

Vendor	Vendor Name	Date 07/28/21	Ck # 054018
ECO01	ECORP CONSULTING, INC		

Invoice ID	Inv Date	Invoice Description	Gross	Discount	Total
93920-	Jul 27 2021	Plan/consulting svcs	9,521.64		9,521.64
Totals			9,521.64	.00	9,521.64

**CITY OF ORLAND**

815 FOURTH ST.  
ORLAND, CA 95963

UMPQUA BANK  
(1-866-486-7782)

96-505/1232  
50090

No. 054018

PAY \*\*\*\*\*9,521\*DOLLARS\*AND\*64\*CENTS\*\*

CHECK DATE
07/28/21

PAY EXACTLY
*****9,521.64*

TO THE  
ORDER OF

ECORP CONSULTING, INC  
2525 WARREN DRIVE  
ROCKLIN CA 95677

TWO SIGNATURES REQUIRED FOR AMOUNTS OVER \$1000

*Bruce V. Traunsky*  
CITY TREASURER

054018 123205054 0007051131

City of Orland  
Request for Payment

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To be completed by requesting department:

Date Submitted: 7/26/21

Vendor # ECO01

Make warrant payable to: Ecorp Consulting Inc.

Address:

City and State:

Invoice # or Statement Date: 93920

Description of Item(s) purchased: Plan/consulting svcs

00	5060	210	9,521.64
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Amount of Request: ✓ \$9,521.64

***If the invoice did not include CA sales tax-please check this box ☐***

Authorizing Signature: prc

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To be completed by Finance:

Date received:

Date paid:

Warrant Number:

**Invoice**

**ECORP Consulting, Inc.**  
**2525 Warren Drive**  
**Rocklin, CA 95677**  
**(916)782-9100**

July 23, 2021

Project No:

2017-161.03

Invoice No:

93920

City of Orland  
 815 Fourth Street  
 Orland, CA 95963

*PRC*

Project 2017-161.03

City of Orland - On-Call Planning 2020/2021

Senior Planner \$110

Senior Planner/Project Manager \$120

Assistant Planner \$85

**Professional Services from June 1, 2021 to June 30, 2021**

Phase 001 On-Call Planning Support

**Professional Personnel**

		Hours	Rate	Amount
Friend, Scott	6/2/2021	6.00	120.00	720.00
Filling of NOD's for Joe F. and Janet (grants); canal crossing follow-up for Rec. Trail; canal covering report				
Friend, Scott	6/7/2021	2.00	120.00	240.00
Developer (DR Horton) contacts; research for Linwood/Orland Park Est.; Butte College infrastr.				
Friend, Scott	6/9/2021	4.00	120.00	480.00
regular on-call, on-site office hours				
Friend, Scott	6/16/2021	6.00	120.00	720.00
on-call, on-site planning staffing hours				
Friend, Scott	6/17/2021	1.50	120.00	180.00
(0.5) Call with realtor looking for a meat shop and slaughterhouse; (1.0) canal undergrounding research				
Friend, Scott	6/18/2021	1.00	120.00	120.00
Email to DR Horton re: Penbrook; call with Jenn S. re: car wash				
Friend, Scott	6/23/2021	6.00	120.00	720.00
On-call, on-site planning staffing hours				
Friend, Scott	6/24/2021	1.50	120.00	180.00
Follow-up: Housing Element meeting data (0.5); drought related well issues (impact fees and connections)(1.0)				
Friend, Scott	6/30/2021	7.00	120.00	840.00
On-call, on-site planning office hours				
Rupard, Megan	6/3/2021	1.00	85.00	85.00
Completed address assignment letter for property owner and service providers, 1366 Cortina Dr				
Rupard, Megan	6/8/2021	6.00	85.00	510.00
Conducted canal policy research and drafted potential canal policies				
Rupard, Megan	6/9/2021	2.00	85.00	170.00
Conducted canal policy research and drafted potential canal policies				
Rupard, Megan	6/17/2021	1.50	85.00	127.50
Prepared graphics and information for canal undergrounding policy research				
Rupard, Megan	6/25/2021	2.00	85.00	170.00
Began drafting City Council staff report for canal policy recommendations				
Rupard, Megan	6/28/2021	3.00	85.00	255.00

Project	2017-161.03	City of Orland - On-Call Planning 20/21	Invoice	93920
Worked on Orland Canal Policy Staff Report				
Totals		50.50	5,517.50	
Total Labor				5,517.50
Unit Billing				
Mileage Rate @ .56				
6/30/2021	Monthly Mileage		136.64	
Total Units			136.64	136.64
Total this Phase				\$5,654.14
-----				
Phase	002	SB2 Grant Projects		
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Task	2.1	Objective Design and Development Standards		
Professional Personnel				
		Hours	Rate	Amount
Martin, Michael	6/21/2021	1.00	120.00	120.00
writing Objective Design Standards ordinance				
Totals		1.00		120.00
Total Labor				120.00
Total this Task				\$120.00
-----				
Task	2.2	Housing Element Update		
Professional Personnel				
		Hours	Rate	Amount
Friend, Scott	6/2/2021	1.00	120.00	120.00
LOS to VMT metric review				
Friend, Scott	6/23/2021	2.00	120.00	240.00
Housing Element Public Meeting #1				
Totals		3.00		360.00
Total Labor				360.00
Total this Task				\$360.00
-----				
Task	2.4	Tiny Home Overlay District		
Professional Personnel				
		Hours	Rate	Amount
Martin, Michael	6/23/2021	7.50	120.00	900.00
research and writing tiny home ordinance				
Martin, Michael	6/24/2021	1.00	120.00	120.00
research and writing tiny home ordinance				
Martin, Michael	6/25/2021	7.00	120.00	840.00
research and writing tiny home ordinance				
Martin, Michael	6/28/2021	6.00	120.00	720.00
writing ordinance				
Totals		21.50		2,580.00
Total Labor				2,580.00
Total this Task				\$2,580.00
Total this Phase				\$3,060.00
-----				
Phase	003	LEAP Grant Projects		

Project	2017-161.03	City of Orland - On-Call Planning 20/21	Invoice	93920
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Task 3.1A Safety Element

**Professional Personnel**

	Hours	Rate	Amount	
Rupard, Megan 6/4/2021	6.00	85.00	510.00	
Worked on safety element updates (SB 1241)				
Totals	6.00		510.00	
<b>Total Labor</b>				<b>510.00</b>
		<b>Total this Task</b>		<b>\$510.00</b>

Task 3.1B Circulation Element

**Professional Personnel**

	Hours	Rate	Amount	
Rupard, Megan 6/3/2021	3.50	85.00	297.50	
Worked on circulation element update				
Totals	3.50		297.50	
<b>Total Labor</b>				<b>297.50</b>
		<b>Total this Task</b>		<b>\$297.50</b>
		<b>Total this Phase</b>		<b>\$807.50</b>
		<b>Total this Invoice</b>		<b>\$9,521.64</b>

**Outstanding Invoices**

Number	Date	Balance
93175	5/12/2021	85.00
<b>Total</b>		<b>85.00</b>

Authorized By:  
for

  
Scott Friend

Date: 7.23.21

054165

CITY OF ORLAND  
ORLAND, CA 95963

Vendor	Vendor Name	Date 09/02/21	Ck # 054165
ECO01	ECORP CONSULTING, INC		

Invoice ID	Inv Date	Invoice Description	Gross	Discount	Total
3593&3556-	Aug 31 2021	PROFESSIONAL SERVICES, LEAP & SB2 PROJECTS	10,209.28		10,209.28
Totals			10,209.28	.00	10,209.28

CITY OF ORLAND  
815 FOURTH ST.  
ORLAND, CA 95963

UMPQUA BANK  
(1-866-486-7782)  
96-505/1232  
50090



No. 054165

PAY \*\*\*\*\*10,209\*DOLLARS\*AND\*28\*CENTS\*\*

CHECK DATE	PAY EXACTLY
09/02/21	*****10,209.28*

TO THE  
ORDER OF  
ECORP CONSULTING, INC  
2525 WARREN DRIVE  
ROCKLIN CA 95677

TWO SIGNATURES REQUIRED FOR AMOUNTS OVER \$1000

  
CITY TREASURER  


054165 123205054 0007051131

City of Orland  
Request for Payment

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To be completed by requesting department:

Date Submitted: 0-31-21

Vendor # ECO01

Make warrant payable to: ECORP

Address:

City and State:

Invoice # or Statement Date: 93593 & 93556

Description of Item(s) purchased: Professional Services, LEAP & SB2 Project

00	<u>5060</u>	<u>210</u>	\$ 5,314.28	Professional Services
27	<u>5400</u>	<u>210</u>		Sewer
73	<u>6274</u>	<u>210</u>		Recreation Grant
00	<u>2239</u>	<u>    </u>		Orland Truck Wash
00	<u>5610</u>	<u>210</u>	\$ 2,880.00	SB2 Grant Projects
00	<u>5611</u>	<u>210</u>	\$ 2,015.00	LEAP Grant Projects
—	<u>    </u>	<u>    </u>	\$	
—	<u>    </u>	<u>    </u>	\$	

Amount of Request: \$ 10,209.28 X

Authorizing Signature: PICC

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To be completed by Finance:

Date received:

Date paid:

Warrant Number:

**Invoice**

ECORP Consulting, Inc.  
 2525 Warren Drive  
 Rocklin, CA 95677  
 (916)782-9100

August 16, 2021

Project No: 2017-161.03

Invoice No: 94056

City of Orland  
 815 Fourth Street  
 Orland, CA 95963

*726*

Project 2017-161.03 City of Orland - On-Call Planning 2020/2021

Senior Planner \$110

Senior Planner/Project Manager \$120

Assistant Planner \$85

**Professional Services from July 1, 2021 to July 31, 2021**

Phase 001 On-Call Planning Support

**Professional Personnel**

	Hours	Rate	Amount
Friend, Scott 7/1/2021 Dry Well issue and annexation (Irvin)	1.00	120.00	120.00
Friend, Scott 7/2/2021 Capay's Harvest AUP; Canal Undergrounding SR	4.50	120.00	540.00
Friend, Scott 7/7/2021 On-call, on-site staffing hours (staff mtg.; front counter intakes; developer meeting)	3.50	120.00	420.00
Friend, Scott 7/8/2021 phone calls with County residents re: dry well and city connection / annexation issues	2.50	120.00	300.00
Friend, Scott 7/9/2021 "dry well" information flier; call with 2 property owners on Rd. KK; Maverik due diligence information	3.50	120.00	420.00
Friend, Scott 7/12/2021 Contract Staffing	3.50	120.00	420.00
Friend, Scott 7/19/2021 Canal Covering S.R.	1.00	120.00	120.00
Friend, Scott 7/21/2021 Regular on-site office hours (pre-apps; sidewalk/gutter; dry wells; loads of voicemails (x17)	6.50	120.00	780.00
Friend, Scott 7/26/2021 Dry well flier; Canals S.R.	1.50	120.00	180.00
Friend, Scott 7/28/2021 Regular Wednesday, on-call, on-site planning office staffing hours	6.50	120.00	780.00
Friend, Scott 7/29/2021 Finalize staff report for canal undergrounding; calls with B. Hamilton and S. Butler	2.00	120.00	240.00
Friend, Scott 7/30/2021 J. Spaleta CUP interpretation and meat plant siting	1.00	120.00	120.00
Rupard, Megan 7/6/2021 Drafted informational flyer for what to do when your well dries up	1.00	85.00	85.00
Rupard, Megan 7/7/2021 Worked on Canal Policy presentation (CC Mtg 7/19/21)	2.00	85.00	170.00
Rupard, Megan 7/19/2021 Worked on LLA #2021-01 staff report package	2.00	85.00	170.00



Project	2017-161.03	City of Orland - On-Call Planning 20/21	Invoice	94056	
	Rupard, Megan	7/20/2021	2.00	85.00	170.00
	Worked on LLA #2021-01 staff report package				
	Totals		44.00		5,035.00
	Total Labor				5,035.00
Unit Billing					
Mileage Rate @ .56					
	7/31/2021	monthly mileage		49.28	
	Total Units			49.28	49.28
			Total this Phase		\$5,084.28
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Phase	002	SB2 Grant Projects			
Task	2.2	Housing Element Update			
Professional Personnel					
			Hours	Rate	Amount
	Friend, Scott	7/21/2021	1.00	120.00	120.00
	Notification list of public meeting #2				
	Friend, Scott	7/22/2021	1.00	120.00	120.00
	Review of draft public meeting #2 items				
	Totals		2.00		240.00
	Total Labor				240.00
			Total this Task		\$240.00 00-5610
-----					
Task	2.3	ADU Fee Reduction Project			
Professional Personnel					
			Hours	Rate	Amount
	Martin, Michael	7/6/2021	5.50	120.00	660.00
	developing DIF reduction spreadsheet				
	Martin, Michael	7/8/2021	1.00	120.00	120.00
	developing DIF reduction spreadsheet				
	Martin, Michael	7/9/2021	2.50	120.00	300.00
	developing DIF reduction spreadsheet				
	Martin, Michael	7/26/2021	5.00	120.00	600.00
	Fee reduction spreadsheet				
	Martin, Michael	7/30/2021	3.00	120.00	360.00
	Research and review of DIF fees and relationship to ADUs				
	Totals		17.00		2,040.00
	Total Labor				2,040.00
			Total this Task		\$2,040.00
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Task	2.4	Tiny Home Overlay District			
Professional Personnel					
			Hours	Rate	Amount
	Martin, Michael	7/26/2021	1.00	120.00	120.00
	writing tiny home ordinance				
	Martin, Michael	7/30/2021	4.00	120.00	480.00
	Research and writing design guidelines for tiny homes				
	Totals		5.00		600.00
	Total Labor				600.00

Project	2017-161.03	City of Orland - On-Call Planning 20/21	Invoice	94056
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Total this Task \$600.00

Total this Phase \$2,880.00

Phase 003 LEAP Grant Projects

Task 3.1 General Plan Update

Professional Personnel

	Hours	Rate	Amount
Clark, Tonni 7/12/2021	.50	120.00	60.00
project support			
Rupard, Megan 7/13/2021	8.00	85.00	680.00
Worked on formatting document			
Totals	8.50		740.00
Total Labor			740.00
Total this Task			\$740.00

Task 3.1A Safety Element

Professional Personnel

	Hours	Rate	Amount
Rupard, Megan 7/22/2021	4.00	85.00	340.00
Edited and formatted draft			
Totals	4.00		340.00
Total Labor			340.00
Total this Task			\$340.00

Task 3.1B Circulation Element

Professional Personnel

	Hours	Rate	Amount
Rupard, Megan 7/15/2021	3.00	85.00	255.00
VMT policy			
Rupard, Megan 7/21/2021	6.00	85.00	510.00
Formatted document			
Totals	9.00		765.00
Total Labor			765.00
Total this Task			\$765.00

Task 3.2 Mixed-Use Land Use Designation-GP Amend

Professional Personnel

	Hours	Rate	Amount
Rupard, Megan 7/6/2021	2.00	85.00	170.00
Worked on mixed-use commercial land use designation			
Totals	2.00		170.00
Total Labor			170.00
Total this Task			\$170.00

Total this Phase \$2,015.00

00-5611

Project	2017-161.03	City of Orland - On-Call Planning 20/21	Invoice	94056
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Phase	004	Annexation West of I-5
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**Professional Personnel**

		Hours	Rate	Amount	
Clark, Tonni	7/21/2021	.50	120.00	60.00	
project support					
Rupard, Megan	7/21/2021	2.00	85.00	170.00	
Began annexation application process					
Totals		2.50		230.00	
Total Labor					230.00
			Total this Phase		\$230.00
			Total this Invoice		\$10,209.28

**Outstanding Invoices**

Number	Date	Balance
93175	5/12/2021	85.00
Total		85.00

Authorized By:  
for

  
Scott Friend

Date: 8.16.21

Vendor	Vendor Name	Date 10/14/21	Ck # 054390		
ECO01	ECORP CONSULTING, INC				
Invoice ID	Inv Date	Invoice Description	Gross	Discount	Total
445344449-	Oct 13 2021	PROFESSIONAL SERVICES, GRANT, AND MAVERIK	24,128.54		24,128.54
Totals			24,128.54	.00	24,128.54

**CITY OF ORLAND**

815 FOURTH ST.  
ORLAND, CA 95963

UMPQUA BANK  
(1-866-486-7782)

96-505/1232  
50090

No. 054390

PAY \*\*\*\*\*24,128\*DOLLARS\*AND\*54\*CENTS\*\*

CHECK DATE

10/14/21

PAY EXACTLY

\*\*\*\*\*24,128.54\*

TO THE  
ORDER OF

ECORP CONSULTING, INC  
2525 WARREN DRIVE  
ROCKLIN CA 95677

TWO SIGNATURES REQUIRED FOR AMOUNTS OVER \$1000

*[Signature]*  
CITY TREASURER  
*[Signature]*

⑈054390⑈ ⑆123205054⑆ 0007051131⑈

City of Orland  
Request for Payment

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To be completed by requesting department:

Date Submitted: 10/11/21

Vendor # ECO01

Make warrant payable to: ECORP

Address:

City and State:

Invoice # or Statement Date: 94453 & 94449

Description of Item(s) purchased: Professional Services, Grant, and Maverik

00	<u>5060</u>	<u>210</u>	\$ 8,791.04	Professional Services
00	<u>5610</u>	<u>210</u>	\$ 8,462.50	SB2 Grant Projects
00	<u>5611</u>	<u>210</u>	\$ 1,530.00	LEAP Grant Projects
00	<u>5860</u>	<u>210</u>	\$ 5,345.00	Maverik
—	<u>      </u>	<u>   </u>	<u>\$</u>	

Amount of Request: \$ 24,128.54

X

Authorizing Signature: PRC

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To be completed by Finance:

Date received:

Date paid:

Warrant Number:

**Invoice**

ECORP Consulting, Inc.  
2525 Warren Drive  
Rocklin, CA 95677  
(916)782-9100

September 27, 2021

Project No: 2017-161.03

Invoice No: 94449

City of Orland  
815 Fourth Street  
Orland, CA 95963

Project 2017-161.03  
Senior Planner \$110  
Senior Planner/Project Manager \$120  
Assistant Planner \$85

City of Orland - On-Call Planning 2020/2021

**Professional Services from August 1, 2021 to August 31, 2021**

Phase 001 On-Call Planning Support

**Professional Personnel**

		Hours	Rate	Amount
Friend, Scott	8/2/2021	1.50	120.00	180.00
Calls re: Butte College site (lift station and permitting); ADU Ord. (from John F.); Jen Spalleta re: packing plant; and county residents re: dry wells				
Friend, Scott	8/4/2021	6.50	120.00	780.00
weekly on-call, on-site office hours				
Friend, Scott	8/5/2021	5.00	120.00	600.00
Canal meeting (Paul R. and Ed V.) and housing element workshop (2.5)				
Friend, Scott	8/6/2021	1.50	120.00	180.00
Canal policy document and details; file distribution and work product review				
Friend, Scott	8/9/2021	.50	120.00	60.00
Call with Steve B. re: canal underground and TPM status				
Friend, Scott	8/11/2021	1.00	120.00	120.00
Call with Chuck T. re: apt. concept; call with Jenn S. re: beef kill plant				
Friend, Scott	8/12/2021	3.00	120.00	360.00
Call with Paul re: Sunny Truck Wash LLA; three AUP's (on site at City Hall)				
Friend, Scott	8/13/2021	2.50	120.00	300.00
Chucky's Taco Truck items (AUP 2021-16); Housing Element Update briefing materials for PC meeting				
Friend, Scott	8/16/2021	1.00	120.00	120.00
Calls with Becky Johns R.E. re: ADU's and call with Larry Hefty re: subdivision options on Newport; coord. with GIC re: GIS edits from Building				
Friend, Scott	8/17/2021	1.00	120.00	120.00
Route TSM 2021-01; Route LLA 2021-02; Review Shasta Gardens Site Plan mod's				
Friend, Scott	8/18/2021	5.50	120.00	660.00
On-call, on-site planning staffing hours				
Friend, Scott	8/19/2021	3.00	120.00	360.00
Aug. Planning Commission meeting				
Friend, Scott	8/20/2021	3.50	120.00	420.00
Canal Undergrounding paper; Orland Truck Wash LLA (Paul R.); C. Tatreau "new" site plan; call from Jenn S. re: car wash on Walker				
Friend, Scott	8/23/2021	2.00	120.00	240.00
Calls: Jen S. re: Walker St. car wash; Capay's Harvest re: food wagon; Woman from the "Hive" re: use of the Barn; GIS updates from Joe V.				

Project	2017-161.03	City of Orland - On-Call Planning 20/21	Invoice	94449
Friend, Scott	8/25/2021	6.00 120.00	720.00	
On-call, on-site staffing hours				
Friend, Scott	8/26/2021	1.50 120.00	180.00	
Canal paper updates; call with Jon F. re: ADU fees; call with Rebecca re: website pages and information				
Friend, Scott	8/27/2021	2.00 120.00	240.00	
Maverick Fuel site plan; letter to OUWUA for BOD meeting; Canal memo updates				
Friend, Scott	8/30/2021	2.00 120.00	240.00	
Letter to OUWUA for Sept. BOD agenda; Final edits to canal undergrounding policy narrative; call with Janet re: filing of CEQA notices				
Martin, Michael	8/20/2021	.50 120.00	60.00	
writing exemption for TPM 2020-01				
Rupard, Megan	8/3/2021	1.00 85.00	85.00	
Irrigation Canal Policy research				
Rupard, Megan	8/5/2021	2.50 85.00	212.50	
Canal policy meeting				
Rupard, Megan	8/9/2021	6.00 85.00	510.00	
SPR 2021-03 routing package, site plan review, and approval letter				
TSM 2021-01 routing package, staff report				
Rupard, Megan	8/11/2021	2.00 85.00	170.00	
Worked on Aug 19th Planning Commission meeting SB2 + LEAP presentation				
Rupard, Megan	8/12/2021	3.50 85.00	297.50	
Compiled Annexation 21-02 (Kraemer) planning commission staff report package				
Rupard, Megan	8/16/2021	3.00 85.00	255.00	
Worked on Shasta Gardens Review/Approval letter and conditions				
Rupard, Megan	8/17/2021	2.00 85.00	170.00	
Worked on Planning Commission SB + LEAP presentation (8/19 meeting)				
Rupard, Megan	8/18/2021	2.00 85.00	170.00	
Began drafting Orland Park Unit II Staff Report				
Rupard, Megan	8/19/2021	2.00 85.00	170.00	
Attended Planning Commission Meeting 8/19				
Rupard, Megan	8/23/2021	1.00 85.00	85.00	
Worked on Kraemer annexation (Annex 21-01)				
Rupard, Megan	8/25/2021	4.00 85.00	340.00	
TSM 21-01 Orland Park Unit II review and staff report				
Rupard, Megan	8/26/2021	3.00 85.00	255.00	
Worked on Kraemer LAFCo annexation application				
Totals		81.50	8,660.00	
Total Labor				8,660.00

#### Unit Billing

Mileage Rate @ .56

8/31/2021 monthly mileage

Total Units

131.04

131.04

131.04

Total this Phase

\$8,791.04

Phase	002	SB2 Grant Projects
Task	2.1	Objective Design and Development Standards
Professional Personnel		

	Hours	Rate	Amount
Martin, Michael	8/17/2021	.50 120.00	60.00



Project	2017-161.03	City of Orland - On-Call Planning 20/21	Invoice	94449
Powerpoint presentation for Planning Commission				
Martin, Michael	8/20/2021	.50	120.00	60.00
meeting with planning commission				
Totals		1.00		120.00
Total Labor				120.00
Total this Task				\$120.00 00-5610 210
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Task	2.2	Housing Element Update	6 new	
Professional Personnel				
		Hours	Rate	Amount
Martin, Michael	8/16/2021	.50	120.00	60.00
compiling housing element annual reports for consultant				
Totals		.50		60.00
Total Labor				60.00
Total this Task				\$60.00
-----				
Task	2.3	ADU Fee Reduction Project	6 new	
Professional Personnel				
		Hours	Rate	Amount
Martin, Michael	8/2/2021	3.25	120.00	390.00
Writing DIF reduction fee and ADU guidelines plan				
Martin, Michael	8/3/2021	7.50	120.00	900.00
Writing DIF reduction fee and ADU guidelines plan				
Martin, Michael	8/4/2021	7.00	120.00	840.00
Writing DIF reduction fee and ADU guidelines plan				
Martin, Michael	8/5/2021	1.00	120.00	120.00
Writing DIF reduction fee and ADU guidelines plan				
Martin, Michael	8/6/2021	7.00	120.00	840.00
Writing DIF reduction fee and ADU guidelines plan				
Martin, Michael	8/9/2021	5.75	120.00	690.00
writing ADU DIF plan				
Martin, Michael	8/10/2021	7.00	120.00	840.00
writing ADU DIF plan				
Martin, Michael	8/11/2021	7.00	120.00	840.00
writing ADU DIF plan				
Martin, Michael	8/12/2021	.50	120.00	60.00
writing ADU DIF plan				
Martin, Michael	8/17/2021	.75	120.00	90.00
Powerpoint presentation for Planning Commission				
Martin, Michael	8/20/2021	.50	120.00	60.00
meeting with planning commission				
Totals		47.25		5,670.00
Total Labor				5,670.00
Total this Task				\$5,670.00
-----				
Task	2.4	Tiny Home Overlay District	6 new	
Professional Personnel				
		Hours	Rate	Amount
Martin, Michael	8/2/2021	3.00	120.00	360.00



Project	2017-161.03	City of Orland - On-Call Planning 20/21	Invoice	94449
writing tiny home ordinance				
Martin, Michael	8/17/2021	4.75	120.00	570.00
45 min for Powerpoint presentation for Planning Commission				
4 hrs for tiny home overlay ordinance writing				
Martin, Michael	8/18/2021	7.00	120.00	840.00
tiny home overlay ordinance informational guidelines writing				
Martin, Michael	8/20/2021	1.00	120.00	120.00
meeting with planning commission				
Totals		15.75		1,890.00
Total Labor				1,890.00
Total this Task				\$1,890.00
Total this Phase				\$7,740.00
-----				
Phase	003	LEAP Grant Projects		
Task	3.1	General Plan Update		
Professional Personnel				
		Hours	Rate	Amount
Turnquist, Kyleigh	8/10/2021	.50	85.00	42.50
Fault lines map edits				
Totals		.50		42.50
Total Labor				42.50
Total this Task				\$42.50
-----				
Task	3.1A	Safety Element		
Professional Personnel				
		Hours	Rate	Amount
Rupard, Megan	8/10/2021	3.00	85.00	255.00
Added in comments and revised safety element				
Rupard, Megan	8/12/2021	1.00	85.00	85.00
Added in comments and revised safety element				
Rupard, Megan	8/23/2021	1.50	85.00	127.50
Revised safety element draft				
Rupard, Megan	8/26/2021	2.50	85.00	212.50
Revised safety element draft				
Totals		8.00		680.00
Total Labor				680.00
Total this Task				\$680.00
-----				
Task	3.1B	Circulation Element		
Professional Personnel				
		Hours	Rate	Amount
Rupard, Megan	8/10/2021	5.00	85.00	425.00
Revised VMT section and policies				
Rupard, Megan	8/12/2021	3.00	85.00	255.00
Revised VMT section and policies				
Rupard, Megan	8/13/2021	4.00	85.00	340.00
Revised VMT section and policies				
Rupard, Megan	8/17/2021	2.00	85.00	170.00
Worked on VMT mitigation measures/policies				

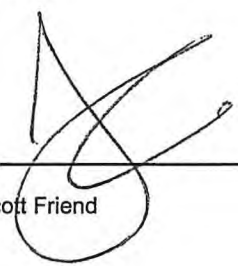
Project	2017-161.03	City of Orland - On-Call Planning 20/21	Invoice	94449
Rupard, Megan	8/19/2021	3.00	85.00	255.00
Inserted VMT mitigation measures/policies				
Rupard, Megan	8/27/2021	1.00	85.00	85.00
Revised circulation element draft				
Totals		18.00		1,530.00
<b>Total Labor</b>				<b>1,530.00</b>
			<b>Total this Task</b>	<b>\$1,530.00</b>
			<b>Total this Phase</b>	<b>\$2,252.50</b>
			<b>Total this Invoice</b>	<b>\$18,783.54</b>

00-5611-210  
 ↳ 1,530.00

**Outstanding Invoices**

Number	Date	Balance
93175	5/12/2021	85.00
<b>Total</b>		<b>85.00</b>

Authorized By:

*FOR*  


Scott Friend

Date:

9.27.2021

**Invoice**

ECORP Consulting, Inc.  
2525 Warren Drive  
Rocklin, CA 95677  
(916)782-9100

September 27, 2021

Project No: 2021-186

Invoice No: 94453

City of Orland  
815 Fourth Street  
Orland, CA 95963

Project 2021-186

Maverik Fueling Center

Professional Services from August 1, 2021 to August 31, 2021

Phase 001 Project Initiation

**Professional Personnel**

	Hours	Rate	Amount	
Associate Project Manager				
Clark, Tonni	.50	155.00	77.50	
Cultural Resources Manager				
Adams, Jeremy	1.00	170.00	170.00	
Totals	1.50		247.50	
<b>Total Labor</b>				<b>247.50</b>
<b>Total this Phase</b>				<b>\$247.50</b>

Phase 002 Develop Project Description

**Professional Personnel**

	Hours	Rate	Amount	
Sr. Environmental Planner				
Martin, Michael	9.75	155.00	1,511.25	
Totals	9.75		1,511.25	
<b>Total Labor</b>				<b>1,511.25</b>
<b>Total this Phase</b>				<b>\$1,511.25</b>

Phase 003 Technical Studies

Task 3.2 Biological Resources

**Professional Personnel**

	Hours	Rate	Amount	
Senior Biologist				
Kwan, Keith	.50	155.00	77.50	
Walker-Berry, Kristina	.25	150.00	37.50	
GIS Specialist I				
Turnquist, Kyleigh	4.50	115.00	517.50	
Totals	5.25		632.50	
<b>Total Labor</b>				<b>632.50</b>
<b>Total this Task</b>				<b>\$632.50</b>

Task 3.3 Cultural Resources Inventory and Evaluation

**Professional Personnel**

	Hours	Rate	Amount	
Senior Archaeologist				
Marks, Brian	1.50	165.00	247.50	

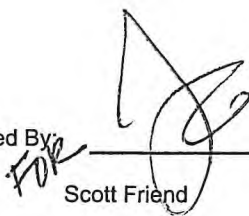
Project	2021-186	Maverik Fueling Center	Invoice	94453
Staff Archaeologist				
Webb, Megan	7.00	120.00	840.00	
Cultural Resources Manager				
Adams, Jeremy	1.00	170.00	170.00	
GIS Specialist I				
Turnquist, Kyleigh	3.00	115.00	345.00	
Project Assistant				
Joy, Shannon	1.50	100.00	150.00	
Totals	14.00		1,752.50	
<b>Total Labor</b>				<b>1,752.50</b>
		<b>Total this Task</b>		<b>\$1,752.50</b>
		<b>Total this Phase</b>		<b>\$2,385.00</b>

Phase	004	Administrative Draft IS/MND
<b>Professional Personnel</b>		
	<b>Hours</b>	<b>Rate</b>
Sr. Environmental Planner		<b>Amount</b>
Martin, Michael	6.25	155.00
Totals	6.25	968.75
<b>Total Labor</b>		<b>968.75</b>
	<b>Total this Phase</b>	<b>\$968.75</b>

Phase	010	Project Management
<b>Professional Personnel</b>		
	<b>Hours</b>	<b>Rate</b>
Associate Project Manager		<b>Amount</b>
Clark, Tonni	1.50	155.00
Totals	1.50	232.50
<b>Total Labor</b>		<b>232.50</b>
	<b>Total this Phase</b>	<b>\$232.50</b>
	<b>Total this Invoice</b>	<b>\$5,345.00</b>

00-5860-210

Authorized By:

  
Scott Friend

Date:

9-27-2021

054462  
CITY OF ORLAND  
ORLAND, CA 95963

Vendor	Vendor Name	Date 10/28/21	Ck # 054462
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ECO01	ECORP CONSULTING, INC
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Invoice ID	Inv Date	Invoice Description	Gross	Discount	Total
4647&4605-	Oct 27 2021	PROFESSIONAL SERVICES, GRANTS & MAVERIK	30,885.00		30,885.00
Totals			30,885.00	.00	30,885.00

CITY OF ORLAND  
815 FOURTH ST.  
ORLAND, CA 95963

UMPQUA BANK  
(1-866-486-7782)

96-505/1232  
50090

No. 054462

PAY \*\*\*\*\*30,885\*DOLLARS\*AND\*00\*CENTS\*\*

CHECK DATE

10/28/21

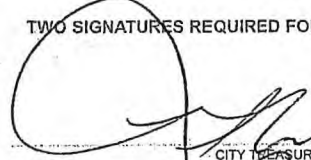

PAY EXACTLY

\*\*\*\*\*30,885.00\*

TO THE  
ORDER OF

ECORP CONSULTING, INC  
2525 WARREN DRIVE  
ROCKLIN CA 95677

TWO SIGNATURES REQUIRED FOR AMOUNTS OVER \$1000

  
CITY TREASURER  


054462 123205054 0007051131

**City of Orland**  
**Request for Payment**

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To be completed by requesting department:

Date Submitted: 10/26/21

Vendor # ECO01

Make warrant payable to: ECORP    ✓

Address:

City and State:

Invoice # or Statement Date: 94647 & 94605

Description of Item(s) purchased: Maverik, Grant, professional services

00	<u>5060</u>	<u>210</u>	\$ 12,252.50	Professional Services
27	<u>5400</u>	<u>210</u>		Sewer
73	<u>6274</u>	<u>210</u>		Recreation Grant
00	<u>2239</u>	<u>    </u>		Orland Truck Wash
00	<u>5610</u>	<u>210</u>	\$ 1,800.00	SB2 Grant Projects
00	<u>5611</u>	<u>210</u>	\$ 850.00	LEAP Grant Projects
00	<u>5860</u>	<u>210</u>	\$ 15,982.50	Maverik
—	<u>    </u>	<u>    </u>	\$	

Amount of Request:

\$ 30,885.00    ✓

Authorizing Signature: \_\_\_\_\_ 

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To be completed by Finance:

Date received:

Date paid:

Warrant Number:

**Invoice**

ECORP Consulting, Inc.  
2525 Warren Drive  
Rocklin, CA 95677  
(916)782-9100

October 15, 2021

Project No: 2017-161.03

Invoice No: 94605

City of Orland  
815 Fourth Street  
Orland, CA 95963

*RRC*  
*10-20-21*

Project 2017-161.03 City of Orland - On-Call Planning 2020/2021

Senior Planner \$110

Senior Planner/Project Manager \$120

Assistant Planner \$85

**Professional Services from September 1, 2021 to September 30, 2021**

Phase 001 On-Call Planning Support

**Professional Personnel**

		Hours	Rate	Amount
Friend, Scott	9/1/2021	7.00	120.00	840.00
regular, on-call, on-site office hours				
Friend, Scott	9/2/2021	2.00	120.00	240.00
finish draft canal/lateral underground paper; coordinate with RAR 3 LLA and merger applications				
Friend, Scott	9/3/2021	3.00	120.00	360.00
General Project on-call task work (1.5); coordination of OUWUA BOD meeting information; allocation of current planning projects; review of public notices for annexation action (Kramer); call with realtor re: Car Wash (Spalletta); call with Visinoni re: Blair property (follow-up from pre-app. meeting); review of Creekside Estates subdiv. proposal.				
Friend, Scott	9/8/2021	4.00	120.00	480.00
On-call, on-site contract staffing				
Friend, Scott	9/9/2021	1.00	120.00	120.00
Phone calls and scheduling of appt. with new PC member				
Friend, Scott	9/10/2021	2.00	120.00	240.00
phone calls and SPR letter to Liberty Bell Senior Apts.				
Friend, Scott	9/15/2021	6.00	120.00	720.00
On-call, on-site contract staffing hours				
Friend, Scott	9/16/2021	3.50	120.00	420.00
Meeting with OUWUA re: Canal Covering Policy; Zoom call re: dry wells; routing of Maverick project site plan				
Friend, Scott	9/20/2021	1.50	120.00	180.00
Oct. PC meeting follow-up; Call with Housing Tools re: Housing Element comments				
Friend, Scott	9/21/2021	2.00	120.00	240.00
Final pre-HCD review edits to Housing Element draft; call with Visinoni re: Blair property; Mtg. with State DWR re: dry wells				
Friend, Scott	9/22/2021	6.00	120.00	720.00
On-site, planning staffing hours				
Friend, Scott	9/23/2021	2.50	120.00	300.00
Call with property owner re: Lot Line Adj. w/Blair Parcel; engagement with GIC re: property ownership updates to GIS; call with State re: Dry Well issues				
Friend, Scott	9/24/2021	1.00	120.00	120.00
LeighAnn B. email re: sidewalk (redirect); call with Modern Bldg. re: Butte College site improvements; dry well mapping info. to RAR				



Project	2017-161.03	City of Orland - On-Call Planning 20/21	Invoice	94605
Friend, Scott	9/27/2021	1.00 120.00	120.00	
Maverick; Orland Park and Creekside Est. routing				
Friend, Scott	9/28/2021	1.50 120.00	180.00	
Drought Task Force meeting; call with H4H re: Orlanda Inn				
Friend, Scott	9/29/2021	6.50 120.00	780.00	
regular weekly on-site planning staffing hours				
Martin, Michael	9/22/2021	7.00 120.00	840.00	
3.5 hours for review and processing of Orland Park II TSM 2021-01				
3.5 hours for review and processing of Creekside Estates TSM 2021-02				
Martin, Michael	9/24/2021	1.00 120.00	120.00	
1/2 hour for review and processing of Orland Park II TSM 2021-01				
1/2 hour for review and processing of Creekside Estates TSM 2021-02				
Martin, Michael	9/28/2021	1.75 120.00	210.00	
review of Creekside Estates (TSM 2021-02) for completeness letter				
Martin, Michael	9/29/2021	3.00 120.00	360.00	
Review of Orland Park II (TSM 2021-01) for completeness letter				
Rupard, Megan	9/2/2021	6.00 85.00	510.00	
Worked on Shasta Gardens Approval Letter and Conditions (3 hours)				
Worked on Kraemer Annexation Application Packet (3 hours)				
Rupard, Megan	9/3/2021	6.00 85.00	510.00	
Drafted legal notice and created mailing labels for Kraemer annexation (ANNEX 21-01) (1.5 hours)				
Worked on Woodward Family Apartments (SPR 2020-02) Site Plan Approval and Conditions Letter (3 hours)				
Worked on Liberty Bell Apartments (SPR 2020-01) Site Plan Approval and Conditions Letter (1.5 hours)				
Rupard, Megan	9/7/2021	6.50 85.00	552.50	
SPR #2020-01 (Liberty Bell Apartments) - worked on site plan approval and conditions (3 hours)				
SPR #2021-02 (Woodward Garden Family Apartments) - worked on site plan approval and conditions (3 hours)				
LLA #2021-03 (Parker) - Drafted new comment request sheet for revised project (0.5 hours)				
Rupard, Megan	9/8/2021	7.00 85.00	595.00	
Maverick Fueling Center: Drafted application completeness determination letters for SPR 21-04 and LLA 21-04 (2 hours). Drafted request for comment/routing form (1 hour). Worked on formal Site Plan Review letter (4 hours)				
Rupard, Megan	9/9/2021	4.00 85.00	340.00	
Worked on SPR 21-04 Maverick Fueling Center site plan review (4 hours)				
Rupard, Megan	9/14/2021	2.00 85.00	170.00	
Maverick Fueling Center application completeness determination (SPR 21-04 and LLA 21-04)				
Rupard, Megan	9/20/2021	4.00 85.00	340.00	
Filled out environmental information for Kraemer (21-01) LAFCO annexation application (2 hours)				
Filled out environmental information for Westside Annexation (21-02) LAFCO annexation application (2 hours)				
Rupard, Megan	9/21/2021	5.00 85.00	425.00	
Drafted PC Resolution for Kraemer Annexation - Annexation Resolution (2 hours)				
Drafted PC staff report for Westside Annexation (3 hours)				
Rupard, Megan	9/22/2021	7.00 85.00	595.00	
Drafted PC Resolution's for Westside Annexation - Annexation Resolution, Prezone Resolution, GPA Resolution (5 hours)				
Parker LLA 21-02 - Drafted routing form for revised project and application complete letter (2 hours)				
Rupard, Megan	9/23/2021	5.00 85.00	425.00	
Drafted PC Resolution for Kraemer Annexation - Prezone Resolution(2 hours)				
Drafted PC staff report for Westside Annexation (3 hours)				



Project	2017-161.03	City of Orland - On-Call Planning 20/21	Invoice	94605
Rupard, Megan	9/28/2021	2.00	85.00	170.00
Revised Kraemer Annexation staff report				
Swager, Jeff	9/16/2021	.25	120.00	30.00
Review CAD file, export to PDF.				
Totals		118.00		12,252.50
<b>Total Labor</b>				<b>12,252.50</b>
<b>Total this Phase</b>				<b>\$12,252.50</b>

Phase	002	SB2 Grant Projects	
Task	2.2	Housing Element Update	<i>Grant Funded</i>
<b>Professional Personnel</b>			

		Hours	Rate	Amount	
Friend, Scott	9/9/2021	3.00	120.00	360.00	
Admin HE review and edit					
Friend, Scott	9/10/2021	3.00	120.00	360.00	
Admin Draft HE comments and edit review					
Friend, Scott	9/24/2021	1.00	120.00	120.00	
QA/QC of draft document					
Martin, Michael	9/8/2021	2.00	120.00	240.00	
review of draft housing element					
Martin, Michael	9/9/2021	4.00	120.00	480.00	
review of draft housing element					
Martin, Michael	9/10/2021	2.00	120.00	240.00	
review of draft housing element					
Totals		15.00		1,800.00	
<b>Total Labor</b>					<b>1,800.00</b>
<b>Total this Task</b>					<b>\$1,800.00</b>
<b>Total this Phase</b>					<b>\$1,800.00 00-5610</b>

Phase	003	LEAP Grant Projects	<i>Grant</i>
Task	3.1	General Plan Update	
<b>Professional Personnel</b>			

		Hours	Rate	Amount	
Rupard, Megan	9/27/2021	5.00	85.00	425.00	
Format and update draft general plan for City review					
Rupard, Megan	9/28/2021	1.50	85.00	127.50	
Format draft General Plan circulation and safety elements for City review					
Totals		6.50		552.50	
<b>Total Labor</b>					<b>552.50</b>
<b>Total this Task</b>					<b>\$552.50</b>

Task	3.1A	Safety Element	<i>Grant</i>		
Professional Personnel					
			Hours	Rate	Amount
Rupard, Megan	9/17/2021		2.00	85.00	170.00
Worked on formatting draft element for review					
	Totals		2.00		170.00
Total Labor					170.00

Project	2017-161.03	City of Orland - On-Call Planning 20/21	Invoice	94605
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Total this Task	\$170.00
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Task	3.1B	Circulation Element
<b>Professional Personnel</b>		

	Hours	Rate	Amount
Rupard, Megan 9/16/2021	1.50	85.00	127.50
Revised circulation element text (vmt)			
Totals	1.50		127.50
<b>Total Labor</b>			<b>127.50</b>

Total this Task	\$127.50
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Total this Phase	\$850.00 00-5611
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Total this Invoice	\$14,902.50
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**Outstanding Invoices**

Number	Date	Balance
93175	5/12/2021	85.00
94449	9/27/2021	18,783.54
<b>Total</b>		<b>18,868.54</b>

Authorized By:  Date: 10.15.21  
 for Scott Friend

**Invoice**

ECORP Consulting, Inc.  
2525 Warren Drive  
Rocklin, CA 95677  
(916)782-9100

October 20, 2021

Project No: 2021-186

Invoice No: 94647

City of Orland  
815 Fourth Street  
Orland, CA 95963

PRC

Pass Thru

00-5860

Project 2021-186  
Professional Services from September 1, 2021 to September 30, 2021

Maverik Fueling Center

Phase 003 Technical Studies  
Task 3.1 Air Quality/GHG/HRA Report

**Professional Personnel**

	Hours	Rate	Amount
Air Quality/GHG/Noise Analyst			
Duvall, William	10.00	160.00	1,600.00
Totals	10.00		1,600.00
Total Labor			1,600.00
Total this Task			\$1,600.00

Task 3.2 Biological Resources

**Professional Personnel**

	Hours	Rate	Amount
Senior Biologist			
Kwan, Keith	22.50	155.00	3,487.50
Technical Editor/Production			
Green, Karla	1.50	115.00	172.50
Totals	24.00		3,660.00
Total Labor			3,660.00

**Unit Billing**

Truck: Rocklin			
9/17/2021			100.00
Total Units			100.00
Total this Task			\$3,760.00

Task 3.3 Cultural Resources Inventory and Evaluation

**Professional Personnel**

	Hours	Rate	Amount
Senior Archaeologist			
Marks, Brian	2.00	165.00	330.00
Richards, Michael	9.00	150.00	1,350.00
Staff Archaeologist			
Webb, Megan	1.00	120.00	120.00
Cultural Resources Manager			
Adams, Jeremy	8.00	170.00	1,360.00
Technical Editor/Production			
Green, Karla	1.50	115.00	172.50
Harnur, Sridhar	3.00	160.00	480.00

Project	2021-186	Maverik Fueling Center	Invoice	94647
GIS Specialist I				
	Turnquist, Kyleigh	2.50	115.00	287.50
	Totals	27.00		4,100.00
	<b>Total Labor</b>			<b>4,100.00</b>
<b>Unit Billing</b>				
Truck: Rocklin				
9/15/2021	Truck		100.00	
	<b>Total Units</b>		<b>100.00</b>	<b>100.00</b>
		<b>Total this Task</b>		<b>\$4,200.00</b>
-----				
Task	3.4	Noise Impact Assessment Report		
<b>Professional Personnel</b>				
		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
	Air Quality/GHG/Noise Analyst			
	Myers, Seth	5.00	175.00	875.00
	Totals	5.00		875.00
	<b>Total Labor</b>			<b>875.00</b>
<b>Unit Billing</b>				
24-Hour Noise Meter Hardware				
9/16/2021	24-Hour Baseline Noise Measurement - Deployment Gear		100.00	
Noise Meter				
9/17/2021	Baseline Noise Measurements - Noise Meter		100.00	
	<b>Total Units</b>		<b>200.00</b>	<b>200.00</b>
		<b>Total this Task</b>		<b>\$1,075.00</b>
		<b>Total this Phase</b>		<b>\$10,635.00</b>
-----				
Phase	004	Administrative Draft IS/MND		
<b>Professional Personnel</b>				
		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
	Sr. Environmental Planner			
	Martin, Michael	34.50	155.00	5,347.50
	Totals	34.50		5,347.50
	<b>Total Labor</b>			<b>5,347.50</b>
		<b>Total this Phase</b>		<b>\$5,347.50</b>
		<b>Total this Invoice</b>		<b>\$15,982.50</b>
<b>Outstanding Invoices</b>				
	<b>Number</b>	<b>Date</b>	<b>Balance</b>	
	94453	9/27/2021	5,345.00	
	<b>Total</b>		<b>5,345.00</b>	

Authorized By:  Date: 10.20.21  
for Scott Friend