

## CITY COUNCIL

Bruce T. Roundy, Mayor  
Jeffrey A. Tolley, Vice-Mayor  
Dennis Hoffman  
William "Billy" Irvin  
Chris Dobbs

## CITY OFFICIALS

Janet Wackerman  
City Clerk

Leticia Espinosa  
City Treasurer

# CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street  
ORLAND, CALIFORNIA 95963  
Telephone (530) 865-1600  
Fax (530) 865-1632



## CITY MANAGER

Peter R. Carr

## AGENDA REGULAR MEETING, ORLAND CITY COUNCIL

Tuesday, November 16, 2021

**This meeting will be conducted pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20 which suspends certain requirements of the Ralph M. Brown Act.**

**This City Council meeting will be held at Carnegie Center, 912 Third Street, Orland and teleconferenced using Zoom technology in compliance with current Executive Orders. All Councilmembers will be participating in person.**

**The public may participate in the meeting at Carnegie Center, by telephone or access the video via Zoom.**

**Please call: 1 (669) 900-9128 Webinar ID#: 811 5651 8567**

1. CALL TO ORDER – 6:30 P.M.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. NOMINATION AND ELECTION OF MAYOR AND VICE MAYOR
  - A. Request nominations for Mayor for 2021-2022; after close of nomination, City Clerk requests votes for those nominated; City Clerk declares results of election.
  - B. Request nominations for Vice Mayor for 2021-2022; after close of nominations, City Clerk requests votes for those nominated; City Clerk declares results of election.
  - C. New Mayor and Vice Mayor are seated.
5. ORAL AND WRITTEN COMMUNICATIONS
  - A. Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. Public is advised to limit discussion to one presentation per individual. While not required, please state your name and address for the record. Please direct your comments to the Mayor or Vice Mayor. **(Oral communications will be limited to three minutes).**

## **6. CONSENT CALENDAR**

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for November 2, 2021.
- C. Receive and file Economic Development Commission minutes for August 17, 2021.
- D. Receive and file Economic Development Commission minutes for September 14, 2021.
- E. Receive and file Library Commission minutes for September 13, 2021.
- F. Acknowledge Waste Management Collection Rate Adjustments.
- G. Modify Solid Waste Contract Rate Adjustment Term.

**Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption.**

## **7. ADMINISTRATIVE BUSINESS**

- A. Honeybee Discovery Center Update (Discussion/Direction) – Pete Carr, City Manager
- B. Unincorporated Area Water Rates (Discussion/Action) – Paul Rabo, City Engineer
- C. Verbal Update on Drought Conditions and Water Connection Project (Discussion/Direction) – Pete Carr, City Manager

## **8. CITY COUNCIL COMMUNICATIONS AND REPORTS**

## **9. CLOSED SESSION**

- A. Public Comments: The public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public comments are generally restricted to three minutes.
- B. Conference with Real Property Negotiators, Pursuant to Government Code Section 54956.8: the City Council will hold a Closed Session. More specific information regarding this meeting is indicated below:

PROPERTY: APN 047-070-037  
AGENCY NEGOTIATOR: Pete Carr, City Manager  
NEGOTIATING PARTIES: Brett Hightower  
UNDER NEGOTIATION: Price and terms of payment

## **10. RECONVENE TO REGULAR SESSION**

## **11. REPORT FROM CLOSED SESSION**

## **12. ADJOURN**

**CERTIFICATION:** Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on November 12, 2021.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at [www.cityoforland.com](http://www.cityoforland.com) where meeting minutes and audio recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 865-1601 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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**CITY MANAGER**

Peter R. Carr

## WARRANT LIST

November 16, 2021

Warrant	11/12/21	\$	92,602.26
Payroll Compensation	11/4/21	\$	114,901.21
PERS(2)	11/10/21	\$	47,200.89
		\$	<u>254,704.36</u>

### APPROVED BY

\_\_\_\_\_  
 Bruce T. Roundy, Mayor

\_\_\_\_\_  
 Jeffrey A. Tolley, Vice-Mayor

\_\_\_\_\_  
 Dennis Hoffman, Councilmember

\_\_\_\_\_  
 William "Billy" Irvin, Councilmember

\_\_\_\_\_  
 Chris Dobbs, Councilmember



REPORT.: Nov 12 21 Friday  
 RUN....: Nov 12 21 Time: 11:37  
 Run By.: Deysy Guerrero

CITY OF ORLAND  
 Cash Disbursement Detail Report  
 Check Listing for 11-21 thru 11-21 Bank Account.: 1001

PAGE: 001  
 ID #: PY-DP  
 CTL.: ORL

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
054492	11/10/21	RUT01	CAROL RUTLEDGE	1343.30	11/2/21H	CC/FACADE IMPROVEMENTS
054493	11/10/21	GLE14	GLENN COUNTY	20.00	11/5/21H	RELEASE OF UTILITY LIEN
054494	11/12/21	ABD00	ADVANCED DOCUMENT	114.22 176.59 125.72	INV57617 INV57618 INV587616	PD/COPIER SERVICES CITY HALL/COPIES BD-PLAN/COPIES
			Check Total.....:	416.53		
054495	11/12/21	AIR01	Airgas-USA, LLC	324.33	118694198	FD MEASURE A/MEDICAL OXYGEN
054496	11/12/21	AME00	AMERICAN FAMILY LIFE	1135.21	703485	SUPPLEMENTAL INSURANCE
054497	11/12/21	AND06	EDGAR ANDRADE	100.00	NOV2021	Measure A UNIFORMS
054498	11/12/21	ARA00	ARAMARK UNIFORM SERVICES	912.75	10/31/21	PW/UNIFORM CLEANING
054499	11/12/21	AUT00	Auto Zone Inc.	4.41	428747	PD/FLEET MAINT
054500	11/12/21	BAM00	BAMBAUER TOWING SERVICE	75.00	49171	PW/LOCKOUT
054501	11/12/21	CAR02	CARDMEMBER SERVICE	3371.78 11.99 3277.81 1025.68 888.47 1589.04	10-2021 10/2021 2021-10 10/27/21 10272021 OCT 2021	PW/SUPPLIES, PICKLEBALL COURT REC/CLOUD STORAGE AND DRIVE MULTI-DEPT/MISC SUPPLIES LIB/POSTAGE, OFFICE SUPPLIES, EMAIL FD MEASURE A/GPS MAPPING, ROSETTA STONE & MISC CLERK,CM,AC/ LEAGUE OF CALI CONFERENCE, ZOOM
			Check Total.....:	10164.77		
054502	11/12/21	CAR03	GRANT CARMON	100.00	NOV 2021	Measure A UNIFORMS
054503	11/12/21	CAR12	Peter R. Carr	223.51 92.16	10/1/21 11/8/21	CM-CC/MEETING REIMBURSEMENT CM/LUNCH MEETING, FUEL
			Check Total.....:	315.67		
054504	11/12/21	CES00	Kyle Cessna	100.00	NOV 2021	Measure A UNIFORMS
054505	11/12/21	CLE02	CLEARs SUPERIOR CHAPTER	50.00	11/4/21	PD/CLEARs MEMBERSHIP 2022
054506	11/12/21	COM02	Comcast	404.70 289.78	10222021 11/3/2021	FD/INTERNET MULTI-DEPTS/INTERNET
			Check Total.....:	694.48		
054507	11/12/21	COR00	CORNING LUMBER CO., INC.	4332.85 70.35	648414 2110-0163	REC/SUPPLIES FD MEASURE A/WOOD
			Check Total.....:	4403.20		
054508	11/12/21	CRE00	CREATIVE COMPOSITION	283.66	14531	PD/BUSINESS CARDS
054509	11/12/21	DEP00	DEPT OF TRANSPORTATION	1512.94	SL220406	PW/SIGNAL AND LIGHTING MAINTENANCE
054510	11/12/21	DIP00	DiPietro & Associates Inc	525.00	082116	PD/AED PROGRAM MANAGEMENT
054511	11/12/21	DOJ03	DEPARTMENT OF JUSTICE	98.00	543831	PD/FINGERPRINT SCREENING
054512	11/12/21	EIN02	Gregory P. Einhorn	4000.00	14474	CA/CONTRACT SERVICES
054513	11/12/21	EIS00	Employers Investigative S	65.00	5050430	PD/VIPS BACKGROUND
054514	11/12/21	ELLO6	STEVE ELLIOTT	80.68	10/31/21	AC/FACEBOOK ADVERTISING
054515	11/12/21	ENL00	ENLOE MEDICAL CENTER	1500.00	10/24/21	PD/SART EXAM
054516	11/12/21	ESP03	LETTY ESPINOSA	50.85	11/10/21	TREASURER/MILEAGE
054517	11/12/21	FIR01	FIRE-DEX GW LLC	144.00	4-79	FD MEASURE A/JACKET LETTERING & TAILS
054518	11/12/21	FLE04	FLEMING, JOHN	1668.00	10/27	BD/INSPECTION SERVICES
054519	11/12/21	FLO03	JOSE FLORES	100.00	NOV 2021	Measure A UNIFORMS
054520	11/12/21	FUL00	KRISTOPHER FULLMORE	100.00	NOV 2021	Measure A UNIFORMS
054521	11/12/21	FUL04	Full Moon Portable Sanita	240.00	1391	PW/GREEN WASTE YARD & CITY YARD
054522	11/12/21	GLE02	GLENN COUNTY SHERIFF	20.00	102821-01	PD/LIVE SCAN
054523	11/12/21	GLE30	GLENN COUNTY	30.00	4016307	PW/ANNUAL BURN PERMIT
054524	11/12/21	GON03	Loretta Gonsalves	140.00	11/2/21	REC/AQUA AEROBICS

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CITY OF ORLAND  
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Check Listing for 11-21 thru 11-21 Bank Account.: 1001

PAGE: 002  
ID #: PY-DP  
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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
054525	11/12/21	GRA00	GRAY TRUCKING	660.00	9256,9312	PW/GRAVEL
054526	11/12/21	GRO00	Ferguson Enterprises Inc	1650.74	1660520	PW/WATER MATERIALS
054527	11/12/21	HEI01	VIRGIL HEISE	100.00	10012021	FD/JANITORIAL
054528	11/12/21	HOU05	HOUSING TOOLS	889.00	2187	HOUSING ELEMENT UPDATE
054529	11/12/21	JCN00	J.C. NELSON SUPPLY	202.34	764204	PW-BM/CLEANING SUPPLIES
054530	11/12/21	JOH02	SEAN JOHNSON	100.00	NOV 2021	Measure A UNIFORMS
054531	11/12/21	JOH11	Johnny's Chico Lock & Saf	763.52	42534	REC CENTER/MASTER KEYS
054532	11/12/21	LIF00	Life Assist Inc.	1734.90	3435,4367	FD MEASURE A/MEDICAL SUPPLIES
054533	11/12/21	LOW00	Katherine Lowery	100.00	NOV 2021	Measure A UNIFORMS
054534	11/12/21	MAR16	RYAN MARTINDALE	237.89	11/6/2021	PD/MILEAGE REIMBURSEMENT
054535	11/12/21	MAR17	MARTINDALE, RYAN	100.00	NOV 2021	Measure A UNIFORMS
054536	11/12/21	MAT04	MATSON & ISOM	3639.00 11947.50 2440.11	80730 MULTI 271,919	MONTHLY BILLING PD/MDT PROJECT, BACK-UP & STORAGE PW/WORKSTATION @ SHOP
Check Total.....:				18026.61		
054537	11/12/21	MEJ00	Lilia Mejia-Aparicio	100.00	NOV 2021	Measure A UNIFORMS
054538	11/12/21	MIL07	MILLS, DARYL	100.00	NOV 2021	Measure A UNIFORMS
054539	11/12/21	MJB00	MJB WELDING SUPPLY, INC	10.85	10/31/21	PW/CYLINDER RENTAL
054540	11/12/21	NAP00	NAPA AUTO PARTS	3269.69 618.10	10/31/21 4665-7086	PW & PD FLEET/SHOP MATERIALS FD MEASURE A/PARTS FOR ENGINE #28
Check Total.....:				3887.79		
054541	11/12/21	NOR35	Northern Tool & Equipment	213.30	48887617	PW/ BULK FUEL
054542	11/12/21	ORE00	O'REILLY AUTO	839.36	10/28/21	PD/FLEET SUPPLIES
054543	11/12/21	ORH00	ORLAND HARDWARE	281.88 2694.74	879 10/27/21	FD MEASURE A/OFFICE SUPPLIES, TOOLS PW/MISC SUPPLIES
Check Total.....:				2976.62		
054544	11/12/21	ORL15	Orland Saw & Mower	730.06	11/1/2021	PW/PARKS & STREET SUPPLIES
054545	11/12/21	OVE01	Overdrive, Inc.	167.47	CO1428094	LIB/EBOOKS
054546	11/12/21	PEN02	Rebecca Pendergrass	500.00	11/8/21	EDC COMMISSION TRANSCRIPTION OF MINUTES
054547	11/12/21	PET06	PETERSON	30.69	10210906	PICKLEBALL/PW SKID STEER PARTS
054548	11/12/21	PGE00	PG&E	7.84 217.21	10/22/21 0426-6OCT	PW/EVA DRIVE WELL REC/ROAD 200 LIGHTS
Check Total.....:				225.05		
054549	11/12/21	PIN01	EDGAR PINEDO	100.00	NOV 2021	Measure A UNIFORMS
054550	11/12/21	POL05	FERGUSON ENTERPRISES DBA	566.37	201387	PW/WATER MATERIALS
054551	11/12/21	PON00	PONCI'S WELDING	262.86	6780,6799	PW/SHOP SUPPLIES
054552	11/12/21	QUI02	QUILL CORP.	33.39 111.76	20426676 1566&2429	FD MEASURE A/ENVELOPES MULTI-DEPT/OFFICE SUPPLIES
Check Total.....:				145.15		
054553	11/12/21	R&B00	R&B A CORE & MAIN COMPANY	851.10	562	PW/WATER PARTS
054554	11/12/21	ROE02	Thomas Roenspie	100.00	NOV 2021	Measure A UNIFORMS
054555	11/12/21	ROM00	ARNIE ROMERO	1916.07	11/10/21	CITY GAP REIMBURSEMENT
054556	11/12/21	ROU01	Bruce Roundy	36.96	11/8/21	MILEAGE FOR WATER AUTHORITY
054557	11/12/21	SAC01	SACRAMENTO VALLEY MIRROR	246.00	497	LEGAL ADVERTISING
054558	11/12/21	SEI00	ROY R SEILER, C.P.A	6432.60	30413	ACCOUNTING PROFESSIONAL SERVICES
054559	11/12/21	SHA08	Shasta Safety Supply	1128.21	21539	PW/SAFETY SUPPLIES

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Run By.: Detsy Guerrero

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PAGE: 003  
ID #: PY-DP  
CTL.: ORL

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
054560	11/12/21	SPE01	Spec-West Concrete System	2959.56	9525	REC/PICKLEBALL COURT
054561	11/12/21	STO04	Jeffrey G. Dunn	213.00	10/30/21	PEST CONTROL SERVICES
054562	11/12/21	STO08	DEBBI STONE	45.00	10/27/21	AC/CLEANING SERVICES
054563	11/12/21	SUA02	BRYAN SUAREZ	284.91	11/9/21	PW/DMV PHYSICAL & FEES
054564	11/12/21	SUN05	Sun Life Financial	4528.51	10/2021	GAP INSURANCE
054565	11/12/21	T-M00	T-MOBILE	29.40	10/21/21	LIB/WIFI HOTSPOT
054566	11/12/21	TIA00	TIAA COMMERCIAL FINANCE,	327.39	8528906	PD/COPIER LEASE
054567	11/12/21	TUR01	Rae Turnbull	45.00	10/13/21	AC/WEBSITE NEWSLETTER
054568	11/12/21	USA04	USA Blue Book	254.63	3079,3663	PW/WATER PARTS
054569	11/12/21	VAL02	VALLEY ROCK PRODUCTS	2294.89	82,22,55	PW/CONCRETE SAND & ROCK BASE
054570	11/12/21	VAN00	VANTAGE POINT TRANSFER AG	1700.86 1997.67	102121 110421	DEF COMP PLAN 304591 DEF COMP PLAN 304591
			Check Total.....:	3698.53		
054571	11/12/21	VER03	Verizon Wireless	142.08	90801079	FD MEASURE A/RESPONSE SERVICES FOR CITY ENGINE
054572	11/12/21	VLA00	RAYMOND J. VLACH	100.00	NOV 2021	Measure A UNIFORMS
054573	11/12/21	VLA01	R.J. VLACH	485.03	10/10/21	PD/MILEAGE AND MEAL REIMBURSEMENT
054574	11/12/21	WES16	West Mitsubishi	345.04	66322	PW FLEET/SMOG
			Cash Account Total.....:	92602.26		
			Total Disbursements.....:	92602.26		
			Cash Account Total.....:	.00		

REPORT.: 11/04/21  
 RUN....: 11/04/21 Time: 14:24  
 Run By.: Leticia Espinosa

CITY OF ORLAND  
 Warrant Register

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14295	11/04/21	11/03/21	COM01	COMBS, DANIEL T	11-21	05-22	166.75
14296	11/04/21	11/03/21	FIC00	FICHTER, QUENTIN	11-21	05-22	1605.72
14297	11/04/21	11/03/21	ORO02	OROZCO, EVVEN	11-21	05-22	112.00
14298	11/04/21	11/03/21	WAT03	WATHEN, AIDEN	11-21	05-22	56.00
14299	11/04/21	11/03/21	WAT04	WATHEN, MIDASIA	11-21	05-22	56.00
204410	11/04/21	11/03/21	ALV01	ALVA, MICAELA	11-21	05-22	1760.12
204411	11/04/21	11/03/21	AND00	ANDRADE, EDGAR	11-21	05-22	2642.29
204412	11/04/21	11/03/21	BAL00	BALDRIDGE, THEA	11-21	05-22	112.00
204413	11/04/21	11/03/21	CAR02	CARMON, GRANT E	11-21	05-22	3514.35
204414	11/04/21	11/03/21	CAR03	CARR, PETER R	11-21	05-22	5769.23
204415	11/04/21	11/03/21	CES00	CESSNA, KYLE A	11-21	05-22	3784.41
204416	11/04/21	11/03/21	CHA01	CHANAY, JUSTIN	11-21	05-22	3881.08
204417	11/04/21	11/03/21	CON00	CONTRERAS, ISAAC	11-21	05-22	140.00
204418	11/04/21	11/03/21	CRA00	CRANDALL, JEREMY	11-21	05-22	1701.89
204419	11/04/21	11/03/21	ESP00	ESPINOSA, LETICIA	11-21	05-22	1927.65
204420	11/04/21	11/03/21	FEN03	FENSKE, JOSEPH H	11-21	05-22	2911.84
204421	11/04/21	11/03/21	FLO00	FLORES, JOSE D	11-21	05-22	2987.38
204422	11/04/21	11/03/21	FUL00	FULLMORE, KRISTOPHER	11-21	05-22	3160.98
204423	11/04/21	11/03/21	GAM00	GAMBOA, YADIRA	11-21	05-22	276.26
204424	11/04/21	11/03/21	GUE01	GUERRERO, DEYSY D	11-21	05-22	2398.80
204425	11/04/21	11/03/21	GUE02	GUERRERO, JORGE	11-21	05-22	2107.63
204426	11/04/21	11/03/21	HAR00	ZOLLERHARRIS, TRAVIS	11-21	05-22	1905.29
204427	11/04/21	11/03/21	JOH01	JOHNSON, SEAN KARL	11-21	05-22	4582.90
204428	11/04/21	11/03/21	LED00	LEDAY, JESSICA E	11-21	05-22	3147.05
204429	11/04/21	11/03/21	LOW00	LOWERY, KATHERINE	11-21	05-22	2674.18
204430	11/04/21	11/03/21	MAR02	MARTINDALE, RYAN EUGENE	11-21	05-22	3730.43
204431	11/04/21	11/03/21	MEJ00	APARICIO, LILIA MEJIA	11-21	05-22	2061.93
204432	11/04/21	11/03/21	MEZ00	MEZA, JODY L	11-21	05-22	3762.99
204433	11/04/21	11/03/21	MIL00	MILLS, DARYL A	11-21	05-22	3005.21
204434	11/04/21	11/03/21	MYE00	MYERS, KEVIN	11-21	05-22	621.30
204435	11/04/21	11/03/21	ORO03	OROZCO, ETHAN	11-21	05-22	77.00
204436	11/04/21	11/03/21	PAI01	PAILLON, MICHAEL	11-21	05-22	2000.56
204437	11/04/21	11/03/21	PAN00	PANIAGUA, BLANCA A	11-21	05-22	659.30
204438	11/04/21	11/03/21	PEN01	PENDERGRASS, REBECCA A	11-21	05-22	2434.79
204439	11/04/21	11/03/21	PER00	PEREZ, MARGARITA T	11-21	05-22	1899.15
204440	11/04/21	11/03/21	PIN00	PINEDO, EDGAR ESTEBAN	11-21	05-22	2792.03
204441	11/04/21	11/03/21	POR00	PORRAS, ESTEL	11-21	05-22	1763.18
204442	11/04/21	11/03/21	PUN00	PUNZO, GUILLERMO	11-21	05-22	2221.54
204443	11/04/21	11/03/21	PUR01	PURCHASE, HEATHER	11-21	05-22	1327.02
204444	11/04/21	11/03/21	RIC01	RICE, GERALD W	11-21	05-22	2001.74
204445	11/04/21	11/03/21	ROD00	RODRIGUES, ANTHONY	11-21	05-22	3141.07
204446	11/04/21	11/03/21	ROE00	ROENSPIE, THOMAS LUKE	11-21	05-22	3749.89
204447	11/04/21	11/03/21	ROM00	ROMERO, ARNULFO	11-21	05-22	2756.97
204448	11/04/21	11/03/21	SCH03	SCHMITKE, JENNIFER	11-21	05-22	1852.22
204449	11/04/21	11/03/21	SOE00	SOETH, MATTHEW A	11-21	05-22	544.00
204450	11/04/21	11/03/21	STE01	STEWART, ROY E	11-21	05-22	2798.04
204451	11/04/21	11/03/21	SUA02	SUAREZ, BRYAN E	11-21	05-22	1920.58
204452	11/04/21	11/03/21	SWI00	SWINHART, ROBERT	11-21	05-22	1770.30
204453	11/04/21	11/03/21	VAL00	VALENZUELA, BRENDA	11-21	05-22	316.54
204454	11/04/21	11/03/21	VLA00	VLACH, RAYMOND JOSEPH	11-21	05-22	4753.08
204455	11/04/21	11/03/21	VON00	VONASEK, EDWARD J	11-21	05-22	4266.98
204456	11/04/21	11/03/21	WAC00	WACKERMAN, JANET	11-21	05-22	3291.57
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							114901.21
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**MINUTES OF THE ORLAND CITY COUNCIL**  
**REGULAR MEETING HELD NOVEMBER 2, 2021**

**CALL TO ORDER**

Meeting called to order by Mayor Roundy at 6:31 p.m.

Meeting opened with the pledge of allegiance.

**ROLL CALL**

Councilmembers present:	Councilmembers Dennis Hoffman, Chris Dobbs, Vice Mayor Jeffrey A. Tolley and Mayor Bruce T. Roundy
Councilmembers absent:	Councilmember Billy Irvin
Staff present	City Manager, Peter Carr; Deputy City Clerk, Jennifer Schmitke; City Attorney, Greg Einhorn; Police Chief, Joe Vlach; Fire Chief, Justin Chaney

**ORAL AND WRITTEN COMMUNICATIONS**

A. Citizen Comments: None

**PRESENTATION: Flavored Tobacco Products – Esther Craig, Project Director, Glenn County Alliance for Protection**

Esther Craig, Project Director for Glenn County Alliance for Protection (GCAP), brought 13 Orland youth from different Students Working Against Tobacco (SWAT) and Friday Night Live (FNL) to speak about flavored tobacco and related products and how the tobacco companies target youth in the community. The youth gave a short presentation talking about the type of products that are flavored, locations where products can be purchased in Orland, side effects, peer pressure, misconceptions of products, data collected about tobacco use among youth within the community and support programs for youth who use these products.

Council members discussed the topic and asked that the City Attorney provide an analysis of the draft ordinance and report back to Council at a future meeting.

**CONSENT CALENDAR**

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for October 19, 2021.
- C. Receive and file Arts Commission minutes of September 15, 2021

Vice Mayor Tolley moved, seconded by Councilmember Dobbs to approve the consent calendar as presented. Upon voice vote, the motion carried 4-0-1-0.

**Public Hearing**

City Manager Carr stated that at the last City Council meeting Habitat for Humanity gave an informational presentation about their proposed project. After meeting with staff about the project, the City and Habitat concluded that the public should be notified via a noticed public hearing.

Joseph Hale, representative for Habitat for Humanity, came to provide information for the public and presented background about other successful Habitat projects like the proposed Orland project. Mr. Hale provided a map of the project, services that will be available and answered questions from Council and the community.

Mayor Roundy opened the Public Hearing at 7:27 pm and asked for public comment.

An Orland resident asked if the units would be single units or double units and how many people each room would hold. Mr. Hale showed on the map that the bottom floor would be ADA compliant because they are focused on elderly, disabled and veterans. There will be an onsite manager that would have the second story apartment. Mr. Hale stated the focus is on couples or singles, no family units. The woman stated she worked for Habitat for Humanity years ago and she is in favor of the project.

Bill Wathen, Deputy Director of Human Services for Glenn County, thanked Council and City staff for partnering with the County on helping find a solution to provide more single units that are needed in the community.

There were no further comments, and the Public Hearing was closed at 7:32 pm.

Vice Mayor Tolley read a comment from Cami Thomas from Habitat for Humanity that was posted on zoom during the meeting about how the people in need become community members and feel like they have purpose when they are housed with dignity.

Vice Mayor Tolley clarified that this would be “apartment housing with a purpose” and the Habitat representatives agreed with Mr. Tolley’s statement. Vice Mayor Tolley also asked if the current Orlanda Inn owner was okay with the project. Mr. Hale stated that the current owner is interested in selling the property.

Mayor Roundy stated he believes that this is the best option for the homeless people within the community as well as nice for the entry way into the City. Mayor Roundy asked if the City Attorney or Police Chief Vlach had any comments or concerns. Chief Vlach stated that he appreciates how everyone has been collaborative on the project and that Habitat for Humanity has been open to any suggestions and feedback given.

Action: Councilmember Hoffman moved, seconded by Councilmember Dobbs to adopt Resolution 2021-23 authorizing the City to participate in the proposed project. The motion carried 4-0-1-0 by the following voice vote:  
AYES: Councilmembers Dobbs and Hoffman, Vice Mayor Tolley and Mayor Roundy  
NOES: None  
ABSENT: Councilmember Irvin  
ABSTAIN: None

## **Administrative Business**

### **A. Adopt Resolution 2021-24 Authorizing Application for Federal Excess Personal Property Program**

Fire Chief Justin Chaney presented to Council a request for the City to be authorized to become a member of the Federal Excess Personal Property Agreement (FEPP). The Orland Rural Fire Department has been a part of FEPP for several years. The FEPP program would allow for access to aged out equipment, mostly Federal equipment, for use at local agencies within the state if you belong to the program, at no cost. Chief Chaney stated he had the ability to put a hold on an engine that would be used for out-of-county assignment and would also assist in local creek fires.

Mayor Roundy opened the discussion to public and Council.

Mayor Roundy asked if the type of engine had something more effective than the City's current engines. Chief Chaney explained that the type 3 engine is built for more wildland fires, as opposed to the other City fire trucks which are mainly built for structure fires. He stated the City will not be out anything to acquire this engine, the only thing that will cost money is to repaint it. Chief Chaney explained that in the agreement the City would be agreeing to maintain the upkeep of the engine and that if something catastrophic happened to the engine, the agency it was received from would be notified, and they would decide if they want it back or scrap it. Mayor Roundy stated the agreement sounded like a great idea. Mayor Roundy asked Chief Chaney if the vehicle was in good condition and if it had been fully checked out previously to the City acquiring it. Chief Chaney explained that vehicles in this program go thru a full-service program in which when they are aged out the vehicle goes through a scoring system and the program technicians make notes of any defects or problems. The only scoring issue the engine on hold was that the battery scored low, and the valves need exercising from sitting. Mayor Roundy felt those issues were items the City's mechanics could take care of easily.

Vice Mayor Tolley verified that the cost of the paint would be \$10,000.00. He asked Chief Chaney how much the City would make a day in state reimbursements off the engine if it was out being used. Chief Chaney stated that the Rural Fire District grossed around \$180,000.00 and he felt this year the new engine could double that amount, but it completely depends on the fire season. Vice Mayor Tolley also asked Chief Chaney how much the scrap cost would be if the City had to dispose of the vehicle and Chief Chaney stated that the City would be paid for scrapping the vehicle.

Councilmember Hoffman requested his comment go on record that having this extra piece of equipment that the City can send on mutual aid assignments while leaving City equipment available for local City needs will only benefit the City and Fire Department.

Councilmember Hoffman moved to approve Resolution 2021-24, authorizing Chief Chaney to sign the agreement with the Federal Excess Personal Property program and Councilmember Dobbs seconded. Upon voice vote, the motion carried 4-0-1-0.

#### B. Determine Interest in City Seat on Golden State Risk Management Authority Board

Deputy Clerk Jennifer Schmitke presented to the Council the opportunity to decide if they would like a seat on the 2022 ballot to have a representative on the GSRMA Pool Board of Directors. Council had a short discussion making sure someone would be available to attend each meeting. Mayor Roundy stated Council would like the opportunity to be on the ballot for 2022.

#### C. Verbal Update on Drought Conditions

City Manager Carr reported as of November 2<sup>nd</sup>, 2021 265 wells have been registered as distressed. Of those wells 179 are dry, 96 of those dry wells are in the Orland planning area. 65 are struggling with well viability, 34 have submitted interest forms to sign up to connect to City water.

City Manager Carr stated that North Valley Community Foundation (NVCF) will be sending out mailers to the surrounding areas outside the City that look like water lines may possibly reach if there is enough interest. After the mailer there will be a public meeting to answer questions and provide a deadline for people to fill out interest forms to allow the City to know the areas in need. Mr. Carr discussed what will happen after the deadlines passed and maps are finalized, contracts will begin to be prepared and a deadline for the contracts will be set for those interested in becoming customers of the City of Orland's water system. Mr. Carr also stated for those that do not meet the deadline or decide against signing up to become City of Orland customers, may still be able to join in the future, but they will have to pay the full price to connect.

Mr. Carr stated that there have been concerns about the water rates for the unincorporated area. Staff is working on an analysis of the actual cost of service in unincorporated areas. This information will be presented at the next City Council meeting.

City Manager Carr presented to Council that the County and NVCF are working on the short-term solutions, such as the distribution of bulk water to residents that is starting this week and is going well. The City's bulk distribution is now at two days a week assisting about 2-3 people a day. Mr. Carr also reported that the City municipal wells' water levels have improved with the last two weeks around 5 to 10 feet per well, not in crisis or out of the woods. The next Glenn County Drought Task Force meeting will be November 9<sup>th</sup>.

Councilmember Hoffman asked if the people that show interest in signing up to connect to City water in one area or are spread out around the town. Mr. Carr stated that addresses are being entered by the County and are private, but the general location of the address is posted onto the County dashboard map for citizens to look up and see those areas in need. There is a concentration of dry wells immediately South of Orland.

Vice Mayor Tolley asked if some people are out of luck because they are too far away. Mr. Carr stated the City won't be able to connect some people that are too far out of the City.

Mayor Roundy opened the discussion to public comment.

Jody Samons stated she appreciated the City reviewing the current water rates so she can answer any questions she has been asked about coming into the program.

Mayor Roundy asked if the City Attorney had any comments, City Attorney Einhorn agreed it is appropriate now to determine if rates should be modified.

Mayor Roundy asked Ms. Samons how the short-term programs were going and if there has been a lot of people signing up. Ms. Samons stated that bottled water delivery has started with around 41 people being served. She explained that 25 have requested pumps and tanks to be delivered to homes, and once a contract with Scotty's Electric is completed the tanks and pumps will be set up.

#### **CITY COUNCIL COMMUNICATIONS AND REPORTS**

Vice Mayor Tolley:

- Attended Treat Street and felt the event was well run.

Councilmember Hoffman:

- Nothing new with Waste Management just housekeeping issues;
- Nothing new to report with Transportation and Transit Commission;
- Honeybee Discovery Center open Friday November 5<sup>th</sup> from 3-7 pm;
- Chamber of Commerce has their application pending for the Santa parade and tree lighting.

Councilmember Dobbs:

- Nothing to report.

Mayor Roundy:

- Transportation and Transit Commission, good things on the horizon for upcoming projects.

#### **ADJOURN TO CLOSED SESSION AT 8:27 P.M.**

#### **CITIZEN COMMENTS ON CLOSED SESSION ITEMS – None**

**CLOSED SESSION** – Pursuant to Government Code Section 54956.8: Conference with Real Property Negotiators, the City Council will hold a Closed Session. More specific information regarding this meeting is indicated below.

PROPERTY: APN 046-290-004 AGENCY  
NEGOTIATOR: Pete Carr, City Manager  
NEGOTIATING PARTIES: Nancy A. Villalobos Trust  
UNDER NEGOTIATION: Price and terms of payment

PROPERTY: APN 047-070-037

AGENCY NEGOTIATOR: Pete Carr, City Manager  
NEGOTIATING PARTIES: Brett Hightower  
UNDER NEGOTIATION: Price and terms of payment

**RECONVENE TO REGULAR SESSION – 8:46 P.M.**

**REPORT FROM CLOSED SESSION** - Direction was given to staff.

Meeting Adjourned 8:47 P.M.

Jennifer Schmitke, Deputy City Clerk

Bruce T. Roundy, Mayor



CITY OF ORLAND  
ECONOMIC DEVELOPMENT COMMISSION MEETING  
August 17, 2021

**1. CALL TO ORDER**

The meeting was called to order by Chairperson Lane at 6:00 pm

**2. PLEDGE OF ALLEGIANCE** – led by Commissioner Hamilton.

**3. ROLL CALL**

Present: Brien Hamilton, Russell Pierce (via Zoom), Ron Lane and David Allee

Absent: None

Councilmembers: Jeffrey Tolley and Bruce Roundy

Staff: Pete Carr, Rebecca Pendergrass

**4. ORAL AND WRITTEN COMMUNICATIONS**

Mill Street Elementary School Principal, Sam Hess, stated that he would like to see a partnership with the City and the students at Orland Unified School District. Mr. Hess presented the idea of students playing a role in future art projects within the City, either creating or designing artwork for installations. The Commission thanked Mr. Hess for coming in and also suggested that he speak with the Orland Arts Commission as well.

Chamber of Commerce Board Member, Trish Saint-Evens introduced the Chamber's new Secretary, Pam Becerra. Ms. Saint-Evens stated that the Chamber has increased memberships and ribbon cuttings but has been operating with dated equipment and are in need of a new printer and sound equipment. Ms. Becerra stated that the Façade Improvement Program has been successful and that she is happy with the partnership between the Camber and the City.

Vice Mayor Jeff Tolley asked what the process was for scheduling a Ribbon Cutting Ceremony. He was directed to speak with the Chamber of Commerce as that is under their list of functions.

Jody Sammons announced that she has started her our independent consulting company, EB3 Consulting, where she works with non-profits, small businesses, large manufacturers, and municipalities. Additional information is available on her website at [www.eb3development.com](http://www.eb3development.com). Ms. Sammons is also volunteering with a local non-profit, *Tri Counties Community Action Partnership*, that has two focuses: Health & Welfare and Housing & Economic Development. A \$19,000 grant was awarded to the organization to study 3-D house printing in an effort to address the current lack of housing in the area. There have been successfully 3-D printed houses in Arizona. Ms. Samons stated that if there is assistance needed, that state or local agencies cannot provide, Tri Counties Community Action Partnership may be able to and to keep them in mind.

**5. CONSENT CALENDAR**

Approval of the March 9, 2021 minutes

The following correction was requested:

Agenda Item #7.C. – insert “not” in between has and been so the sentence reads as follows; There has *not* been direction yet on how those funds can be used.

Moved by Chairperson Lane, seconded by Commissioner Hamilton, motion carried to approve the March 9, 2021 minutes as corrected. 4-0-0-0 Ayes: Commissioners Hamilton, Pierce, Lane and Allee; Noes: None; Abstain: None; Absent: None. Motion carried.

**6. ITEMS FOR DISCUSSION OR ACTION**

**A. Work Plan Update (Commissioners)**

City Manager Pete Carr stated that the work plan may be a great place to start the “visioning” process for the City of Orland. The current vision/plan document (see Attachment 1) will be reviewed and updated by City Council later this year but suggestions from the Economic Development Commission would be helpful. The Commission agreed that this topic should be added to the next agenda.

Commissioner Allee stated that he remains connected to the California Department of Food and Agriculture – CalCannabis and receives their weekly newsletter. This agency has continued to grow, and many local agencies are reaping the benefits of the revenue stream associated with this crop. In addition to the revenue source the marijuana industry also creates job opportunities. Chairperson Lane shared his support for allowing the sale of cannabis within the City of Orland as it will create a revenue source and most shops are discreet and clean.

Commissioner Hamilton stated that “Hot Spots” are becoming more popular and may be a potential revenue source for those that own them. Hot spots can be used for reading water meters, smart fridges or anything that utilizes internet.

**B. Advise City Council on use of Covid Funds**

After the Commission reviewed the draft proposal of use of COVID relief funds (see Attachment 2) Chairperson Lane asked for clarification on item #2 Construction of Welcome Sign at east end of City. City Manager Carr stated this item was proposed by the EDC approximately 7 years ago but was never completed. City Manager Carr asked for the Commission for their recommendations regarding the proposed used of funds.

After discussion, Commissioner Allee stated for the record that he strongly supports items #1, #2, #4 and #12 from the list as they align with the Economic Development Commission’s goals.

Commissioner Hamilton suggested that a portion of the ARPA funds be utilized to cover some of the open canals in town in an effort to promote more development. After continued discussion the Commission agreed that they wanted to make clear to the City Council that they fully support items #1, #2, #4 and #12 from the list.

Moved by Commissioner Allee, seconded by Chairperson Lane, motion carried to recommend to City Council that the ARPA funds be used to add \$50,000.00 to the Façade Improvement Program, Construct a welcome sign (east of town), fund part of the Streetscapes Project and Advertising Tower @ I-5. 4-0-0-0 Ayes: Commissioners Hamilton, Pierce, Lane and Allee; Noes: None; Abstain: None; Absent: None. Motion carried.

Moved by Chairperson Lane, seconded by Commissioner Pierce, motion carried to recommend to City Council that Measure A funds, instead of ARPA funds be used for list items ##5, #6, #7 and #8. 4-0-0-0 Ayes: Commissioners Hamilton, Allee, Lane and Pierce; Noes: None; Abstain: None; Absent: None. Motion carried.

C. Advise City Council on Modification to Façade Improvement Program

City Manager Carr asked the Commission if they had any recommendations or changes, they would like to see with the program. Businesses can currently receive matching funds from this program, up to \$1,500.00. After discussion the Commission agreed that with rising costs in materials, labor and general construction that raising the amount match would be beneficial and encouraging to participating businesses.

Moved by Chairperson Lane, seconded by Commissioner Allee, motion carried to recommend to City Council that the Façade Improvement Program increase its matching funds from \$1,500 to \$3,000. 4-0-0-0 Ayes: Commissioners Hamilton, Pierce, Allee, and Lane; Noes: None; Abstain: None; Absent: None. Motion carried.

**7. STAFF REPORTS**

**City Manager update on:**

A. State of Covid-19 relief grants for businesses

City Manager Carr reminded the Commission that had already covered this Agenda item previously in the meeting

B. General business and economic news

City Manager Carr informed the Commission that Amazon is up and running well but they are continuously looking for additional delivery drivers and parttime warehouse workers. The local vintage/boutique shops are experiencing great success in downtown Orland. Many of the shopkeepers have noted that many patrons are coming from out of the area to visit the shops. There have been two wholesale stores to open in town (Wrap-

It Up Wholesale and K & B Wholesale) and both have seen success thus far. The Sunny Truck wash has been approved and annexed; next step is construction. Butte College's new campus had it's groundbreaking on May 7, 2021. There are 95 lots going in on the east side of town located at what is called Linwood II. West Mitsubishi, Studio Milan, and Orland Veterinary are the latest recipients of façade improvement funds.

**8. COMMISSIONER REPORTS**

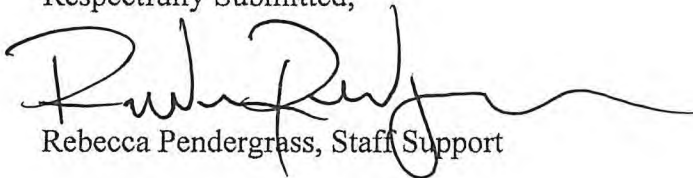
Chairperson Lane stated that much to his surprise while he was in Alaska, he met many people who knew where Orland, CA was.

**9. FUTURE AGENDA ITEMS**

Cannabis and it's sale within the City of Orland.

**10. ADJOURN – 7:32 pm**

Respectfully Submitted,

  
Rebecca Pendergrass, Staff Support

  
Ron Lane, Chairperson



CITY OF ORLAND  
ECONOMIC DEVELOPMENT COMMISSION MEETING  
September 14, 2021

**1. CALL TO ORDER**

The meeting was called to order by Chairperson Lane at 6:03 pm

**2. PLEDGE OF ALLEGIANCE** – led by Chairperson Lane.

**3. ROLL CALL**

Present: Ron Lane, Brien Hamilton, Russell Pierce (6:06 pm), Mathew Romano

Absent: David Allee

Councilmembers: Bruce Roundy (6:27 pm), Jeffery Tolley

Staff: Pete Carr, Rebecca Pendergrass

**4. ORAL AND WRITTEN COMMUNICATIONS**

Mathew Romano introduced himself as the newest Commissioner on the Economic Development Commission. Commissioner Romano, originally from Orland, graduated from Orland High School, moved out of the area but has recently relocated from Boston, Massachusetts.

**5. CONSENT CALENDAR**

Approval of the August 17, 2021 minutes

The meeting minutes were not approved and are under review to assess the recording of a vote made by the Commission, specifically agenda item 6.B.

**6. ITEMS FOR DISCUSSION OR ACTION**

**A. Work Plan Update (Commissioners)**

City Manager Carr gave a brief explanation of how the work plan operates. With Commissioner Gee no longer active on the EDC, his items on the work plan will need to be overseen by another commissioner. Commissioners Hamilton and Romano agreed to oversee City Beautification. Commissioner Hamilton reported that he had been made aware of some potential commercial businesses that have expressed interest in bringing their businesses to Orland. Commissioner Hamilton also stated that he noticed that the homelessness issue in town seems to have lessened in the last few weeks. Chairperson Lane informed the Commission of a flyer for a street race. City Manager Carr informed the Commission that the organization putting on the race is still waiting for the appropriate permits from the County.

**B. Follow-up discussion on Façade Improvement Program and ARPA**

City Manager Carr gave a brief overview of the program and distributed the Façade Improvement Program Flyer that is available to businesses. During the last Economic Development Commission, a recommendation was made to increase the match to \$3,000. Commissioner Hamilton suggested that the recommendation be



amended to include that the Façade Improvement Program allow for funds to additionally cover curb, gutter, and sidewalk in commercial zoned areas.

Moved by Chairperson Hamilton, seconded by Ron Lane to recommend to Council that the Façade Improvement Program include Curb, Gutter and Sidewalk in commercial zoned areas. 4-0-0-1. Ayes; Lane, Hamilton, Pierce, Romano; Noes: None; Abstain: None; Absent: Allee.

City Manager Carr distributed an updated ARPA funds worksheet. A few new items were added to the list, per the recommendation of City department heads: Traffic Signal at the Intersection of Commerce and Newville, Extend the water service on the westside of I-5 to County Road 15.

Moved by Commissioner Pierce, seconded by Commissioner Hamilton to recommend to Council to approve the list of projects on the ARPA funds worksheet. 4-0-0-1. Ayes; Lane, Hamilton, Pierce, Romano; Noes: None; Abstain: None; Absent: Allee.

C. Revising and Updating Orland's 5-year vision/plan

City Manager Carr shared with the Commission that the current 5-year plan for the City concluded and an updated version needed to be created and that he was seeking input from EDC. Chairperson Lane asked about the efficiency of the Road Sixteen/South Street exit and if it has affected development in that area since trucks and larger vehicles have difficulty using it, due to how narrow it is. City Manager Carr informed the Commission that he and the city engineer met with Caltrans about the on/off ramps a month prior and that a second meeting had been scheduled to help seek a resolution. Commissioner Pierce stated that item #7 was important and would like to see some emphasis on this item and all its subsequent items listed with in it. Commissioner Romano stated that Orland offers an advantage of I-5 accessibility without having to fight town traffic to access amenities. Continued discussion regarding this agenda topic will continue at the next Economic Development Commission meeting.

D. Discussion on Cannabis as a Business

Agenda item tabled to the next Economic Development Commission Meeting.

**7. STAFF REPORTS**

A. State of COVID-19 Relief Grants for Businesses

City Manager Carr reminded the Commission that the first round of grants were monies allotted to business applicants up to \$7500.00. Money from feds to State to local agencies. CV2 is a second round of money. The City is waiting for the State to approve its application. There will be another program coming soon.

B. General Business and Economic News

- Façade improvement program latest recipient is Salon Lotus. The new Ice Cream Shop (located in the old Johannsen's building) has also applied for façade improvement program funds.
- Maverik, a fueling station, which is planning to come to town will be located near Pilot. They will not have a sit-down restaurant but will instead have a hot food station.
- New Orland businesses:
  - Chuckie's Taco Truck (on 6<sup>th</sup> and Shasta)
  - Capay's Harvest (on SR32)
  - K&M Thai Food (South Street Shopping Center)
  - Bigfoot recycling has been replaced by Richmond Recycling
- In housing development, infrastructure improvements at Linwood II and Orland Park is coming to an end – lots will be ready to sell to builders.
- The Honeybee Discovery Center board received the feasibility study results. The consultant stated that the project may be too large and recommends that it be scaled back, the board has not made a decision how it will proceed.

**8. COMMISSIONER REPORTS**

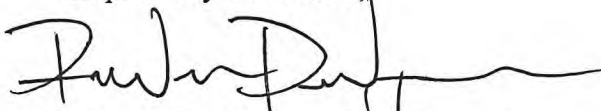
Chairperson Lane formally welcomed Commissioner Romano to the Economic Development Commission and congratulated him on his appointment.

**9. FUTURE AGENDA ITEMS**

- Cannabis
- Terms of Service for Commissioners
- 5-yr Plan Subsections

**10. ADJOURN – 7:30 pm**

Respectfully Submitted,

  
Rebecca Pendergrass, Staff Support

  
Ron Lane, Chairperson



## Advancing Orland 2021: Our 5-Year Plan

Adopted June 2013  
Updated Sept 2013  
Renewed July 2016

*By 2021 Orland will:*

1. Be consistently operating on a balanced budget with adequate reserves.
  - A. General Fund consistently maintains emergency reserves per its established formula, based on previous year's results:
    - 1/6 of GenFund expenditures + 5% of TOT + 5% of sales tax + \$50k for natural disaster response
  - B. Water Fund will be at least 15% paid back from General Fund Inter-fund loan (824 4<sup>th</sup> St). *Original note \$436k 2005 (\$464k in 2013), less 15% = \$370k.* City pays this down faster when able.
  - C. Building Enterprise Fund will be zeroed out.
  - D. All other funds will be operating in the black.
  - E. Revenues will be growing:
    - i. Sales tax + 3-5% per year
    - ii. Property tax + 2% per year
    - iii. VLF, Gas Tax stable
    - iv. TOT rate has been increased to 11 or 12%, revenue growth 2% per year
  - F. Expenditure growth will be controlled:
    - i. Personnel costs guided by modest adjustments and market.
    - ii. Facilities and operations are leveraging energy efficiency and alternative energy production with annual cost savings.
      1. VFD's in place at all wells.
      2. Solar in place at WWTP.
    - iii. Surplus equipment and facilities are disposed.
    - iv. Technology is leveraged to reduce operational costs.
    - v. Maximum grant accessibility is established systematically.
    - vi. Use of volunteers and donations are encouraged and recognized.
  - G. Adopt and implement new accounting software.
  - H. Operate financial processes with clearly established procedures manuals and checklists.

2. Fire Department remains volunteer and sustainably funded.
  - A. ISO rating of 4 or better is maintained.
  - B. City addresses facility, capital and expense requirements in annual budget.
  - C. City provides admin support as needed in partnership with Rural.
  - D. City has a dedicated revenue stream to meet its capital replacement plan
  - E. Will will be amenable to County-wide dispatch for fire and police, seeking grant funding for implementation if needed.
  - F. Stipend or other compensation tool supports volunteer training and leadership responsibilities.
3. Police Department is stable, well staffed and well equipped.
  - A. Staffing includes School Resource Officer, detective and GLNTF assignments – separately or in shared positions.
  - B. Staffing includes at least one K9 sustainably funded.
  - C. All officers have and use field laptops (?) and dash cams and body cams.
  - D. Department station has 3000 sq ft and ample secure parking.
  - E. Services are available by contract to other agencies.
4. Maintain utility rates and services that are competitive and stable.
  - A. Water and sewer and garbage rates adjust incrementally and annually, keeping pace with CPI and system needs.
  - B. If storm drain utility fee is needed, Council will determine a prudent cost per customer which will cover the cost of storm drain system maintenance.
  - C. Solid waste collection is cost-controlled and augmented with at least one annual clean-up event; all customers are provided with green waste recycling at no extra charge.
5. Water resources are sustainably managed.
  - A. City is a GSA (Groundwater Sustainability Agency) or partner in one.
  - B. City has completed a city GSP (Groundwater Sustainability Plan) or is coordinating constructively on a regional GSP.
  - C. City wells are monitored weekly for quality, monthly for levels.
  - D. All customers are billed off their meters; all parks have water meters.

6. Position the City for orderly growth.

- A. The General Plan is maintained and updated as necessary to communicate the city's vision for growth and to guide city decisions.
- B. High priority annexation areas will be identified, pre-zoned and actively engaged. Westside CR16 area will be annexed and zoned for development.
- C. County, OUWUA, and Farm Bureau, are affirmatively engaged in Orland's plan for growth (i.e., tax sharing, ag buffers, undergrounding, etc.).
- D. Primary growth preference is for jobs (with secondary preferences for ag-related and commercial uses). Lower priority for housing supported by maintenance assessment districts.
- E. Design standards and updated construction standards are in place.
- F. Impact fees are adequate for needs and remain competitive relative to region.
- G. Waste water plant is well managed and sustainable, master planned without discharge; industrial ponds are renewed or funded plan is in place.
- H. New well is added; water system is full SCADA (automatic alerting and remote control), consistently in quality compliance, master planned. New water storage facility is in construction or complete.
- I. The City is ready to update its Municipal Services Review (MSR) and Sphere of Influence (SOI) documents in 2022 and is working closely with the Glenn County LAFCo.
- J. City's development codes will be streamlined and programs developed supporting the City's General Plan vision.
- K. The City has prepared/updated facilities master plans to guide expenditures, improvements and extensions of critical municipal infrastructure.
- L. Overhead utilities on East Walker and 6<sup>th</sup> St are undergrounded, and a funded plan is in place for additional undergrounding (PG&E Rule 20A).

7. Freeway gateways identify, announce and invite visitors to Orland.

- A. City has a visible presence on I-5 with prominent businesses and display advertising.
- B. Programs to encourage the re-use of vacant downtown buildings will be in place to encourage property owners to restore and occupy, remove, or address blight.
- C. Programs to require that vacant and open lots be attractively maintained will be in place.



- D. Signage will support business while promoting visual aesthetics of the community.
  - E. Commercial development will be active at both I-5 interchanges.
  - F. Tourist draws will be leveraged – arts, sports facilities, rural recreation – enough to create demand for multiple lodging enterprises.
  - G. Plans will be underway for at least one local or regional festival to draw tourism.
  - H. Themed “brand” will evolve or be identified in plans; may be local or regional.
  - I. We are preserving and protecting our historic legacy and growing our arts appreciation culture.
8. Pedestrian friendly with planned bicycle path system.
- A. No condition 4 or 5 (moderate, total failure) sidewalk sections.
  - B. ADA accessible ramps are available at every commercial block.
  - C. Streetscapes project for Second thru RR tracks on Walker will be shovel-ready and staff actively seeking funding.
  - D. Sidewalks connect schools to neighborhoods; plan in place to complete sidewalks throughout the city.
  - E. Off-road trail system is planned or in place for Stony Creek area.
  - F. Connectivity is provided to regional bikeway and path systems.
  - G. Bicycle racks are available at all parks, downtown and other shopping areas.
  - H. A Bicycle and Pedestrian Master Plan will be prepared to guide non-motorized transportation decisions and to assist in leveraging grant funding for improvements.
  - I. No waste materials are accumulating in city right-of-way pedestrian or bicycle paths except immediately before scheduled pick-up.
9. Parks and recreation depts provide exemplary facilities and services for residents and visitors.
- A. Rec center is expanded with a community Center for classes, performances, multi-purpose and event rentals.
  - B. Lely Pond level and quality is consistently controlled for summer aesthetics and recreation.
  - C. Lely Pond storm drainage relief project is planned or completed.

- D. Swimming pool is upgraded for temperature control and competitive meet potential.
- E. Basketball court at Lely is replaced with nice full court.
- F. Bihler Field has shaded bleachers; relocated backstop and dugouts; warning track.
- G. At least one covered group picnic facility is in place, another planned. Dilapidated picnic tables are all replaced with new attractive tables.
- H. A playground is added or planned for each major new subdivision, with provision for cost coverage of future maintenance expenses.
- I. New activity facilities include pump track, walk/bike path, trails.
- J. Parks and town have a healthy mix of tree ages – new city trees are being planted according to a plan.
- K. Updated restrooms are provided at City Pool and Lollipop Land.

10. We are improving the health, safety and welfare of the community.

- A. Our library makes a significant community difference in literacy education, access to internet, community meeting facilitation, health education.
- B. City programs encourage balanced nutrition and active lifestyles, guided by model programs such as Healthy Cities and Let's Move.
- C. Gang signs are eradicated within 24 hours of appearance.
- D. Nuisances and blight are minimal and actively pursued by code enforcement.
- E. LED lighting is the subdivision street light design standard, and a plan is in plan to convert existing street lights to LED.

11. City staff is effectively serving and developing professionally.

- A. Succession plans are successfully being implemented for all key leadership positions.
- B. Orland has earned the reputation in the regional business and development communities as a business-friendly and investment-attractive place, with clear permit processes and recognized outstanding customer service.
- C. City Hall is in expanded facility (3000 sq ft or more) with modern environment and good meeting space.

12. The City is engaged in meaningful ways with the community on a continuous basis.
- A. City uses social media tools to keep fast, positive and open dialogue with residents.
  - B. City enjoys a productive relationship with Chamber of Commerce and business owners.
  - C. City is widely perceived as transparent, open, welcoming of input.
  - D. City commissions are actively productive, appreciated by Council and staff; staff helps educate commissioners on their roles and proper procedures.

**Orland Library Commission Minutes of Monday, September 13, 2021**

**ITEM 1. Call to Order** at 5:00 p.m.

**ITEM 2. Commissioners Present:** M. Deeming, L. Fitzgerald, S. Romano

**Staff/Council Present:** Librarian J. Meza, C. Dobbs

**ITEM 3.** No Citizen Comments

**ITEM 4. Items for Discussion or Action**

1. ACTION ITEM: Approve minutes of July 12, 2021 meeting. Motion made by L. Fitzgerald, 2<sup>nd</sup> by M. Deeming, passed unanimously.
2. Reports from City Librarian on financial and monthly statistics; funding discussion with Glenn County.
3. Library Programs and Events: Children's Librarian reports summer reading program and regular children's programming is going well- signups and program attendance are still down due to pandemic but are recovering.
4. ACTION ITEM: Approve update to the Library Meeting Room Policy. Librarian and Commissioners discussed the need for clarification of the room reservation practices and termination of meetings or events that disturb or disrupt patron usage of the library

**ITEM 5. Commissioner and/or Friends of the Library Reports:** The Friends of the Library are still accepting donations for the planned book sale in October

**ITEM 6. Adjourned** 5:30 p.m.

**CITY OF ORLAND**  
**CITY COUNCIL AGENDA CONSENT ITEM #:6.F.**

**MEETING DATE: November 16, 2021**

TO: Honorable Mayor and Council  
FROM: Pete Carr, City Manager  
SUBJECT: Acknowledge Waste Collection Rate Adjustments

---

Annual rate adjustment for contract solid waste collection services.

**Background:**

Effective January 1, 2020, and continuing through December 31, 2029, the City of Orland has contracted with U.S.A. Waste of California (D.B.A. Waste Management, Inc.) for the collection of solid waste within the City of Orland. This collection service is undertaken pursuant to a franchise agreement between the City of Orland and U.S.A. Waste of California, part of a master agreement including the County of Glenn and the City of Willows.

Pursuant to the contract, the collection rates are subject to annual rate adjustments, increases or decreases, calculated pursuant to the most recent Consumer Price Index/Urban Customers-Western States (CPI), diesel fuel and tipping fee rates.

**Discussion:**

The current CPI rate increase has been established at 2.31%. City Staff has reviewed and verified the adjustment calculation. Based on the contract in place, the collection rates will be adjusted pursuant to the 2.31% increase.

The collection rates, in place effective January 1, 2022, are set forth in Attachment A.

Example of the effect of the increase: the rate for standard 64-gallon cart mixed solid waste will adjust 48¢ from \$20.89 per monthly to \$21.37 per month. Recycling cart is provided and collected at no additional charge. The optional green waste cart will increase 13¢ from \$5.65 per month to \$5.78 per month.

These rates also include a new service for specific businesses which opt into compactor rates

Attachment: Waste Management Service Fee Adjustments 2022

**Recommendation:**

Acknowledge the rate adjustment per previously approved contract.

**Fiscal Impact of Recommendation:**

No fiscal cost; positive impact of 2.31% on franchise fee revenue.





Corning Disposal  
Waste Management  
3281 Hwy 99 W  
Corning, CA 96021

Oct. 29, 2021

Mr. Peter Carr  
City Manager  
City of Orland  
815 4th St.  
Orland, CA 95963

Dear Mr. Carr:

Attached is our rate review in accordance with Attachment 8B – Service Fee Adjustments in the Master Franchise Agreement and Attachment 8B Service Fee Adjustments of our Collection Franchise Agreement with the City of Orland. These sections address rate increases or decreases based on the Consumer Price Index, service fee, fuel and transfer station service fee.

The CPI rate increase of 2.31% has been calculated using the most recent Consumer Price Index/Urban Customers - Western States, (1982-1989=100).

I have attached the calculation of the new rates and the support information. If you have any questions, please let me know.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Diana Ramirez'.

Diana Ramirez  
Public Sector Manager



**COLLECTION SERVICES PROPOSAL**  
**City of Orland**  
**Effective - 1/1/2022**  
**Service Charge Fee Schedule**

Rate Adjustment
2.31%

RESIDENTIAL	Current Monthly Rate	Rate Adjustment	New Rate Effective - 1/1/2022
<b>Cart Services (MSW &amp; Recycle)</b>			
Senior 35 Gallon Cart (65 and older)	\$15.04	\$0.35	\$15.39
35 Gallon Cart	\$19.75	\$0.45	\$20.20
64 Gallon Cart	\$20.89	\$0.48	\$21.37
96 Gallon Cart	\$31.56	\$0.73	\$32.29
96 Gallon Yard Waste - 1st Cart	\$5.65	\$0.13	\$5.78
<b>Ancillary Services</b>			
Additional recycling cart after 1st cart	\$8.57	\$0.20	\$8.77
Additional yard waste cart after 1st cart	\$8.57	\$0.20	\$8.77
Cancellation of yard waste services within the first 6 months of set up	\$28.54	\$0.66	\$29.20
Side Yard Assisted Service - medically justified	No Charge	N/A	No Charge
Side Yard Assisted Service - NOT medically justified	\$11.94	\$0.27	\$12.21
Bad Check/EFT Charge	\$30.00	N/A	\$30.00
Finance Charge past due greater than 30 days	2.50%	N/A	2.50%
Finance Charge past due greater than 30 days - minimum charge	\$5.00	N/A	\$5.00
Replacement Cart-if due to customer negligence	Market Rate	N/A	Market Rate
Extra Pick up - 35 Gallon	\$5.16	\$0.12	\$5.28
Extra Pick up - 64 Gallon	\$7.13	\$0.16	\$7.29
Extra Pick up - 96 Gallon	\$9.03	\$0.21	\$9.24
Extra Pick up - 35, 64, 96 Gallon on non-route day	\$15.33	\$0.35	\$15.68
Contamination in Residential Containers * (per cart/per service)	\$16.00	\$0.37	\$16.37
Overage charge (cart too full for lid to close) *	\$16.00	\$0.37	\$16.37
Bad Pay/Reactivation Fees (no delivery)	\$36.52	\$0.84	\$37.36
Bad Pay/Reactivation Fees (with delivery)	\$51.36	\$1.18	\$52.54

\* Contamination/Overage charged after 1st warning

COMMERCIAL	Current Monthly Rate	Rate Adjustment	New Rate Effective - 1/1/2022
<b>MSW Bin Services</b>			
1 Yard MSW - 1xWeek	\$103.65	\$2.39	\$106.04
1 Yard MSW - 2xWeek	\$145.08	\$3.34	\$148.42
1 Yard MSW - 3xWeek	\$190.97	\$4.40	\$195.37
1 Yard MSW - 4xWeek	\$249.26	\$5.74	\$255.00
1 Yard MSW - 5xWeek	\$310.39	\$7.15	\$317.54
1.5 Yard MSW - 1xWeek	\$111.50	\$2.57	\$114.07
1.5 Yard MSW - 2xWeek	\$156.10	\$3.60	\$159.70
1.5 Yard MSW - 3xWeek	\$205.45	\$4.74	\$210.19
1.5 Yard MSW - 4xWeek	\$268.16	\$6.18	\$274.34
1.5 Yard MSW - 5xWeek	\$333.93	\$7.70	\$341.63
2 Yard MSW - 1xWeek	\$130.66	\$3.01	\$133.67
2 Yard MSW - 2xWeek	\$226.70	\$5.22	\$231.92
2 Yard MSW - 3xWeek	\$322.73	\$7.44	\$330.17
2 Yard MSW - 4xWeek	\$421.25	\$9.71	\$430.96
2 Yard MSW - 5xWeek	\$524.56	\$12.09	\$536.65
3 Yard MSW - 1xWeek	\$175.24	\$4.04	\$179.28
3 Yard MSW - 2xWeek	\$289.44	\$6.67	\$296.11
3 Yard MSW - 3xWeek	\$400.46	\$9.23	\$409.69
3 Yard MSW - 4xWeek	\$515.70	\$11.89	\$527.59
3 Yard MSW - 5xWeek	\$696.53	\$16.06	\$712.59
4 Yard MSW - 1xWeek	\$223.42	\$5.15	\$228.57
4 Yard MSW - 2xWeek	\$370.28	\$8.53	\$378.81
4 Yard MSW - 3xWeek	\$513.53	\$11.84	\$525.37
4 Yard MSW - 4xWeek	\$662.06	\$15.26	\$677.32
4 Yard MSW - 5xWeek	\$827.50	\$19.07	\$846.57
6 Yard MSW - 1xWeek	\$300.10	\$6.92	\$307.02
6 Yard MSW - 2xWeek	\$496.16	\$11.44	\$507.60
6 Yard MSW - 3xWeek	\$693.32	\$15.98	\$709.30
6 Yard MSW - 4xWeek	\$896.80	\$20.67	\$917.47
6 Yard MSW - 5xWeek	\$1,120.92	\$25.84	\$1,146.76

Recycling Bin Services			
1 Yard RECYCLE - 1xWeek	\$51.83	\$1.19	\$53.02
1 Yard RECYCLE - 2xWeek	\$72.55	\$1.67	\$74.22
1 Yard RECYCLE - 3xWeek	\$95.49	\$2.20	\$97.69
1 Yard RECYCLE - 4xWeek	\$124.63	\$2.87	\$127.50
1 Yard RECYCLE - 5xWeek	\$155.20	\$3.58	\$158.78
1.5 Yard RECYCLE - 1xWeek	\$55.76	\$1.28	\$57.04
1.5 Yard RECYCLE - 2xWeek	\$78.05	\$1.80	\$79.85
1.5 Yard RECYCLE - 3xWeek	\$102.73	\$2.37	\$105.10
1.5 Yard RECYCLE - 4xWeek	\$134.08	\$3.09	\$137.17
1.5 Yard RECYCLE - 5xWeek	\$166.96	\$3.85	\$170.81
2 Yard RECYCLE - 1xWeek	\$65.33	\$1.50	\$66.83
2 Yard RECYCLE - 2xWeek	\$113.35	\$2.61	\$115.96
2 Yard RECYCLE - 3xWeek	\$161.37	\$3.72	\$165.09
2 Yard RECYCLE - 4xWeek	\$210.62	\$4.85	\$215.47
2 Yard RECYCLE - 5xWeek	\$262.28	\$6.05	\$268.33
3 Yard RECYCLE - 1xWeek	\$87.62	\$2.02	\$89.64
3 Yard RECYCLE - 2xWeek	\$144.72	\$3.34	\$148.06
3 Yard RECYCLE - 3xWeek	\$200.24	\$4.61	\$204.85
3 Yard RECYCLE - 4xWeek	\$257.85	\$5.94	\$263.79
3 Yard RECYCLE - 5xWeek	\$348.26	\$8.03	\$356.29
4 Yard RECYCLE - 1xWeek	\$111.71	\$2.57	\$114.28
4 Yard RECYCLE - 2xWeek	\$185.15	\$4.27	\$189.42
4 Yard RECYCLE - 3xWeek	\$256.77	\$5.92	\$262.69
4 Yard RECYCLE - 4xWeek	\$331.03	\$7.63	\$338.66
4 Yard RECYCLE - 5xWeek	\$413.76	\$9.54	\$423.30
6 Yard RECYCLE - 1xWeek	\$150.05	\$3.46	\$153.51
6 Yard RECYCLE - 2xWeek	\$248.08	\$5.72	\$253.80
6 Yard RECYCLE - 3xWeek	\$346.67	\$7.99	\$354.66
6 Yard RECYCLE - 4xWeek	\$448.40	\$10.34	\$458.74
6 Yard RECYCLE - 5xWeek	\$560.46	\$12.92	\$573.38
COMMERCIAL CARTS			
64 Gallon Cart - MSW	\$22.83	\$0.53	\$23.36
96 Gallon Cart - MSW	\$32.56	\$0.75	\$33.31
64 Gallon Cart - Recycling - Every Other Week	\$11.41	\$0.26	\$11.67
96 Gallon Cart - Recycling - Every Other Week	\$16.28	\$0.37	\$16.65
MSW Comapctor Bin Service Rates			
1 Yard MSW Compactor - Per Bin, Per Weekly Service Frequency	\$149.12	\$3.44	\$152.56
1.5 Yard MSW Compactor - Per Bin, Per Weekly Service Frequency	\$175.01	\$4.03	\$179.04
2 Yard MSW Compactor - Per Bin, Per Weekly Service Frequency	\$212.21	\$4.89	\$217.10
3 Yard MSW Compactor - Per Bin, Per Weekly Service Frequency	\$292.87	\$6.75	\$299.62
4 Yard MSW Compactor - Per Bin, Per Weekly Service Frequency	\$377.14	\$8.69	\$385.83
6 Yard MSW Compactor - Per Bin, Per Weekly Service Frequency	\$525.98	\$12.12	\$538.10



Extra Pickups			
Extra Pick up - Service Day - 1 yard	\$31.63	\$0.73	\$32.36
Extra Pick up - Service Day - 1.5 yard	\$38.88	\$0.90	\$39.78
Extra Pick up - Service Day - 2 yard	\$46.09	\$1.06	\$47.15
Extra Pick up - Service Day - 3 yard	\$54.43	\$1.25	\$55.68
Extra Pick up - Service Day - 4 yard	\$67.71	\$1.56	\$69.27
Extra Pick up - Service Day - 6 yard	\$89.03	\$2.05	\$91.08
Temporary Bins			
4 Yard Temp Bin - 3-day rental	\$113.54	\$2.62	\$116.16
4 Yard Temp Bin per day after 3rd day	\$39.89	\$0.92	\$40.81
Ancillary Services			
Walk in/Pull Out per Bin per Service over 10 feet	\$16.55	\$0.38	\$16.93
Bad Check/EFT Charge	\$30.00	N/A	\$30.00
Finance Charge past due greater than 30 days	2.50%	N/A	2.50%
Finance Charge past due greater than 30 days - minimum charge	\$5.00	N/A	\$5.00
Trip Charge (WM unable to service due to non-WM caused circumstance)	\$28.54	\$0.66	\$29.20
Replacement Bin-if due to customer negligence	Market Price	N/A	Market Price
Key Charge when container access requires driver to remove lock per month	\$5.71	\$0.13	\$5.84
Contamination in Commercial Bins/Carts * (per Bin/Cart per service)	\$55.24	\$1.27	\$56.51
Overage/Snapshot charge (bin too full for lid to close) *	\$75.00	\$1.73	\$76.73
Bad Pay/Reactivation fee (no delivery)	\$36.52	\$0.84	\$37.36
Bad Pay/Reactivation fee (with delivery)	\$62.78	\$1.45	\$64.23

\* Contamination/Overage charged after 1st warning

ROLL OFF	Current Monthly Rate	Rate Adjustment	New Rate Effective - 1/1/2022
Containers Services			
20 Yard Roll Off Container (includes 3 tons disposal)*	\$505.59	\$11.65	\$517.24
30 Yard Roll Off Container (includes 3 tons disposal)*	\$573.53	\$13.22	\$586.75
Compactor Haul Charge (no included disposal)**			\$252.37
Ancillary Services			
Min Haul Charge - 7-day rental charged per day on 8th day	\$13.25	\$0.30	\$13.55
Trip Charge (WM unable to service due to non-WM caused circumstance)	\$183.99	\$4.24	\$188.23
Relocation Charge (Move box to new location on customers current site)	\$183.99	\$4.24	\$188.23
Bad Check/EFT Charge	\$30.00	\$0.69	\$30.69
Finance Charge past due greater than 30 days	2.50%	N/A	2.50%
Finance Charge past due greater than 30 days - minimum charge	\$5.00	N/A	\$5.00
Replacement Bin-if-due to customer negligence	Market Price	N/A	Market Price

\*Any tonnage in excess will be charged the landfill rate plus applicable franchise fees

\*\*Disposal not included. Charged landfill rate plus applicable franchise fees



PI Year
2022

	Current			
	Operations (CPI)	Fuel	Disposal	
Adjustment Percentage	3.23%	7.35%	0.00%	
Weighted Allocation	63.55%	3.45%	33.00%	Final Percentage
Allocated Adjustments	2.05%	0.25%	0.00%	2.31%

	Historical			
	Operations (CPI)	Fuel	Disposal	Total Adjustment
2021	0.00%	0.00%	0.00%	0.00%
2022	2.05%	0.25%	0.00%	2.31%
2023				
2024				
2025				
2026				
2027				
2028				
2029				
2030				

PI Year
2022

Data extracted on: September 23, 2021 (6:57:21 PM)

CPI for All Urban Consumers (CPI-U)

Series Id: CUUR0400SA0  
Not Seasonally Adjusted  
Series Title: All items in West urban, all urban consumers, not seasonally adjusted  
Area: West  
Item: All items  
Base Period: 1982-84=100

		Start Period	End Period
Older Period	274.1313	10/1/2019	9/30/2020
Newer Period	282.9818	10/1/2020	9/30/2021
Index Change	8.8505		
Index Change %	3.23%		

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2	Calculated Average
2011	223.149	224.431	226.558	227.837	228.516	228.075	227.805	228.222	229.147	229.195	228.771	228.117	227.485	226.428	228.543	
2012	228.98	229.995	232.039	232.561	233.053	232.701	231.893	233.001	234.083	234.966	233.206	232.029	232.376	231.555	233.196	231.1990833
2013	232.759	234.595	235.511	235.488	235.979	236.227	236.341	236.591	237.146	237	236.153	236.096	235.824	235.093	236.555	235.0698333
2014	236.707	237.614	239.092	239.808	241.35	241.616	241.85	241.66	241.92	241.65	240.22	239.095	240.215	239.365	241.066	239.2388333
2015	238.318	239.748	241.69	242.302	244.227	244.332	245.04	244.737	244.257	244.341	243.749	243.434	243.015	241.77	244.26	242.1346667
2016	244.6	244.821	245.404	246.589	247.855	248.228	248.375	248.498	249.234	249.897	249.448	249.516	247.705	246.25	249.161	246.2606667
2017	250.814	252.252	252.949	253.806	254.38	254.469	254.708	255.282	256.504	257.223	257.126	257.347	254.738	253.112	256.365	252.8354167
2018	258.638	259.986	260.994	262.037	263.24	263.732	263.971	264.395	265.105	266.195	265.658	265.209	263.263	261.438	265.089	261.1495
2019	265.624	266.215	267.37	269.522	270.88	270.957	271.029	271.264	272.102	273.524	273.128	272.584	270.35	268.428	272.272	268.5020833
2020	273.34	274.412	273.995	272.913	273.062	274.155	275.597	276.443	276.422	276.876	276.875	276.593	275.057	273.646	276.468	274.13125
2021	277.238	278.702	280.625	283.507	285.793	288.263	289.863	290.393	291.053					282.355		282.98175

PI Year
2022

		Start Period	End Period
Previous Period Average	3.55	10/1/2019	9/30/2020
Current Period Average	3.81	10/1/2020	9/30/2021
Difference	0.26		
Difference Change	7.35%		

Sourcekey EMD\_EPD2D\_PTE\_SCA\_DPG  
California No 2 Diesel Retail  
Date Prices (Dollars per Gallon)

10/15/2019	3.985
11/15/2019	4.003
12/15/2019	3.902
1/15/2020	3.873
2/15/2020	3.787
3/15/2020	3.601
4/15/2020	3.283
5/15/2020	3.182
6/15/2020	3.216
7/15/2020	3.254
8/15/2020	3.263
9/15/2020	3.259
10/15/2020	3.246
11/15/2020	3.25
12/15/2020	3.356
1/15/2021	3.439
2/15/2021	3.607
3/15/2021	3.931
4/15/2021	3.98
5/15/2021	4.024
6/15/2021	4.095
7/15/2021	4.195
8/15/2021	4.291
9/15/2021	4.324



**City of Orland**  
**Effective - 1/1/2022**  
**Disposal Change Calculations**

New County Rate Per Ton Eff 1/1/2021	\$100.00
New County Rate Per Ton Eff 1/1/2022	\$100.00
Rate Change	\$0.00
Rate Change %	0.00%

Historical Data	
Year	County Rate
2021	\$100.00
2022	\$100.00
2023	
2024	
2025	
2026	
2027	
2028	
2029	
2030	

**CITY OF ORLAND**  
**CITY COUNCIL AGENDA CONSENT ITEM #:6.G.**

**MEETING DATE: November 16, 2021**

TO: Honorable Mayor and Council  
FROM: Pete Carr, City Manager  
SUBJECT: Modify Solid Waste Contract Rate Adjustment Term (Action)

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Waste Management proposes a minor and necessary modification to how the rate adjustments are calculated.

**Background:**

Effective January 1, 2020, and continuing through December 31, 2029, the City of Orland has contracted with U.S.A. Waste of California (D.B.A. Waste Management, Inc.) for the collection of solid waste within the City of Orland. This collection service is undertaken pursuant to a franchise agreement between the City of Orland and U.S.A. Waste of California, part of a master agreement including the County of Glenn and the City of Willows.

Pursuant to the contract, the collection rates are subject to annual rate adjustments, increases or decreases, calculated pursuant to the most recent Consumer Price Index/Urban Customers-Western States (CPI), diesel fuel and tipping fee rates.

**Discussion:**

The current contract language provides for the CPI to be calculated based on January thru December of the current year for next year's rate adjustment. Obviously, this would not allow time to calculate the CPI, notify the City, and notify customers prior to the start of the following calendar year.

Waste Management proposes, and City Staff agrees, that a more practical basis for CPI would be October – September. The other parts of the adjustment formula would likewise be based on October-September.

Attachment: Waste Management Annual Rate Adjustment Review Period Letter

**Recommendation:**

Approve the rate period modification as proposed and authorize City Manager to execute the letter of agreement.

**Fiscal Impact of Recommendation:** N/A; negligible, if any.





USA WASTE of CALIFORNIA, INC.  
Corning Disposal  
3281 Hwy. 99W  
Corning, CA 96021

November 8, 2021

Peter Carr  
City Manager  
City of Orland  
815 4<sup>th</sup> Street  
Orland, CA 95963

Re: Annual rate adjustment review period

Dear Mr. Carr:

Attachment 8B of the January 1, 2021 Collection Franchise agreement (the "Agreement") between the City of Orland and USA Waste of California, Inc. ("WM") states:

63.55% of the service fees are adjusted by 100% of the average monthly percent change in the CPI index during the period beginning January 1 of the prior year through December 31 of the current year.

Under the above language, the annual CPI adjustment occurring on January 1, 2022, for example, would be calculated as follows:

$$\frac{(\text{Average CPI between } 1/1/21 - 12/31/21) - (\text{Average CPI between } 1/1/20 - 12/31/20)}{(\text{Average CPI between } 1/1/20 - 12/31/20)}$$

We believe the January 1 – December 31 review period was agreed upon in error because, using the above example, CPI data for December 2021 would not be available until February 2022. As such, it would not be possible to calculate the CPI adjustment effective January 1, 2022. To remedy this, we suggest changing the 12-month review period from January 1 – December 31 of the current year to October 1 of the previous year to September 30 of the current year. The same October 1 – September 30 review period would be used with respect to the fuel and transfer station service fee components of the annual January 1 rate adjustment.

If the City agrees with this change, please so indicate with your signature below.

[Signatures on following page]

November 8, 2021  
Page 2

Sincerely,

USA WASTE OF CALIFORNIA, INC.

DocuSigned by:  
  
2A640847CE8F475...  
Barry Skolnick  
President

Agreed to and accepted by:

CITY OF ORLAND, CALIFORNIA

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**CITY OF ORLAND**

**CITY COUNCIL AGENDA ITEM #:7.A.**

**MEETING DATE: November 16, 2021**

TO: Honorable Mayor and Council  
FROM: Pete Carr, City Manager  
SUBJECT: Honeybee Discovery Center (HDC) -- Update Discussion (Discussion/Direction)

---

Representatives of the HDC will continue their conversation with the Council about use of City land.

**Background:**

Following the City's joining Bee City USA in 2016 and self-proclaimed designation as "Queen Bee Capital of North America" in 2017, a group of local apiarists working on the dream of establishment of a honeybee museum refocused its plans to Orland. That group, organized as Honeybee Discovery Center (HDC) has since earned 501(C)3 tax exempt non-profit organization status. The City supports and participates in HDC board activities, as well as with the parallel "Queen Bee Capital Committee."

The City Council on December 17, 2018 considered purchase of  $\frac{3}{4}$  acre of bare land on Walker Street between 5<sup>th</sup> Street and the railroad tracks with the statement, "The land is envisioned as having economic and community development value as a community center / visitor center / museum site." Minutes from that meeting record:

"The property is planned for future development as a museum and visitor center... The cost to purchase the property is \$110,000. Council agreed this is a good investment for the community. Action: Councilmember Paschall moved, seconded by Vice Mayor Edwards, to proceed with acquisition and close of escrow for the subject real property as presented. The motion carried [5-0]."

January 21, 2020 the Council considered a proposed first draft lease agreement presented by the City Manager and HDC and Chamber of Commerce. Council expressed concerns about the draft lease and suggested the HDC obtain its 501(C)3 status before entering a lease agreement with the City, and asked City Staff to stay engaged with the HDC as to its plans.

**Attachments (3):**

- A. Site diagram (see below)
- B. Excerpt of minutes from December 17, 2018 City Council
- C. Excerpt of minutes from January 21, 2020 City Council

**Discussion:**

The HDC Board wishes to provide the City Council with a discussion update of HDC progress in governance, fundraising and financial status, architectural concept plans, and a recently completed feasibility study. The HDC Board remains interested in the subject City land site as the ideal location for construction of a Honeybee Discovery Center. A long term land lease with the City, possibly with an option for future eventual transfer of title, are part of the Board's ongoing planning considerations.

**Recommendation:**

Discuss HDC progress and plans, direct Staff.

**Fiscal Impact of Recommendation:** N/A.





Mr. Fenske gave an update on the Recreation Department over the last year. Mr. Fenske highlighted completed capital improvement projects in the past five years and noted future capital improvements projects which include: a pump track, Recreation dept. expansion, Lely Park softball upgrades, a walk /bike trail, and a sand volleyball court. The Recreation Department continues to offer many youth programs, such as, soccer, basketball, tiny tots tumbling and summer camps. Private or public swim lessons are also offered, as well as swim lessons for all second graders at Mill Street School. This program has proven to be very successful with funding provided by the Barceloux-Tibessart Foundation and Redding Bank of Commerce. The Adult and Senior programs continue to do well. Mayor Roundy noted to possibly consider adding more senior programs in the future. Mr. Fenske stated he has been meeting with recreation directors in the region to network, share ideas/concerns and training. Council thanked Mr. Fenske for all the fine accomplishments he has made within the Recreation Department.

#### **B. Library Department Annual Review – Jody Meza, Library Director**

Ms. Meza gave an update on activities in the Library this past year. Ms. Meza stated the library received almost \$31,000 in grant funding, as well as donations from local clubs and groups. Grant funds were provided for a Film Making workshop, which was well received and continue to offer monthly workshops. Ms. Meza stated there are currently 10,087 library card holders and a total of 38,329 visits to the Library; an increase from last year. The library also had an increase in the number of adult programs (i.e. local author/history presentations, mental health first aid, STEM book discussions), as well as various children's programs. Ms. Meza reported there were a total of 140 children's programs, with 3,303 attendees. Attendance has varied with the new Saturday hours, usually 25-45 patrons. Ms. Meza stated the Ebook and audio book collection has been enhanced due to a grant from the State. The public computers continue to be well used by patrons. Ms. Meza stated with support from the City Council and various partnerships, the real value is in the outcome of what the library has offered their patrons. City Council thanked Ms. Meza for the outstanding job she has continued to do with the library.

#### **C. Real estate property acquisition, APN: 040-184-002-000, 517/521 Walker St. – Pete Carr, City Manager**

Mr. Carr brought forward Council's request to enter negotiations for the possible purchase of real property as 517/521 Walker Street. The property is planned for future development as a museum and visitor center. A Phase I soils history report was performed (\$4,600) and satisfied by staff. City Manager Carr recommended close of escrow for the subject real property. The cost to purchase the property is \$110,000. Council agreed this is a good investment for the community.

Action: Councilmember Paschall moved, seconded by Vice Mayor Edwards, to proceed with acquisition and close of escrow for the subject real property as presented. The motion carried by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Paschall, Edwards and Mayor Roundy

NOES: None

ABSENT: None

ABSTAIN: None



stop at the intersection of Seconds and Colusa Street. The motion carried by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall

NOES: None

ABSENT: None

ABSTAIN: None

#### **D. Consider property lease to Honeybee Discovery Center – Pete Carr, City Manager**

Mr. Carr brought forward a first draft land lease agreement proposed by the Honeybee Discovery Center (HDC). It has been proposed to construct the future Discovery Center/Chamber of Commerce/Community Meeting Center on the City's recently purchased  $\frac{3}{4}$  vacant lot between the railroad tracks and current location of the Honeybee Discovery Center administrative office. The board is proposing a 50-year land lease with terms including rent of \$1/year, intended for educational/cultural center with City improvements and construction designs; HDC would be responsible for site maintenance and operations. Carolyn Pendergrass introduced Frank Ferreira, new Chamber of Commerce President. Ms. Pendergrass and Mr. Ferreira stated this would be a great opportunity and ideal location for the Orland Chamber of Commerce. Council had some concerns on the proposed draft lease. Councilmember Edwards stated she did not want the City under any obligation for any improvements to the property. City Council noted the City may require a bond to be sure the improvements were completed and wanted assurances the project would be moving forward. Council mentioned the proposed project may not need to utilize the entire parcel. Councilmember Hoffman noted that HDC has received \$250k in donations towards the building fund. Mayor Paschall stated the HDC board should attain their own 501 C-3 status before they enter into an agreement with the City. Marjorie Palmer, 716 Shasta St., stated the proposed agreement could be considered a gift of public funds. Council requested staff to get more information on the intent of the HDC board's proposed project.

#### **E. Verbal update on 824 Fourth Street – discussion and action – Pete Carr, City Manager**

Mr. Carr updated Council on the status of the new flooring at 4th Street Café. The flooring should be completed by the middle of next week. Other improvements came up at this location, a new sewer line was installed out to the alley. City staff requested direction from Council on whether to seek request for proposals from roofing contractors to replace the existing roof at 824 Fourth Street. Council unanimously agreed to proceed with getting proposals to replace the roof on the entire building.

#### **CITY COUNCIL COMMUNICATIONS AND REPORTS**

Councilmember Hoffman:

- Planning Commission, Chamber of Commerce, & Glenn County Waste Management meetings were cancelled due to a lack of a quorum.

## CITY COUNCIL AGENDA ITEM

Item No.: 7.B.  
Meeting Date: November, 2021  
From: Paul W. Rabo, City Engineer and Pete Carr, City Manager  
Subject: Review and Possible Adjustment to Water Service Rate Outside of City Limits

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### Background:

At the October 19, 2021 Council Meeting the Council reviewed and approved increases to water and sewer rates to keep pace with rising operation and maintenance costs. During the public comment period, a resident requested the City review and possibly adjust the service rate for County residents who are, or will be, connected to the City water system. The City Council directed staff to review the water service rate for outside City Limits.

### Discussion:

City staff has reviewed the yearly Operation and Maintenance (O&M) costs for the existing water system including capital improvement project costs, control systems, fire hydrants, valves, mains, meters, groundwater wells and storage tank. The O&M costs and proposed number of connections were used to help determine potential service rates outside of City Limits. The State, County, and City are still working to define the limits and scope of a proposed project that would install a new well, fire hydrants, water main and appurtenances to serve residents outside of City limits. At this time there are four planning areas being reviewed. City staff has assumed Planning Area #1 (the largest affected area) would be constructed. Construction would include a new well, approximately 10 miles of water main, and potentially 100 new connections.

The potential increase in the City's Operation and Maintenance (O&M) costs could be a minimum of \$10,000 to \$15,000 per year. After construction of the proposed improvements the City would need to collect funds for the future replacement of the improvements. The potential capital replacement costs could be \$200,000 to \$250,000 per year. The increased O&M and capital replacement costs would be divided evenly amongst the new connections.

Assuming various combinations of project scope, property owner participation, and requirements for cost recovery, rates for unincorporated area connections could be similar to current rates or significantly higher. City Engineer will discuss with Council the methodology and the impact of various assumptions.

The approved water rates for Fiscal Year 2021-2022 are:

	Inside City Limits	Outside City Limits
Fixed Bi-Monthly Charge Rate	\$63.31	\$126.63
Per 1,000 gallons with more than 15,000 gallons	\$1.70	\$1.70

### Requested Action:

Review, discuss and approve a service rate for residents outside City Limits.

### Fiscal Impact:

Bi-monthly service rate revenues would go towards the operation and maintenance of water system.