

## CITY COUNCIL

Bruce T. Roundy, Mayor  
Jeffrey A. Tolley, Vice-Mayor  
Dennis Hoffman  
William "Billy" Irvin  
Chris Dobbs

## CITY OFFICIALS

Janet Wackerman  
City Clerk

Leticia Espinosa  
City Treasurer

# CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street  
ORLAND, CALIFORNIA 95963  
Telephone (530) 865-1600  
Fax (530) 865-1632



## CITY MANAGER

Peter R. Carr

## AGENDA REGULAR MEETING, ORLAND CITY COUNCIL

**Tuesday October 19, 2021**

**This meeting will be conducted pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20 which suspends certain requirements of the Ralph M. Brown Act.**

**This City Council meeting will be held at Carnegie Center, 912 Third Street, Orland and teleconferenced using Zoom technology in compliance with current Executive Orders. All Councilmembers and City staff will be participating in person.**

**The public may participate in the meeting at Carnegie Center, by telephone or access the video via Zoom.**

**Please call: 1 (669) 900-9128 Webinar ID#: 827 1291 0641**

- 1. CALL TO ORDER – 6:30 P.M.**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. ORAL AND WRITTEN COMMUNICATIONS**

**A. Citizen Comments:**

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. Public is advised to limit discussion to one presentation per individual. While not required, please state your name and address for the record. Please direct your comments to the Mayor or Vice Mayor.  
**(Oral communications will be limited to three minutes).**

**5. CONSENT CALENDAR**

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for October 5, 2021.
- C. CalPERS Resolution for Employer-Paid Member Contribution.

**Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption.**

## **6. ADMINISTRATIVE BUSINESS**

- A. Habitat for Humanity Request for Project Support (Discussion/Action) - Pete Carr, City Manager
- B. Vacation of 7<sup>th</sup> St. Alley (Discussion/Action) - Pete Carr, City Manager
- C. Proposed Cortina Drive Lift Station (Discussion/Action) – Paul Rabo, City Engineer
- D. Water & Sewer Rate Adjustments (Discussion/Action) – Paul Rabo, City Engineer
- E. Draft Groundwater Sustainability Plan Comments (Discussion/Action) - Pete Carr, City Manager
- F. Verbal Update on Drought Conditions (Discussion/Direction) - Pete Carr, City Manager

## **7. CITY COUNCIL COMMUNICATIONS AND REPORTS**

## **8. CLOSED SESSION**

- A. Public Comments: The public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public comments are generally restricted to three minutes.
- B. Conference with Real Property Negotiators, Pursuant to Government Code Section 54956.8.  
PROPERTY: APN 046-290-004  
AGENCY NEGOTIATOR: Pete Carr, City Manager  
NEGOTIATING PARTIES: Nancy A. Villalobos Trust  
UNDER NEGOTIATION: Price and terms of payment

## **9. RECONVENE TO REGULAR SESSION**

## **10. REPORT FROM CLOSED SESSION**

## **11. ADJOURN**

**CERTIFICATION:** Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on October 14, 2021.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at [www.cityoforland.com](http://www.cityoforland.com) where meeting minutes and audio recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 865-1601 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



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Peter R. Carr

## WARRANT LIST

October 19, 2021

Warrant	10/14/21	\$	139,277.84
Payroll Compensation	10/7/21	\$	118,038.44
PERS	10/1/21	\$	23,262.21
		\$	<u>280,578.49</u>

**APPROVED BY**

\_\_\_\_\_  
 Bruce T. Roundy, Mayor

\_\_\_\_\_  
 Jeffrey A. Tolley, Vice-Mayor

\_\_\_\_\_  
 Dennis Hoffman, Councilmember

\_\_\_\_\_  
 William "Billy" Irvin, Councilmember

\_\_\_\_\_  
 Chris Dobbs, Councilmember

REPORT.: Oct 14 21 Thursday  
 RUN....: Oct 14 21 Time: 16:09  
 Run By.: Deysy Guerrero

CITY OF ORLAND  
 Cash Disbursement Detail Report  
 Check Listing for 10-21 thru 10-21 Bank Account.: 1001

PAGE: 001  
 ID #: PY-DP  
 CTL.: ORL

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
054368	10/08/21	ORL12	Orland-Laurel Masonic Hal	400.00	OCT 2021H	AC/RENT
054369	10/13/21	TLC00	TLC	1214.59	9/30/2021H	AC/CHRISTMAS DECORATIONS
054370	10/13/21	GLE14	GLENN COUNTY	17.00	102821H	NOTICE OF COMPLETION ROAD MM
054371	10/14/21	4LE00	4 LEAF INC.	824.36	741-21B	BD/PLAN REVIEW (689 APRICOT CIRCLE)
054372	10/14/21	ABD00	ADVANCED DOCUMENT	225.13 73.99 240.66	INV55212 INV55213 INV55214	BD-PLAN/COPIES PD/COPIES CITY HALL/COPIES
			Check Total.....:	539.78		
054373	10/14/21	AFF00	Affordable Computer Solut	330.00	6281	LIB/CHROMEBOOK SETUP
054374	10/14/21	ALA00	ALAMEDA COUNTY SHERIFF'S	722.00	10/2/2021	PD/TRAFFIC COLLISION INVESTIGATION TRAINING
054375	10/14/21	AQU03	Aqua Metric	345.07	84742	PW/WATER PARTS
054376	10/14/21	ARA00	ARAMARK UNIFORM SERVICES	1093.74	8/31/2021	PW/UNIFORM CLEANING AUGUST
054377	10/14/21	ASB00	WORLD OIL ENVIROMENTAL SE	165.00	00755876	PW/USED OIL PICK-UP
054378	10/14/21	ATT07	A T & T	141.55	10/13/21	AC/PHONE LINE
054379	10/14/21	AUT00	Auto Zone Inc.	16.01	094416991	PD/POWER CAR WASH
054380	10/14/21	BAL00	Knife River Construction	1048.00	546	STREETS/ASPHALT
054381	10/14/21	CAR02	CARDMEMBER SERVICE	90.00 947.91 555.58 109.56 1721.72 1061.99 1334.85 3756.41	2021/9 9/2021 9282021 2021SEPT SEPT2021 SEPTEME21 9/28/2021 SEPTEMBER	COUNCIL/LEAGUE OF CITIES PARKING REC/POOL-SOCCER SUPPLIES FD MEASURE A/FIRE HOUSE SUPPLIES LIB/POSTAGE,WEBSITE MAINT,CHILDRENS SERVICES MULTI-DEPTS/MISC SUPPLIES MULTI-DEPTS/POSTAGE METER RENTAL,ZOOM,NEWSPAPER PW/SUPPLIES, POOL AND WATER MEMBERSHIPS PD/ADOBE ACROPRO, LODGING, TRAINING, PLANTRONICS
			Check Total.....:	9578.02		
054382	10/14/21	CAR03	GRANT CARMON	100.00	OCT 2021	Measure A UNIFORMS
054383	10/14/21	CES00	Kyle Cessna	100.00	OCT2021	Measure A UNIFORMS
054384	10/14/21	COM02	Comcast	399.95 289.78	9222021 10/2-11/2	FD/INTERNET MULTI-DEPTS/INTERNET CONNECTIONS
			Check Total.....:	689.73		
054385	10/14/21	CSA00	CSAC-EIA	397.44	22000832	EMPLOYEE ASST PROGRAM OCT-DEC2021
054386	10/14/21	CWE00	California Water Environm	192.00	8/31/2021	PW/CWEA RENEWAL
054387	10/14/21	DEM00	DEMCO	1065.48	7013170	LIB/BOOK PROCESSING SUPPLIES
054388	10/14/21	DOJ03	DEPARTMENT OF JUSTICE	198.00	537788	PD/FINGERPRINTS
054389	10/14/21	ECL00	ECLECTIC HORSEMAN COMM.,	255.00	00055979	AC/WEBSITE HOSTING
054390	10/14/21	EC001	ECORP CONSULTING, INC	24128.54	4453&4449	PROFESSIONAL SERVICES, GRANT, AND MAVERIK
054391	10/14/21	EDS01	AMANDA EDSON	230.00	573	REC/REFUND FOR POOL PARTY
054392	10/14/21	EIN02	Gregory P. Einhorn	4000.00	14454	PROFESSIONAL SERVICES
054393	10/14/21	EIS00	Employers Investigative S	13.00	89505	GRANTS/CREDIT REPORT
054394	10/14/21	ELLO6	STEVE ELLIOTT	30.35 65.76	10/1/21 9/30/2021	AC/REIMBURSEMENT FOR GALLERY SUPPLIES AC/GALLERY
			Check Total.....:	96.11		
054395	10/14/21	FIC01	FICHTER, QUENTIN	150.00	9/28/2021	PW/BOOT REIMBURSEMENT
054396	10/14/21	FLE04	FLEMING, JOHN	1632.00	10/12/21	BD/INSPECTION SERVICES
054397	10/14/21	FLO03	JOSE FLORES	100.00	OCT2021	Measure A UNIFORMS
054398	10/14/21	FLO04	JOSE FLORES	250.00	10/2/2021	PD/PER DIEM FOR TRAINING
054399	10/14/21	FUL00	KRISTOPHER FULLMORE	100.00	OCT2021	Measure A UNIFORMS
054400	10/14/21	GAN00	Gandy & Staley Oil Co.	1166.58	202380	PW/DIESEL
054401	10/14/21	GOL01	GOLDEN STATE RISK	46209.29	101521	HEALTH,DENTAL & VISION INS.



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054402	10/14/21	GRO00	Ferguson Enterprises Inc	3307.88	10/12/21	PW/WATER MATERIALS
054403	10/14/21	GUE04	DEYSY GUERRERO	498.81	8/27/2021	CITY GAP INSURANCE
054404	10/14/21	HOM00	HOME DEPOT CREDIT SERVICE	743.82	639	PW/SHOP SUPPLIES
054405	10/14/21	HOU05	HOUSING TOOLS	1531.20	2163	HOUSING ELEMENT UPDATE
054406	10/14/21	JCN00	J.C. NELSON SUPPLY	123.72	763216	PW-BM/CLEANING SUPPLIES
054407	10/14/21	JOH02	SEAN JOHNSON	100.00	OCT 2021	Measure A UNIFORMS
054408	10/14/21	KEL01	KELLER SUPPLY COMPANY	645.61	386	PW/MULTI-CHLOR (WELLS)
054409	10/14/21	LEH00	Lehr Auto Electric	234.67	SI65547	PD/SEATBELT RETRACTOR REPLACEMENT UNIT 1
054410	10/14/21	LOW00	Katherine Lowery	100.00	OCT 2021	Measure A UNIFORMS
054411	10/14/21	MAR16	RYAN MARTINDALE	250.00	10/2/21	PD/PER DIEM TRAINING
054412	10/14/21	MAR17	MARTINDALE, RYAN	100.00	OCT 2021	Measure A UNIFORMS
054413	10/14/21	MAT04	MATSON & ISOM	3517.50	80480	PD/MDT PROJECT
054414	10/14/21	MEJ00	Lilia Mejia-Aparicio	100.00	OCT 2021	Measure A UNIFORMS
054415	10/14/21	MIK00	MIKE'S REPAIR SHOP	20.42	690762	PARKS/SUPPLIES
054416	10/14/21	MIL07	MILLS, DARYL	100.00	OCT 2021	Measure A UNIFORMS
054417	10/14/21	MJB00	MJB WELDING SUPPLY, INC	10.50	9/31/2021	PW/CYLINDER RENTALS
054418	10/14/21	NAP00	NAPA AUTO PARTS	116.26	770010	FD MEASURE A/SHOCKS FOR ENGINE
054419	10/14/21	NOR06	NOR-MAC INC.	905.75	7811,3037	PW/PARKS SUPPLIES
054420	10/14/21	NOR29	North Valley Portable Toi	288.77	2862	REC/PORTABLE TOILET SERVICES
054421	10/14/21	NOR35	Northern Tool & Equipment	400.52	10/12/202	PW/SHOP FUEL TANK
054422	10/14/21	NUS00	NUSO, LLC	103.86	130577630	FD MEASURE A/PHONE LINES
054423	10/14/21	OAC00	Orland Area Chamber of Co	1687.50	1STQTRSUP	1ST QUARTERLY SUPPORT 1/2
				23.00	9/30/2021	PURCHASE OF QUEEN BEE T-SHIRT
			Check Total.....:	1710.50		
054424	10/14/21	ORE00	O'REILLY AUTO	32.31	81174759	FD/PARTS FOR TRUCK #29
				299.97	9/28/2021	PD-PW/FLEET SUPPLIES AND SHOP SUPPLIES
			Check Total.....:	332.28		
054425	10/14/21	ORH00	ORLAND HARDWARE	15.07	479035	PD/BRUSH WATER FLOW-SOFT
				688.51	9/27/21	FD MEASURE A/OFFICE SUPPLIES,BUILDING EQUIPMENT
				27.91	9/27/2021	LIB/DISPOSABLE MASK
			Check Total.....:	731.49		
054426	10/14/21	ORL15	Orland Saw & Mower	1253.66	10/1/21	PW/PARKS SUPPLIES
				108.11	2020,2482	FD MEASURE A/ENGINE#35&20 SAW MAINT. & SHARPENING
			Check Total.....:	1361.77		
054427	10/14/21	PET06	PETERSON	62.46	10210031	FD MEASURE A/GENERATOR ANTIFREEZE
054428	10/14/21	PIN01	EDGAR PINEDO	100.00	OCT 2021	Measure A UNIFORMS
054429	10/14/21	PON00	PONCI'S WELDING	315.79	76747	PW/SHOP SUPPLIES
054430	10/14/21	QUI02	QUILL CORP.	404.04	19782538	FD MEASURE A/TONER FOR PRINTER
				387.74	9127&8638	MULTI-DEPTS/OFFICE SUPPLIES
			Check Total.....:	791.78		
054431	10/14/21	R&B00	R&B A CORE & MAIN COMPANY	380.87	437	PW/WATER PARTS
054432	10/14/21	RED00	REDDING-EUREKA FREIGHTLIN	1945.64	83,32,54	PW/FLEET SWEEPER
054433	10/14/21	REF00	REFORMA	125.00	640	LIB/REFORMA CONFERENCE REGISTRATION
054434	10/14/21	RIC00	GERALD RICE	200.00	10/7/2021	PW/DMV PHYSICAL REIMBURSEMENT
054435	10/14/21	ROE02	Thomas Roenspie	100.00	OCT 2021	Measure A UNIFORMS
054436	10/14/21	SEI00	ROY R SEILER, C.P.A	1121.80	30399	ACCOUNTING PROFESSIONAL SERVICES

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Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
054437	10/14/21	SON05	Sonsray Machinery	2702.35	P-2897604	PW/LOADER PARTS #72
054438	10/14/21	STA05	State Water Resources Con	45.00	OCT/2021	PW/WATER TREATMENT RE-EXAM D2
054439	10/14/21	STO04	Jeffrey G. Dunn	213.00	10/12/21	PEST CONTROL SERVICES
054440	10/14/21	TIA00	TIAA COMMERCIAL FINANCE,	246.93	8463837	PD/COPIER RENTAL FEE
054441	10/14/21	TUR01	Rae Turnbull	45.00	9/13/2021	AC/WEBSITE NEWSLETTER
054442	10/14/21	USA04	USA Blue Book	3847.70	386,595	PW/WATER PARTS
054443	10/14/21	VAN00	VANTAGE POINT TRANSFER AG	1689.22	100721	DEF COMP PLAN 304591
054444	10/14/21	VLA00	RAYMOND J. VLACH	100.00	OCT 2021	Measure A UNIFORMS
054445	10/14/21	WAT00	WATCH GUARD VIDEO	10395.00	NV0002037	PD/SOFTWARE AND HOSTING
054446	10/14/21	\D001	BETTY MOLEN TRUST	6.42	000C11001	MQ CUSTOMER REFUND FOR DON0007
054447	10/14/21	\M003	VANESSA MERCADO	.26	000C11001	MQ CUSTOMER REFUND FOR MER0042
Cash Account Total.....:				139277.84		
Total Disbursements.....:				139277.84		
				=====		
				-----		
Cash Account Total.....:				.00		

REPORT.: 10/07/21  
 RUN....: 10/07/21 Time: 13:14  
 Run By.: Leticia Espinosa

CITY OF ORLAND  
 Warrant Register

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14284	10/07/21	10/06/21	COM01	COMBS, DANIEL T	10-21	04-22	514.75
14285	10/07/21	10/06/21	FIC00	FICHTER, QUENTIN	10-21	04-22	1605.72
14286	10/07/21	10/06/21	FOS00	FOSTER , EMILY	10-21	04-22	84.00
14287	10/07/21	10/06/21	ORO02	OROZCO, EVVEN	10-21	04-22	238.00
14288	10/07/21	10/06/21	WAT03	WATHEN, AIDEN	10-21	04-22	129.50
14289	10/07/21	10/06/21	WAT04	WATHEN, MIDASIA	10-21	04-22	119.00
Z04314	10/07/21	10/06/21	ALV01	ALVA, MICAELA	10-21	04-22	1760.12
Z04315	10/07/21	10/06/21	AND00	ANDRADE, EDGAR	10-21	04-22	2642.29
Z04316	10/07/21	10/06/21	BAL00	BALDRIDGE, THEA	10-21	04-22	63.00
Z04317	10/07/21	10/06/21	CAR02	CARMON, GRANT E	10-21	04-22	3514.35
Z04318	10/07/21	10/06/21	CAR03	CARR, PETER R	10-21	04-22	5769.23
Z04319	10/07/21	10/06/21	CES00	CESSNA, KYLE A	10-21	04-22	3784.41
Z04320	10/07/21	10/06/21	CHA01	CHANEY, JUSTIN	10-21	04-22	3745.38
Z04321	10/07/21	10/06/21	CON00	CONTRERAS, ISAAC	10-21	04-22	73.50
Z04322	10/07/21	10/06/21	CRA00	CRANDALL, JEREMY	10-21	04-22	353.08
Z04323	10/07/21	10/06/21	ESP00	ESPINOSA, LETICIA	10-21	04-22	1927.65
Z04324	10/07/21	10/06/21	FEN03	FENSKE, JOSEPH H	10-21	04-22	2911.84
Z04325	10/07/21	10/06/21	FLO00	FLORES, JOSE D	10-21	04-22	3292.54
Z04326	10/07/21	10/06/21	FUL00	FULLMORE, KRISTOPHER	10-21	04-22	3160.98
Z04327	10/07/21	10/06/21	GAM00	GAMBOA, YADIRA	10-21	04-22	276.26
Z04328	10/07/21	10/06/21	GUE01	GUERRERO, DEYSY D	10-21	04-22	2398.80
Z04329	10/07/21	10/06/21	GUE02	GUERRERO, JORGE	10-21	04-22	2107.62
Z04330	10/07/21	10/06/21	HAR00	ZOLLERHARRIS, TRAVIS	10-21	04-22	2102.03
Z04331	10/07/21	10/06/21	JOH01	JOHNSON, SEAN KARL	10-21	04-22	7078.46
Z04332	10/07/21	10/06/21	LED00	LEDAY, JESSICA E	10-21	04-22	2662.38
Z04333	10/07/21	10/06/21	LOW00	LOWERY, KATHERINE	10-21	04-22	3457.16
Z04334	10/07/21	10/06/21	MAR02	MARTINDALE, RYAN EUGENE	10-21	04-22	2200.06
Z04335	10/07/21	10/06/21	MEJ00	APARICIO, LILIA MEJIA	10-21	04-22	2061.93
Z04336	10/07/21	10/06/21	MEZ00	MEZA, JODY L	10-21	04-22	3671.21
Z04337	10/07/21	10/06/21	MIL00	MILLS, DARYL A	10-21	04-22	3005.20
Z04338	10/07/21	10/06/21	MYE00	MYERS, KEVIN	10-21	04-22	596.78
Z04339	10/07/21	10/06/21	ORO03	OROZCO, ETHAN	10-21	04-22	147.00
Z04340	10/07/21	10/06/21	ORO04	OROZCO, JORDAN	10-21	04-22	122.50
Z04341	10/07/21	10/06/21	PAI01	PAILLON, MICHAEL	10-21	04-22	2000.55
Z04342	10/07/21	10/06/21	PAN00	PANIAGUA, BLANCA A	10-21	04-22	659.31
Z04343	10/07/21	10/06/21	PEN01	PENDERGRASS, REBECCA A	10-21	04-22	2434.80
Z04344	10/07/21	10/06/21	PER00	PEREZ, MARGARITA T	10-21	04-22	1899.16
Z04345	10/07/21	10/06/21	PIN00	PINEDO, EDGAR ESTEBAN	10-21	04-22	4908.37
Z04346	10/07/21	10/06/21	POR00	PORRAS, ESTEL	10-21	04-22	1763.18
Z04347	10/07/21	10/06/21	PUN00	PUNZO, GUILLERMO	10-21	04-22	1858.83
Z04348	10/07/21	10/06/21	PUR01	PURCHASE, HEATHER	10-21	04-22	1327.02
Z04349	10/07/21	10/06/21	RIC01	RICE, GERALD W	10-21	04-22	2001.75
Z04350	10/07/21	10/06/21	ROD00	RODRIGUES, ANTHONY	10-21	04-22	3141.07
Z04351	10/07/21	10/06/21	ROE00	ROENSPIE, THOMAS LUKE	10-21	04-22	3993.28
Z04352	10/07/21	10/06/21	ROM00	ROMERO, ARNULFO	10-21	04-22	2756.97
Z04353	10/07/21	10/06/21	SCH03	SCHMITKE, JENNIFER	10-21	04-22	1852.21
Z04354	10/07/21	10/06/21	SOE00	SOETH, MATTHEW A	10-21	04-22	1088.00
Z04355	10/07/21	10/06/21	STE01	STEWART, ROY E	10-21	04-22	2798.05
Z04356	10/07/21	10/06/21	SUA02	SUAREZ, BRYAN E	10-21	04-22	1920.56
Z04357	10/07/21	10/06/21	SWI00	SWINHART, ROBERT	10-21	04-22	1770.31
Z04358	10/07/21	10/06/21	VAL00	VALENZUELA , BRENDA	10-21	04-22	241.57
Z04359	10/07/21	10/06/21	VLA00	VLACH, RAYMOND JOSEPH	10-21	04-22	4583.85
Z04360	10/07/21	10/06/21	VON00	VONASEK, EDWARD J	10-21	04-22	4171.30
Z04361	10/07/21	10/06/21	WAC00	WACKERMAN, JANET	10-21	04-22	3291.57
							118038.44

**MINUTES OF THE ORLAND CITY COUNCIL**  
**REGULAR MEETING HELD October 5, 2021**

**CALL TO ORDER**

Meeting called to order by Mayor Roundy at 6:30 p.m.

Meeting opened with the pledge of allegiance.

**ROLL CALL**

Councilmembers present:	Councilmembers Dennis Hoffman, Chris Dobbs, Billy Irvin ( <i>arrived at 6:45pm</i> ), Vice Mayor Jeffrey A. Tolley and Mayor Bruce T. Roundy
Councilmembers absent:	None
Staff present:	City Manager, Peter Carr; City Attorney, Greg Einhorn; City Clerk/ Administrative Services Manager, Janet Wackerman, Public Works Director, Ed Vonasek; Fire Chief Justin Chaney; City Engineer Paul Rabo, City Planner Scott Friend and Police Chief, Joe Vlach

**ORAL AND WRITTEN COMMUNICATIONS**

Citizen Comments: Lindsey Mower, resident, requested Councilmembers consider a dog park for Orland. She stated she has received a lot of feedback strongly advocating for one and offered to help in any way to make the park happen.

**PRESENTATION** - Sustainable Groundwater Management Act (SGMA) Groundwater Sustainability Planning - Lisa Hunter, Glenn County Water Resource Coordinator

Ms. Hunter gave an overview of the Plan, pointing out its organization and how it will be eventually implemented once it is accepted by agencies in the Glenn Groundwater Authority.

*(Councilmember Irvin arrived at 6:45pm)*

Mayor Roundy stated more discussion about the plan will be held at a future Council meeting. Mr. Carr added that it is important to protect drinking water by having good objectives and thresholds in place. He asked Ms. Hunter who would hold the Glenn Groundwater Authority accountable? She stated the State is the backstop so if not making reasonable progress, can come in to manage the Authority.

Ms. Hunter encouraged everyone to review the plan on the County's website and use the public comment period before the final draft is adopted.

**CONSENT CALENDAR**

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for September 21, 2021.
- C. Adopt Resolution 2021-21, Resolution for Paying and Reporting the Value of Employer-Paid Member Contribution.
- D. Contract Award for Liberty Bell Apartments Administrative Services.

Mayor Roundy asked if any Councilmember would like to pull anything from the consent calendar. Vice Mayor Tolley moved, seconded by Councilmember Irvin to pull items B and D. The motion carried 5-0 to pull and discuss items 6B and D.



Councilmember Irvin asked for clarification on how Housing Tools was selected for administrative services. Ms. Wackerman explained there was a selection process where proposals received were ranked from 0 to 100 by three City staff members. Councilmember Irvin asked what did one have over the other. Ms. Wackerman stated she has worked with both contractors, but Housing Tools is local and has a larger staff so that gave them a higher ranking. She added that the contractor will be providing services that cannot be performed adequately by City staff.

Vice Mayor Tolley asked that the word "agricultural" be removed from page 2, paragraph three, first sentence. He added that he had reviewed the tape of the meeting and found that he had not used that word to describe what wells he was asking about. City Clerk Wackerman stated the word will be removed before the minutes are printed into the official record.

Action: Vice Mayor Tolley moved, seconded by Councilmember Dobbs to approve the consent calendar. The motion carried 4-1 by the following voice vote:  
AYES: Councilmembers Dobbs and Hoffman, Vice Mayor Tolley and Mayor Roundy  
NOES: Councilmember Irvin  
ABSENT: None  
ABSTAIN: None

## **ADMINISTRATIVE BUSINESS**

### **A. Policy Change – Irrigation Canal and Irrigation Lateral Canal Undergrounding and Surface Treatment (Discussion/Action) – Scott Friend, City Planner**

Mayor Roundy introduced Scott Friend, City Planner, to present the agenda item.

Mr. Friend stated Staff engaged the Board of the Orland Unit Water Users Association in a dialog about proposed policy changes to the City's irrigation canal policy. Staff recommended to the Board that limits to the size of pipe would determine whether it is placed underground. Any pipe 30" or less would be required to be placed underground and anything greater than 30" would not be required to be underground but will be fenced per City and OUWUA standards for access, maintenance, and access control. Mr. Carr noted that the letter from OUWUA states they did not vote on the policy but City Staff received no negative feedback from the Board.

Vice Mayor Tolley asked if Attachment A was what the City wants and also OUWUA. Mr. Friend stated City prepared the document which was a reflection of concerns heard over the years from the OUWUA. Mr. Carr added that the important part of Attachment A is in the box "Proposed City Policy."

Councilmember Irvin asked why the difference in 30" diameter or not and why not all canals or not. Mr. Friend stated the OUWUA Board suggested 30", Staff originally had 24", so 30" was selected. Mr. Rabo added that pipe size increases costs for the project and as Mr. Friend stated, 24" was suggested until input from OUWUA Board and it was switched to 30". Councilmember Irvin stated he thought the policy was going to be to not cover at all. Mr. Rabo stated with Staff and input from OUWUA, this policy seemed reasonable to keep it at a small pipe diameter. Councilmember Irvin asked why it never came back to City Council to cover the canals. Mr. Friend stated it was discussed at the Council's August meeting and Staff was directed to have a dialogue with OUWUA Board.

Rick Massa, OUWUA Manager, stated he was at the August Council meeting and found Mr. Rabo's presentation outstanding. He added that at the Board meeting attended by City Staff, only one Board member mentioned everything under 30" should be underground. There was no vote, just discussion that was welcomed and appreciated. He recognized the pressure requirement was pretty

high for a while and it has been lowered to 50 PSI but the Board may discuss lowering it. He urged Councilmembers to work with OUWUA. Councilmember Irvin asked Mr. Massa what the action/reaction would be if the policy was passed. Mr. Massa stated he didn't want to make threats but that if you want to cross a ditch, it may be tough.

Councilmember Hoffman asked how long it would take the OUWUA Board to okay the 30" pipe. Mr. Massa stated there is a lot of detail in Attachment A. Lateral 40 and SC by the high school are very expensive to underground and that would be the kind of project that would get traction. There are other problems that the OUWUA has besides the existing ditches with fences and that is with trash and weeds collecting and complaints about spraying. He agrees dedicating a one foot strip to the City will give them enforcement and is a good idea but it will have to go thru the Bureau of Reclamation. He also agrees that an assessment district could be put into place. Councilmember Hoffman asked if the developer could go before the Board for each site. Mr. Massa stated he cannot speak for the Board but something that seems reasonable would be site by site.

Councilmember Irvin asked how the big ditch by the Arch got covered and who paid for it. Mr. Massa stated that was part of the Hoff Subdivision and was before he became OUWUA Manager. The ditch behind the high school was covered with State funds when the high school campus was expanded. He offered that the Creekside Subdivision that is currently under review would be a good example of a case-by-case basis for the open canal that is present there. Councilmember Irvin asked why the land on top of the covered canal is never used even though the developer paid for the cost to cover it. Mr. Massa stated OUWUA tries to keep up their right-of-way the best they can.

Councilmember Dobbs asked if there was a timeline for when this policy can go to the OUWUA Board. Mr. Massa stated it will be discussed at their October 14<sup>th</sup> meeting.

Mike Visinoni, M& D Development/Visinoni Construction, asked for the Councilmembers to think about the impact on new construction the canals present. He added that a lot of people live in Chico and can't afford homes there or with COVID, can now work anywhere. He had applied in April to OUWUA to cover the pipeline adjacent to the homes he is building at Linwood II and has still not heard from them. He is unable to sell any lots until receiving an authorization from OUWUA to cross their canals. Issues with the canal requirements are killing the costs and City should think about what is best for the City.

Vice Mayor Tolley stated he appreciated Councilmembers Hoffman and Dobbs comments. He added we need to act like a city and what Mr. Visinoni is saying why we need to act. He wants to work together but we need deadlines. He asked OUWUA to get back to Council to tell them what they think. Moving forward, safety is extremely important.

Mayor Roundy stated this has been an issue for some time and health and safety has been at the forefront. He likes the fencing idea and doesn't see a problem with it. This is very important for our community for its growth and economic development.

Councilmember Hoffman moved to direct Staff to draft an ordinance to modify the policy for a case-by-case basis. Motion died from lack of a second.

Mr. Friend stated a case-by-case basis does not advance the ball; if a potential developer doesn't know if they have to underground or not it keeps an uncertainty. A standard is created with the policy.

Mr. Carr stated the draft Policy doesn't need an ordinance, just a minute order.

Mr. Carr stated a developer will go elsewhere because of the uncertainty of whether they can develop or not. There are a considerable number of properties that cannot be developed because of their proximity to canals.

Councilmember Irvin asked if this is for safety, why couldn't the City come up with the funding after 31 years. Mr. Einhorn stated the canals are not City property. He added the City doesn't have the legal basis to require all owners adjacent to canals put up fencing but it can be a condition of development. Policy was intended to promote development but also promotes public safety.

Mr. Rabo stated the OUWUA Board was presented conditions that City would impose to developers. Fence would go on developers' property and there would be abutters rights and one foot easements, creating City authority to maintain along the fence and enforce codes. A maintenance district would be established with the property owners. Homeowners would maintain the fence. After several calls with Mr. Massa, he understood maintenance was an issue. A pull thru access at either end of the fence will be available. Mr. Friend added the policy provides that if the project is phased, prior to the first home occupied, improvement of the full length of the property needs to be in place in the first phase.

Councilmember Irvin asked why the one foot easement. Mr. Friend stated if there is dumping over the fence, the City can engage. Mr. Vonasek stated the City is trying to be a good neighbor.

Mayor Roundy stated safety and maintenance have been thought thru.

Action: Councilmember Hoffman moved to adopt a modified policy addressing when, where and how irrigation canals shall be placed underground in the City of Orland as outlined in the Policy Position and Recommendation Paper dated October 5, 2021, seconded by Councilmember Dobbs. The motion carried 4-1 by the following voice vote:

AYES:	Councilmembers Hoffman and Dobbs, Vice Mayor Tolley and Mayor Roundy
NOES:	Councilmember Irvin
ABSENT:	None
ABSTAIN:	None

#### **B. Fire Dispatch Services MOU (Discussion/Action)– John Mc Dermott, 1<sup>st</sup> Assistant Chief**

Assistant Chief McDermott stated County of Glenn along with fire chiefs of Orland and Willows and all districts in the County are in agreement to provide unified dispatch services through the Glenn County Sheriff's office. He expects the consolidated system will shave at least 2 to 5 minutes off their notification/response time. Councilmember Irvin asked how they could get any quicker than they are now.

Action: Councilmember Dobbs moved, seconded by Councilmember Irvin, to approve the Centralized Fire Dispatch Services MOU as presented. The motion carried, 5-0 by the following voice vote:

AYES:	Councilmembers Dobbs, Irvin and Hoffman, Vice Mayor Tolley and Mayor Roundy
NOES:	None
ABSENT:	None
ABSTAIN:	None



### **C. City Consultant Compensation (Discussion/Action) – Pete Carr, City Manager**

Mr. Carr updated Councilmembers on the status of agreements and compensation rates for the city's professional services consultants as requested by Vice Mayor Tolley.

Vice Mayor Tolley stated he had zero grievances when he brought it up and zero grievances now but just wants transparency in government for the citizens of the town. He added that Mr. Einhorn and paid employees are doing a great job and no problems were raised.

Action: Vice Mayor Tolley moved, seconded by Councilmember Hoffman to approve contract updates of the City Attorney, City Engineer, City Planner, City Accounting Consultant and the City Building Inspector. Motion carried 5-0 by the following voice vote:  
AYES: Vice Mayor Tolley, Councilmembers Hoffman, Irvin and Dobbs, Mayor Roundy  
NOES: None  
ABSENT: None  
ABSTAIN: None

Mayor Roundy commended the City Manager and the City addressing transparency.

### **C. Verbal Update on Drought Conditions (Discussion/Direction) – Pete Carr, City Manager**

Mr. Carr reported that at present there are 215 distressed and 150 dry wells. A total of 210,000 gallons of water has been sold to date in bulk sales to County residents. Another bottled water distribution is scheduled for October 6, 2021. Glenn County received funding from the Department of Water Resources (DWR) to provide shower vouchers, bulk water and bottled water. A meeting will be held October 14 to provide information on drought assistance and how County residents can connect to the City's water system.

Water production for September was 64.7 million gallons, 1% less than usage for September 2020. In 2013 usage was 83 million gallons. Wells levels are steady and are not seeing much drop.

Staff has been working with DWR to increase wells and storage capacity. The \$7.8 million that is available will allow mains to be constructed in the County where there is the highest concentration of dry wells. Laterals and meters up to the homes will also be funded by the State. Any connections in the County will be charged the established rate for non-city customers, which is double the city rate.

Councilmember Hoffman asked if the water usage chart took into consideration an increase in population. Mr. Carr stated he did not adjust for a population increase and the census shows an increase around 1% per year.

Jody Samons, EB3 Development, announced the North Valley Community Foundation has received a \$1.8 million grant to help with costs for those experiencing dry wells. There will be an information hotline available for inquiries on tanks, pumps and shower vouchers. Mr. Carr stated there will be more information at the October 14 meeting.

### **CITY COUNCIL COMMUNICATIONS AND REPORTS**

Councilmember Hoffman:

- Nothing to report.

Councilmember Irvin:

- Has attended two football games and found the Orland High stadium and field amazing;
- Visited the Habitat for Humanity site in Yuba City.



Councilmember Dobbs

- Will be attending meetings for the Fire Department and the Glenn County Fish & Game next Wednesday.

Vice Mayor Tolley:

- Attended the memorial service for local business owner Brittany Hibdon;
- Also noted the passing of Jerry Palmer, former Commissioner on the Public Safety Commission;
- Visited the Habitat for Humanity site in Yuba City.

Mayor Roundy:

- Visited the Habitat for Humanity site in Yuba City.
- Attended the play *Hamilton* and highly recommends it;
- LAFCO's October meeting has been cancelled.

**ADJOURN TO CLOSED SESSION AT 9:01 P.M.**

**CITIZEN COMMENTS ON CLOSED SESSION ITEMS – None**

**CLOSED SESSION** – Pursuant to Government Code Section 54956.8: Conference with Real Property Negotiators, the City Council will hold a Closed Session. More specific information regarding this meeting is indicated below.

PROPERTY: APN 040-145-015, 011 and 013  
AGENCY NEGOTIATOR: Pete Carr, City Manager  
NEGOTIATING PARTY: Gary Campbell  
UNDER NEGOTIATION: Price and terms of payment.

PROPERTY: APN 046-290-004  
AGENCY NEGOTIATOR: Pete Carr, City Manager  
NEGOTIATING PARTIES: Nancy A. Villalobos Trust.  
UNDER NEGOTIATION: Price and terms of payment

**RECONVENE TO REGULAR SESSION – 9:12 P.M.**

**REPORT FROM CLOSED SESSION** - Direction was given to staff.

Meeting Adjourned 9:13 P.M.

Janet Wackerman, City Clerk

Bruce T. Roundy, Mayor

**CITY OF ORLAND**

**CITY COUNCIL CONSENT AGENDA ITEM #: 5.C.**

**MEETING DATE: October 19, 2021**

**TO:** Honorable Mayor and Council

**FROM:** Janet Wackerman, City Clerk/Administrative Services Manager

**SUBJECT:** Resolution for Paying and Reporting the Value of Employer-Paid Member Contribution for California Public Employees' Retirement System (CalPERS)

-----

City Council is asked to adopt a Resolution for CalPERS that implements Government Code Section 20636 (c) (4) pursuant to Section 20691.

**BACKGROUND**

The CalPERS' Office of Audit Services conducted a review to determine whether the City of Orland was in compliance with government code when reporting the value of Employer-Paid Member Contributions (EPMC). An Employer Compliance Review was provided on September 2, 2021, and it identified that the City is not in compliance related to the EPMC and is therefore in violation of their contract with CalPERS.

City Council adopted Resolution 2021-21 at their meeting of October 5, 2021, to bring the City into compliance and it was sent to CalPERS for their review.

**DISCUSSION**

The Resolution was returned to the City so that a correct effective date could be inserted. CalPERS stated that their audit indicated the City should use the date the EPMC became effective, in the submitted Resolution, and not the date this document was adopted by the City Council.

As noted on the attachment, the effective date of this Resolution is August 27, 2009, the date when the EPMC was approved by the City Council.

Attachment: Resolution 2021-21

**RECOMMENDATION:**

Adopt the resolution and authorize the City Clerk/Administrative Services Manager to send it to CalPERS.

**Fiscal Impact of Recommendation:** None, City has already been making the contributions to CalPERS and deducting an offsetting amount from employee payroll.

Approved by City Manager

JRC

City of Orland  
Resolution No 2021-21

**RESOLUTION FOR PAYING AND REPORTING THE VALUE OF  
EMPLOYER-PAID MEMBER CONTRIBUTION**

WHEREAS, the governing body of the City of Orland has the authority to implement Government Code Section 20636(c) (4) pursuant to Section 20691;

WHEREAS, the governing body of the City of Orland has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of Orland of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the City of Orland has identified the following conditions for the purpose of its election to pay EPMC;

- **This benefit shall apply to all employees of the Mid-Management Unit and those unrepresented in management.**
- **This benefit shall consist of paying 8% of the normal contributions as EPMC, and reporting the same percent (value) of compensation earnable {excluding Government Code Section 20636(c)(4)} as additional compensation.**
- **The effective date of this Resolution shall be August 27, 2009.**

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the City of Orland elects to pay and report the value of EPMC, as set forth above.

**PASSED AND ADOPTED** by the governing body of the City of Orland this 19th day of October, 2021.

AYES:

NOES:

ABSTAIN:

ABSENT:

BY

\_\_\_\_\_  
Bruce T. Roundy, Mayor

ATTEST:

\_\_\_\_\_  
Janet Wackerman, City Clerk

## CITY OF ORLAND

### CITY COUNCIL AGENDA ITEM #: 6.A.

**MEETING DATE: October 19, 2021**

**TO:** Honorable Mayor and Council  
**FROM:** Pete Carr, City Manager  
**SUBJECT:** Habitat for Humanity Project Support (Discussion/Action)

---

Representatives from Habitat for Humanity will introduce their proposed concept for a permanent supportive housing project in Orland and request indication of City Council support.

#### **BACKGROUND:**

Yuba-Sutter Habitat for Humanity (H4H) has been building houses -- sold at no profit -- since 1993. H4H also operates a 25-bed emergency stay shelter and a 62-room permanent supportive housing facility. H4H operates with revenue from mortgage payments, donations from individuals and corporations, government grants, and proceeds from its ReStore surplus retail outlets.

H4H's mission is to end homelessness in its region by providing sustainable housing. H4H housing projects are supplemented by education programs and service opportunities. More information is available online at [www.yubasutterhabitat.org](http://www.yubasutterhabitat.org).

With 50-60 unsheltered individuals in Glenn County on any given night, most located near Orland, and with no other housing facilities available for very low income and medically fragile persons, there is a need here for helping people who want to be in safe and affordable housing with access to County services.

#### **DISCUSSION:**

H4H proposes a partnership arrangement with the City of Orland and County of Glenn to convert an older, fully depreciated local motel site into a renovated, supervised permanent supportive housing asset. The site would not be temporary shelter housing. H4H would own and operate the facility while County Health & Human Services providers would be engaged providing a variety of services to the residents. H4H would select residents based on certain qualification criteria, and would supervise the operation of the housing facility.

H4H officials have been meeting with City Staff and County officials to lay the groundwork for this project. An application for State funding is in progress. Three Councilmembers, Chief of Police Vlach



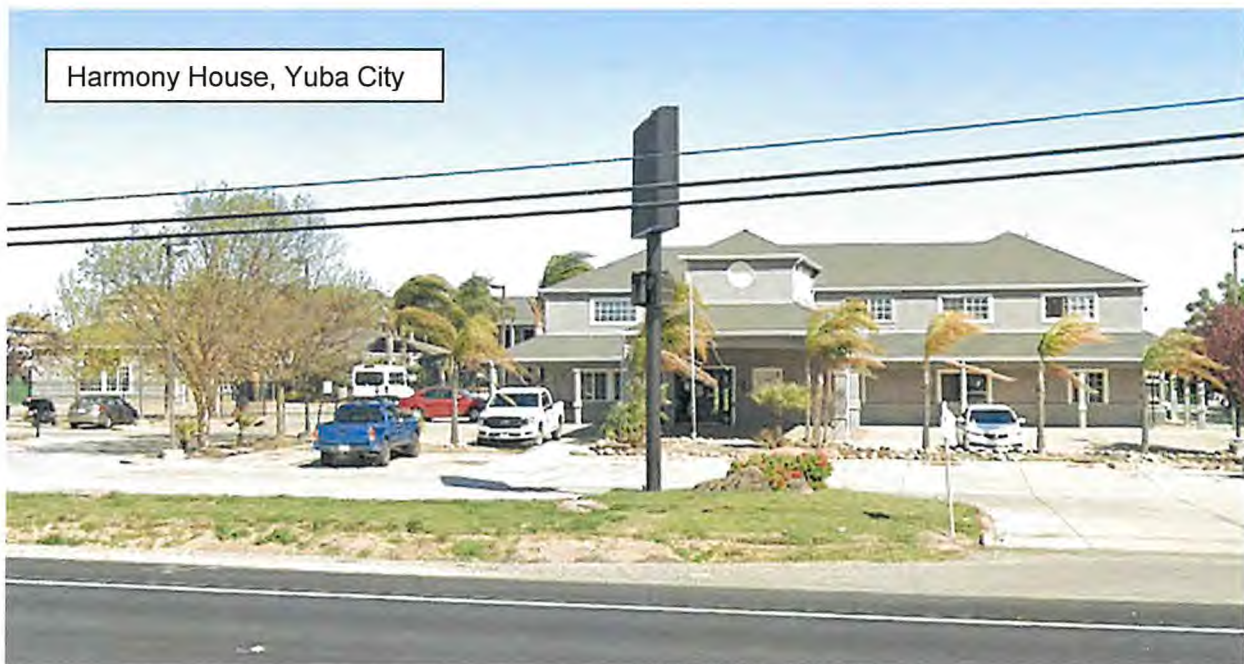
and the City Manager recently visited Habitat's "Harmony Village" permanent supportive Housing operation near Yuba City (shown at right inside a remodeled residential unit).

H4H officials will explain their proposed concept for an Orland project and seek Council endorsement of the partnership effort.

**RECOMMENDATION:** Discuss the project concept, consider and direct staff accordingly.



**Fiscal Impact of Recommendation:** None. At this point and foreseeably, funding will be provided by State programs and other H4H resources.



Approved by City Manager

*RRC*

## CITY OF ORLAND

### CITY COUNCIL AGENDA ITEM #: 6.B.

**MEETING DATE: October 19, 2021**

**TO:** Honorable Mayor and Council  
**FROM:** Pete Carr, City Manager  
**SUBJECT:** Vacation of 7<sup>th</sup> St Alley (Discussion/Action)

---

City Council is asked to approve a resolution transferring title of an alley to the owner of adjacent private property.

#### **BACKGROUND:**

When City streets and similar real estate assets are deemed surplus and not necessary for the City to retain in direct ownership, City may "vacate" or sell or otherwise transfer the ownership to a requesting party. This is accomplished with agreed-upon value, sometimes using an appraisal as a basis. The advantage to the City may be reduction in maintenance of an asset which is not producing operational or functional value to the City, and sometimes the added opportunity to support a commercial enterprise with its objectives.

Gary Campbell of West Mitsubishi represents the owners of four parcels adjacent and abutting a City alley. The alley is dead-end in that it does not continue from 7<sup>th</sup> Street to another street, serves no public thoroughfare value, and is accessed by the City only to service underground utility infrastructure (one 6' water line and one 6" sewer line).

#### **DISCUSSION:**

The owners of West Mitsubishi are requesting the City vacate this alley (see map) with an offer of \$1 in consideration (value). A driveway and other frontage improvements have already been accomplished. City Engineering, Public Works, Planning, and Public Safety are all in agreement that such a transaction poses no issue to the City so long as utility access is provided by easement and in fact.

The only other property owner affected by the alley indicates he is not opposed to the proposed to the transfer of title.

#### **Attachments (2):**

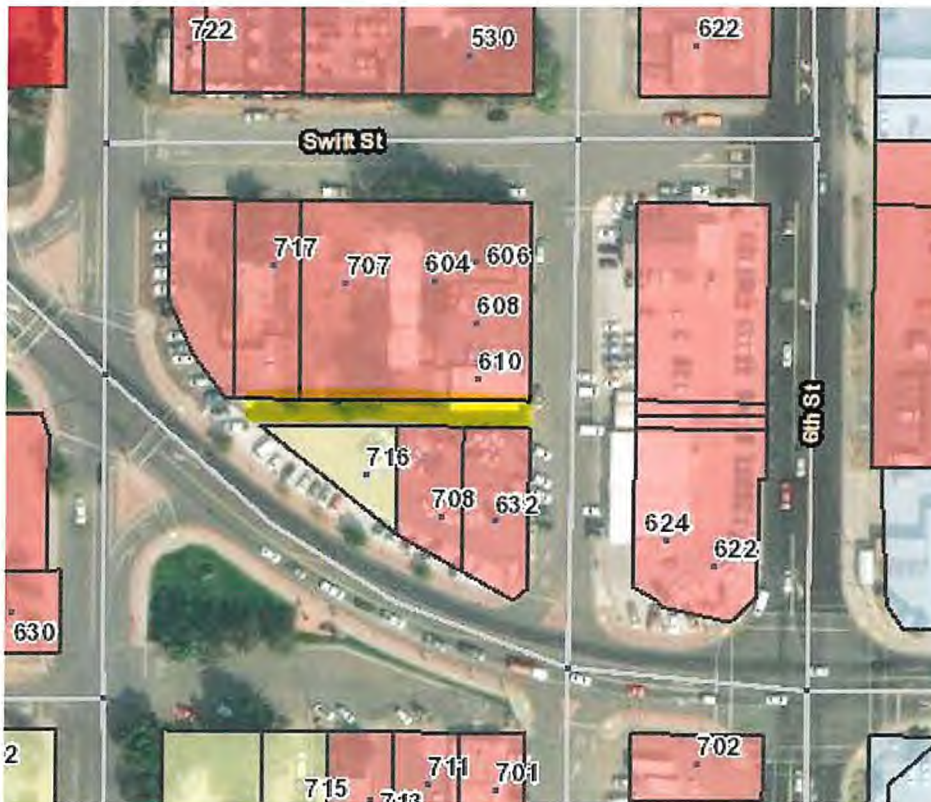
1. Request to Vacate Alley to Ronnie and Stephanie Campbell w/neighbor endorsement
2. Resolution Vacating an Unused City Street

(note: attachment A will be an engineer's description of the property)

**RECOMMENDATION:**

Approve the proposed resolution vacating an alley on 7<sup>th</sup> St. Buyer to pay all costs of survey, title and recording, and provide a utility access easement to the City

**Fiscal Impact of Recommendation:** No impact to current fiscal year budget. Minor administrative cost to process the request and documentation. Reduced City maintenance of an alley serving no functional value other than utility access.



Approved by City Manager *PRC*





September 13, 2021

City of Orland,

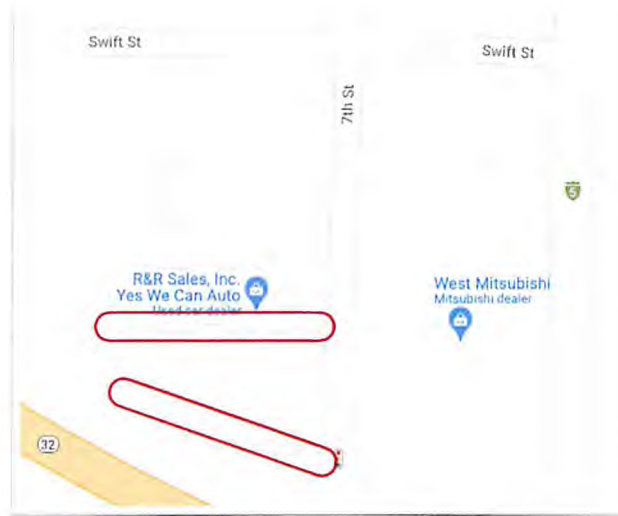
Ronnie and Stephanie Campbell, who are current owners of the discussed property, request the vacation of the alleyways off of 7th Street (as seen on the map below) for the price of \$1.00. West Mitsubishi will be continuing its beautification project of the grounds and facility by paving the lot and installing a vinyl fence on or near the north alleyway with a gate and latch on the inside towards the residential lot for access as needed.

This will relieve the City of liability and maintenance of this section while improving security, while not impeding the public's traffic thoroughfare as it is a dead-end. If there are municipal lines under the alleyways West Mitsubishi will give access by title easement as needed.

We appreciate the City partnering with local business to improve the aesthetics and safety of Orland.

Sincerely,

Gary Campbell  
624 6th Street  
Orland, CA 95963





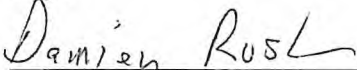
To Whom It May Concern:

As the owner of parcels immediately adjacent to a City alley subject to discussion of transfer of title from the City to Ronnie and Stephanie Campbell, I am not opposed to the transaction.

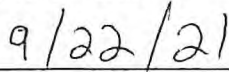
Thank you,



Sign



Print Name



Date

## **RESOLUTION NO. 2021-22**

### **A RESOLUTION OF THE CITY OF ORLAND VACATING AN UNUSED CITY STREET**

The City Council of the City of Orland does hereby resolve as follows:

WHEREAS, California Streets and Highways Code section 8334 provides that a city may summarily vacate an excess street or highway not required for street or highway purposes; and,

WHEREAS, the alley running east-west from Seventh Street within the City of Orland (City), depicted in attachment A (Alley), currently owned in fee by the City, is not required for street or highway purposes, lies contiguous with property owned by Ronnie and Stephanie Campbell (Campbell), and has not been used as a public street for many years; and,

WHEREAS, upon vacation of this surplus street, the City will grant by deed the City's fee interest in the Alley to Campbell, reserving a Public Utility Easement and a Public Service Easement in favor of the City; and,

WHEREAS, as consideration for the vacation of the Alley, Campbell shall, at its sole cost and expense, undertake the improvements as set forth in attachment B; and,

WHEREAS, vacation of excess street property is categorically exempt under the California Environmental Quality Act Guidelines (CEQA), pursuant to 14 CCR 15301 (existing facility), 14 CCR 15305 (minor alterations of land use) and 14 CCR 15312 (sale of surplus property); and,

WHEREAS, based on the staff report, staff presentation and having heard all evidence offered by any person interested in the proposed vacation, the City Council of the City of Orland finds that the Alley described in attachment A to this Resolution, is unnecessary for present or prospective public use.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Orland, pursuant to California Streets and Highways Code section 8334, it is hereby ordered that the alley running east-west from Seventh Street within the City of Orland, depicted in attachment A, is hereby vacated and the City Clerk is authorized and directed to cause a certified copy of this resolution to be recorded in the office of the County Recorder of Glenn County. From and after the date this resolution is recorded, the street vacated no longer constitutes a public street.

BE IT FURTHER RESOLVED, that the City Manager is authorized to execute a grant deed to Campbell of and regarding the alley running east-west from Seventh Street within the City of Orland, depicted in attachment A.

PASSED AND ADOPTED by the governing body of the City of Orland this 19<sup>th</sup> day of October, 2021.

AYES:

NOES:

ABSTAIN:

ABSENT:

BY: \_\_\_\_\_  
Bruce T. Roundy, Mayor

ATTEST:

\_\_\_\_\_  
Janet Wackerman, City Clerk

## CITY COUNCIL AGENDA ITEM

Item No.: 6.C.  
Meeting Date: October 19, 2021  
From: Paul W. Rabo, City Engineer  
Subject: Cortina Drive Regional Sanitary Sewer Lift Station

---

### **Background:**

Modern Building, Inc. (Modern) has recently begun construction on the Glenn County Educational Center for future use by Butte College on the west side of Cortina Drive. As part of the approval process the project has been required to connect to City water and sewer services.

The City operates and maintains an existing 8" diameter sanitary sewer main in Cortina Drive which does not have sufficient depth to allow the connection of the project's onsite gravity sewer conveyance system. As a result, Modern proposed the construction of a private onsite sewer lift station to serve the project and future development on the adjacent parcel to the south. During the improvement plan review process, the shallow sewer main was identified by staff as being a problem for future development projects along and near Cortina Drive. City staff requested Modern install a regional lift station to serve the project and future development.

### **Option A – Install Regional Lift Station:**

A regional lift station would serve a 40-acre commercial area along and near Cortina Drive (see Figure 1 attached). The area served would be in the current City limits but it could be expanded to include properties potentially annexed to the south. Developments within the designated tributary area would be part of a Maintenance Assessment District. Money collected through the maintenance district would be used by the Public Works Department to maintain the lift station, force main, sewer mains, manholes, and appurtenances.

Developments would be required to pay sewer connection fees as provided in the City's current fee schedule and would be required to pay a "Fair Share" fee to connect to the regional sewer lift station. The additional Fair Share fee would allow the City to recoup the initial construction cost of the lift station.

Note that there is a cost to the developer to install their infrastructure deep enough to connect to a regional system. The extra cost could be seen as in-lieu of Fair Share and connection fees. There is a risk that future development could be similarly situated, risking the City's ability to recoup the \$290k investment.

The construction of one regional lift station prevents the installation of multiple individual force mains in the public right-of-way. Each private force main would require a "Grant of License" between the developer and the City. The construction of multiple private force mains could be a future disruption for traffic and create road and utility maintenance issues for Public Works crews.

Modern has already prepared improvement plans and specifications for a regional lift station located in City right-of-way and has an underground contractor under contract. Modern's cost to construct a regional lift station would be \$289,695.00 (including payment of prevailing wages).

This is a viable option because it prepares the City for future development in this commercially



zoned area instead of reacting and trying to catch up to development. Construction of the sewer lift station at this time would be a time and cost savings for the City. The design and construction cost of a City capital improvement project could range from \$400,000 to \$600,000 (including payment of prevailing wages). If the City were to pursue this project, City staff would need to prepare and advertise for engineering design services, construction, and construction administration services. The timeline to complete this work would not fit with Modern's construction schedule.

Future development of other parcels in the Tributary Area would necessarily require payment of Fair Share to the City to help offset the City's upfront cost. The City may or may not eventually be fully reimbursed for its investment.

**Option B:**

Modern installs a private sanitary sewer lift station and force main to serve the Glenn Educational Center and future development on the parcel to the south. The force main would connect to the City's existing sewer main in Cortina Drive. If this option is chosen the City may need to reimburse Modern for additional costs already incurred to design a regional lift station at the City's request (approximately \$15,000).

Future developments would need to design and install a private sanitary sewer lift station and force main. This would lead to multiple private force mains located in the public right-of-way. Depending on the location of the private lift station, the force mains could be several feet to several hundred feet in length. Each force main located in the public right-of-way would require a Grant of License agreement between the City and developer. The City would not be required to maintain the private lift stations or force mains, thus no maintenance district would need to be established for this purpose.

This is a viable option but it does not prepare the City for future development. The Public Works crews would have to work around the private facilities or coordinate with the owner to have them relocated. This would not work well if the City needed to make emergency repairs to the City's water or sewer system.

In the future if the City decided to design, construct, and administer a capital improvement project to install a lift station the costs would be much higher.

**Requested Action:**

Approve staff to prepare and execute a reimbursement agreement allowing the City of Orland to reimburse Modern Building Inc. \$289,695.00 for the cost to construct a regional sanitary sewer lift station and adjust fees accordingly.

**Fiscal Impact:**

The City would incur a one-time cost of \$289,695.00 for the construction of a regional sanitary sewer lift station on Cortina Drive. All or a portion of the \$290k investment may need to be borne by the Water Fund and reimbursed in time from the Sewer Fund. A Maintenance Assessment District would be formed to pay for annual maintenance of the lift station.

Approved by City Manager



## CITY COUNCIL AGENDA ITEM

Item No.: 6.D.  
Meeting Date: October 19, 2021  
From: Paul W. Rabo, City Engineer  
Subject: Annual Review and Possible Adjustment to Water and Sewer Rates

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### **Background:**

The City of Orland operates and maintains a public water system consisting of six wells, one elevated storage tank, over 400 fire hydrants, 34 miles of water distribution main and over 2,600 metered water services. In addition, the City owns and operates a well serving customers at Orland Industrial Airport.

The City's sanitary sewer system includes 30 miles of pipelines, 400 sanitary sewer manholes, and four lift stations. Each lift station currently serves an area of less than 20 acres. The City is not responsible for maintenance of sewer service laterals beyond the private property line.

The City is currently experiencing residential growth on the east side and commercial growth on the west side. With growth comes additional water and sewer service connections, water and sewer distribution mains, and maintenance. The City is also working with State and County partners to expand the City's water system and extend its distribution out into certain County areas close to Orland.

### **Proposed Water Rate Increase:**

In 2014 the City completed a "Water System Capacity Study" and "Meter and Water Loss Management Report". Both reports recommended projects to be included in the City's 15 year Capital Improvement Plan. These projects and estimated costs are shown in the tables below. Since 2015 the City Council has increased water rates to cover O&M costs and generate revenue for the nearly \$10 million in anticipated upgrades.

It should be noted that a number of the capacity related improvements are population driven. This means those capacity increasing items may not need to be as large, or could be delayed, should the City's population not increase as projected in the General Plan.

Additionally, some of the distribution improvements are increasing efficiency and overall production. With reductions to water consumption associated with the current drought, it is possible some of the distribution improvements could be delayed. It can be expected there will be some additional improvements and repairs, not yet identified, which will occur each year.

### WATER SYSTEM CAPITAL IMPROVEMENT PROJECTS

CAPACITY IMPROVEMENTS		
	2014 Cost	2021 Cost
Eva Drive well	\$1.2M	Completed
Central building	\$52k	Completed
Suisun storage (or 6 <sup>th</sup> Street)	\$1.4M	\$1.8M
Well 2 6th Street	\$1.2M	\$1.5M
Corp yard or other location storage	\$1.4M	\$1.8m
Well 3 Location TBD	\$1.2M	\$1.5M
<b>TOTAL:</b>	<b>\$6.45M</b>	<b>\$6.6M</b>

DISTRIBUTION IMPROVEMENTS		
	2014 Cost	2021 Cost
Leak Detection	\$50k	Completed
Pump efficiency	\$50k	Completed
Well SCADA	\$208k	Completed
Metered irrigation at parks	\$50k	Completed
Main replacement - general	\$140k	\$175k
Main replacement - between storage tanks	\$1.5M	\$1.9M
Meters & radio data	\$1.1M	\$1.3M
Water loss software	\$50k	\$60k
<b>TOTAL:</b>	<b>\$3.15M</b>	<b>\$3.44M</b>

The City has completed many projects shown in the Capital Improvement Plan including the Eva Drive Well in 2016. The Central Well building improvements including a new variable frequency drive, SCADA interface and numerous other upgrades were completed in 2019. Leak detection, pump efficiency and Supervisory Control and Data Acquisition (SCADA) system improvements have also been completed. The water storage tank proposed for the Suisun Street well site has been relocated to the Sixth Street site which will include another municipal groundwater well.

The Public Works Department is interested in installing dedicated generators at the Lely, Roosevelt and Central well sites. The generators would allow the municipal well to continue operating during power outages. These projects and construction costs have not been included in the Capital Improvement Plan at this time.

The current water rates are:

	Inside City Limits	Outside City Limits
Fixed Bi-Monthly Charge Rate	\$61.35	\$122.70
Per 1,000 gallons over 15,000 gallons	\$1.65	\$1.65

Staff proposes an increase to the water rates matching the Consumer Price Index increase of 3.2%, consistent with the rate schedule approved in 2015

The proposed water rates for Fiscal Year 2021-2022 would be:

	Inside City Limits	Outside City Limits
Fixed Bi-Monthly Charge Rate	\$63.31	\$126.63
Per 1,000 gallons over 15,000 gallons	\$1.70	\$1.70

Note: the water fund currently has a fund balance of approximately \$3.5M .

**Proposed Sanitary Sewer Rate Increase:**

Similar to the water rates, City Council has increased sanitary sewer rates since 2015 to cover O&M costs and generate revenue for capacity and conveyance upgrades.

The City has completed improvements at the sewer ponds including the installation of a Blue Frog system to digest wastewater sludge within the ponds and a bypass channel at the headworks. The replacement gravity sewer main along County Road MM is now completed.

Additionally, upgrades and repairs have been occurring at sanitary sewer pump stations within the system as they are needed. The installation of SCADA systems at pump stations will be implemented in the next few years. The current sewer rates are:

	Inside City Limits	Outside City Limits
Fixed Bi-Monthly Charge Rate	\$59.70	\$119.40
Per 1,000 gallons with more than 15,000 gallons *	\$0.85	\$0.85

\* = *applies to commercial accounts, not to residential accounts*

Staff proposes an increase to the sewer rates matching the Consumer Price Index increase of 3.2%.

The proposed sewer rates for Fiscal Year 2021-2022 would be:

	Inside City Limits	Outside City Limits
Fixed Bi-Monthly Charge Rate	\$61.61	\$123.22
Per 1,000 gallons with more than 15,000 gallons *	\$0.88	\$0.88

Note: The sewer fund currently has a fund balance of approximately \$200k.



**Requested Action:**

Review, discuss and approve the proposed water and sanitary sewer rates for Fiscal Year 2021-2022.

Option A: Approve rate adjustments as proposed

Option B: Approve selected rates (i.e., sewer only, in-city only, etc.)

Option C: Deny rate adjustments

**Fiscal Impact:**

Increased revenues will cover rising O&M costs and help fund projects previously approved in the Capital Improvement Plan.

3.2% water rate increase = \$56,0000/year

3.2% sewer rate increase = \$40,000/year

Approved by City Manager *PRC*

## CITY OF ORLAND

### CITY COUNCIL AGENDA ITEM #: 6.E.

**MEETING DATE: October 19, 2021**

**TO:** Honorable Mayor and Council  
**FROM:** Pete Carr, City Manager  
**SUBJECT:** **Draft Groundwater Sustainability Plan Review** (Discussion/Action)

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City Manager and City Engineer will discuss the draft Groundwater Sustainability Plan (GSP) for the Colusa Sub-basin with City Council and seek direction on review comments to the Glenn Groundwater Authority (GGA).

#### **BACKGROUND:**

As noted in the October 5<sup>th</sup> presentation and discussion on this subject, California's Sustainable Groundwater Management Act (SGMA) became law in 2014 with the objective of creating new local agencies to plan and manage subbasin groundwater resources. Groundwater Sustainability Agencies (GSAs) were given authority to regulate groundwater subject to stakeholder input. SGMA provided the newly formed agencies like Glenn's until January 2022 to produce sustainability plans, and until 2042 to demonstrate success in sustainability.

Orland actively participated in the formation of the GGA for our portion of the Colusa Subbasin and continues to engage on its board of directors as well as its technical advisory committee. In compliance with SGMA, and with support from State grant-funded consultants, the GGA has produced a draft plan which is now posted for public review and comment.

#### **DISCUSSION:**

City Staff recognizes the admirable cooperation of various water users in developing a plan, the scientific data that went into development of the plan, and the inherent assumptions necessarily undergirding the plan. Chapter 5 states that the subbasin is currently being managed sustainably without undesirable results (despite over 150 domestic wells going dry this summer alone), and suggests an "adaptive management approach" based on well level monitoring. 48 monitoring wells are established for watching groundwater well levels – the proxy for most consumption vs resource decisions. Likewise, there are 60 monitoring sites for subsidence.

The plan's allowance for up to 20% of domestic wells going dry may be understandable in light of the age and depths of most of the wells. However, depletion of up to 5% of groundwater storage (over 5 years) and inelastic subsidence of up to ½ foot per year are also considered acceptable in the plan, apparently due to an estimate that we still have 26-140 million AF (acre feet) of water in the aquifer.

Consultants to the GGA suggest that 26M AF is reliably established, but the estimate of upwards of 140M AF is more of a projection.

City Staff welcomes the recent consultant proposal to revise the plan with an amendment tightening the measurable objectives (MO) and minimum thresholds (MT) for inelastic subsidence, as the draft plan's original allowance for excessive subsidence would be disruptive to municipal services like water, wastewater and storm drainage. The GGA approved this proposal at its October 11<sup>th</sup> board meeting.

Staff cautions Council that the draft plan as written does not appear to adequately protect the integrity of domestic and municipal drinking water wells. With most said wells being less than 200' deep, more than 20% would be dry by the time well depth MO were reached and almost all would be dry by the point MT were reached. It would seem that the MO and MT for well depths should be reconsidered and revised to a more conservative and protective standard.

Finally, while chapter 6 lays out numerous projects in progress, planned and contemplated, and this is commendable, there are not yet real "triggers" that would commit the GGA to certain substantive actions when passing MO and approaching MT. We hope the GGA works with the State and consultants in coming years to develop and specify such triggers as a backstop to recharge projects to truly protect the precious drinking water resources on which the people of Orland and Glenn County rely.

Attachments (2):

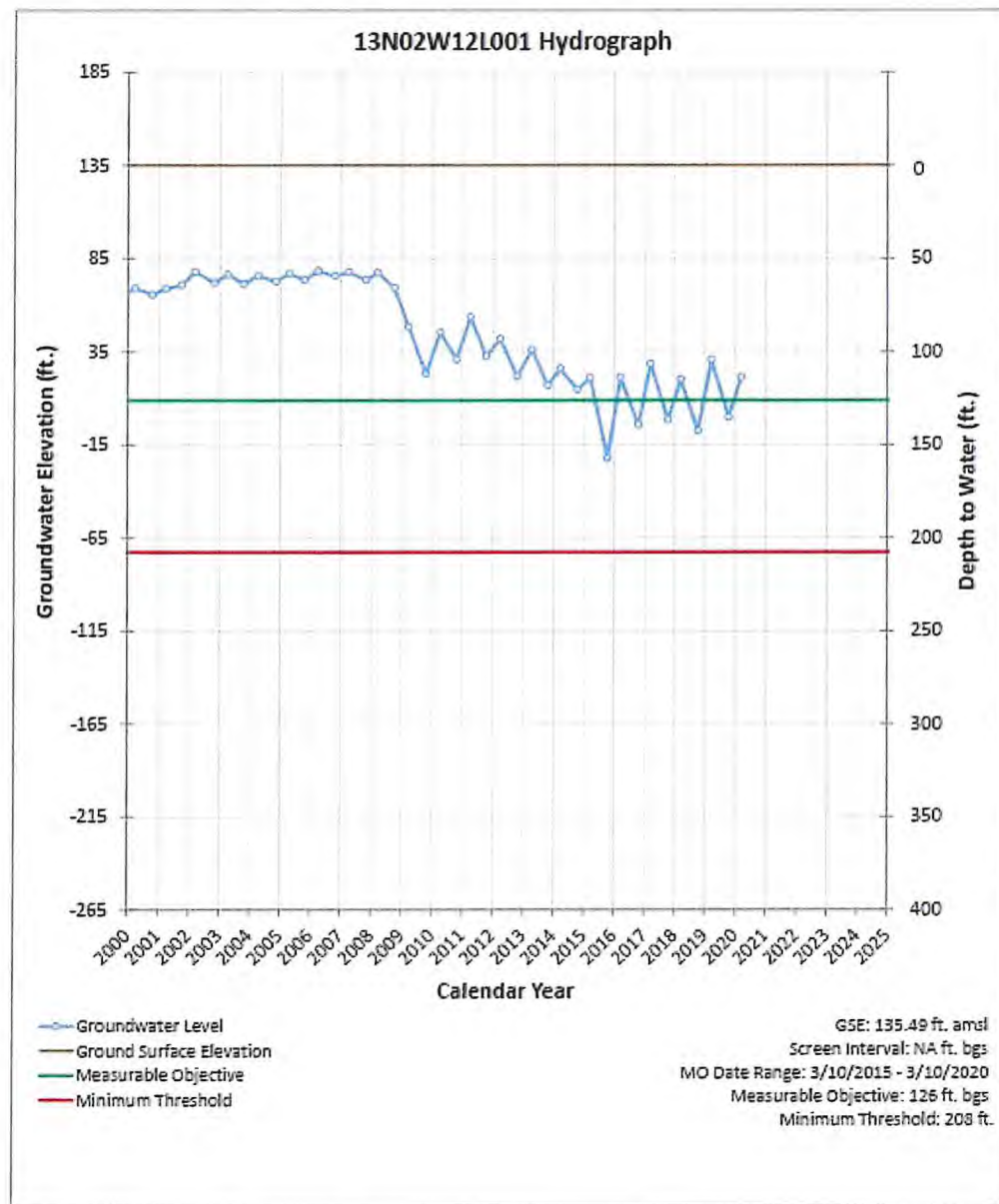
1. Hydrograph from Draft GSP Chapter 5 Page 21 (MO and MT for sample monitoring well)
2. Draft proposed letter of comment to the GGA.

Note: the complete Draft Groundwater Sustainability Plan is available at [www.countyofglenn.net](http://www.countyofglenn.net)

**RECOMMENDATION:** Approve the letter as presented or as amended, authorize Mayor to endorse and send to the GGA..

**Fiscal Impact of Recommendation:** N/A

Approved by City Manager



**Figure 5-1. Hydrograph, Measurable Objective and Minimum Threshold for Groundwater Monitoring Well 13N02W12L001**



[ CITY LETTERHEAD ]

Date: October 19, 2021

To: Lisa Hunter, Program Manager, Glenn Groundwater Authority

From: Orland City Council

Subject: Comments on Draft Colusa Subbasin Groundwater Sustainability Plan

On behalf of the residents of the City of Orland, the Orland City Council recognizes the admirable cooperation of various water users in developing a plan, the scientific data that went into development of the plan, and the inherent assumptions necessarily undergirding the plan. In the spirit of public comment on the plan, we offer the following observations:

1. Chapter 5 states that the subbasin is currently being managed sustainably without undesirable results despite over 150 domestic wells going dry this summer alone as 2021 data is not yet included in plan development.
2. The plan's allowance for up to 20% of domestic wells going dry may be understandable in light of the age and depths of most of the wells. However, depletion of up to 5% of groundwater storage (over 5 years) and inelastic subsidence of up to ½ foot per year are also considered acceptable in the plan, apparently due to an estimate that we still have 26-140 million AF (acre feet) of water in the aquifer. Consultants to the GGA suggest that 26M AF is reliably established, but the estimate of upwards of 140M AF is more of a projection. We are concerned about any reliance on the 140M AF estimate, and suggest that the subbasin should be more conservatively managed to an assumption of 26M AF.
3. We welcome the recent consultant proposal, adopted by the Board October 11<sup>th</sup>, to revise the plan with an amendment tightening the measurable objectives (MO) and minimum thresholds (MT) for inelastic subsidence, as the draft plan's original allowance for excessive subsidence would be disruptive to municipal services like water, wastewater and storm drainage..
4. City of Orland that the draft plan as written does not appear to adequately protect the integrity of domestic and municipal drinking water wells. With most said wells being less than 200' deep, more than 20% would be dry by the time well depth MO were reached and almost all would be dry by the point MT were reached. It would seem that the MO and MT for well depths should be reconsidered and revised to a more conservative and protective standard.
5. Finally, we commend the GGA Board for its many projects in progress, planned and contemplated, as laid forth in Chapter 6. However, there do not yet appear to be real "triggers" that would commit the GGA to certain substantive actions when passing MO and

approaching MT. We hope the GGA works with the State and consultants in coming years to develop and specify such triggers as a backstop to recharge projects in order to truly protect the precious drinking water resources on which the people of Orland and Glenn County rely.

Thank you for your consideration of our comments.

For the Orland City Council:

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Bruce T. Roundy, Mayor

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Janet Wackerman, City Clerk