

CITY COUNCIL

Bruce T. Roundy, Mayor
Jeffrey A. Tolley, Vice-Mayor
Dennis Hoffman
William "Billy" Irvin
Chris Dobbs

CITY OFFICIALS

Janet Wackerman
City Clerk

Leticia Espinosa
City Treasurer

CITY OF ORLAND

INCORPORATED 1909

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CITY MANAGER

Peter R. Carr

**Meeting Place: Carnegie Center
912 Third Street
Orland CA 95963**

AGENDA

REGULAR MEETING, ORLAND PLANNING COMMISSION

Thursday, August 19, 2021

5:30 P.M.

This meeting will be conducted pursuant to the provisions of the
Governor's Executive Orders N-25-20 and N-29-20
which suspends certain requirements of the Ralph M. Brown Act.

Public comments are welcomed and encouraged in advance by emailing the City Clerk at
jwackerman@cityoforland.com or by phone at (530) 865-1601 by 5:00 p.m. on the day of the meeting.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Members of the public wishing to address the Commission on any item(s) not on the agenda may do so at this time when recognized by the Chairperson; however, no formal action or discussion will be taken unless placed on a future agenda. Public is advised to limit discussion to one presentation per individual. While not required, please state your name and address for the record. **(Oral communications will be limited to three minutes).**

5. APPROVAL OF THE MINUTES FROM April 15, 2021
6. ITEMS FOR DISCUSSION
 - A. Housing Element Update
 - B. Presentation on LEAP and SB 2 Projects

7. STAFF REPORT

A. Department Activity Report (verbal)

8. COMMISSIONER REPORTS

9. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on August 13, 2021.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, Orland, CA.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office at (530) 865-1601 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PLANNING COMMISSION MINUTES
April 15, 2021

1. Call to Order – The meeting was called to order by Chairperson Elliott at 5:31 PM
2. Pledge of Allegiance – led by Commissioner Lazorko
3. Roll Call: Commissioners present via teleconference – Wade Elliott, Stephen Nordbye,
and Sharon Lazorko
Commissioners absent - Doris Vickers and Mike Yalow
Councilmembers present - Dennis Hoffman
Also present via teleconference - City Planner Scott Friend and Admin.
Support Janet Wackerman

4. ORAL AND WRITTEN COMMUNICATIONS
Citizen Comments – None

Mr. Friend noted that Commissioner Yalow will be submitting his resignation from the Commission.

5. APPROVAL OF THE MINUTES FROM JANUARY 21, 2021

Upon motion made by Commissioner Nordbye and seconded by Commissioner Lazorko, the minutes of January 21, 2021 were approved as presented. The motion carried unanimously by voice vote, 3-0-2 with Commissioners Yalow and Vickers absent.

6. ITEMS FOR DISCUSSION OR ACTION

- A. Housing Element Update
- Review of Request for Proposals Responses
 - Review of Housing Element Update Process

Mr. Friend stated a Request for Proposals was released, and two proposals were received. City Council will review proposals from Housing Tools and DeNovo at their April 19th meeting. He stated there will be an aggressive schedule, with Commission review anticipated in July and October. The contractor selected will bring questions to the Commission for their review and comments. It is expected that the update will need to be sent to the City Council prior to their November meetings.

Chairperson Elliott asked if the Commission will hold one or more Public Hearings. Mr. Friend stated yes and a dedicated public meeting will be held before the updates are reviewed by the Commission.

- B. LEAP/SB2 Grant Project Review
- Review of Safety Element Modifications

Mr. Friend reported the LEAP grant is intended to help accelerate housing production and facilitate compliance to implement the sixth-cycle Regional Housing Needs Assessment.

Chairperson Elliott asked if making up for the lack of affordable housing in California was behind the compliance. Mr. Friend stated it was and the consultant will bring forward how the City will reach the State's goals.

7. STAFF REPORT

A. Department Activity Report (verbal)

Mr. Friend reported:

- LAFCO officially approved the Sunny Truck Wash annexation. Staff, as directed by LAFCO, is in the process of drafting letters to all adjacent landowners regarding potential annexation;
- Planning Department has seen a lot of interest in ADUs;
- Commissioners will be reviewing a parcel map at their May or June meeting;
- A request has been received and Staff is working on an updated policy for canal undergrounding. Commissioner Nordbye asked if Orland Unit Water Users take ownership of their system will there be lesser costs in development. Mr. Friend stated it would eliminate NEPA.

Commissioner Lazorko asked who initiated the additional parcels to be annexed around the Sunny Truck Wash. Mr. Friend stated LAFCO asked for the additional parcels to be annexed as part of the annexation, but the city has had it in their General Plan for many years. He will be reaching out to the property owners to determine interest.

8. COMMISSIONER REPORTS

Commissioner Nordbye thanked Mr. Friend for giving him a "crash course" in planning.

Discussion was held on holding Commission meetings in person. Upon motion made by Commissioner Lazorko and seconded by Commissioner Nordbye, Commissioners support holding in-person meetings for future Planning Commission meetings. Motion carried 3-0-2 with Commissioner Yalow and Vickers absent.

9. ADJOURNMENT – 6:20 PM

Respectfully submitted,

Janet Wackerman, Secretary

Wade Elliott, Chairperson