

MINUTES OF REGULAR MEETING, ORLAND CITY COUNCIL, Monday September 15, 2014
7:30 p.m.

Meeting called to order by Mayor Paschall. Meeting opened with the Pledge of Allegiance.

Roll Call

Councilmembers present: Charles Gee, Dennis Hoffman, Bruce Roundy, Vice Mayor
Salina Edwards, Mayor Jim Paschall

Councilmembers absent: None

Staff present: Public Works Director Forrest Marston, City Engineer Ken Skillman,
Grants Administrator Janet Wackerman, City Attorney Greg Einhorn,
Assistant City Manager/City Clerk Angie Crook and City Manager
Pete Carr

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Joseph Baugher, 226 Stony Creek Drive, thanked the City for their efforts in getting a security barrier up on Stony Creek Drive. A \$900 donation from the neighbors was presented to Council towards the cost of the project.

Mr. Baugher also thanked Chief of Police Tolle for their quick response in apprehending a juvenile at North Valley Christian School.

Byron Denton, 127 Tanner Way, suggested presenting certificates to employees for their years of service (5, 10, 15 yrs).

Presentation:

Mayor Paschall advised Ms. Loyd, grandmother of a victim of the bus accident, was unable to attend the Council meeting as planned but expressed her appreciation to the community responders regarding the April 2014 bus accident. A wreath had been laid at the crash site earlier in the day by Ms. Loyd.

CONSENT CALENDAR

- A. Approve Warrant List (payables obligations).
- B. Approve City Council minutes for September 2, 2014.
- C. Receive and file Economic Development Commission minutes for July 8, 2014.

ACTION: Councilmember Roundy moved, seconded by Councilmember Hoffman to accept the consent calendar as presented. The motion carried by the following voice vote:

AYES: Mayor Paschall, Vice Mayor Edwards and Councilmembers Gee,
Hoffman and Roundy.

NOES: None

ABSENT: None

ABSTAIN: None

PUBLIC HEARING

Janet Wackerman, Grants Administrator, requests Council to conduct a Public Hearing for public comment on California Development Block Grant Program (CDBG) Program Income Reuse Plan.

Ms. Wackerman discussed the City's CDBG Program Income and recent activities. Ms. Wackerman stated Fourth Street Café was assisted with a business loan through a Revolving Loan Fund but there hasn't been a demand for housing related activities until recently. Ms. Wackerman requests Council to adopt the Reuse Agreement establishing an Economic Development Revolving Loan Fund and a Housing Revolving Loan Fund. These two funds can provide financial assistance to for-profit businesses and assist homeowners with improvements such as water and sewer laterals. The Public Hearing opened for comments at 7:40 p.m. Byron Denton asked if these funds are from loans. Ms. Wackerman stated the funds are from the payback of loans but a percentage of grants have been allowed in the past. She stated the program requires the majority of funds to revolve so they can be reused. The Public Hearing closed at 7:42 p.m. Discussion was held on whether to include grants. Ms. Wackerman offered they could be used on a case by case basis but CDBG prefers most of the Program Income funds the City has on hand to revolve. Vice Mayor Edwards stated she would rather see assistance for down payments on homes than housing rehabilitation.

ACTION: Councilmember Roundy moved, seconded by Councilmember Hoffman to authorize the Mayor to sign Resolution No. 2014-14 approving the City's Community Development Block Grant Program (CDBG) Program Income (PI) Reuse Agreement and authorize the City Manager to sign the Reuse Agreement and submit to CDBG. The motion carried by the following voice vote:

AYES: Mayor Paschall, Vice Mayor Edwards and Councilmembers Gee, Hoffman and Roundy.

NOES: None

ABSENT: None

ABSTAIN: None

ADMINISTRATIVE COMMUNICATIONS

City Manager:

City Manager Carr brought forward to Council a request to consider a sponsorship for the annual Chamber of Commerce Rod and Custom Car Show. The City supported the Chamber last fiscal year with \$6,000 thousand dollars in general Chamber support but no sponsorship specifically for the car show. The City does provide use of the park and support from the Public Works department and Volunteers in Police Services (VIPS). Mayor Paschall stated it is important for the City to promote the Chamber and become a sponsor. Council discussed and recommended a \$500 sponsorship.

ACTION: Councilmember Hoffman moved, seconded by Councilmember Gee to donate \$500 to co-sponsor the 2014 Orland Chamber of Commerce Rod and Custom Car Show. The motion carried by the following voice vote:

AYES: Mayor Paschall, Vice Mayor Edwards and Councilmembers Gee, Hoffman and Roundy.

NOES: None

ABSENT: None

ABSTAIN: None

City Manager Carr presented to Council a proposal to consider from M.C. Engineering to provide a Water Distribution Study that would evaluate our leaks and losses. Mr. Carr advised there is a gap between the City's well production and billed consumption. The unaccounted loss is approximately 19%, which is significant, non-revenue production. Mr. Carr advised with the current drought situation, there is a need to understand and manage water distribution, as well as significant cost recovery opportunities. It was noted there are some known areas of where water is not metered, such as the City parks and some commercial and housing units. Byron Denton stated a new well is more important than a study. Council discussed checking the integrity of the old main lines and meter infrastructure. Dwight Foltz, 70 E. Walker St., felt the study would be useless if the parks have not been metered. It was also suggested to use funds to purchase meters instead of doing a study.

ACTION: Councilmember Hoffman moved, seconded by Councilmember Roundy to authorize the City Manager to enter into a contract with M.C. Engineering for \$9,825.00 to provide a comprehensive study of the City's water distribution system, as outlined in the proposal. The motion carried 4-1 by the following voice vote:

AYES: Mayor Paschall, Councilmembers Gee, Hoffman and Roundy.

NOES: Vice Mayor Edwards.

ABSENT: None

ABSTAIN: None

City Manager Carr presented a recommendation from the Economic Development Commission for a revision to the Facade Improvement Program. The guideline currently provides reimbursement for half the cost of materials, up to a maximum of a \$1,000 reimbursement. The commission recommended allowing the labor to be permissible at fifty cents on the dollar toward the cost of the improvement, up to a maximum of \$1,000 reimbursement, of which no more than \$500 can be labor. Mr. Carr noted the intent is to encourage employment of local skilled labor for the facade improvement and not to reimburse business owners for their employees' time on the project. Receipts for labor would be required just as receipts for material. Council discussed and agreed the program is good for business.

ACTION: Vice Mayor Edwards moved, seconded by Councilmember Hoffman to follow guidelines as presented by the Economic Development Commissions recommendation and ensure skilled labor is used for the facade improvement. The motion carried by the following voice vote:

MINUTES OF REGULAR MEETING, ORLAND CITY COUNCIL, Monday September 15, 2014 -4-

AYES: Mayor Paschall, Vice Mayor Edwards, Councilmembers Gee, Hoffman and Roundy.
NOES: None
ABSENT: None
ABSTAIN: None

City Manager Carr gave an update on current projects. The City did not get selected to receive grant funds for the Vinsonhale park restroom upgrade, County Road M ½ extension or the Caltrans Bike Master Plan. However, the City did receive the playground equipment grant for \$115,000. A subcommittee of the Recreation Commission has been formed and will determine how to spend it. Development will increase on the west side of town. A Pilot/Flying J Travel Center is proposed in this area. Other properties are in escrow for investment opportunities.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Vice Mayor Edwards reported on the following:

- Attended Library Commission meeting;
- Upcoming Friends of the Library Book Sale;
- Attended Economic Development Commission meeting.

Councilmember Hoffman reported on the following:

- Attended rescheduled Planning Commission meeting; approved CUP for Super Shopper Auto sales and approved the Arch property redesignation;
- No Planning Commission meeting scheduled for September.

Councilmember Roundy reported on the following:

- Attended Recreation Commission meeting;
- Will attend Arts Commission meeting Wednesday evening;
- Attended RCD meeting in Willows; discussion on arrundo issue; landowners getting involved;
- American Legion replacing old scoreboard at Bihler field
- Attended League of California Cities conference; very informative; discussion on how to analyze your city's fiscal fitness.

Chief of Police Tolle gave an update on recent power outage.

ADJOURN

Meeting adjourned at 9:56 p.m.

_____ Clerk

_____ Mayor