

CITY COUNCIL

Dennis Hoffman, Mayor
Jeffrey A. Tolley, Vice-Mayor
Bruce T. Roundy
William "Billy" Irvin
Chris Dobbs

CITY OFFICIALS

Janet Wackerman
City Clerk

Leticia Espinosa
City Treasurer

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY MANAGER

Peter R. Carr

AGENDA REGULAR MEETING, ORLAND CITY COUNCIL

Tuesday, December 7, 2021

This meeting will be conducted pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20 which suspends certain requirements of the Ralph M. Brown Act.

This City Council meeting will be held at Carnegie Center, 912 Third Street, Orland and teleconferenced using Zoom technology in compliance with current Executive Orders. All Councilmembers will be participating in person.

The public may participate in the meeting at Carnegie Center, by telephone or access the video via Zoom.

Please call: 1 (669) 900-9128 Webinar ID#: 818 0948 9478

1. CALL TO ORDER – 6:30 P.M.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ORAL AND WRITTEN COMMUNICATIONS

A. Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. Public is advised to limit discussion to one presentation per individual. While not required, please state your name and address for the record. Please direct your comments to the Mayor or Vice Mayor. **(Oral communications will be limited to three minutes).**

5. CITY COUNCIL APPOINTMENTS TO BOARD AND COMMISSIONS – Mayor Dennis Hoffman

6. CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for November 16, 2021.
- C. Receive and file Recreation Commission minutes of April 28, 2021.
- D. Department of Housing & Community Development's Request for Revised Resolution.

7. Presentation – Library Department Annual Review - Jody Meza, Library Director

Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption.

8. ADMINISTRATIVE BUSINESS

- A. Flavored Tobacco Follow-Up (Discussion/Direction) – Greg Einhorn, City Attorney
- B. Verbal Update on Drought Conditions and Water Connection Project (Discussion/Direction) – Pete Carr, City Manager

9. CITY COUNCIL COMMUNICATIONS AND REPORTS

10. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on December 2, 2021.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and audio recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 865-1601 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

2021 Council Appointments to Boards and Commissions

Advisory to City Commissions

Arts 3 rd Wed, monthly, 7 pm	Bruce Roundy Dennis Hoffman, alternate
Economic Development (EDC) 2 nd Tues, every odd month, 6 pm	Jeff Tolley Bruce Roundy, alternate
Library 2 nd Mon, every other month, 5:00 pm	Chris Dobbs Dennis Hoffman, alternate
Parks & Recreation 4 th Wed, meets when called, 6:30 pm	Bruce Roundy Billy Irvin, alternate
Planning 3 rd Thurs, monthly, 5:30 pm	Dennis Hoffman Jeff Tolley, alternate
Public Works/Safety 2 nd Tues, every even month, 4 pm	Dennis Hoffman/Chris Dobbs Billy Irvin, alternate

City Selection Committee

Mayor

County Committees

Joint City/County EDC	Bruce Roundy Jeff Tolley
LAFCO Meets 2 nd Monday, 9 am, monthly County pays \$25 monthly stipend	Bruce Roundy (member) appt. until May 2025 (Alternate switches between Orland & Willows; 2021 appointment is from Willows) 2022 will need an Orland alternate
Transit Committee Meets with Local Transportation Comm. County pays \$50 monthly stipend	Bruce Roundy Dennis Hoffman Chris Dobbs, alternate 2022 will need one member; one alternate
Transportation Commission 3 rd Thurs, monthly, 10 am, County pays \$50 monthly stipend	Bruce Roundy Dennis Hoffman Chris Dobbs, alternate 2022 will need one member; one alternate

Waste Management Regional Agency

Dennis Hoffman
Billy Irvin
Chris Dobbs, alternate
2022 will need 1 member and 1 alternate

Air Pollution Control District Board
(Council minute order if City asked to serve on board)

Mayor
Vice Mayor, alternate

Airport Land Use Commission
No meeting schedule

Dennis Hoffman – appointment thru 5/2/2022
No alternates on this commission

Ambulance Task Force Committee

Billy Irvin
Bruce Roundy, alternate

Fire Department Liaison
2nd Mon, monthly, dinner 7 pm, meeting 8pm

Chris Dobbs
Billy Irvin, alternate

Glenn County Groundwater Sustainability Agency

Bruce Roundy, Mayor
Pete Carr, alternate
Ed Vonasek, alternate

Golden State RMA
2nd Wed every other month, 6 pm
GSRMA pays \$100 per meeting stipend

(Different agency representation at this time).

Cal Cities
(formerly League of California Cities)

Jeff Tolley

Orland Area Chamber of Com.
Board - 3rd Wed, monthly, noon, at Chamber office.

Dennis Hoffman
Jeff Tolley, alternate

Orland Unit Water Users' Assoc
Voting delegate

Chris Dobbs

Code Enforcement Hearing Officer

Billy Irvin
Jeff Tolley, alternate



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WARRANT LIST

December 7, 2021

Warrant	12/2/21	\$	321,457.96
Payroll Compensation	11/18/21	\$	115,094.62
PERS	11/24/21	\$	23,843.36
		\$	<u>460,395.94</u>

APPROVED BY

Bruce T. Roundy, Mayor

Jeffrey A. Tolley, Vice-Mayor

Dennis Hoffman, Councilmember

William "Billy" Irvin, Councilmember

Chris Dobbs, Councilmember

REPORT.: Dec 02 21 Thursday
 RUN...: Dec 02 21 Time: 14:06
 Run By.: Deysy Guerrero

CITY OF ORLAND
 Cash Disbursement Detail Report
 Check Listing for 12-21 thru 12-21 Bank Account.: 1001

PAGE: 001
 ID #: PY-DP
 CTL.: ORL

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
054586	12/02/21	AFF00	Affordable Computer Solut	90.00	6330	LIB/PUBLIC COMPUTER MAINTENANCE
054587	12/02/21	AIR01	Airgas-USA, LLC	238.52	119684336	MEASURE A FD/MEDICAL OXYGEN
054588	12/02/21	ALT02	Alternative Energy System	175.00	11889	PW/SOLAR SYSTEM UPDATE
054589	12/02/21	AMA01	Amazon	736.45	11/10/21	LIB/BOOKS, OFFICE SUPPLIES
054590	12/02/21	AME00	AMERICAN FAMILY LIFE	1135.21	062543	SUPPLEMENTAL INSURANCE
054591	12/02/21	AND06	EDGAR ANDRADE	100.00	DEC 2021	Measure A UNIFORMS
054592	12/02/21	ASB00	WORLD OIL ENVIROMENTAL SE	95.00	00774679	PW/USED OIL PICK-UP
054593	12/02/21	ATT05	A T & T	149.63	17301705	MEASURE A FD
054594	12/02/21	ATT06	A T & T	22.73 22.46 849.69 272.80	11/10/21 11/12/21 11/13/21 11/20/21	PW/HEARTLAND LIFT STATION PW/AIRPORT LIFTSTATION MULTI-DEPT/PHONES PW/WELL COMMUNICATION
			Check Total.....:	1167.68		
054595	12/02/21	ATT07	A T & T	137.64 33.34	10/25/21 11/7/2021	AC/PHONE LINES PW/SHOP
			Check Total.....:	170.98		
054596	12/02/21	ATT09	AT&T MOBILITY	845.38	298580456	PD/CELL SERVICE
054597	12/02/21	ATT10	AT&T MOBILITY (FIRST NET)	144.36 98.52	11/02/21 11022021	CELL PHONE USAGE MEASURE A FD/PHONES FOR CITY ENGINE
			Check Total.....:	242.88		
054598	12/02/21	AXO00	Axon Enterprise Inc Dept	3848.05	INUS23&54	PD/TASER BATTERIES
054599	12/02/21	BAN00	Bank of New York Mello Tr	93346.80	110821	DEBT SERVICE PAYMENT PENSION BOND
054600	12/02/21	BAS00	Basic Laboratory, Inc	950.40	11/30/21	PW/WATER LAB SERVICES
054601	12/02/21	BEN04	SHIRLEY BENNINGFIELD	354.30	11/23/21	AC/CHRISTMAS DECORATIONS FOR THE ART GALLERY
054602	12/02/21	BOB00	BOB'S CONCRETE PUMPING	2412.75	11/12/21	PICKLEBALL/180 YARDS OF CONCRETE
054603	12/02/21	CAR03	GRANT CARMON	100.00	DEC 2021	Measure A UNIFORMS
054604	12/02/21	CES00	Kyle Cessna	100.00	DEC 2021	Measure A UNIFORMS
054605	12/02/21	CIT17	CITY OF ROSEVILLE	495.00	DEC 2021	PD/REALISTIC DE-ESCALATION INSTRUCTOR TRAINING
054606	12/02/21	COM02	Comcast	399.95	11222021	FD/INTERNET FOR FIREHOUSE
054607	12/02/21	COR00	CORNING LUMBER CO., INC.	2614.28	11/25/21	REC/PICKLEBALL
054608	12/02/21	COR04	CORBIN WILLITS SYSTEMS	508.34	C111151	MULTI-DEPTS/MONTHLY SOFTWARE SUPPORT
054609	12/02/21	COR05	Corning Ford	37.32	48135	PD/FLEET PARTS
054610	12/02/21	ECO01	ECORP CONSULTING, INC	12453.72 13250.00	94909 94945	PLAN/MAVERIK FUELING CENTER PLAN/ON-CALL;GRANT PROJECTS
			Check Total.....:	25703.72		
054611	12/02/21	EIS00	Employers Investigative S	1235.17 382.42	5050426 5050427	PD/BACKGROUND CHECK PD/VIPS CANIDATE BACKGROUND
			Check Total.....:	1617.59		
054612	12/02/21	ENJ00	ENJOY	449.00	DEC 2021	AC/ENJOY MAGAZINE
054613	12/02/21	ENT00	Entenmann-Rovin Co.	453.94	0171232	RETIREMENT BADGE
054614	12/02/21	FIR02	FIREPENNY-FIREFIGHHTER EQ	1929.00	39343	FLEET/PW PARTS
054615	12/02/21	FLE04	FLEMING, JOHN	1968.00	NOV10-30	BD/INSPECTION SERVICES
054616	12/02/21	FLO03	JOSE FLORES	100.00	DEC 2021	Measure A UNIFORMS
054617	12/02/21	FLO04	JOSE FLORES	236.71	11/12/21	PD/MILEAGE REIMBURSEMENT
054618	12/02/21	FUL00	KRISTOPHER FULLMORE	100.00	DEC 2021	Measure A UNIFORMS
054619	12/02/21	GCS02	GCS Environmental Equip.S	136.35	4246;4289	PW/FLEET MAINT-SWEEPER
054620	12/02/21	GLE08	GLENN COUNTY PUBLIC WORKS	9325.84	11/18/21	GRANTS/ADMIN SVCS FOR CV1 ALLOCATION

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
054621	12/02/21	GOL01	GOLDEN STATE RISK	47130.85	ANC111521	HEALTH,DENTAL & VISION INSURANCE
054622	12/02/21	GRA02	GRAINGER, INC.	4962.14	11/30/21	PW/FLEET-WATER-SEWER SUPPLIES
054623	12/02/21	GUE03	Jorge Guerrero	150.00	11/11/21	PW/BOOT REIMBURSEMENT
054624	12/02/21	HOM00	HOME DEPOT CREDIT SERVICE	2662.50	11/30/21	PW/SHOP SUPPLIES
054625	12/02/21	JOH02	SEAN JOHNSON	100.00	DEC 2021	Measure A UNIFORMS
054626	12/02/21	LOW00	Katherine Lowery	100.00	DEC 2021	Measure A UNIFORMS
054627	12/02/21	MAR17	MARTINDALE, RYAN	100.00	DEC 2021	Measure A UNIFORMS
054628	12/02/21	MAT04	MATSON & ISOM	3639.00	81312	MONTHLY BILLING
054629	12/02/21	MCM00	McMaster-Carr	1373.72	11/30/21	PW/SHOP SUPPLIES
054630	12/02/21	MEN07	SILVIA MENDOZA	50.00	573	REC/YOUTH BASKETBALL REFUND
054631	12/02/21	MEZ00	JODY MEZA	200.00	NOV 2021	LIB/MILEAGE
054632	12/02/21	MIL07	MILLS, DARYL	100.00	DEC 2021	Measure A UNIFORMS
054633	12/02/21	MOR06	Chris Moreci	150.00	11/30/21	PW/BOOT REIMBURSEMENT
054634	12/02/21	MUN03	MUNICIPAL EMERGENCY SVCS	1492.36	1649100	FD MEASURE A/36 WILDLAND TAC PANTS
054635	12/02/21	ORL08	ORLAND UNIT WATER USERS	1033.50	11/30/21	PW/2022 O&M WATER ALLOTMENT
054636	12/02/21	PGE00	PG&E	16396.80	11/4/21	MULTI-DEPT/UTILITY USAGE
				617.20	11/8/21	MEASURE A FD/USAGE FOR COLUSA ST
				7.84	11/30/21	PW/EVA DRIVE WELL
				66.60	21/30/11	PW/TRAFFIC CONTROL
				10.18	11/8/2021	REC/STANDBY POWER
			Check Total.....:	17098.62		
054637	12/02/21	PIN01	EDGAR PINEDO	100.00	DEC 2021	Measure A UNIFORMS
054638	12/02/21	QUI02	QUILL CORP.	325.07	7383&8446	PD/MISC OFFICE SUPPLIES
054639	12/02/21	RED00	REDDING-EUREKA FREIGHTLIN	294.76	57512	FD/SUPPLIES FOR #26
				1355.73	5006,3883	MEASURE A FD/FREIGHTLINER
			Check Total.....:	1650.49		
054640	12/02/21	ROL00	ROLLS, ANDERSON & ROLLS	8760.50	15047	RD M 1/2 DESIGN
				11703.25	OCT 2021	CONTRACT SERVICES
				15191.75	SEP 2021	CONTRACT SERVICES
			Check Total.....:	35655.50		
054641	12/02/21	ROU01	Bruce Roundy	37.52	11/30/21	MILEAGE REIMBURSEMENT
054642	12/02/21	SAC01	SACRAMENTO VALLEY MIRROR	5.00	11/12/21	COPIES OF NEWSPAPER
				471.50	520 &515	LEGAL ADVERTISING
			Check Total.....:	476.50		
054643	12/02/21	SSD00	SSDTTF	168.00	11/22/21	PD/FIELD TRAINING OFFICER
				168.00	NOV22,21	PD/FIELD TRAINING OFFICER
			Check Total.....:	336.00		
054644	12/02/21	STA05	State Water Resources Con	85.00	21PAILLON	PW/WASTEWATER EXAM
054645	12/02/21	STO04	Jeffrey G. Dunn	213.00	11/30/21	PEST CONTROL SERVICE
054646	12/02/21	SUN05	Sun Life Financial	4528.51	NOV 2021	GAP INSURANCE
054647	12/02/21	T&S01	T AND S DVBE, INC.	2099.45	21-3125	PW/STREET SIGN & SUPPLIES
054648	12/02/21	TIA00	TIAA COMMERCIAL FINANCE,	298.49	8584436	MULTI/COPIER LEASE
054649	12/02/21	TLC00	TLC	1927.84	11/23/21	AC/TREE-DECOR-GEORGE TURNBULL MEMORIAL FUND
054650	12/02/21	TRA02	TRANSAMERICA	627.00	NOV 2021	TERM INSURANCE
054651	12/02/21	TUR01	Rae Turnbull	45.00	11/13/21	AC/WEBSITE NEWSLETTER
054652	12/02/21	VAN00	VANTAGE POINT TRANSFER AG	1997.67	111821	DEF COMP PLAN 304591
054653	12/02/21	VER03	Verizon Wireless	164.04	3010789	MEASURE A FD/RESPONSE SERVICE FOR CITY ENGINE
				228.06	893010787	PW/SCADA COMPUTERS/IPADS, PD LAPTOP

REPORT.: Dec 02 21 Thursday
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
054653	12/02/21	VER03	Verizon Wireless	78.54	893010788	REC/CELL PHONE USAGE
Check Total.....:				470.64		
054654	12/02/21	VLA00	RAYMOND J. VLACH	100.00	DEC 2021	Measure A UNIFORMS
054655	12/02/21	WEL02	Wells Fargo Vendor Fin Se	199.34	501771216	BD-PLAN/COPIER LEASE
054656	12/02/21	WES04	WESTERN READY MIX	25406.75	54976	REC/PICKLEBALL COURTS
054657	12/02/21	WEX00	WEX BANK	56.21	6062617BD	BD/FUEL
				1247.47	6062617FD	FD/FUEL
				5597.66	6062617PD	PD/FUEL
				5174.09	6062617PW	PW/FUEL
				126.00	6062617RE	REC/FUEL
Check Total.....:				12201.43		
Cash Account Total.....:				321457.96		
Total Disbursements.....:				321457.96		

Warrant Number	Date	Payroll Date	**Employee** Num Name	Actual Period	Fiscal Period	Gross Amount
14300	11/18/21	11/17/21	COM01 COMBS, DANIEL T	11-21	05-22	290.00
14301	11/18/21	11/17/21	FIC00 FICHTER, QUENTIN	11-21	05-22	1605.72
14302	11/18/21	11/17/21	ORO02 OROZCO, EVVEN	11-21	05-22	147.00
14303	11/18/21	11/17/21	WAT03 WATHEN, AIDEN	11-21	05-22	182.00
14304	11/18/21	11/17/21	WAT04 WATHEN, MIDASIA	11-21	05-22	56.00
Z04457	11/18/21	11/17/21	ALV01 ALVA, MICAELA	11-21	05-22	1760.13
Z04458	11/18/21	11/17/21	AND00 ANDRADE, EDGAR	11-21	05-22	2642.28
Z04459	11/18/21	11/17/21	BAL00 BALDRIDGE, THEA	11-21	05-22	112.00
Z04460	11/18/21	11/17/21	CAR02 CARMON, GRANT E	11-21	05-22	3933.60
Z04461	11/18/21	11/17/21	CAR03 CARR, PETER R	11-21	05-22	5769.23
Z04462	11/18/21	11/17/21	CES00 CESSNA, KYLE A	11-21	05-22	3784.41
Z04463	11/18/21	11/17/21	CHA01 CHANEY, JUSTIN	11-21	05-22	3881.08
Z04464	11/18/21	11/17/21	CON00 CONTRERAS, ISAAC	11-21	05-22	70.00
Z04465	11/18/21	11/17/21	CRA00 CRANDALL, JEREMY	11-21	05-22	2039.08
Z04466	11/18/21	11/17/21	ESP00 ESPINOSA, LETICIA	11-21	05-22	1927.65
Z04467	11/18/21	11/17/21	FEN03 FENSKE, JOSEPH H	11-21	05-22	2911.84
Z04468	11/18/21	11/17/21	FLO00 FLORES, JOSE D	11-21	05-22	3374.95
Z04469	11/18/21	11/17/21	FUL00 FULLMORE, KRISTOPHER	11-21	05-22	3160.98
Z04470	11/18/21	11/17/21	GAM00 GAMBOA, YADIRA	11-21	05-22	276.26
Z04471	11/18/21	11/17/21	GUE01 GUERRERO, DEYSY D	11-21	05-22	2398.81
Z04472	11/18/21	11/17/21	GUE02 GUERRERO, JORGE	11-21	05-22	2304.37
Z04473	11/18/21	11/17/21	HAR00 ZOLLERHARRIS, TRAVIS	11-21	05-22	1905.28
Z04474	11/18/21	11/17/21	JOH01 JOHNSON, SEAN KARL	11-21	05-22	5052.69
Z04475	11/18/21	11/17/21	LED00 LEDAY, JESSICA E	11-21	05-22	2662.39
Z04476	11/18/21	11/17/21	LOW00 LOWERY, KATHERINE	11-21	05-22	2862.09
Z04477	11/18/21	11/17/21	MAR02 MARTINDALE, RYAN EUGENE	11-21	05-22	2310.06
Z04478	11/18/21	11/17/21	MEJ00 APARICIO, LILIA MEJIA	11-21	05-22	2061.94
Z04479	11/18/21	11/17/21	MEZ00 MEZA, JODY L	11-21	05-22	3762.98
Z04480	11/18/21	11/17/21	MIL00 MILLS, DARYL A	11-21	05-22	3005.21
Z04481	11/18/21	11/17/21	MYE00 MYERS, KEVIN	11-21	05-22	621.30
Z04482	11/18/21	11/17/21	ORO03 OROZCO, ETHAN	11-21	05-22	140.00
Z04483	11/18/21	11/17/21	ORO04 OROZCO, JORDAN	11-21	05-22	70.00
Z04484	11/18/21	11/17/21	OVA00 OVAR, CONNOR	11-21	05-22	73.50
Z04485	11/18/21	11/17/21	PAI01 PAILLON, MICHAEL	11-21	05-22	2000.56
Z04486	11/18/21	11/17/21	PAN00 PANIAGUA, BLANCA A	11-21	05-22	659.30
Z04487	11/18/21	11/17/21	PEN01 PENDERGRASS, REBECCA A	11-21	05-22	2434.80
Z04488	11/18/21	11/17/21	PER00 PEREZ, MARGARITA T	11-21	05-22	1899.15
Z04489	11/18/21	11/17/21	PIN00 PINEDO, EDGAR ESTEBAN	11-21	05-22	3580.90
Z04490	11/18/21	11/17/21	POR00 PORRAS, ESTEL	11-21	05-22	1763.18
Z04491	11/18/21	11/17/21	PUN00 PUNZO, GUILLERMO	11-21	05-22	1858.83
Z04492	11/18/21	11/17/21	PUR01 PURCHASE, HEATHER	11-21	05-22	1388.95
Z04493	11/18/21	11/17/21	RIC01 RICE, GERALD W	11-21	05-22	2001.75
Z04494	11/18/21	11/17/21	ROD00 RODRIGUES, ANTHONY	11-21	05-22	3290.91
Z04495	11/18/21	11/17/21	ROE00 ROENSPIE, THOMAS LUKE	11-21	05-22	3358.28
Z04496	11/18/21	11/17/21	ROM00 ROMERO, ARNULFO	11-21	05-22	2666.08
Z04497	11/18/21	11/17/21	SCH03 SCHMITKE, JENNIFER	11-21	05-22	1852.22
Z04498	11/18/21	11/17/21	STE01 STEWART, ROY E	11-21	05-22	2798.05
Z04499	11/18/21	11/17/21	SUA02 SUAREZ, BRYAN E	11-21	05-22	2076.85
Z04500	11/18/21	11/17/21	SWI00 SWINHART, ROBERT	11-21	05-22	1681.81
Z04501	11/18/21	11/17/21	VAL00 VALENZUELA, BRENDA	11-21	05-22	316.54
Z04502	11/18/21	11/17/21	VLA00 VLACH, RAYMOND JOSEPH	11-21	05-22	4753.08
Z04503	11/18/21	11/17/21	VON00 VONASEK, EDWARD J	11-21	05-22	4266.98
Z04504	11/18/21	11/17/21	WAC00 WACKERMAN, JANET	11-21	05-22	3291.57
						115094.62

MINUTES OF THE ORLAND CITY COUNCIL
REGULAR MEETING HELD NOVEMBER 16, 2021

CALL TO ORDER

Meeting called to order by Mayor Roundy at 6:31 p.m.

Meeting opened with the pledge of allegiance.

ROLL CALL

Councilmembers present: Councilmembers Dennis Hoffman, Billy Irvin, Chris Dobbs, Vice Mayor Jeffrey A. Tolley and Mayor Bruce T. Roundy
Councilmembers absent: None
Staff present: City Manager, Peter Carr; Public Works Director, Ed Vonasek; City Engineer, Paul Rabo; City Clerk, Janet Wackerman, Deputy City Clerk, Jennifer Schmitke; City Attorney, Greg Einhorn; Police Sergeant, Sean Johnson

NOMINATION AND ELECTION OF MAYOR AND VICE MAYOR

City Clerk Wackerman requested nominations for Mayor for 2021-2022. Mayor Roundy nominated Councilmember Dobbs. Councilmember Hoffman and Councilmember Irvin both nominated themselves. With no further nominations, the nomination was closed.

Action: Upon roll call vote, Councilmember Dobbs received two affirmative and three non-affirmatives for Mayor. Councilmember Hoffman received two affirmative and three non-affirmatives. Councilmember Irvin received one affirmative and four non-affirmatives.

City Clerk Wackerman reopened nominations for Mayor for 2021-2022 as none of the previous nominations received a majority vote. Councilmember Tolley nominated Mayor Roundy. Councilmember Hoffman and Councilmember Irvin both nominated themselves.

Action: Upon roll call vote, Mayor Roundy received three affirmative and two non-affirmatives for Mayor but since this would be Mayor Roundy's second term, four fifths vote is required to remain for a second consecutive term as Mayor. Councilmember Hoffman received four affirmative and one non-affirmative. Councilmember Hoffman was declared Mayor for 2021-2022.

City Clerk Wackerman requested nominations for Vice Mayor for 2021-2022. Councilmember Irvin nominated Vice Mayor Tolley. With no further nominations, the nomination was closed.

Action: Upon roll call vote, Vice Mayor Tolley received five affirmatives. Vice Mayor Tolley was declared Vice Mayor for 2021-2022.

ORAL AND WRITTEN COMMUNICATIONS

A. Citizen Comments: None

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for November 2, 2021

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- C. Receive and file Economic Development Commission minutes for August 17, 2021.
- D. Receive and file Economic Development Commission minutes for September 14, 2021.
- E. Receive and file Library Commission minutes for September 13, 2021.
- F. Acknowledge Waste Management Collection Rate Adjustments.
- G. Modify Solid Waste Contract Rate Adjustment Term.

Action: Vice Mayor Tolley moved, seconded by Councilmember Dobbs to approve the consent calendar. Upon voice vote, the motion carried 5-0-0.

Public Hearing - None

Administrative Business

A. Honeybee Discovery Center Update

City Manager Carr invited Carolina Bureson, Honeybee Discover Center Board Vice President, to update the Council on the progress of governance of the HDC, fundraising, financial status, architecture concept plans and recently completed feasibility study.

Ms. Bureson had a slide show presentation to share with Council what the Honeybee Discovery Center Board has been working on over the several last months. Mrs. Bureson also shared a promotional video on the proposed upcoming project and showed what the new building would look like and what it would offer to the community.

Mayor Hoffman opened comments to Council.

Vice Mayor Tolley asked if Ms. Bureson had an estimate time frame that the project could be completed. Ms. Bureson stated the project is dependent on funding and she is hopeful that campaigning for funds will happen within the next year.

Ms. Bureson welcomed Council to come visit the Honeybee Discovery Center to see all they have to offer, the first Friday of the month from 3pm to 7 pm.

B. Unincorporated Area Water Rates

City Engineer Paul Rabo presented to Council his analysis of water rates for customers in unincorporated area. Mr. Rabo stated that he reviewed operation and maintenance costs for the existing water system and noted there could be a minimum increase of \$10,000 to \$15,000 in operation and maintenance costs for new proposed areas as well as potential capital replacement costs which could be around \$200,000 to \$250,000 per year. Mr. Rabo explained that the analysis was based on possibly 100 new connections; the proposed number of connections was used to help estimate the cost of what the County residents should be paying, which could be around \$400.00 each month. Mr. Rabo reminded Council that the current approved county bi-monthly rate is \$126.63 for the 2021-2022 year. Mr. Rabo also stated that the current water rate does not include, capital replacement costs or infrastructure repairs, that funding would need to come from grants down the road. The current rate also does not include all utility costs, wages, benefits, additional employees, professional contract services. The proposed rate is the bare minimum the City would need to collect to support the operation and maintenance Public Works Department. Mr. Rabo stated the current rate is a great deal for County residents.

Mr. Carr showed a chart that compared Orland current water rates to other districts and cities near Orland.

Mr. Rabo stated that the number of potential connections is key, as more connections allow for the potential cost for each resident's bi-monthly rate to go down.

Mayor Hoffman opened the comments to Council. Councilmember Irvin asked why the City bills bi-monthly. Public Works Director, Vonasek stated that the City Council several years ago directed staff to continue bi-monthly billing.

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Councilmember Dobbs appreciated the research and thought it was fair to keep the current lower rate.

Vice Mayor Tolley asked if the State would fund some of the capital replacement costs, the \$200,000-\$250,000? Mr. Rabo stated that the State would not be funding future replacements with the current project. Vice Mayor Tolley asked if the current rate fiscally hurt the City. Mr. Carr stated that the City is covering O & M costs at current rates.

Mr. Rabo reminded Council that water rates are reviewed annually and can be adjusted accordingly at the next annual review.

Councilmember Irvin expressed concern for the county residents having rates determined by a City Council that they had/have no say in voting for them. Mr. Carr stated that is one reason why cities typically do not provide services for County residents because they do not have political representation. It was also noted that a significant rate increase would trigger a Prop 218 process in which all customers could object to the proposed adjustment.

Mayor Hoffman stated the county residents can come to City Council meetings and express their concerns and be heard if they do not like something that is happening with their rates. Mayor Hoffman opened the discussion to public comment.

Jody Samons stated she was the resident who requested the water rate evaluation. Ms. Samons asked if the process to evaluate the rates went through Prop 218 requirements. City Attorney Greg Einhorn stated that the rates were not increased and therefore would not need to meet Prop 218 requirements. Mr. Einhorn stated that the analysis justifies the rate, which is what the Council had ask Mr. Rabo present. Ms. Samons asked what the benefit would be and why the City was doing the project if they were going to charge county residents \$400.00 a month. Einhorn stated that the rates currently charged are reasonable and not above the cost of producing the service. Mr. Carr explained that DWR is adding storage and well capacity to the City of Orland that will benefit all City water system customers. Also, the connection would be a gesture of help for the County residents. Ms. Samons confirmed the project is mutually beneficial to the City of Orland and the potential new water connection customers.

Mr. Einhorn stated that Council already approved the rate at the October 19th meeting. The Council verbally agreed that the rates will stay the same and not increase.

C. Verbal Update on Drought Conditions

City Manager Carr reported as of November 16, 2021, a total of 272 wells have been registered as distressed. Of those wells 181 are dry and 55 have submitted interest forms to sign up to connect to City water.

City Manager Carr stated that North Valley Community Foundation (NVCF) sent out approximately 400 mailers and are going door to door in the priority areas outside the City where water lines may possibly reach. There will be a second meeting on Thursday November 18th at 6:00pm, where information will be shared about how to report your dry well and express your interest in connecting to the City water system. The meeting will also provide deadlines to sign up and what the next steps will be once you have expressed interest in connecting to City water. Mr. Carr stated that once the deadlines pass, maps will be finalized, contracts will be prepared and a deadline for the contracts will be set for those interested in becoming customers of the City of Orland's water system. Mr. Carr also stated for those that do not meet the deadline or decide against signing up to become City of Orland customers, they may still be able to join in the future, but they will have to pay the full price to connect. Mr. Carr stated that there have been concerns about the water rates and potential annexation for the unincorporated area.

The City's bulk distribution is now one day a week assisting about 2-3 people a day and seems to be scaling back now that NVCF is ramping up with water deliveries. City Manager Carr presented to Council that the County and NVCF are working on the short-term solutions, such as the bottled water and distribution of bulk

water to residents and is going well. Mr. Carr also reported that the City municipal wells' water levels have improved within the last two weeks, around 5 to 10 feet per well, still 30 feet down from 2020.

Councilmember Roundy asked if there were numbers for the people receiving services from NVCF. Ms. Samons stated 52 customers are receiving bottled water, 60 gallons a month. 32 have requested tanks and pumps and those are in the beginning stages of being delivered. Ms. Samons stated that NVCF is still working on the contract for a pump installer.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Roundy:

- Attended the Glenn County Board of Supervisors meeting, the Board unanimously passed a resolution supporting the co-application with Orland and the Habitat for Humanity Homekey funds for the Orlanda project;
- Transportation and Transit Commission is meeting Thursday November 18th.

Councilmember Irvin:

- Nothing to report.

Councilmember Dobbs:

- Nothing to report.
- Requested that Habitat for Humanity give local business owners a tour of facilities.

Vice Mayor Tolley:

- Attended the Orland Volunteer Fire Department dinner meeting November 8th;
- Went on a ride along with Officer Carmon Saturday November 6th;
- Attended the grand opening for Miss Beehavin November 6th.

Mayor Hoffman:

- Downtown business owners are doing Shop Hop November 20th;
- Chamber of Commerce meeting November 17th;
- Downtown Christmas tree lighting November 27th;
- December 3rd Honeybee Discovery Center will be open from 3-7pm.

ADJOURN TO CLOSED SESSION AT 8:00 P.M.

CITIZEN COMMENTS ON CLOSED SESSION ITEMS – None

CLOSED SESSION – Pursuant to Government Code Section 54956.8: Conference with Real Property Negotiators, the City Council will hold a Closed Session. More specific information regarding this meeting is indicated below.

PROPERTY: APN 047-070-037

AGENCY NEGOTIATOR: Pete Carr, City Manager

NEGOTIATING PARTIES: Brett Hightower

UNDER NEGOTIATION: Price and terms of payment

RECONVENE TO REGULAR SESSION – 8:21 P.M.

REPORT FROM CLOSED SESSION - Direction was given to staff.

Meeting Adjourned 8:22 P.M.

Jennifer Schmitke, Deputy City Clerk

Dennis Hoffman, Mayor

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Recreation Commission

Karen Baldrige, Chair
Shannan Ovard, Vice Chair
Larry Carmona
Josef Rosales
Jason Ovitz

Item #6.C.



**City of Orland
Recreation Commission Minutes
April 28th, 2021**

1. CALL TO ORDER – 6:30 p.m.

Meeting was called to order by Commission Chair Karen Baldrige at 6:32pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Commission members present – Karen Baldrige, Shannan Ovard, Jason Ovitz, Larry Carmona, Josef Rosales

Staff members present – Joe Fenske Recreation Director

4. ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Any person may address the Recreation Commission at this time upon any subject within the authority of the Recreation Commission; however, public is advised to limit discussion to one presentation per individual. Please state your name and address for the record.

1. Orland Citizen Attila Bereczky spoke to the commission about a possible bike park for the City of Orland. Recreation Commission liked the idea and stated they have already prioritized a capital improvement list at this time and would look back into in the future.
2. Orland citizen Jeffery Tolley spoke to the Recreation Commission about a Skate Park. The Recreation Commission stated at this time a skate park was not a top priority on their list. Mr. Tolley asked if he reached out to the Tony Hawk foundation and received funding for the project would the Commission support the project. The Recreation Commission said if the City could receive funding from a grant for the Skate Park, they would support a Skate Park in Orland. Commission asked Mr. Tolley to research the Tony Hawk foundation and return to the Recreation Commission with information.

5. CONSENT CALENDAR

A. Approve January 27th, 2021 minutes

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Commissioner Carmona moved, seconded by Commissioner Rosales to approve the consent calendar. Motion carried 5-0.

6. ADMINISTRATIVE COMMUNICATIONS, REPORTS, AND ACTIONS

A. Park Impact Fee Capital Improvement Projects – Action and Recommendation to City Council

Recreation Director Joe Fenske presented to the commission an updated park impact fee budget and the commission discussed a prioritized list and made a recommendation to City Council. Mr. Fenske stated currently there are \$396,000 in the account. Of that 397,000 there are funds already set aside. \$40,000 for Lely Park ball field upgrades, 12,000 for pump track, and \$3,000 for sand volleyball court. That leaves the remaining budget at approximately \$342,000 on unobligated.

Mr. Fenske stated that there are some maintenance issues with the lighting at Lely Park ball fields and eventually lighting will need to be replaced or upgraded. Mr. Fenske stated that ARPA funding may be available for these projects and that staff is exploring all options for funding.

After discussion the Recreation Commission made the following recommendation to City Council:

1. Construct a pickleball facility to not exceed \$200,0000
2. Basketball lighting at Lely Park to not exceed \$40,000
3. Set aside \$100,000 to start a fund to replace softball field lighting

Commissioner Ovard made a motion to approve, seconded by Commissioner Ovitz. Motion carried 5-0.

B. RecDesk Website presentation

Recreation Director Joe Fenske gave a presentation of the new online system the Recreation Department will be using for program registration and reservations for park and the City Pool. Mr. Fenske explained how the new website RecDesk will make it easier for community members and staff. Parents can now register their children from their phones or computers at any time of the day. Park reservations and pool reservations are set up the same way as well.

C. Recreation Summer Schedule – Programs and City Pool

Recreation Director Joe Fenske briefed the Commission on the summer schedule for Recreation Department. Mr. Fenske stated that all programs are moving forward this summer. Youth Soccer, tumbling, softball, City Pool operations, and swim lessons. Lifeguard interviews have been conducted and staff for the 2021 summer has been set.

7. COMMISSIONER REPORTS

A. Miscellaneous reports if any from commissioners.

No reports from Commissioners at this time.

8. ADJOURNMENT

Meeting adjourned at 7:37pm

CITY OF ORLAND

CITY COUNCIL CONSENT AGENDA ITEM #6.D.

MEETING DATE: December 7, 2021

TO: Honorable Mayor and Council
FROM: Janet Wackerman, Grants Administrator
SUBJECT: Department of Housing and Community Development's (HCD) Request for Revised Resolution

City Council is asked to adopt a revised Resolution.

BACKGROUND:

At the May 3, 2021 City Council meeting, Resolution 2021-07 was adopted approving an application for funding and the execution of a grant agreement and any amendments thereto from the 2020 Community Development Block Grant Program- Coronavirus Response Round 2 and 3 (CDBG-CV2 and CV3) NOFA dated December 18, 2020. In this Resolution, one amount (\$134,326.00) was listed for public facilities improvements.

DISCUSSION:

HCD has awarded the City funds in the amount of \$91,431.00 for improvements to the library. In order to receive these funds, the City must submit a revised Resolution by December 10, 2021 that specifically states the amount that is in Standard Agreement Number 20-CDBG-CV2-3-00207.

Attachments:

- A. Resolution 2021-25
- B. Standard Agreement No. 20-CDBG-CV2-3-00207

RECOMMENDATION:

Adopt Resolution 2021-25 and authorize its submittal to HCD.

FISCAL IMPACT OF RECOMMENDATION: None

RESOLUTION NO 2021-25

A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM- CORONAVIRUS RESPONSE ROUND 2 and 3 (CDBG-CV2 and CV3) NOFA DATED DECEMBER 18, 2020

BE IT RESOLVED by the City Council of the City of Orland as follows:

SECTION 1: The City Council has reviewed and hereby approves the submission to the State of California of one or more application(s) in the aggregate amount, not to exceed \$91,431.00 for the following CDBG-CV2 and CV3 activities pursuant to the December 2020 CDBG-CV2/3 Notice of Funding Availability (NOFA):

Public Library Facilities Improvements -	\$ 78,146.00
General Administration -	13,285.00

SECTION 2: The City hereby approves the use of Program Income in an amount not to exceed \$0 for the CDBG-CV2 and CV3 activity described in Section 1.

SECTION 3: The City acknowledges compliance with all state and federal public participation requirements in the development of its application(s).

SECTION 4: The City hereby authorizes and directs the City Manager, or designee, to execute and deliver all applications and act on the City's behalf in all matters pertaining to all such applications.

SECTION 5: If an application is approved, the City Manager or designee, is authorized to enter into, execute and deliver the grant agreement (i.e., Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

SECTION 6: If an application is approved, the City Manager, or designee, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Orland held on December 7, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

Dennis Hoffman, Mayor

Janet Wackerman, City Clerk

SCO ID:

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER 20-CDBG-CV2-3-00207	PURCHASING AUTHORITY NUMBER (If Applicable)
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1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Department of Housing and Community Development (HCD)

CONTRACTOR NAME

City of Orland

2. The term of this Agreement is:

START DATE

Upon HCD Approval

THROUGH END DATE

Twenty-Four (24) Months from the Effective Date

3. The maximum amount of this Agreement is:

\$91,431.00

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits	Title	Pages
Exhibit A	Authority, Purpose, and Scope of Work	8
Exhibit B	Budget Detail and Payment Provisions	7
Exhibit C *	State of California General Terms and Conditions	GTC 04/2017
+ -	Exhibit D CDBG-CV2/3 Program Terms and Conditions	25
+ -	Exhibit E Program Application	90
+ -	Exhibit F Authority and Resolution	1

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

City of Orland

CONTRACTOR BUSINESS ADDRESS

815 Fourth Street

CITY

Orland

STATE

CA

ZIP

95963

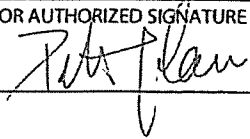
PRINTED NAME OF PERSON SIGNING

Peter R. Carr

TITLE

City Manager

CONTRACTOR AUTHORIZED SIGNATURE



DATE SIGNED

09/24/2021

SCO ID:

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER 20-CDBG-CV2-3-00207	PURCHASING AUTHORITY NUMBER (if Applicable)
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STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Department of Housing and Community Development (HCD)

CONTRACTING AGENCY ADDRESS

2020 W. El Camino Avenue

CITY

Sacramento

STATE

CA

ZIP

95833

PRINTED NAME OF PERSON SIGNING

Shaun Singh

TITLE

Contracts Manager

CONTRACTING AGENCY AUTHORIZED SIGNATURE

Shaun Singh

DATE SIGNED

10/12/2021

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (if Applicable)

Exempt per SCM Vol. 1 4.04. A.3 (DGS memo dated 6/12/1981)

MEMORANDUM

To: Orland City Council
Re: Flavored Tobacco Products Ordinance
On: November 29, 2021
By: Greg Einhorn, City Attorney

Background.

At the Council's November 2, 2021 meeting, Esther Craig, Project Director for the Glenn County Alliance for Protection (GCAP), together with a student team, presented information regarding flavored tobacco products and, specifically, the nicotine-addictive effects thereof upon children.

Ms. Craig and her team also presented the Council with a model ordinance and an ordinance adopted by the City of Oroville for the Council's consideration. The Council asked that the City Attorney review these measures and provide analysis.

Flavored Tobacco Measures.

The Model Ordinance and the measure adopted by the City of Oroville (Measures) recite and confirm the ill-effects of tobacco use, primarily that tobacco use remains the leading cause of preventable death in the United States, killing more than 480,000 people each year. The Measures further recite that, each day, 2,500 children in the United States try their first cigarette, that another 8,400 children under 18 years of age become new, regular daily smokers and that 81% of children who have ever used a tobacco product report that the first tobacco product used was flavored.

The Measures broadly define flavored tobacco products as including all forms of tobacco and all flavors, including menthol, candy, and fruit.

The Measures state that the use of such flavors is intended to mask the natural harshness and taste of tobacco smoke and thereby increasing the appeal of tobacco products to children.

Based on these findings, the Measures ban all retail sales of flavored tobacco products.

To: Orland City Council
Re: Flavored Tobacco Products Ordinance
On: November 29, 2021

Page 2.

Enforcement.

The Oroville measure is established through a tobacco retailer chapter in the city's municipal code. Violations are subject to fines and nuisance abatement code enforcement. The Orland Municipal Code has no such tobacco retailer regulations. Such regulations would be required.

The model ordinance sets forth an enforcement mechanism with a specific administrative procedure, requiring a specific funding source.

Municipal Authority to Enact Flavored Tobacco Measures.

More than 100 cities and a number of counties have adopted such measures. In R.J. Reynolds Tobacco Co. v. County of San Diego (S.D. Cal. 2021), such measures banning the retail sale of flavored tobacco products were held not subject to federal preemption. Such measures are within a city's legal authority.

Health & Safety Code section 104559.5/SB 793.

On August 28, 2020, California passed a broad law prohibiting the sale of most flavored tobacco products, Health & Safety Code section 104559.5, also known by its bill number: SB 793.

Three days later, on August 31, a proposed referendum was submitted to the Attorney General of California. On January 22, 2021, the referendum qualified for the ballot, putting SB-793 on hold until the 2022 general election referendum vote.

Therefore, the ban of retail sales of flavored tobacco products will be subject to voter approval or disapproval in November of 2022.

/mk