice Chair Selena Edwards by unanimous vote.
2. ACTION ITEM: Approve minutes of the January 10, 2022 meeting. Minutes were approved unanimously.
3. Reports from City Librarian on financial and monthly statistics: Librarian provided reports, no comments from Commissioners.
4. Library Programs and Training: Librarian reported on the progress of assembling items for the Home Connectivity Kits; Summer Reading Program is in advanced planning states with 2022 theme of "Read Beyond the Beaten Path"; the library has submitted another grant that if approved would provide building maintenance funds for new HVAC, roof, and doors. Librarian and Commissioners discussed resumption of Zip Books program- orders placed in February of 60 items at cost of \$859 more than doubled January orders of 24 items at \$395. Commissioner Deeming proposed possible library partnership and outreach event with Garden Club for their annual sale in May.

ITEM 5. Commissioner and/or Friends of the Library Reports: Friends of the Library will hold book sale in April.

ITEM 6. Adjourned 5:30 p.m.

CITY OF ORLAND
CITY COUNCIL ORDINANCE 2022-04
AN ORDINANCE OF THE CITY OF ORLAND
AMENDING CHAPTER 8.28 OF THE ORLAND MUNICIPAL CODE:
GRAFFITI ABATEMENT

The City Council of the City of Orland does ordain as follows:

FINDINGS.

The City Council of the City of Orland hereby finds and declares as follows:

1. The City has established a graffiti abatement process at Chapter 8.28 of the Orland Municipal Code (OMC).
2. Chapter 8.28 currently provides a 15-day notice period for abatement for graffiti applied to private property.
3. Graffiti can be “offensive to a reasonable person of normal sensitivities.” Graffiti can also pose an immediate public health and safety problem where the graffiti expresses, labels, targets and/or indicates criminal activity or conduct.
4. A 15 day notice period has been determined as ineffective for such graffiti. Rather, in the interest of public health and safety, such graffiti should be removed as soon as possible.
5. By this measure, the City Council therefor reduces the notice period from 15 days to 48 hours. However, the measure also provides discretion to increase the abatement period up to an additional 14 days based upon the specific circumstances.
6. The OMC currently provides that the City may remove graffiti from private property following upon expiration of the notice to abate period. This measure makes that reference to the currently applicable OMC section so providing.
7. Chapter 8.28 currently provides for an unspecified reward “to any person who provides information which leads to the arrest and conviction of any person who applies graffiti...as established by council resolution.” This measure will provide the City Manager with specific reward authority.

NOW THEREFORE, Chapter 8.28 of the Orland Municipal Code is amended as follows:

8.28.010 - Graffiti defined.

"Graffiti" means any drawing, inscription, figure or mark which alters or defaces any real or personal property of another through the use of paint, spray paint, markers, or other objects, without the consent of such person, or the act of altering or defacing any real or personal property of another through the use of paint, spray paint, markers, or other objects capable of leaving a drawing, inscription, figure or mark on any surface, which is offensive to a reasonable person of normal sensitivities, and/or which poses an imminent or immediate danger to the health or safety of the public where the graffiti expresses, labels, targets and/or indicates criminal activity or conduct.

8.28.030 - Removal of graffiti.

A. ~~Private property owners shall remove graffiti from their property within fifteen (15) calendar days after notification to the property owners by the city to remove such graffiti. Failure to remove graffiti within the time allowed shall automatically cause the building or property to be deemed a nuisance.~~

Private property owners shall remove graffiti from their property within 48 hours after notification to the property owners, or after posting of notification by the City upon the subject property to remove such graffiti. The City may provide private property owners up to an additional 14 days to remove graffiti after notification and/or posting at the discretion of the City.
Failure to remove graffiti within the time allowed shall automatically cause the building or property to be deemed a nuisance. Once established as a nuisance, the City can remove the graffiti immediately if deemed to be an imminent or immediate danger to the health or safety of the public pursuant to OMC 8.24.140.

8.28.050 - Reward.

The city may pay to any person who provides information which leads to the arrest and conviction of any person who applies graffiti a reward paid at the discretion of the city manager up to \$1000 per occurrence. To the extent permissible by law, the informant to remain anonymous.

I HEREBY CERTIFY that the above and foregoing Ordinance was duly and regularly introduced and read at a regular meeting held on the 3rd day of May, 2022, and was passed and adopted by the City Council of the City of Orland at a regular meeting thereof duly held on the 17th day of May, 2022, by the following vote, to wit:

Ayes:
Noes:
Abstain:
Absent:

Dennis G. Hoffman, Mayor
City of Orland

ATTEST:

APPROVED AS TO FORM:

Jennifer Schmitke, City Clerk

Greg Einhorn, ESQ City Attorney

CODIFY _____

UNCODIFY _____

CONTRACTING SERVICES: CITY OF ORLAND

RECITALS

A. “CITY” is the City of Orland, California.

B. “CONTRACTOR” is Jake Midgley.

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. SCOPE OF SERVICES. Contractor shall perform the following services:

A. Creation and assistance with installation of art within the State Highway right of way on Route 5 at the Route 5/32 Separation, hereinafter referred to as ART, as shown on Exhibit A, attached to and made a part of this Agreement.

B. City will be responsible for the following:

1. Constructing the bases for both sculptures.
2. Engineering Services.
3. Crane services for the installation of the ART.

C. Following the installation, Contractor to provide services to City to maintain the ART on a time and materials basis.

D. An artwork approval panel consisting of three members, designated by the City Manager, will be established to evaluate the artwork and determine that it has been completed to satisfaction.

2. TIME OF PERFORMANCE. Time is of the essence in the performance of services under this Agreement and the timing requirements are as follows:

Completion of artwork no later than February 28, 2023.

3. INDEPENDENT CONTRACTOR STATUS. CONTRACTOR is an independent contractor and is solely responsible for all acts of its employees, agents, or subCONTRACTORS, including any negligent acts or omissions. CONTRACTOR is not CITY’s employee and CONTRACTOR shall have no authority, express or implied, to act on behalf of the CITY as an agent, or to bind the CITY to any obligation whatsoever, unless the CITY provides prior written authorization to CONTRACTOR. Contractors and CONTRACTORS are free to work for other entities while under contract with the CITY. CONTRACTOR is not entitled to CITY benefits.

4. CONFLICTS OF INTEREST. CONTRACTOR (including its employees, agents, and subCONTRACTORS) shall not maintain or acquire any direct or indirect interest that conflicts with the performance of this Agreement. In the event that CONTRACTOR maintains or acquires such a conflicting interest, any contract (including this Agreement) involving CONTRACTOR’s conflicting interest may be terminated by the CITY.

5. COMPENSATION.

For services performed by CONTRACTOR in accordance with this Agreement, CITY shall pay CONTRACTOR as follows:

- A. Down Payment: \$65,000
- B. Progress Payment I (30% completion): \$50,000
- C. Progress Payment II (60% completion): \$50,000
- D. Final Payment: \$65,000

6. TERMINATION. The CITY may terminate this Agreement by giving ten (10) days written notice to CONTRACTOR. Upon termination, CONTRACTOR shall give the CITY all ART created to that point, prepared by CONTRACTOR for this Agreement. The CITY shall pay CONTRACTOR for all services satisfactorily performed in accordance with this Agreement, up to the date notice is given.

7. OWNERSHIP OF WORK. Contractor understands that following installation, the ART will be owned by the State of California.

8. INDEMNIFICATION. CONTRACTOR shall indemnify, defend, and hold harmless the CITY (including its elected officials, officers, agents, volunteers, and employees) from and against any and all claims, demands, damages, liabilities, costs, and expenses (including court costs and attorney's fees) resulting from or arising out of CONTRACTOR's performance of services under this Agreement.

9. ASSIGNMENT AND DELEGATION. This Agreement and any portion thereof shall not be assigned or transferred, nor shall any of the CONTRACTOR's duties be delegated, without the written consent of the CITY. Any attempt to assign or delegate this Agreement without the written consent of the CITY shall be void and of no force and effect. A consent by the CITY to one assignment shall not be deemed to be a consent to any subsequent assignment.

10. NOTICES.

All notices, demands, or other communications which this Agreement contemplates or authorizes shall be in writing and shall be personally delivered or mailed to the respective party as follows:

To CITY : Rebecca Pendergrass, Director of Administrative Services, Assistant City Manager, 815 Fourth Street, Orland, CA 95963.

To CONTRACTOR: Jake Midgley, 930 Benson Drive, Orland, CA 95963.

11. MODIFICATIONS. This Agreement may not be modified orally or in any manner other than by an agreement in writing signed by both parties.

12. WAIVERS. Waiver of a breach or default under this Agreement shall not constitute a continuing waiver or a waiver of a subsequent breach of the same or any other provision of this Agreement.

13. SEVERABILITY. In the event any term of this Agreement is held invalid by a court of competent jurisdiction, the Agreement shall be construed as not containing that term, and the remainder of this Agreement shall remain in full force and effect.

14. JURISDICTION AND VENUE. The interpretation, validity, and enforcement of the Agreement shall be governed by and construed under the laws of the State of California. Any suit, claim, or legal proceeding of any kind related to this Agreement shall be filed and heard in a court of competent jurisdiction in the County of Glenn.

15. ENTIRE AGREEMENT. This Agreement comprises the entire integrated understanding between the parties concerning the services to be performed for this project. This Agreement supersedes all prior negotiations, representations, or agreements.

16. STANDARD OF CARE. Unless otherwise specified in this Agreement, the standard of care applicable to CONTRACTOR's services will be the degree of skill and diligence ordinarily used by reputable professionals performing in the same or similar time and locality, and under the same or similar circumstances.

17. SIGNATURES. The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Agreement on behalf of the respective legal entities of the CONTRACTOR and the CITY. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF the parties do hereby agree to the full performance of the terms set forth herein.

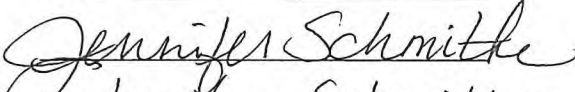
CITY OF ORLAND

By: _____

Title: _____

Date: _____

Attest: _____


By: Jennifer Schmitke

Title: CITY CLERK

Date: 5-9-2022

Approved As To Form:

By: Gregory P. Einhorn, City Attorney

Date: _____

CONTRACTOR

By: 
Jake Midgley

Title: Artist

Date: 5-9-2022

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 6.B

MEETING DATE: May 17, 2022

TO: Honorable Mayor and Council
FROM: Pete Carr, City Manager
SUBJECT: **Fiscal Year 2022-23 Budget Discussion #4:**
Fund Balances, General Fund Expenditures (Discussion/Direction)

City staff will brief Council on ongoing progress in preparing a draft proposed budget for the next fiscal year.

BACKGROUND

City staff is preparing a draft budget for the fiscal year 2022-23 (FY23) which starts July 1. The budget will represent the City's best estimate of anticipated revenues and a spending plan consistent with Council direction. In previous budget discussions we reviewed planned capital projects and objectives, Water and Sewer Funds, the Measure A Public Safety Fund, the schedule of City debt and General Fund revenues. City Staff continues to analyze revenue projections and collect cost estimates consistent with the City's objectives for service levels, improvement projects and emergency reserves, resulting in an evolving budget picture.

DISCUSSION

This evening's discussion will summarize the expected reserve balances of all funds and preview expenditure plans for the General Fund by department and function. Direction received from Council this evening will further inform staff as we proceed with formulation of the final proposed budget which is planned for presentation to Council for consideration of adoption on June 7th.

Fund Balances

This key page in the budget depicts on a cash accounting basis the annual changes and relative health of each major fund of the City. The General Fund reserve is growing steadily, now projected to be 32.6% of planned expenditures, which is for the first time above the minimum 25% and beginning to approach the desired 50%.

The Measure A Public Safety Fund will remain close to \$1M after a cash purchase of a replacement fire engine this summer. The Development Impact Fee (DIF) Fund is strong and now beginning to enable some significant transportation improvement projects. The Water Enterprise Fund is good at \$3.4M, although new wells now cost \$1.8M so this reserve is not overfunded. The Sewer Enterprise Fund is of concern at just \$538k in reserves. ARPA funds – a one-time relief resource -- are expected to be fully utilized and expended over the next year.

General Fund Expenditures

With \$5.79M in proposed expenditures against \$5.82M in anticipated revenue, the General Fund will continue to operate in the black and will maintain reserves of over \$1.8M.

- This assumes full funding of all positions, capital projects and equipment as proposed in the budget process, and labor costs in alignment with current negotiations underway.
- Cortina lift station costs are shared this year between ARPA and the Sewer Fund.
- Chamber support is proposed at current level (\$11,250).
- A new line item is added in for an employee service recognition program (\$2,000).

Please note that the DWR-funded Orland Water Supply Project is established as a new fund in order to avoid co-mingling of expenses and reimbursements with other funds but is not part of the City's annual budget.

Attachments (3):

- A. Summary of Major Fund Balances
- B. General Fund Summary and Projections
- C. Summary General Fund Expenditures by Department

RECOMMENDATION

Provide direction at Council discretion. Staff will proceed with budget preparation accordingly.

Fiscal Impact of Recommendation:

Budget will balance revenues with expenditures as it provides for operational and improvement project objectives and will maintain fund reserves.

City of Orland

Summary of Major Fund Balances

Fund Code	Fund Name	Fund Balance per Audit July 1, 2021	Projected 2021-2022		Fund Balance Projected June 30, 2022	Budgeted 2022-2023		Fund Balance Budgeted June 30, 2023
			Revenues and Transfers In	Expenditures Transfers Out		Revenues	Expenditures	
00	General Fund	1,251,460	5,732,200	5,121,248	1,862,412	5,819,000	5,792,980	1,888,432
01	Measure A Safety Fund	1,194,330	1,275,000	1,101,000	1,368,330	1,300,000	1,731,396	936,934
21	Street Related Funds (Gas Tax)	324,095	420,500	510,800	233,795	549,120	464,000	318,915
35	Development Impact Fund	2,392,200	83,000	171,000	2,304,200	100,000	100,000	2,304,200
26	Water Enterprise Fund	2,946,574	1,880,000	1,571,766	3,254,808	1,975,000	1,776,127	3,453,681
27	Sewer Enterprise Fund	553,429	1,310,000	1,328,130	535,299	1,347,000	1,344,226	538,073
28	Sewer Industries Fund	97,600	115,598	85,598	127,600	113,728	113,728	127,600
05	Covid Relief Fund (CV 2 & 3)	-	-	-	-	281,000	281,000	-
06	ARPA Fund	636,192	936,192	455,000	1,117,384	-	1,112,000	5,384

Notes: Enterprise fund balances shown exclude capital assets and long term debt.

City of Orland
2021 - 2022 Budget General - Fund Summary and Projections
(Not Including Measure A Public Safety Fund)

Audited Fund Balance, June 30, 2021	\$	3,081,982	
Less: Included in Measure A	\$	(1,194,330)	
Less: Included in ARPA	\$	(636,192)	
Recognized Fund Balance: June 30, 2021	\$		1,251,460

2021-2022, PROJECTED:

Projected Revenues	\$	5,732,200
Projected Expenditures	\$	(5,121,248)
Projected Fund Balance: June 30, 2022	\$	1,862,412

2022-2023, Budgeted

Anticipated Revenues	\$	5,819,000
Budgeted Expenditures	\$	(5,792,980)
Revenue Over/(Under) Expenditures:	\$	26,020
Budgeted Fund Balance: June 30, 2023	\$	1,888,432

Budgeted General Fund Reserve Expressed as a Percentage of Budgeted Expenditures 32.6%

	Percentage of Budgeted Expenditures	
Minimum Acceptable General Fund Reserve	25%	\$ 1,448,245
(Under)/Over Acceptable General Fund Reserve		\$ 440,187
Desired General Fund Reserve	50%	\$ 2,896,490
(Under)/Over Desired General Fund Reserve		\$ (1,448,245)

City of Orland
2022-2023 Budget- Summary General Fund Expenditures By Department
 Department Detailed Expenditures in Following Sections

Department	2021-2022 Budgeted Expenditures	2021-2022 Projected Expenditures	2022-2023 Budgeted Expenditures
City Council	\$ 49,100	\$ 49,050	\$ 52,200
City Manager	\$ 285,217	\$ 283,694	\$ 350,355
City Clerk	\$ 154,871	\$ 153,921	\$ 65,014
City Accounting	\$ 244,644	\$ 239,611	\$ 357,551
City Attorney	\$ 49,000	\$ 68,000	\$ 50,000
City Planning	\$ 153,180	\$ 153,180	\$ 151,700
City Police	\$ 2,282,138	\$ 2,232,738	\$ 2,473,434
City Fire	\$ 236,658	\$ 207,858	\$ 293,449
City Building Inspection	\$ 129,190	\$ 127,010	\$ 241,694
City Engineer	\$ 27,000	\$ 27,000	\$ 27,000
City Facilities Maintenance	\$ 391,706	\$ 152,821	\$ 189,387
City Streets	\$ 148,976	\$ 147,676	\$ 139,653
City Parks Maintenance	\$ 253,288	\$ 253,132	\$ 305,721
City Fleet Maintenance, After Allocation to Police and Fire	\$ 150,917	\$ 40,917	\$ 101,239
City Recreation/ City Pool	\$ 318,132	\$ 312,415	\$ 329,707
City Library	\$ 563,488	\$ 565,325	\$ 598,142
	Shown Before Reimbursements		
General Fund Portion of Debt Service (*)	\$ 106,900	\$ 106,900	\$ 66,734
	<u>\$ 5,544,404</u>	<u>\$ 5,121,248</u>	<u>\$ 5,792,980</u>

Debt Service Excludes PERS Pension Obligation Bonds and PERS Unfunded Liabilities which are included in individual departments

City Council
2022-2023 Budget
Fund 00, Department 5010

Object Code	Description	2020-2021	2021-2022	2021-2022	2022-2023
		Actual	Budget	Projected	Proposed
013	City Council Members' Stipends	16,600	18,000	18,000	18,000
110	Office Expenses	1,681	1,200	1,300	1,600
120	Special Dept.	2,571			
120	Special Dept. - Chamber of Commerce	11,250	11,250	11,250	11,250
545	Special Dept.- Façade/Signage Cost Share	3,304			
122	Special Department Expense - Technology	4,101	3,500	4,500	6,200
150	Publications	306	1,000	200	1,000
160	Communications	217	600	400	600
240	Membership, Other	5,211	4,900	4,900	4,900
240	Membership (3Core)	5,500	5,500	5,500	5,500
122	Website Hosting and Maintenance		0	0	0
250	Travel/Training	431	2,000	2,000	2,000
280	Insurance/Bonds	1,048	1,150	1,000	1,150
640	Capital Improvements Other				
	Sub total	52,220	49,100	49,050	52,200
Total General Fund Appropriations		\$ 52,220	\$ 49,100	\$ 49,050	\$ 52,200

City Manager
2022-2023 Budget
Fund 00, Department 5050

Object Code	Description	2020-2021	2021-2022	2021-2022	2022-2023
		Actual	Budget	Projected	Proposed
010-045	Salaries and Benefits	\$ 193,267	\$ 212,128	\$ 212,128	\$ 228,050
	PERS unfunded liability/Pension Obligation Bonds	35,008	41,566	41,566	70,105
110	Office Expenses	2,191	2,000	2,000	2,000
120	Special Departmental	1,528		100	
122	Special Departmental-Technology	5,994	3,480	5,000	6,200
160	Communications	1,736	1,000	1,500	1,500
210	Professional and Contract Services	1,048	2,000	1,100	1,000
240	Membership and Dues	100	1,500	200	500
250	Travel/Training	704	2,000	1,600	2,000
270	Fuel	1,176	1,200	100	500
280	Insurance/Bonds	8,512	9,350	9,350	9,500
095	Employee Recognition	0	0	0	2,000
	Sub total	251,264	276,224	274,644	323,355
640	Capital Items -- replace admin vehicle	0			27,000
291	Pension Obligation Debt Service	8,679	8,993	9,050	
	Total General Fund Appropriations	\$ 259,943	\$ 285,217	\$ 283,694	\$ 350,355

City Clerk
2022-2023 Budget
Fund 00, Department 5020

Object Code	Description	2020-2021	2021-2022	2021-2022	2022-2023
		Actual	Budget	Projected	Proposed
010-045	Salaries and Benefits	\$ 109,806	119,604	119,604	39,535
	PERS unfunded liability/Pension Obligation Bonds	16570	11,709	11,709	79
110	Office Expenses	4,151	2,500	2,500	2,500
120	Special Departmental - Other	94	1,000	100	
122	Special Departmental - Technology	4,024	3,480	4,500	6,200
125	Election Charges	9,740	0	0	6,000
150	Publications	691	100	1,000	500
160	Communications	1,036	1,000	1,000	1,000
200	Equipment Maintenance		0	0	0
210	Professional and Contract Services	3,750	6,000	4,000	4,000
240	Membership and Dues	260	200	200	200
242	Filings		0		0
250	Travel/Training	100	200	200	500
280	Insurance/Bonds	3,960	4,350	4,350	4,500
	Sub total	154,182	150,143	149,163	65,014
291	Pension Obligation Debt Service	4,563	4,728	4,758	
	Total General Fund Appropriations	\$ 158,745	\$ 154,871	\$ 153,921	\$ 65,014

City Attorney
2022-2023 Budget
Fund 00, Department 5040

Object Code	Description	2020-2021	2021-2022	2021-2022	2022-2023
		Actual	Budget	Projected	Proposed
210	Professional Services - Retainer	46,200	47,000	48,000	48,000
	Other		2,000	20,000	2,000
	Sub total	46,200	49,000	68,000	50,000
Total General Fund Appropriations		\$ 46,200	\$ 49,000	\$ 68,000	\$ 50,000

City Accounting Department
2022-2023 Budget
Fund 00, Department 5030

Object Code	Description	2020-2021	2021-2022	2021-2022	2022-2023
		Actual	Budget	Projected	Proposed
010-045	Salaries and Benefits	133,065	152,884	152,884	262,113
	PERS unfunded liability/Pension Obligation Bonds	3,040	13,497	13,497	14,488
110	Office Expenses/Bank Fees	6,232	2,500	6,400	7,000
120	Special Departmental - Other	854			
122	Special Departmental - Technology	6,729	3,480	4,500	6,200
150	Publications				
160	Communications	1,248	1,000	1,000	1,000
210	Professional Services-Consultant	17,348	30,000	20,000	25,000
223	Professional Services - Independent Audit	27,850	27,000	27,000	35,000
210	Professional Services - Other	100	3,000	3,000	3,000
224	Professional Services - PERS GASB 68	1,750	3,000	3,000	3,000
240	Memberships	110	250	250	250
250	Travel/Training	258	500	500	500
280	Insurance/Bonds				
	Sub total	198,584	237,111	232,031	357,551
291	Pension Obligation Debt Service	7,270	7,533	7,580	
Total General Fund Appropriations		205,854	244,644	239,611	357,551

City Police
2022-2023 Budget
Funds 00 and 04, Departments 5110 and 5115

Object Code	Description	2020-2021	2021-2022	2021-2022	2022-2023
		Actual	Budget	Projected	Proposed
010-045	Salaries and Benefits	1,509,794	1,643,914	1,643,914	1,955,010
	PERS unfunded liability/Pension Obligation Bonds	199,296	209,402	209,402	216,324
110	Office Expenses	6,401	5,500	6,500	6,500
120	Special Dept. Expense - Supplies	15,791	30,000	25,000	30,000
122	Special Department-Technology	3,654	25,000	25,000	31,200
160	Communications	3,475		0	0
200	Equipment and Building Maintenance	2,487		0	0
210	Professional and Contract Services	51,067	30,000	30,000	30,000
222	Animal Control Services from Glenn County	41,250	55,000	55,000	55,000
240	Membership and Dues	996	900	900	900
250	Travel/Training	19,618	20,000	24,000	20,000
270	Fuel	51,882	50,000	60,000	50,000
280	Insurance/Bonds	69,988	76,900	76,900	78,500
285	Interest and Debt Service Expense				
	Fleet Maintenance Allocation (Expended from Measure A)		60,000	0	0
	Sub total	1,975,699	2,206,616	2,156,616	2,473,434
550	Capital Outlay				
291	Pension Obligation Debt Service	72,886	75,522	76,122	
Total General Fund Appropriations		\$ 2,048,585	\$ 2,282,138	\$ 2,232,738	\$ 2,473,434

City Fire
2022-2023 Budget
Fund 00, Department 5120
(Not Including Measure A Public Safety Fund)

Object Code	Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed
010-045	Salaries and Benefits*	124,480	164,346	164,346	254,566
	PERS unfunded liability/Pension Obligation Bonds	556	555	555	2,726
045	Workers' Compensation Insurance (Volunteers)	8,952	12,157	12,157	12,157
110	Office Expenses	825	1,000	1,000	1,200
120	Special Departmental-other	1,489			
122	Special Departmental-Technology	3,965	1,500	4,500	7,900
160	Communications - Dispatch	2,248			
170	Utilities	8,093	6,500	6,000	6,000
190	Building Maintenance	100			0
200	Equipment Maintenance	97			0
210	Professional and Contract Services	2,335	1,000	2,000	1,400
250	Travel/Training	0	0	0	0
270	Fuel	8,486	0	10,000	0
280	Insurance/Bonds	8,736	9,600	7,300	7,500
	Fleet Maintenance Allocation* (Expended from Measure A)	0	40,000	0	0
	Maintenance and Operations	170,362	236,658	207,858	293,449
550	Capital Outlay				
Total General Fund Appropriations		\$ 170,362	\$ 236,658	\$ 207,858	\$ 293,449

*Cost share reimbursement from the County per contract.

City Planning Department
2022-2023 Budget
Fund 00, Department 5060

Object Code	Description	2020-2021	2021-2022	2021-2022	2022-2023
		Actual	Budget	Projected	Proposed
110	Office Expenses	4,313	3,000	3,000	3,000
122	Special Departmental-Technology	3,982	3,480	3,480	5,000
120	Special Departmental-other	-	3,000	3,000	0
150	Publications (Legal Notices/Filing Fees)	1,130	2,000	2,000	2,000
160	Communications	1,036	700	700	700
210	Professional and Contract Services	188,818	120,000	120,000	120,000
210	Contract Services - Chico State GIS		11,000	11,000	11,000
210	City Contribution to LAFCO		10,000	10,000	10,000
250	Travel/Training		0	0	0
	Sub total	199,279	153,180	153,180	151,700
Total General Fund Appropriations		\$ 199,279	\$ 153,180	\$ 153,180	\$ 151,700

City Building Inspection & Code Enforcement

2022-2023 Budget

Fund 00, Department 5070

Object Code	Description	2020-2021	2021-2022	2021-2022	2022-2023
		Actual	Budget	Projected	Proposed
010-045	Salaries and Benefits	35,303	41,794	41,794	54,988
	PERS unfunded liability/Pension Obligation Bonds	96	97	97	14,106
110	Office Expenses	3,136	2,300	3,200	3,500
120	Special Department Expense	5,512	2,000	500	1,000
122	Special Department Expense - Technology	9,482	3,480	4,200	5,000
160	Communications and Public Notices	1,507	1,400	1,400	1,400
200	Equipment Maintenance and Leases	49	200	200	200
210	Professional Services (Plan Review)	0	23,000	20,000	35,000
220	Contract Services (Inspection)	45,521	52,000	52,000	75,000
240	Dues and Memberships	0	200	200	200
250	Training and Travel	0	500	500	500
270	Gasoline	571	600	600	800
280	Insurance Allocation				
	Other			700	
640	Capital Items				50,000
	Subtotal	101,177	127,571	125,391	241,694
291	Pension Obligation Debt Service	1,563	1,619	1,619	
	Total General Fund Appropriations	\$ 102,740	\$ 129,190	\$ 127,010	\$ 241,694

City Engineer
2022-2023 Budget
Fund 00, Department 5160

Object Code	Description	2020-2021	2021-2022	2021-2022	2022-2023
		Actual	Budget	Projected	Proposed
210	Engineering Services	53,505	27,000	27,000	27,000
	Sub total	53,505	27,000	27,000	27,000
	Total General Fund Appropriations	\$ 53,505	\$ 27,000	\$ 27,000	\$ 27,000

City Facilities Maintenance
2022-2023 Budget
Fund 00, Department 5190

Object Code	Description	2020-2021	2021-2022	2021-2022	2022-2023
		Actual	Budget	Projected	Proposed
010-045	Salaries and Benefits	82,268	89,260	89,260	112,221
	PERS unfunded liability/Pension Obligation Bonds	4,802	4,955	4,955	8,166
110	Office Expenses	-	1,000	100	500
120	Special Department Expense	-	2,600	100	
170	Utilities	8,115	10,500	10,500	11,000
190	Miscellaneous Supplies and Services	13,360	16,500	25,000	25,000
280	Insurance/Bonds	2,048	2,500	2,500	2,500
640	Capital Improvements		260,000	10,000	25,000
640	Capital Equipment (Roofs, Sidewalks, Painting & Waterproofing)				5,000
	Sub total	110,593	387,315	142,415	189,387
540	Improvements	-	2000	8000	
546	Library and Carnegie Center ADA upgrades	912			
291	Pension Obligation Debt Service	2,338	2,391	2,406	
Total General Fund Appropriations		\$ 113,843	\$ 391,706	\$ 152,821	\$ 189,387

City Streets Maintenance
General Fund Portion
2022-2023 Budget
Fund 00, Department 5170

Object Code	Description	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed
010-045	Salaries and Benefits	82,286	229,279	229,279	215,028
	PERS unfunded liability/Pension Obligation Bonds	14,696	15,069	15,069	17,625
	Less: Gasoline Tax Wages & Benefits	(80,892)	(120,000)	(120,000)	(120,000)
120	Special Departmental	0	2,100	2,100	2,100
140	Uniforms	2,194	1,100	2,200	2,200
200	Equipment Maintenance				
170	Utilities/Street Lights				
280	Insurance/Bonds	8,648	9,900	7,500	7,700
	Fleet Maintenance Allocation				15,000
	Sub total	26,932	137,448	136,148	139,653
291	Pension Obligation Debt Service	11,125	11,528	11,528	
Total General Fund Appropriations		\$ 38,057	\$ 148,976	\$ 147,676	\$ 139,653

Note: The majority of the City's street costs are paid through the Highway Users Tax special revenue fund which is shown separately on page 29.

City Parks Maintenance

2022-2023 Budget

Fund 00, Department 5250

Object Code	Description	2020-2021	2021-2022	2021-2022	2022-2023
		Actual	Budget	Projected	Proposed
010-045	Salaries and Benefits	148,667	164,895	164,895	178,961
	PERS unfunded liability/Pension Obligation Bonds	17518	18,057	18,057	26,760
110	Office Expenses	22	150	150	150
120	Dept. Expenses - Repair, Supplies & Services	24,505	30,000	30,500	30,000
140	Uniforms	2,193	650	2,000	1,500
160	Communications	198	550	400	550
170	Utilities	4,270	1,900	3,500	3,500
200	Equipment Maintenance & Lease	8,623	10,000	8,000	10,000
250	Training and Travel				
280	Insurance/Bonds	5,372	7,000	5,500	5,800
270	Fuel		1,050	1,050	1,500
560	Tree Replacement		2,000	2,000	3,000
	Fleet Maintenance Allocation				15,000
	Other	1420			
	Sub total	212,788	236,252	236,052	276,721
291	Pension Obligation Debt Service	6,790	7,036	7,080	0
640	Capital Outlay	11601	10,000	10,000	29,000
Total General Fund Appropriations		\$ 231,179	\$ 253,288	\$ 253,132	\$ 305,721

City Fleet Maintenance

2022-2023 Budget

Fund 00, Department 5180-5183

Object Code	Description	2020-2021	2021-2022	2021-2022	2022-2023
		Actual	Budget	Projected	Proposed
010-045	Salaries and Benefits	204,501	81,029	81,029	178,365
	PERS unfunded liability/Pension Obligation Bonds	146	179	179	1,274
110	Office Expenses				
120	Special Department Expense, Admin	2,757	40,000	5,000	5,000
120	Special Department Expense, Police	25,312	62,500	10,000	15,000
120	Special Department Expense, Fire	(7,282)	40,000	15,000	15,000
120	Special Department Expense, Public Works	26,674	21,000	21,000	25,000
170	Utilities	-	3,200	3,200	3,300
200	Equipment Maintenance, Other	1,165	3,200	3,200	3,300
291	Pension Obligation Debt Service	2,229	2,309	2,309	-
	Sub total	255,502	253,417	140,917	246,239
	Allocation of Expenditures to Specific Departments:				
	Police (Measure A)		(62,500)	(60,000)	(60,000)
	Fire (Measure A)		(40,000)	(40,000)	(40,000)
	Street Maintenance				(15,000)
	Parks				(15,000)
	Water				(7,500)
	Sewer				(7,500)
Total Non Allocated General Fund Appropriations		\$ 255,502	\$ 150,917	\$ 40,917	\$ 101,239

City Recreation and Pool
2022-2023 Budget
Fund 00, Departments 5260 and 5261

Object Code	Description	2020-2021	2021-2022	2021-2022	2022-2023
		Actual	Budget	Projected	Proposed
010-045	Salaries and Benefits, Recreation	109,799	175,281	175,281	95,571
	Salaries and Benefits, City Pool	66,948	19,652	19,652	95,124
	PERS unfunded liability/Pension Obligation Bonds-Rec	19262	179	179	24,080
	PERS unfunded liability/Pension Obligation Bonds-Pool		179	179	1,032
110	Office Expenses	4,529	2,600	12,000	6,000
120	Dept. Expenses - Recreation	1,131	12,000	5,000	6,000
120	Dept. Expenses - City Pool	32,047	30,000	15,000	18,000
122	Special Department-Tech (+RecDesk)	7,446	6,880	8,000	9,900
160	Communications	2,837	2,200	4,500	4,500
170	Utilities	5,572	8,000	8,000	8,000
170	Utilities - City Pool	7,759	7,000	12,000	13,000
190	Building Maintenance	11,129	2,000	10,000	10,000
200	Equipment Maintenance	20,218	200	200	200
210	Professional and Contract Services	4,522	1,200	8,000	8,000
270	Gas and Oil	1,792	1,700	1,700	2,500
280	Insurance/Bonds	9,192	10,100	7,700	7,800
450/460	Pool Supplies and Water Treatment		29,000	15,000	20,000
	Other	1,371			
	Sub total	305,554	308,171	302,391	329,707
540	Capital Outlay				
291	Pension Obligation Debt Service	9,613	9,961	10,024	
Total General Fund Appropriations		\$ 315,167	\$ 318,132	\$ 312,415	\$ 329,707

City Library
2021-2022 Budget
Fund 00, Department 5200

Object Code	Description	2020-2021	2021-2022	2021-2022	2022-2023
		Actual	Budget	Projected	Proposed
010-045	Salaries and Benefits	332,154	416,859	416,859	444,171
	PERS unfunded liability/Pension Obligation Bonds	59,522	62,161	62,161	87,571
110	Office Expenses	4,145	4,500	5,000	4,700
120	Special Department Expense	10,169	10,500	10,000	10,500
122	Special Department-Technology	3,966	3,480	5,000	6,200
160	Communications	3,227	2,000	2,500	2,000
170	Utilities	14,321	13,000	15,000	10,000
200	Equipment Maintenance	3,689	4,000	4,000	5,500
210	Professional and Contract Services	10,689	8,000	10,000	10,000
250	Travel/Training	1,800	2,400	2,400	3,000
280	Insurance/Bonds	16,292	17,900	13,600	14,500
	Sub total	459,974	544,800	546,520	598,142
	ADA Corrections, Library Facilities				
	Capital Outlay				
	Pension Obligation Debt Service	18,036	18,688	18,805	
Total General Fund Appropriations		\$ 478,010	\$ 563,488	\$ 565,325	\$ 598,142