

## CITY COUNCIL

Dennis Hoffman, Mayor  
Jeffrey A. Tolley, Vice-Mayor  
Bruce T. Roundy  
William "Billy" Irvin  
Chris Dobbs

## CITY OFFICIALS

Jennifer Schmitke  
City Clerk

Leticia Espinosa  
City Treasurer

# CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street  
ORLAND, CALIFORNIA 95963  
Telephone (530) 865-1600  
Fax (530) 865-1632



## CITY MANAGER

Peter R. Carr

## AGENDA REGULAR MEETING, ORLAND CITY COUNCIL

**Tuesday, January 4, 2022**

**This meeting will be conducted pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20 which suspends certain requirements of the Ralph M. Brown Act.**

**This City Council meeting will be held at Carnegie Center, 912 Third Street, Orland and teleconferenced using Zoom technology in compliance with current Executive Orders. All Councilmembers will be participating in person.**

**The public may participate in the meeting at Carnegie Center, by telephone or access the video via Zoom.**

**Please call: 1 (669) 900-9128 Webinar ID#: 827 9751 7078**

1. CALL TO ORDER – 6:30 P.M.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ORAL AND WRITTEN COMMUNICATIONS

A. Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. Public is advised to limit discussion to one presentation per individual. While not required, please state your name and address for the record. Please direct your comments to the Mayor or Vice Mayor. **(Oral communications will be limited to three minutes).**

## 5. CONSENT CALENDAR

- A. Warrant List (payable obligations).
- B. Approve City Council minutes for December 21, 2021.
- C. Receive and file Planning Commission minutes of November 18, 2021.
- D. Second Reading, Ordinance 2021-05 Approving the pre-zoning of an existing developed parcel of land identified as 4309 County Road KK.

**6. ADMINISTRATIVE BUSINESS**

- A. Honeybee Discovery Center Grant/Orland Pool Grant Staff Report (Discussion/Action) – Pete Carr, City Manager
- B. Presentation: Public Works Department and Engineering (Discussion/Action) – Ed Vonasek, Public Works Director and Paul Rabo, City Engineer
- C. Green Waste Site update (Discussion/Action) - Ed Vonasek, Public Works Director
- D. Review Quarterly Report: City Fiscal Year Objectives (Discussion/Direction) – Pete Carr, City Manager
- E. Verbal Update on Drought Conditions and Water Connection Project (Discussion/Direction) – Pete Carr, City Manager

**7. CITY COUNCIL COMMUNICATIONS AND REPORTS**

**8. CLOSED SESSION**

**9. ADJOURN**

**CERTIFICATION:** Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on December 29, 2021.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at [www.cityoforland.com](http://www.cityoforland.com) where meeting minutes and audio recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 865-1601 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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**CITY MANAGER**

Peter R. Carr

## WARRANT LIST

January 4, 2022

Warrant	12/29/21	\$	100,088.29
Payroll Compensation	12/28/21	\$	118,695.13
		\$	<u>218,783.42</u>

**APPROVED BY**

\_\_\_\_\_  
 Dennis Hoffman, Mayor

\_\_\_\_\_  
 Jeffrey A. Tolley, Vice-Mayor

\_\_\_\_\_  
 Bruce T. Roundy, Councilmember

\_\_\_\_\_  
 William "Billy" Irvin, Councilmember

\_\_\_\_\_  
 Chris Dobbs, Councilmember

REPORT.: Dec 29 21 Wednesday  
RUN....: Dec 29 21 Time: 11:28  
Run By.: Deysey Guerrero

CITY OF ORLAND  
Cash Disbursement Detail Report  
Check Listing for 12-21 thru 12-21 Bank Account.: 1001

PAGE: 001  
ID #: PY-DP  
CTL.: ORL

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
054728	12/21/21	CAR02	CARDMEMBER SERVICE	44.82	NOV2021H	PD/ TRAINING
054729	12/21/21	YAY00	YAYA'S CHILDRENS BOUTIQUE	7500.00	BG#6H	BUSINESS ASSISTANCE GRANT
054730	12/29/21	AIR01	Airgas-USA, LLC	133.01	120580898	FD MEASURE A/MEDICAL OXYGEN
054731	12/29/21	AMA01	Amazon	3190.16	12/10/21	LIB/BOOKS,LABELS, KIDS PROGRAM SUPPLIES
054732	12/29/21	AME00	AMERICAN FAMILY LIFE	1010.41	450480	SUPPLEMENTAL INSURANCE
054733	12/29/21	ATT05	A T & T	149.96	17444346	FD MEASURE A/PHONES
054734	12/29/21	ATT06	A T & T	22.91 22.91 22.91	12/10/21 12/12/21 DEC12,21	PW/HEARTLAND LIFT STATION PW/WHITEHAWK LIFT STATION PW/AIRPORT LIFTSTATION
			Check Total.....:	68.73		
054735	12/29/21	ATT07	A T & T	33.34	12/27/21	PW/SHOP
054736	12/29/21	BUR04	Burnham Vet	60.00	147416	PD/FERAL CAT DISPOSAL
054737	12/29/21	COR04	CORBIN WILLITS SYSTEMS	508.34	C112151	MULTI-DEPTS/MONTHLY SOFTWARE SUPPORT
054738	12/29/21	CRE00	CREATIVE COMPOSITION	276.31	15290	BUSINESS CARDS
054739	12/29/21	CUM00	Cummins Pacific	1409.29	Y5-63698	PW/EVA WELL SERVICE
054740	12/29/21	DOB01	CHRIS DOBBS	300.00	DEC 2021	CITY COUNCIL STIPEND
054741	12/29/21	FLE04	FLEMING, JOHN	1176.00	12/15-28	BD/INSPECTION SERVICES
054742	12/29/21	FRA00	FRANCOTYP-POSTALIA, INC.	126.07	05143902	MULTI-DEPTS/POSTAGE METER RENTAL
054743	12/29/21	GOL01	GOLDEN STATE RISK	47810.74	121521-12	HEALTH, DENTAL AND VISION INSURANCE
054744	12/29/21	GRA02	GRAINGER, INC.	1003.97	910,112	PD/DOOR MAINT AND PW/SHOP SUPPLIES
054745	12/29/21	HOF00	DENNIS G. HOFFMAN	300.00	DEC 2021	CITY COUNCIL STIPEND
054746	12/29/21	IRV00	BILLY IRVIN	300.00	DEC 2021	CITY COUNCIL STIPEND
054747	12/29/21	MAT04	MATSON & ISOM	421.14	4986	PW/COMPUTER MONITOR @ SHOP
054748	12/29/21	MTS00	Mt. Shasta Spring Water	38.00	447066	FD/COFFEE
054749	12/29/21	MUN03	MUNICIPAL EMERGENCY SVCS	428.85	1655341	FD MEASURE A/FIRE ARMOR GAUNTLET GLOVES
054750	12/29/21	NUS00	NUSO, LLC	207.72	130592716	FD MEASURE A/PHONE
054751	12/29/21	ORL12	Orland-Laurel Masonic Hal	400.00	JAN 2022	AC/RENT
054752	12/29/21	PAC07	PACE ANALYTICAL SERVICES,	1272.70	12/27/21	PW/LAB SERVICE
054753	12/29/21	PGE00	PG&E	9.86 9.86	12/8/21 12092021	REC/STANDBY POWER FD MEASURE A/SERVICE FOR COLUSA ST
			Check Total.....:	19.72		
054754	12/29/21	QUI02	QUILL CORP.	253.49	21586778	PD/OFFICE SUPPLIES
054755	12/29/21	ROU00	BRUCE T. ROUNDY	300.00	DEC 2021	CITY COUNCIL STIPEND
054756	12/29/21	SAC01	SACRAMENTO VALLEY MIRROR	262.40	572	LEGAL NOTICES
054757	12/29/21	SWR00	STATE WATER RESOURCES CON	23783.00 3326.00	WD192862 WD0193043	PW/ANNUAL WWTP PERMIT PW/ANNUAL WWTP PERMIT HAIGH FIELD
			Check Total.....:	27109.00		
054758	12/29/21	TIA00	TIAA COMMERCIAL FINANCE,	298.49	8646699	MULTI-DEPTS/COPIER LEASE
054759	12/29/21	TOL04	JEFFREY TOLLEY	300.00	DEC 2021	CITY COUNCIL STIPEND
054760	12/29/21	TRA02	TRANSAMERICA	627.00	DEC 2021	TERM INSURANCE
054761	12/29/21	USA04	USA Blue Book	551.62	826327	PW/WATER PARTS
054762	12/29/21	VAN00	VANTAGE POINT TRANSFER AG	1997.67	121621	DEF COMP PLAN 304591
054763	12/29/21	WEL02	Wells Fargo Vendor Fin Se	199.34	60474	BD-PLAN/COPIER LEASE
			Cash Account Total.....:	100088.29		
			Total Disbursements.....:	100088.29		
			Cash Account Total.....:	.00		



REPORT.: 12/28/21  
 RUN....: 12/28/21 Time: 15:38  
 Run By.: Leticia Espinosa

CITY OF ORLAND  
 Warrant Register

Warrant Number	Date	Payroll Date	**Employee** Num Name	Actual Period	Fiscal Period	Gross Amount
14342	12/30/21	12/29/21	COM01 COMBS, DANIEL T	12-21	06-22	522.00
14343	12/30/21	12/29/21	ORO02 OROZCO, EVVEN	12-21	06-22	112.00
14344	12/30/21	12/30/21	WAC00 WACKERMAN, JANET	12-21	06-22	10199.51
Z04598	12/30/21	12/29/21	ALV01 ALVA, MICHAELA	12-21	06-22	1760.13
Z04599	12/30/21	12/29/21	AND00 ANDRADE, EDGAR	12-21	06-22	2774.40
Z04600	12/30/21	12/29/21	CAR03 CARR, PETER R	12-21	06-22	5769.23
Z04601	12/30/21	12/29/21	CES00 CESSNA, KYLE A	12-21	06-22	3784.41
Z04602	12/30/21	12/29/21	CHA01 CHANEY, JUSTIN	12-21	06-22	3881.07
Z04603	12/30/21	12/29/21	CRA00 CRANDALL, JEREMY	12-21	06-22	2039.09
Z04604	12/30/21	12/29/21	ESP00 ESPINOSA, LETICIA	12-21	06-22	1927.65
Z04605	12/30/21	12/29/21	FEN03 FENSKE, JOSEPH H	12-21	06-22	2911.83
Z04606	12/30/21	12/29/21	FLO00 FLORES, JOSE D	12-21	06-22	2987.38
Z04607	12/30/21	12/29/21	FUL00 FULLMORE, KRISTOPHER	12-21	06-22	3160.97
Z04608	12/30/21	12/29/21	GAM00 GAMBOA, YADIRA	12-21	06-22	334.42
Z04609	12/30/21	12/29/21	GUE01 GUERRERO, DEYSY D	12-21	06-22	2398.80
Z04610	12/30/21	12/29/21	GUE02 GUERRERO, JORGE	12-21	06-22	2113.53
Z04611	12/30/21	12/29/21	HAR00 ZOLLERHARRIS, TRAVIS	12-21	06-22	1917.08
Z04612	12/30/21	12/29/21	JOH01 JOHNSON, SEAN KARL	12-21	06-22	4511.15
Z04613	12/30/21	12/29/21	LOW00 LOWERY, KATHERINE	12-21	06-22	2674.18
Z04614	12/30/21	12/29/21	MAR02 MARTINDALE, RYAN EUGENE	12-21	06-22	2310.06
Z04615	12/30/21	12/29/21	MEJ00 APARICIO, LILIA MEJIA	12-21	06-22	2592.66
Z04616	12/30/21	12/29/21	MEZ00 MEZA, JODY L	12-21	06-22	3762.99
Z04617	12/30/21	12/29/21	MIL00 MILLS, DARYL A	12-21	06-22	3005.21
Z04618	12/30/21	12/29/21	MON03 MONDRAGON, MEAGAN N	12-21	06-22	1011.53
Z04619	12/30/21	12/29/21	MOR02 MORECI, CHRISTOPHER DAVI	12-21	06-22	1529.26
Z04620	12/30/21	12/29/21	MYE00 MYERS, KEVIN	12-21	06-22	621.30
Z04621	12/30/21	12/29/21	PAI01 PAILLON, MICHAEL	12-21	06-22	2000.56
Z04622	12/30/21	12/29/21	PAN00 PANIAGUA, BLANCA A	12-21	06-22	659.30
Z04623	12/30/21	12/29/21	PEN01 PENDERGRASS, REBECCA A	12-21	06-22	2434.80
Z04624	12/30/21	12/29/21	PER00 PEREZ, MARGARITA T	12-21	06-22	1899.15
Z04625	12/30/21	12/29/21	PIN00 PINEDO, EDGAR ESTEBAN	12-21	06-22	2618.42
Z04626	12/30/21	12/29/21	POR00 PORRAS, ESTEL	12-21	06-22	1763.18
Z04627	12/30/21	12/29/21	PUN00 PUNZO, GUILLERMO	12-21	06-22	2642.72
Z04628	12/30/21	12/29/21	PUR01 PURCHASE, HEATHER	12-21	06-22	1415.49
Z04629	12/30/21	12/29/21	RIC01 RICE, GERALD W	12-21	06-22	2001.75
Z04630	12/30/21	12/29/21	ROD00 RODRIGUES, ANTHONY	12-21	06-22	2945.66
Z04631	12/30/21	12/29/21	ROE00 ROENSPIE, THOMAS LUKE	12-21	06-22	3478.50
Z04632	12/30/21	12/29/21	ROM00 ROMERO, ARNULFO	12-21	06-22	3158.39
Z04633	12/30/21	12/29/21	SCH03 SCHMITKE, JENNIFER	12-21	06-22	1852.21
Z04634	12/30/21	12/29/21	STE01 STEWART, ROY E	12-21	06-22	2798.05
Z04635	12/30/21	12/29/21	SUA02 SUAREZ, BRYAN E	12-21	06-22	2016.63
Z04636	12/30/21	12/29/21	SWI00 SWINHART, ROBERT	12-21	06-22	1770.31
Z04637	12/30/21	12/29/21	VAL00 VALENZUELA , BRENDA	12-21	06-22	316.54
Z04638	12/30/21	12/29/21	VLA00 VLACH, RAYMOND JOSEPH	12-21	06-22	4753.08
Z04639	12/30/21	12/29/21	VON00 VONASEK, EDWARD J	12-21	06-22	4266.98
Z04640	12/30/21	12/29/21	WAC00 WACKERMAN, JANET	12-21	06-22	3291.57
						118695.13
						=====

**MINUTES OF THE ORLAND CITY COUNCIL  
REGULAR MEETING HELD DECEMBER 21, 2021**

**CALL TO ORDER**

Meeting called to order by Mayor Hoffman at 6:33 p.m.

Meeting opened with the pledge of allegiance.

**ROLL CALL**

Councilmembers present:	Councilmembers Bruce Roundy, Billy Irvin (arrived 6:47 pm), Vice Mayor Jeffrey A. Tolley and Mayor Dennis Hoffman
Councilmembers absent:	Councilmember Chris Dobbs
Staff present	City Manager, Peter Carr; City Clerk, Janet Wackerman, Deputy City Clerk, Jennifer Schmitke; Accounting Manager, Rebecca Pendergrass; Scott Friend, City Planner; City Attorney, Greg Einhorn; Police Chief Joe Vlach

**ORAL AND WRITTEN COMMUNICATIONS**

**A. Citizen Comments: None**

**REAPPOINTMENTS/APPOINTMENTS TO COMMISSIONS**

Mayor Hoffman presented the following community members for confirmation by City Council:

Economic Development Commission – three (3) vacancies with new terms expiring December 31, 2023.

*Applicants: Ronald Lane & Russell Pierce (consider reappointment)*

Action: Councilmember Roundy moved, seconded by Vice Mayor Tolley to approve reappointment of the above listed with terms expiring December 31, 2023 for the Economic Development. Upon voice vote, the motion carried 3-0.

Library Commission – three (3) vacancies with new terms expiring December 31, 2023.

*Applicants: Ann Butler & Mary Ann Deeming (consider reappointment), Richard Jolley*

Action: Vice Mayor Tolley moved, seconded by Councilmember Roundy to approve reappointment and appointment of the above listed with terms expiring December 31, 2023 for the Library Commission. Upon voice vote, the motion carried 3-0.

Public Works & Safety Commission – two (2) vacancies with new terms expiring December 31, 2023.

*Applicants: Monica Rossman (consider reappointment), John McDermott*

Action: Councilmember Roundy moved, seconded by Vice Mayor Tolley to approve the reappointment and appointment of the above listed with terms expiring December 31, 2023 for the Public Works & Safety Commission. Upon voice vote, the motion carried 3-0.

Parks & Recreation Commission – two (2) vacancies with new terms expiring December 31, 2023.

*Applicants: Jason Ovitz & Karen Baldrige (consider reappointment)*

Action: Councilmember Roundy moved, seconded by Vice Mayor Tolley to approve reappointment and appointment of the above listed with terms expiring December 31, 2023 for the Parks & Recreation Commission. Upon voice vote, the motion carried 3-0.

#### **CONSENT CALENDAR**

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for December 7, 2021.
- C. Receive and file Planning Commission minutes of August 19, 2021.
- D. Receive and file Public Works & Safety Commission minutes of August 10, 2021.
- E. Habitat for Humanity Request for Revised Resolution

Councilmember Roundy moved to approve the consent calendar and Vice Mayor Tolley seconded the motion. Upon voice vote, the motion carried 3-0.

City Manager Carr presented a proclamation on behalf of the City Council to retiring Assistant City Manager/City Clerk Janet Wackerman for her years of service with the City of Orland. Councilmembers and staff thanked Ms. Wackerman for her services.

Councilmember Irvin arrived at 6:47 pm.

#### **PRESENTATION – PLANNING & BUILDING DEPARTMENT, SCOTT FRIEND, CITY PLANNER**

Mr. Friend presented an overview of Planning, Building and Code Enforcement Departments for 2021. He gave a review of special projects from 2021 including the Local Early Action Planning Grant (LEAP), SB2 grants where the City received \$240,000 to do a series of 8 special studies; the LAFCO directive westside annexation study, general plan updates for safety, transportation and housing elements, Drought Relief project, Butte College building project and Habitat for Humanity.

Mr. Friend stated that in 2021, 87 pieces of legislation dealing with housing were developed. The planning department will be focusing on these new laws in the next year.

Future projects for 2022 include, Linwood Phase II and Orland Park Phase I start construction, one or both apartment complexes start construction (Liberty Bell and Woodward Family Apartments), Penbrook subdivision has progression in planning and a remodel of Shasta apartments begins. Mr. Friend stated that hopefully Maverick Fueling center will be complete in 2022.

He stated the Building Department consists of one part-time contractor, John Fleming, and a building technician (2021 Letty Espinosa, 2022 Deysy Simpson). As of July 2021, the Building department began using 4Leaf for new residential projects to check over commercial plans the City receives.

A total of 32 commercial and 252 residential permits were issued. Total permit valuation was \$8,946,266 and a total of \$138,338.23 was collected in fees for the department. Seven new single-family dwellings were completed and a \$2.7 million dollar upgrade to Shasta Garden apartments is underway. There were 80 solar project permits issued which is a record for the City.

There were a total of 163 code enforcement cases for 2021. Most of the cases were for overgrown yards, debris and trash.

#### **PUBLIC HEARINGS**

**A. Annexation #2021-01 and pre-zone #2021-01 (Kraemer) Proposed annexation of single lot having 1.28 acres of land into the City of Orland to facilitate connection to the City water system. The property is located at 4309 County Road KK, Orland CA 95963 (APN 040-380-015) – Scott Friend, City Planner**

Mr. Friend presented to Council a request to be annexed into the City by Mr. Kraemer who is interested in connect to the City 's water system. He added that the house is within LAFCO's sphere of influence, within the City's general planning area, designated residential low density and the lot is fully developed. The Planning Commission held a public hearing on November 18, 2021, about annexing the property and recommended the Council apply R1 zoning to the property and to adopt a Resolution of Intention to file an application to LAFCO to annex the property.

Mayor Hoffman asked where the City's water line stopped on East Street. Mr. Friend explained that the City recently extended the water line to just at the City limits which is directly North of Mr. Kraemer's property line.

Mr. Hoffman opened the Public Hearing at 7:19 pm and asked for public comment. No comments were received for or against the annexation and the Public Hearing was declared closed at 7:20 pm.

Councilmember Irvin asked what the cost to annex into the City is currently. Mr. Friend stated that LAFCO fees were around \$2300.00 and City application fee is around \$1489.00. Mr. Irvin then asked if Mr. Kraemer was signed up with the DWR project or would he be hooking up to City water before the project is finalized. Mr. Friend stated he wasn't sure if Mr. Kraemer was signed up to participate in the DWR project but thought he would qualify. Mr. Carr stated that any water connections after September 2, 2021 qualifies to be reimbursed for connecting to City water. Mr. Friend stated Mr. Kraemer is currently wanting to annex his property first and will connect to City water at a later date, his well is still currently working.

Mayor Hoffman asked if Mr. Kraemer would pay a City or County rate for connecting to water. Mr. Friend stated that once annexed into the City, Mr. Kraemer will pay the City rate.

Vice Mayor Tolley moved, seconded by Councilmember Roundy to adopt City ordinance #2021-05, An ordinance of the City Council of the City of Orland Approving the pre-zoning of an existing developed parcel of land identified as 4309 County Road KK. Upon voice vote, the motion carried 4-0.

Councilmember Roundy moved, seconded by Vice Mayor Tolley to adopt Resolution #2021-27, A resolution of the City Council of the City of Orland approving a resolution of intention to annex property for 1.28 acres described as 4309 County Road KK. Upon voice vote, the motion carried 4-0.

#### **B. General Plan Amendment 2021-01 to amend the General Plan Safety Element and Circulation Element to comply with recent State Legislation – Scott Friend, City Planner**

Mr. Friend stated the Planning Commission held a Public Hearing on November 18, 2021 regarding the proposed General Plan Amendment; where the Commission voted unanimously, 5-0, in favor of the approval.

Mr. Friend discussed Assembly Bill 1358, Senate Bill 743, Assembly Bill 2140, Senate Bill 1241, Assembly Bill 747, Senate Bill 99, Senate Bill 379, Senate Bill 1000 briefly.

Mr. Friend stated the proposed action would amend the Circulation and Safety Elements of the City's General Plan to bring the elements into compliance with recently adopted State laws by adding information concerning the traffic measurement metric of Vehicle Miles Traveled (VMT), adding text and graphics addressing Fire and Flood Hazard and avoidance, adding text regarding social equity and environmental justice as required by law.

Vice Mayor Tolley wanted to confirm that the amendments had to do with land use only and not taxing residents on how much mileage citizens drive each year. Mr. Friend answered yes.

Mr. Hoffman opened the Public Hearing at 7:38 pm and asked for public comment. No comments were received, and the Public Hearing was declared closed at 7:39 pm.



Action: Councilmember Roundy moved, seconded by Councilmember Irvin to approve to adopt Resolution 2021-28, A Resolution of the City Council of the City of Orland approving General Plan Amendment #2021-01 amending both the Circulation and Safety Elements of the Adopted General Plan to address State required Legislative changes. The motion carried 4-0 by the following roll call vote:

AYES: Mayor Roundy, Vice Mayor Tolley, Councilmembers Hoffman and Irvin  
NOES: None  
ABSENT: Councilmember Dobbs  
ABSTAIN: None

### **C. General Plan Amendment 2021-02 (2021-2029 Housing Element Update)**

Scott Friend stated that this topic will be continued to the February 1, 2022 meeting.

### **ADMINISTRATIVE BUSINESS**

#### **Verbal Update on Drought Conditions**

City Manager Carr reported as of December 21, 2021, a total of 299 wells have been registered as distressed. Of those wells 191 are dry County wide, 130 within the Orland area. There has been a significant increase in dry well reporting as well as a significant increase in expressed interest in connecting to City water, at the last meeting there were 150 people interested, since that meeting the numbers have doubled and there is now over 300 people interested in the project. Mr. Carr stated the next hurdle to get over is the December 31 deadline, and once the date has passed the city will know who needs to connect to City water. Then the City Engineer will work with DWR to figure out the mapping area and figure out how the most people can be reached. The estimate is around one million dollars per mile to lay the main line.

Mr. Carr stated that the City has received an approval from the Governor's office to waive all the California Environmental Quality Act (CEQA) requirements for the DWR project. Mr. Carr also stated that LAFCO has approved the extension of municipal services without annexations. The City staff will prepare documents and contracts, the Clerk will sign and then the City will send the contracts in batches to LAFCO for approval.

City Manager Carr stated that North Valley Community Foundation (NVCF) has delivered most of the tanks and pump installations are underway currently. The first bulk water hauler has been approved and they have started delivering water.

The City's bulk distribution is still one day a week assisting about five people on average. Mr. Carr also reported that the City's municipal wells' production for December are stable, the City is not in a crisis, but the wells will continue to be monitored weekly. Mr. Carr stated the Ground Water Sustainability Agency adopted the drafted Groundwater Sustainability Plan, and that adopted plan will now go onto the state for their review.

### **CITY COUNCIL COMMUNICATIONS AND REPORTS**

Councilmember Roundy:

- Would like a future agenda topic to be for the City to consider awarding recognition pins to employees that have achieved milestones with the City such as a 10-year, 20-year or retirement pin;
- Attended the December Transportation and Transit Meeting.

Councilmember Irvin:

- Nothing to report.

Vice Mayor Tolley:

- Attended the December Chamber meeting

Mayor Hoffman:

- Nothing to report.

**ADJOURN TO CLOSED SESSION AT 7:55 P.M.**

**CITIZEN COMMENTS ON CLOSED SESSION ITEMS – None**

**CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9; one potential case.
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (3) of subdivision (d) of Government Code Section 54956.9; one potential case.
3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code section 54965.8:  
PROPERTY: Central Street from Railroad Avenue to the Union Pacific railroad.  
AGENCY NEGOTIATOR: Pete Carr, City Manager  
NEGOTIATING PARTY: Leon Ponci  
UNDER NEGOTIATION: Vacation of a section of Central Street, price and/or terms of payment.

**RECONVENE TO REGULAR SESSION – 8:52 P.M.**

**REPORT FROM CLOSED SESSION –** Direction was given to staff.

**MEETING ADJOURNED AT 8:52 P.M.**

Jennifer Schmitke, Deputy City Clerk

Dennis Hoffman, Mayor

## PLANNING COMMISSION MINUTES

November 18, 2021

1. Call to Order – The meeting was called to order by Chairperson Elliott at 5:30 PM  
Chairperson Elliott introduced Michele Romano, new Commission member.
2. Pledge of Allegiance – Chairperson Elliott
3. Roll Call: Commissioners present – Wade Elliott, Doris Vickers, Stephen Nordbye, Michelle Romano and Sharon Lazorko

Commissioners absent - None

Councilmember present - Dennis Hoffman

Also present - City Planner Scott Friend, Megan Rupard of ECorp, James Coles, Housing Tools and Planning  
Commission Secretary / City Clerk, Janet Wackerman

## 4. ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments – None

## 5. APPROVAL OF THE MINUTES FROM AUGUST 19, 2021

Upon motion made by Commissioner Vickers and seconded by Commissioner Lazorko, the minutes of August 19, 2021 were approved as presented. The motion carried unanimously by voice vote, 5-0.

## 6. PUBLIC HEARINGS

**A. Tentative Parcel Map and Conditional Use Permit: TPM 2021-01 and CUP 2021-01**

Mr. Friend stated this item is to be continued to the next regular Planning Commission meeting and will be re-noticed to all property owners.

**B. Adoption of Rezoning – PZ 2021-01 for the property addressed 4309 County Road KK, Orland CA 95963 (APN 040-380-015).** Specifically, the property's zoning would be zoned R-1 (Residential One-Family). The City of Orland General Plan designates the site with the R-L - Low Density Residential land use designation.

**Annexation: ANNEX 2021-01 - Authorization to staff to file the annexation application with the Glenn County Local Agency Formation Commission (LAFCo).** Proposal to annex one parcel, totaling approximately 1.28 acres, to the City of Orland. The property is located at 4309 County Road KK, Orland CA 95963 (APN 040-380-015). This proposal would allow the City of Orland to provide municipal services to the subject property. The property is currently developed and occupied with one (1) single-family home. No additional development is proposed as part of this project. The City of Orland General Plan designates the site with the R-L - Low Density Residential land use designation.

The Proposed actions are categorically *exempt* from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15319, *Annexations of existing facilities and lots for exempt facilities*, as the proposal involves the annexation of an existing developed parcel, and Section 15061(b)(3), the General Rule as the rezoning action will not include physical

development and will leave the parcel with similar zoning as currently exists in the unincorporated county.

Chairperson Elliott asked Mr. Friend for the Staff report.

Mr. Friend stated property owners of a single property in unincorporated Glenn County are requesting incorporation into the City of Orland for the purposes of facilitating connection to City services. He added, the Planning Commission must hold a public hearing to prezone the property and then their recommendation is sent to the City Council.

Chairperson Elliott opened the Public Hearing at 5:38 PM for public comments. Gerald Kraemer, applicant, was present and stated his property's north boundary is the City limits. He has agreed to annex with the R-1 zoning, as recommended by Mr. Friend. No one spoke against the item, all discussion ceased, and the Public Hearing was closed at 5:40 PM.

Commissioner Nordbye asked what a minimum city lot size was. Mr. Friend stated corner lots are 7,000sq ft. and interior lots, 6,000sq ft. He added, in the applicant's case, even though it is 1.28 acres, it is considered one lot. Chairperson Elliott stated the parcel has a potential for six homes and ADUs. Commissioner Vickers asked if they connect to City water, do they have to destroy their well. Mr. Friend stated the County requires the abandonment of the well if it is not to be used and City requires a back-flow device installed if it is still in commission. Commissioner Romano asked if it was typical to annex one lot. Mr. Friend stated it isn't typical but not unusual. Commissioner Nordbye asked Mr. Kraemer if he had initiated the annexation prior to the Department of Water Resources project and he stated yes.

Upon motion made by Commissioner Lazorko and seconded by Commissioner Nordbye, the Planning Commission determined that the project is categorically exempt from further review under the California Environmental Quality Act (CEQA) pursuant to Section §15319, Annexations of existing facilities and lots for exempt facilities and §15061 (b) (3), the General Rule. Motion carried, 5-0 by voice vote.

Upon motion made by Commissioner Nordbye and seconded by Commissioner Vickers, Planning Commission adopted Resolution 2021-03, recommending City Council approve Prezone 2021-01. Motion carried, 5-0 by voice vote.

Upon motion made by Commissioner Nordbye and seconded by Commissioner Lazorko, Planning Commission adopted Resolution 2021-04, recommending City Council approve Annexation 2021-01. Motion carried, 5-0 by voice vote.

**C. General Plan Amendment: GPA 2021-01** – The City is proposing to amend its General Plan Safety Element and Circulation Element to further its efforts in establishing compliance with recent State legislation. City's General Plan Safety Element is being amended to address climate adaptation and resiliency strategies, environmental justice, and to identify new information relating to flood and fire hazards in compliance with State law as



updated by recent legislation. The Circulation Element is being amended to address the California

Complete Streets Act and to include information on recent changes in the way transportation impacts are measured under the California Environmental Quality Act (CEQA). The Planning Commission will hold a public meeting to consider the General Plan Amendment and staff report, and then provide recommendations to the City Council

The Proposed action is categorically *exempt* from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) as it can be seen with certainty that there is no possibility that the proposed General Plan Amendment would have a significant effect on the environment, and therefore the proposed revision is not subject to CEQA.

Chairperson Elliott asked Mr. Friend for the Staff Report.

Mr. Friend stated, using Local Early Action Planning grant funds, the City proposed to make minor updates to its General Plan Circulation and Safety Elements to bring these elements into compliance with recent state legislation with the overall goal of providing updated information to facilitate the acceleration of housing approvals. Ms. Rupard presented Commissioners with a slide show to outline how the City would comply with state law for the Circulation and Safety Elements of the General Plan. She stated the changes made were geared to the Orland community.

Chairperson Elliott opened the Public Hearing at 6:04PM. No one spoke for or against the item and Mr. Friend reported there were no written comments received, the Public Hearing was closed at 6:05 PM.

Commissioner Lazorko asked how the updated Circulation Element would affect the City. Mr. Friend stated a jurisdiction cannot use CEQA as a reason to mitigate a potential traffic problem, but the Planning Commission can mandate certain stipulations and not use CEQA as the reason.

Chairperson Elliott asked who benefits from SB743. Ms. Rupard stated it is most beneficial to urban areas. She added the Circulation Element proposes thresholds specific to Orland that will allow for realistic Vehicle Miles Travel (VMT) mitigation.

Chairperson Elliott asked why SB 1000-Environmental Justice was included if it was not required. Mr. Friend stated including it would allow for the City to apply for grant funding.

Commissioner Nordbye asked why for AB747 and SB99 evacuation routes have been combined. Ms. Rupard answered that the Orland Municipal Code already requires two accesses from a development.

Commissioner Vickers asked if the Glenn County Sheriff's department had an evacuation plan and Mr. Friend stated they did not.

Upon motion made by Commissioner Nordbye and seconded by Commissioner Lazorko, the

Planning Commission determined that the project is categorically exempt from further review under the California Environmental Quality Act (CEQA) pursuant to Section § 15061 (b) (3), the General Rule. Motion carried, 5-0 by voice vote.

Upon motion made by Commissioner Romano and seconded by Commission Vickers, Planning Commission adopted Resolution 2021-05, recommending City Council approve General Plan Amendment 2021-01. Motion carried, 5-0 by voice vote.

*(A short recess was conducted from 6:25 to 6:35 PM)*

**D. General Plan Amendment GPA 2021-02 (2021-2029 Housing Element Update):** State law requires General Plan Housing Elements be updated on eight-year cycles, and the Element must be reviewed and approved by the California Housing and Community Development Department (HCD). The current Housing Element was adopted by City Council in 2014 and expires in 2021. The updated Housing Element will cover the planning period from 2021 to 2029. The foundation of the Housing Element is the Regional Housing Needs Allocation (RHNA), which is the amount of housing the state (HCD) determines a given region must accommodate. For the 2021-2029 cycle, the City of Orland must demonstrate that it has sufficient capacity to accommodate 247 more housing units (62 very low income, 31 low income, 44 moderate income, and 110 above moderate-income housing units).

Housing Tools has prepared a Draft Housing Element that includes analysis required by state law, including the following: 1) goals, policies, and programs; 2) existing demographics and housing characteristics; 3) constraints on housing production; 4) a fair housing assessment; 5) a review of the effectiveness of the 2014 Housing Element; and 5) an inventory of sites available to accommodate housing.

The Project is exempt from the CEQA Guidelines 14 Cal, Code, Regs Section 15061 (b) (3) because it can be seen with certainty that there is no possibility that the Project may have a significant effect on the environment as set forth in Section 21080.17 of the Public Resources Code, The Project is further exempt pursuant to 14 Cal. Code Regs Section 15162 (a) of the CEQA Guidelines.

Chairperson Elliott asked Mr. Friend for the Staff Report.

Mr. Friend noted that this is the sixth cycle of the Housing Element and this update will cover the planning period from 2021-2029. Housing Tools has been contracted to update the HE and while there has been a great deal of outreach, there has been very little input received. He introduced Mr. Coles who presented an update of the draft. Mr. Friend asked Mr. Coles to clarify the new rules regarding what sites City identify to accommodate housing. Mr. Coles stated the city will receive “no extra credit” for identifying certain sites. Mr. Friend added if a site is identified for two HE cycles, any project would be administratively allowed on that site.

Chairperson Elliott opened the Public Hearing at 6:58 PM.

A representative of Westside Domestic Violence Shelter asked what the general household number was. Mr. Coles stated all household sizes use median household income numbers and they used an average between two and three households for their data. She asked about permanent local housing allocation (PLHA) funding. Mr. Coles stated the City can allocate their funding to affordable housing.

All discussion ceased and the Public Hearing was closed at 7:01 PM.

Commissioner Nordbye asked if there was a number for homeless. Mr. Coles stated 11 were counted in the last count.

Commissioner Nordbye asked if there was a duplicate of sites in moderate and above moderate in the sites inventory. Mr. Coles stated separate sites were developed.

Mr. Friend stated if comments from HCD regarding the HE are substantial, the document will return to the Commission.

Commissioner Lazorko asked where the funding came from to prepare the HE. Mr. Friend stated funding came from the State.

Commissioner Nordbye asked if any comments were received after August. Mr. Coles stated none had been received.

Commissioner Romano asked if the HE required any adjustment to current zoning. Mr. Friend stated there was not a need to rezone; numbers were made to work with what was currently zoned.

Commissioner Romano asked if developers were required to do more mixed use. Mr. Friend stated no, not for this cycle. She added she doesn't want to see pockets.

Mr. Coles stated further fair housing was looked at and was part of the analysis.

Chairperson Elliott asked if supportive housing with wraparound services was required. Mr. Coles stated that was required in the last HE and seven or fewer is permitted in the OMC.

Upon motion made by Commissioner Lazorko and seconded by Commissioner Vickers, the Planning Commission determined that the project is categorically exempt from further review under the California Environmental Quality Act (CEQA) pursuant to Section § 15061 (b) (3), the General Rule. Motion carried, 5-0 by voice vote.

Upon motion made by Commissioner Nordbye and seconded by Commission Romano, Planning Commission adopted Resolution 2021-06, recommending City Council approve General Plan Amendment 2021-02. Motion carried, 5-0 by voice vote.

## 7. Lot Line Adjustment #2021-01 (Parker)

A request to adjust the lot lines of three (3) existing parcels South of Lateral 40, North of East Tehama St. and West of Rd. M 1/2 (APN: 041-050-014, 041-050-018, 041-050-019) to result in three (3) parcels. No additional lots are being created. Parcel 1 would be 2.13 acres; Parcel 2 would be 5.22 acres and Parcel 3 would be 4.52 acres.

Environmental Review: Staff recommends that the Planning Commission determine that the proposed action is *exempt* from further CEQA review pursuant to Section §15315, Minor Land Divisions, a class 15 CEQA exemption.

Chairperson Elliott asked Mr. Friend for the Staff Report.

Mr. Friend stated OMC requires the Planning Commission approve lot line adjustments and staff recommends approval of this lot line adjustment. He noted this development will require the applicant to adhere to the City Council's newly adopted policy regarding improvements adjacent to canals since the site is bounded by two Orland Water Users Association irrigation laterals.

Commissioner Lazorko asked how the parcels would be accessed. Mr. Friend stated parcels 1 and 2 are provided direct access to E. Tehama Street and parcel 3 would be provided access by a 60ft wide easement.

Steve Butler, speaking for the applicant, stated this may be a phased project. Chairperson Elliott asked if this would be "step-up housing." Mr. Butler stated that he was unaware of the potential type, style or economic details of a future product.

Upon motion made by Commissioner Romano and seconded by Commissioner Nordbye, the Planning Commission determined that the project is categorically exempt from further review under the California Environmental Quality Act (CEQA) pursuant to Section § 15315, Minor Land Divisions. Motion carried, 5-0 by voice vote.

Upon motion made by Commissioner Vickers and seconded by Commissioner Lazorko, Planning Commission adopted Resolution 2021-07, approving Lot Line Adjustment 2021-01. Motion carried, 5-0 by voice vote.

## 7. STAFF REPORT

### A. Department Activity Report (verbal)

Mr. Friend reported:

- Meeting weekly with the Department of Water Resources regarding the Orland Water Project;
- City requested, and received, a six month extension from LAFCO regarding the Westside Annexation;
- Orland Park will be submitting a revised map;
- Maverik project on Commerce Lane is still proceeding;



- Developer has petitioned the City for a portion of property west of Paigewood Drive;
- Woodward Family and Liberty Bell Senior Apartments are still proceeding;
- With the change in the canal policy, the Commission may see the Creekside project for their review;
- Other components funded by the SB2 and LEAP grants will be reviewed by the Commission in January;

Commissioner Nordbye asked for more information on the Orland Water Project. Mr. Friend stated the Commission will be receiving a map of the project at a later date.

Councilmember Hoffman announced the City has applied for a grant to assist Habitat for Humanity to renovate the Orland Inn. He added the County of Glenn also approved going forward with the grant application.

#### 8. COMMISSIONER REPORTS

Commissioner Nordbye welcomed Michele to the Commission and added he was glad to be in-person for the meeting and not on Zoom.

Commissioner Lazorko stated when she dropped off a package at the local UPS, the owner told her she gets a variety of area codes for deliveries.

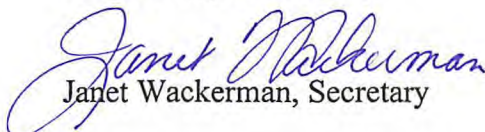
Commissioners Vickers and Romano had nothing to report.

Chairperson Elliott asked if tiny home villages were coming to Orland. Mr. Friend stated there were no such projects pending before the Planning Department and noted that the Orland Municipal Code does not have any provisions for this type of development but that it could possibly occur in the P-D zone district. He re-iterated that there were no projects of this type pending at this time.

Commissioner Lazorko asked if there were any funds available to help with building. Mr. Friend stated that he was unaware of any funding available specifically for tiny home development but noted that recent law changes have created funding mechanisms for various types of housing or have allowed the elimination or waiving of local agency impact fees.

#### 9. ADJOURNMENT – 7:55 PM

Respectfully submitted,

  
Janet Wackerman, Secretary

Wade Elliott, Chairperson

**CITY OF ORLAND**

**CITY COUNCIL ORDINANCE NO. 2021-05**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ORLAND APPROVING THE  
PREZONING OF AN EXISTING DEVELOPED PARCEL OF LAND IDENTIFIED AS 4309  
COUNTY ROAD KK (APN'S 040-380-015) WITH THE *R-1 – RESIDENTIAL ONE FAMILY*  
ZONING DISTRICT**

**WHEREAS**, the City proposes to prezone one parcel located at 4309 County Road KK (APN 040-380-015) to *R-1 – Residential One Family* zoning district; and

**WHEREAS**, the parcel is currently developed with a single-family residence and has a General Plan land use designation of *R-L – Low Density Residential*; and

**WHEREAS**, pre zoning the parcel for residential use would provide consistency between the zoning and General Plan designation; and

**WHEREAS**, the existing residential use of the parcel is compatible with the residential uses located adjacent to the project site; and

**WHEREAS**, the proposed pre zoning action is consistent with the policies, standards, density range and land use type specified in the General Plan; and

**WHEREAS**, the proposed pre zoning and annexation action is consistent and compatible with the uses authorized in, and the regulations prescribed for, the zoning district for which it is proposed; and

**WHEREAS**, The Planning Commission of the City of Orland held a duly noticed public hearing to consider the request at their regularly scheduled meeting on November 18, 2021 and following the conduct of the public hearing has recommended approval of the matter to the City Council by a unanimous vote of 5-0; and

**WHEREAS**, The Planning Commission has made a recommendation to the City Council that the proposed action is *exempt* from further environmental review pursuant to California Government Code Section 15061(b)(3), known as the "General Rule" or "Common Sense Exemption" as the Commission determined that it can be seen with certainty that there is no possibility that the proposed pre zoning of the parcel would have a significant effect on the environment; and

**NOW, THEREFORE, BE IT RESOLVED**, That the City Council of the City of Orland does hereby determine that the proposed action is exempt from further CEQA review pursuant to Government Code Section 15061(b)(3) and does hereby approve project number PZ 2021-01 rezoning the subject parcel to the *R-1 – Residential One Family* zoning district, making findings for the action.

The foregoing Ordinance was adopted by the Orland City Council on the 4th day of January 2022, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

---

Dennis Hoffman, Mayor

ATTEST:

---

Jennifer Schmitke, City Clerk

---

Greg Einhorn, City Attorney



**CITY OF ORLAND**  
**CITY COUNCIL AGENDA ITEM #: 6.A.**

**MEETING DATE: January 4, 2022**

**TO:** Honorable Mayor and Council  
**FROM:** Pete Carr, City Manager  
**SUBJECT:** Consider Applications for Recreation & Tourism Grant (Discussion/Action)

---

Council will be presented with options for project submissions under a new State grant program..

**BACKGROUND:**

Separate from other State Parks grants, the Rural Recreation and Tourism Program (RRT) is a new program intended to create recreation opportunities within rural communities to support health-related and economic goals. This program is funded by Proposition 68 (2018 Bond Act).

Cities, counties and certain districts are eligible, with stated populations limitations being well above those of Glenn County and Orland. Eligible projects and programs include new recreational opportunities or development of land such as trails, bikeways, sports venues that will host tournaments, and visitor centers. The grants are competitive, with applications due January 20, 2022, but do not require a financial match.

More details on the RRT program available @ [www.parks.ca.gov](http://www.parks.ca.gov)

**DISCUSSION:**

City staff have been looking into this opportunity this year through webinars, telephone consultation, and review of the application guide. Two local groups propose projects and are seeking City support for applications for an RRT grant:

- A. The Honeybee Discovery Center (HDC) Board of Directors proposes leveraging the RRT grant to develop the City's bare land downtown off Walker Street into a pedestrian-friendly event plaza with tree-based landscaping and pollinator garden features. HDC envisions that the new City park would be phase 1 of a future Honeybee Discovery Center facility to be constructed over the site, surrounded by the landscaping provided by this project. One or more HDC representatives will present the concept to the City Council.
- B. The Orland Otters Swim Club proposes addition of a seasonal-use heater for the swimming pool, with several other improvements and upgrades previously approved the City for State Parks grant application. One or more representatives of the Otters will present the pool facility concept.



Attachments: HDC proposal, Orland Otter proposal

**RECOMMENDATION:** Discuss the merits of both proposals, select one option:

1. Approve both project proposals for application for RRT grant funding.
2. Approve one proposal or the other for one application for RRT grant funding.

**Fiscal Impact of Recommendation:** None. If the selected proposal[s] is/are awarded funding, the State will send the City a contract for project implementation on a reimbursable basis. No grant match is required.



### Legend

- 1 Interpretive signage
- 2 Cast in place concrete platform / stage
- 3 Shade sails / structure
- 4 Grain bin - re-purposed as info kiosk and storage
- 5 Pollinator hydration station/ water feature
- 6 Cast in place concrete amphitheater seating / bleachers
- 7 Movable tables and chairs
- 8 Site lighting
- 9 Hexagonal pavers
- 10 Future sidewalk and streetscape planting (per City Streetscape Project)
- 11 Future median bee-themed art (per City Streetscape Project)
- 12 Storage shed
- 13 Stabilized decomposed granite paving with edging
- 14 Drought tolerant pollinator garden planting with native and adapted species & high efficiency irrigation system
- 15 6' tall screening wall

### Tree Species - Such As:

-  Large Canopy Tree - such as:  
California Sycamore (*Platanus racemosa*)  
Cork Oak (*Quercus suber*)  
Holly Oak (*Quercus ilex*)
-  Parking Lot Tree - such as:  
Almond Tree Almond Tree (*Prunus dulcis*)
-  Flowering Pollinator Tree - such as:  
Crape Myrtle (*Lagerstroemia indica*)  
Eastern Redbud (*Cercis canadensis*)
-  Streetscape Tree - such as:  
Chinese Pistache (*Pistacia chinensis*)  
Trident Maple (*Acer buergerianum*)





### Legend

- 1 Interpretive signage
- 2 Cast in place concrete platform / stage
- 3 Shade sails / structure
- 4 Grain bin - relocate to parking lot area
- 5 Pollinator hydration station/ water feature
- 6 Cast in place concrete amphitheater seating / bleachers
- 7 Movable tables and chairs
- 8 Site lighting
- 9 Hexagonal pavers
- 10 Future sidewalk and streetscape planting (per City Streetscape Project)
- 11 Future median bee-themed art (per City Streetscape Project)
- 12 Storage shed
- 13 Stabilized decomposed granite paving with edging
- 14 Drought tolerant pollinator garden planting with native and adapted species & high efficiency irrigation system
- 15 6' tall screening wall

### Tree Species - Such As:

- 
 Large Canopy Tree - such as:  
 California Sycamore (*Platanus racemosa*)  
 Cork Oak (*Quercus suber*)  
 Holly Oak (*Quercus ilex*)
- 
 Parking Lot Tree - such as:  
 Almond Tree (*Prunus dulcis*)
- 
 Flowering Pollinator Tree - such as:  
 Crape Myrtle (*Lagerstroemia indica*)  
 Eastern Redbud (*Cercis canadensis*)
- 
 Streetscape Tree - such as:  
 Chinese Pistache (*Pistacia chinensis*)  
 Trident Maple (*Acer buergerianum*)





**RESOLUTION NO. 2022-XXX**

**OF THE CITY COUNCIL OF THE CITY OF ORLAND  
APPROVING THE APPLICATION FOR  
RURAL RECREATION AND TOURISM PROGRAM GRANT FUNDS**

**WHEREAS**, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Rural Recreation and Tourism Grant Program, setting up necessary procedures governing the application; and

**WHEREAS**, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

**WHEREAS**, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Orland hereby:

**APPROVES THE FILING OF AN APPLICATION FOR THE HONEYBEE DISCOVERY CENTER PROJECT; AND**

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and
2. Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project; and
3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
4. Delegates the authority to the City Manager, or designee, to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and
5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.
6. Will consider promoting inclusion per Public Resources Code §80001(b) (8 A-G).

**DULY PASSED AND ADOPTED** this 4th day of January 2022, by the City Council of the City of Orland by motion, second and the following vote.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:  
RECUSE:

\_\_\_\_\_  
Dennis Hoffman  
Mayor  
City of Orland  
State of California

ATTEST:

Jennifer Schmitke, City Clerk

By: \_\_\_\_\_

STATE OF CALIFORNIA  
City of Orland

I, Jennifer Schmitke, CITY CLERK, of the CITY OF ORLAND, hereby certify that the attached is a true and correct copy of a Resolution duly made by the City Council at a regular meeting of said City Council, at Orland, California, on the 4<sup>th</sup> day of January 2022, the original of which is on file in my office and duly and regularly entered in the official records of proceedings of the City Council of the CITY OF ORLAND.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Jennifer Schmitke, City Clerk

**RESOLUTION NO. 2022-XXX**

**OF THE CITY COUNCIL OF THE CITY OF ORLAND  
APPROVING THE APPLICATION FOR  
RURAL RECREATION AND TOURISM PROGRAM GRANT FUNDS**

**WHEREAS**, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Rural Recreation and Tourism Grant Program, setting up necessary procedures governing the application; and

**WHEREAS**, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

**WHEREAS**, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Orland hereby:

**APPROVES THE FILING OF AN APPLICATION FOR THE VINSONHALER PARK PROJECT; AND**

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and
2. Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project; and
3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
4. Delegates the authority to the City Manager, or designee, to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and
5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.
6. Will consider promoting inclusion per Public Resources Code §80001(b) (8 A-G).

**DULY PASSED AND ADOPTED** this 4th day of January 2022, by the City Council of the City of Orland by motion, second and the following vote.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:  
RECUSE:

\_\_\_\_\_  
Dennis Hoffman  
Mayor  
City of Orland  
State of California

ATTEST:

Jennifer Schmitke, City Clerk

By: \_\_\_\_\_

STATE OF CALIFORNIA  
City of Orland

I, Jennifer Schmitke, CITY CLERK, of the CITY OF ORLAND, hereby certify that the attached is a true and correct copy of a Resolution duly made by the City Council at a regular meeting of said City Council, at Orland, California, on the 4<sup>th</sup> day of January 2022, the original of which is on file in my office and duly and regularly entered in the official records of proceedings of the City Council of the CITY OF ORLAND.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Jennifer Schmitke, City Clerk



## CITY OF ORLAND

### CITY COUNCIL AGENDA ITEM #: 6.C.

**MEETING DATE: January 4, 2022**

**TO:** Honorable Mayor and Council  
**FROM:** Ed Vonasek, Director of Public Works  
**SUBJECT: Green Waste Operations (Discussion/Action)**

---

Staff seeks direction for the future of the Green Waste site.

#### BACKGROUND

In the late 90's the City prohibited all burning within the City limits (OMC 8.08.020) with exceptions for cooking food products and Fire Department training. During that time, a Green Waste Site was established at County Road 21 and N to give community members a place to take their waste. In 2011, after excessive illegal dumping, the City hired a part time individual to operate the site. Over the years we have found that a 6 hour per three-day window (Thursday-Saturday) for accepting green waste has been sufficient in meeting citizen's needs. City Council set rates to offset the expenses the site was incurring, which includes salary, toilet rental, and contracted brush grinding. Periodically, the Council will revisit the rate structure and adjust accordingly based on income and expense; last rate change occurred in March 2020.

#### DISCUSSION

In a previous closed session discussion, the Council was informed that the operating expenses had increased significantly. To reconcile the added expense the current rates will either need to increase or operations will need to cease. Attached is a copy of Butte and Tehama County rates for comparison. The current City of Orland rates are as follows.

<u>Load Size</u>	<u>City Residents</u>	<u>County Residents</u>
Compact Pick-Up	\$10.00	\$15.00
Full Size Pick-Up	\$15.00	\$20.00
One Ton Pick-Up or Large Trailer	\$20.00	\$25.00
1 ½ Ton Truck	\$25.00	\$35.00
Larger Loads or Dump Truck	\$40.00	\$55.00

\*\*\*Load Sizes are at the discretion of the Green Waste Operator, The City of Orland does not have a vehicle scale.

#### Operational costs (per year) include:

Staffing Costs: Approx. \$20,150 (Salary, Social Security, Workers Comp. Ins.)  
Grinding of Material: Approx. \$20,000  
Fuel & Equipment Repair: \$2,000

Toilet Rental: \$1,200

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Total: \$43,350.00

If the Green Waste Site is closed Orland residents can request a 90-gallon green waste bin from Waste Management at an additional cost of approximately \$5.00 a month.

## **TRANSFER STATION**

Clean green and wood waste are both accepted at Glenn County's Transfer Station, see attached fee schedule.

## **RECOMMENDATION:**

### **Two Options:**

1. Close Green Waste, eliminating expenses. The green waste for the City would go to a regular mixed waste dumpster.
2. To cover increasing expenses and reduce General Fund exposure for covering costs, City Staff recommends the following changes to the rates.

<u>Load Size</u>	<u>City Residents</u>	<u>County Residents</u>
Compact Pick-Up	\$15.00	\$20.00
Full Size Pick-Up	\$25.00	\$35.00
One Ton Pick-Up or Large Trailer	\$35.00	\$40.00
1 ½ Ton Truck	\$40.00	\$55.00
Larger Loads or Dump Truck	\$65.00	\$90.00

Please note that grinding and disposal will continue to be a challenge.

## **Fiscal Impact of Recommendation:**

Any cost above revenue would be borne by General Funds.

**Tehama County/Red Bluff Landfill**  
19995 Plymire Road  
Red Bluff, CA 96080  
(530) 528-1102  
Monday-Friday 8:00-4:30 p.m.  
Saturday & Sunday 8:00-2:30 p.m.  
**Tipping Fees (effective July 1, 2021)**

	<b>Rates</b>	
<b>Garbage/Trash/Debris/Refuse/Roofing/Concrete/Asphalt</b>	<b>\$68.87</b>	<b>Per ton</b>
<b>Yard waste</b>	<b>\$63.81</b>	<b>Per ton</b>
<b>Carpet</b>	<b>\$45.97</b>	<b>Per ton</b>
<b>Treated Wood Waste</b>	<b>\$156.95</b>	<b>Per ton</b>
<b>Metal</b>	<b>\$0.00</b>	<b>Per ton</b>
<b>Clean Asphalt/Concrete*/Dirt**</b>	<b>\$0.00</b>	<b>Per ton</b>
*Concrete pieces larger than 6" thick will be charged the regular gate rate	<b>\$68.87</b>	<b>Per ton</b>
**5 or more yards of dirt requires testing by Tehama County Environmental Health		
<b>ElectronicWaste (Televisions, and Computers)</b>	<b>\$0.00</b>	<b>each</b>
<b>Special Per Item Fees:</b>		
* Auto tires (up to 16")	<b>\$2.85</b>	<b>each</b>
* Auto tires (up to 16" with rims)	<b>\$8.52</b>	<b>each</b>
* Truck tires (up to 11R24.5)	<b>\$11.37</b>	<b>each</b>
* Items containing Freon	<b>\$14.78</b>	<b>each</b>
* Items containing Ammonia	<b>\$59.10</b>	<b>each</b>
* Providing assistance to unload	<b>\$22.73</b>	<b>each</b>
Small animals (up to 50 lbs)	<b>\$11.37</b>	<b>each</b>
Medium animals (51 lbs - 100 lbs)	<b>\$22.73</b>	<b>each</b>
Large animals (over 101 lbs)	<b>\$45.45</b>	<b>each</b>
* Washers/Dryers/Dishwashers/Stoves	<b>\$11.37</b>	<b>each</b>
* Space Heaters/Water heaters/Boilers/Furnaces	<b>\$11.37</b>	<b>each</b>
* Couches/Chairs (upholstered)	<b>\$5.68</b>	<b>each</b>
* Mobile Homes	<b>\$125.03</b>	<b>each</b>
* Special Waste Handling Charges	<b>\$59.10</b>	<b>per hour</b>
* <b>All fees in addition to weight</b>		
<b>Special Weight Fees:</b>		
Tree stumps 12" to 24"	<b>\$64.79</b>	<b>per ton</b>
Tree stumps 25" to 50"	<b>\$105.85</b>	<b>per ton</b>
Tree stumps over 50"	<b>\$196.69</b>	<b>per ton</b>
Equip. tires (ask for price)	<b>\$0.19</b>	<b>per pound</b>
<b>Trash/Rubbish/Garbage Minimum Fee - up to 320 lbs.</b>	<b>\$11.02</b>	
<b>Yard Waste Minimum Fee - up to 300 lbs.</b>	<b>\$9.57</b>	
<b>Carpet Minimum Fee -up to 320 lbs.</b>	<b>\$7.36</b>	
<b>Treated Wood Waste - up to 200 lbs.</b>	<b>\$15.70</b>	
<b>Untarped Load Fee</b>	<b>\$10.00</b>	<b>per occurrence</b>



**City of Chico Greenwaste Facility**  
**4441 Cohasset Rd., Chico CA. Phone 530-624-3529**  
**Hours: Tuesday thru Saturday 8 am - 4 pm. Closed Holidays**

WM Employees have final decision regarding number of yards in load and whether or not the load will be accepted  
Pricing is Effective 11/1/2019 - SORRY NO CASH TRANSACTIONS. CHECKS, DEBIT AND CREDIT CARDS ACCEPTED

**Prohibited Items\***

1. Green Waste mixed with any other materials.
2. Trees, Branches, or Stumps larger than 48 inches in length or 6 inches in diameter.
3. Palm trees, palm fronds, bamboo, pampas grass, plywood, particle board, painted or treated wood, sod, dirt, concrete, rock, asphalt, food waste, manure or animal waste.
4. Wood that is Treated/Painted/Stained/Varnished/Etc.

\*If above item(s) are offloaded, Customer may be required to reload/remove items or pay Additional Charges (see below)

**Green Waste Disposal Charges**

<b>Minimum Charge per Transaction</b>	<b>\$20.00</b>
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Trailer: Loose material	\$12.50	per yard
Trailer: Compacted material	\$25.00	per yard

***Compact Pickup (less than 6ft. Bed)***

Level with Bed	\$20.00
Loaded to Cab High	\$25.00

***Standard Pickup (6-8 ft. Bed)***

Level with Bed	\$25.00
Loaded to Cab High	\$42.00

<b>1 Ton Truck (Gross Vehicle Weight)</b>	<b>\$62.50</b>
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***Commercial Trucks greater than 1 ton Gross Vehicle Weight***

<b>Minimum Charge</b>	<b>\$56.00</b>
<b>Commercial per Loose Yard</b>	<b>\$12.50</b>
<b>Commercial per Compacted Yard</b>	<b>\$25.00</b>

***Additional Charges***

Contamination Fee: Loose Yards	\$29.00	WM Employee Reports non-Greenwaste Material in Load. Charge is per off-loaded yard
Contamination Fee: Compacted Yards	\$87.00	

**Compost Sale Prices**

0.5 yards	\$15.00	per Yard
1-10 yards	\$25.00	per Yard
10-20 yards	\$20.00	per Yard
21+ yards	\$15.00	per Yard



**GLENN COUNTY SOLID WASTE DISPOSAL SITE  
FEE SCHEDULE BY MATERIAL TYPE**

**MINIMUM CHARGE = \$ 15.00 (UP TO 420 LBS.)**

A.	<u>HOUSEHOLD AND COMMERCIAL REFUSE</u>	\$100.00/TON	3.	Clean Scrap Metal & Steel – no oil, compressor oil, fuel, mercury switches, and mercury thermostats.
B.	<u>CONSTRUCTION/DEMOLITION WASTE</u>	\$100.00/TON	4.	Batteries (all kinds, must be sorted and terminals covered)
C.	<u>CLEAN GREEN AND WOOD WASTE</u>	\$100.00/TON	5.	Ag Plastics (triple rinsed, dry, all metal and rubber removed, drums cut into quarters crosswise or lengthwise).
D.	<u>TIRES</u> Loads of more than 9 whole tires must present a tire hauling manifest. Contact CA Department of Transportation for details of tire hauling regulations			
	1. Whole tires		I.	<b>COMPUTERS, TELEVISIONS, MONITORS, MISC. E-WASTE</b>
	a. Tires up to 20 inches (or on rim)	\$ 4.00 ea.	1.	CRT FREE
	b. Tires 20 to 24 inches	\$12.25 ea.	2.	Electronic waste items (non CRT or flat screen) \$5.00 ea.
	c.. Tires over 24 inches	\$40.25 ea.	3.	Microwaves \$10.00 ea.
	Up to and including semi-truck tires. Tires larger than semi-truck tires are only accepted at Waste Tire events.		J.	<b>CLEAN, UNCONTAMINATED FILL DIRT</b> FREE
E.	<u>APPLIANCES:</u>		K.	<b>CLEAN ASPHALT OR CONCRETE</b> \$70.00/TON
	1. Refrigeration units (Refrigerators, freezers, air-conditioners, etc.)			
	a. Without Freon	\$10.00		
	b. With Freon (or without certificate)	\$35.00 ea.		
	2. Washers, dryers, dishwashers, stoves, hot water heaters, space heaters, boilers, furnaces	\$10.00 ea.		
F.	<u>BULKY AND HARD TO HANDLE ITEMS</u>			
	1. Hide-a-beds, couches, recliners, other bulky or hard to handle, etc.	\$ 20.00 ea.		
G.	<u>MATTRESSES AND BOX SPRINGS</u>			
	1. Clean and Dry	\$ FREE		
	2. Damaged, twisted, wet, frozen or soiled	\$20.00 ea.		
H.	<u>RECYCLING DROP-OFF:</u>	FREE		
	1. Aluminum, glass, plastic, paper, cardboard			
	2. Antifreeze, Oil &Oil Filters, Paint			

Glenn County Public Works Department

Gate Fees Effective 01/01/21

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K. **ADDITIONAL FEES:**

1. Extra handling fees of \$50 per hour (minimum one hour) will be applied to the following:
  - a. Contaminated recycling
  - b. Compromised roll offs - Individuals renting roll off containers are responsible for payments for any and all materials present when the load is dumped. You will be billed for any appliances as noted above, as well as a \$50 per hour charge for Transfer Station staff to remove the electronics, appliances, hazardous waste, paint, oil, batteries, or other materials that are required to be kept out of the Transfer Station.
  - c. Spilled loads.
  - d. Contaminated loads – grossly unsorted loads containing banned materials; Also applies to roll-off loads containing banned items (see b. above).
  - e. Customers who are non-compliant with County Code and/or posted policies.
2. Loads that are not securely tied and covered \$15.00 ea.

Customers who arrive at the landfill with their load uncovered may be assessed this fee.

## CITY OF ORLAND

### CITY COUNCIL AGENDA ITEM #: 6.D.

**MEETING DATE:** January 4, 2022

**TO:** Honorable Mayor and Council  
**FROM:** Pete Carr, City Manager  
**SUBJECT:** Review Quarterly Report: City Fiscal Year Objectives (Discussion/Direction)

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Council will review progress toward this year's project objectives with Staff.

**BACKGROUND:**

Annual objectives for the fiscal year are set in the spring and published with the budget July 1. Objectives are in addition to regular municipal services operations and maintenance, and include a variety of projects the Council prioritized on a report sheet and funded in the budget. City staff normally provides progress reports quarterly for information, transparency and accountability.

**DISCUSSION:**

Revenue from the first tranch of ARPA funds and approval of many ARPA projects, and the major reimbursable expense of the emergency water connection project, were not expected in June when the objectives list was adopted.

The list is revised accordingly -- newly added items are underlined, and some items were shifted from one quadrant to another. Percentage completion estimates are as of December 31, 2021. Note many projects' timelines were impacted by this expansion in # and intensity of project objectives.

Attachments: Second Quarter FY22 Objectives Report

**RECOMMENDATION:** Discuss and provide feedback/ direction to Staff.

**Fiscal Impact of Recommendation:** N/A

**CITY OF ORLAND OBJECTIVES FY 21-22  
FUNDED PROJECTS & CAPITAL OUTLAYS**

Adopted June 7, 2021  
**Updated Dec 31, 2021**

Priorities	More Important	Less Important
<b>More Urgent</b>	Radio dispatch system phase 2 upgrade 50%	Engineering design of traffic signal and intersection Newville/Commerce 10%
	Engineering design for water storage, well, test wells (State Revolving Fund Planning Funds) 5%	Repair / replace Lely field lighting (ARPA) 10%
	<u>DWR EMERGENCY WATER CONNECTION</u> 20%	Complete Rec Trail phase II (State Parks grant) 0%
	Complete upgrade SR32/M $\frac{1}{2}$ lift station 30%	Housing Elem, VMT/Safety Elem/EJ Gen Plan Update 75%
	<u>OPD/City Hall Roof &amp; Floor repairs (ARPA)</u> 10%	ADA improvements for Library 5%
	<u>Evidence storage &amp; security (ARPA)</u> 75%	Implement SCADA for Sewer System 35%
	<u>Library roof and HVAC repairs (ARPA)</u> 10%	<u>Cortina lift station</u> 50%
<b>Less Urgent</b>	<u>Resolve OUWUA canal issue</u> 100%	<u>Façade Improvement enhancement (ARPA)</u> 100%
	<u>OPD IT upgrades</u> 80%	Build Pump Track (DIF/ARPA) 0%
	Seek SB1 funds to overlay Shasta Street 90%	Restore Lollipop Land/Castle restroom (DIF) 0%
	Site Plan and budget future Public Safety Facility 0%	
	Replace 15 oldest fire hydrants 20%	
	Set plan w/funding agreements for brine ponds 0%	
	Add meter for industrial ponds inflow 0%	
	Build fire engine 27 20%	
	Create flexible 10-year fiscal forecast tool 0%	



## UNFUNDED OBJECTIVES, PROJECTS & CAPITAL OUTLAYS

*Expenditures deferred pending availability of funding—not necessarily in order of priority*

### Deferred to future years:

Upgrade softball fields fencing, grading	Parks – GenFund or Parks DIF	\$ TBD
Replace City Manager vehicle	Allocated	\$ 25k
Replace Building Inspector vehicle	GenFund-Building	\$ 25k
Multi-tenant freeway sign	Offset by future rent revenue	\$200k
Welcome to Orland sign – east entrance SR32	GenFund	\$ 20k
GIS inventory for Public Works infrastructure	Allocated (pavement assessment completed Nov 2021)	\$ 20k
Water main infrastructure upgrades (Design of multiple projects)	TBD	\$100k
Road M-1/2 Street Improvements (design of improvements)	State Funded - STIP (approved at GCTC for FY 22-23)	\$ 70k