

MINUTES OF THE ORLAND CITY COUNCIL
REGULAR MEETING HELD OCTOBER 21, 2019

CALL TO ORDER

Meeting called to order by Mayor Roundy at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Meeting opened with the pledge of allegiance.

ROLL CALL

Councilmembers present: Dennis Hoffman, Billy Irvin, Jim Paschall, Vice Mayor Salina Edwards and Mayor Bruce Roundy
Councilmembers absent: None
Staff present: Chief of Police Joe Vlach, City Engineer Ken Skillman, City Attorney Greg Einhorn and Assistant City Manager/City Clerk Angie Crook and City Manager Pete Carr

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

None

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for October 7, 2019.
- C. Approve Special Joint City Council & Planning Commission minutes for Sept. 30, 2019.
- D. Receive and file Arts Commission minutes for Sept. 18, 2019.
- E. Receive and file Economic Development Commission minutes for Sept. 10, 2019.
- F. Receive and file Public Works & Safety Commission minutes for August 13, 2019.
- G. Approve 1st quarter update on FY Projects and Objectives.

Action: Vice Mayor Edwards moved, seconded by Councilmember Paschall to approve the consent calendar as presented. The motion carried unanimously by the following voice vote:

AYES: Councilmembers Hoffman, Paschall, Vice Mayor Edwards and Mayor Roundy
NOES: None
ABSENT: None ABSTAIN: None

PUBLIC HEARING

None

ADMINISTRATIVE BUSINESS

7.A. Alley repair options & improvements – Ken Skillman, City Engineer

Mr. Skillman reviewed potential funding sources to pay for the construction of proposed alley improvements. Mr. Skillman stated Option A includes possible excess funds from STIP/SB1 (Tehama Street project). A large ticket item in the Tehama Street project could be reduced, as crosswalk costs were significantly more with decorative stamped asphalt. Option B is possible with excess funds from RTIP/STIP (6th Street project). Mr. Skillman noted Option C as presented in staff report was no longer an option. Option D is available and the quickest option, however, depleting all the City street funds would deprive monies for street repairs. Mr. Skillman advised this should not be done as a stand alone project, as there are better cost options when done with another project. Councilmember Paschall stated he doesn't want the project to stall but didn't want to take monies from other funds either. City Manager Carr stated the alley improvement project was added to this year's Projects and Objectives list. Councilmember Irvin questioned if the City could be reimbursed from state or federal funding if City street funds were used to get the project done. City Manager Carr advised that is not feasible. Mr. Skillman noted the alleys could be band aided to help get through early spring. Vice Mayor Edwards advised we need to wait for additional funds before we can proceed forward. Jerry Palmer, 716 Shasta Street, advised the alley definitely needs to be graded to help get through the winter. Cynthia Wright, 720 Third Street, questioned when will the City know there will be extra monies from the Tehama Street project for the alley project. Mr. Skillman stated once the Tehama Street project is rebid (January), will know by early spring. Council agreed the alley needs to be temporarily fixed to get through the winter and wait until after Tehama bids are received in February.

B. Authorize upgrade/improvements of police radio system – Joe Vlach, Chief of Police

Police Chief Vlach gave a report on the current Police Department's voter (radio) system on the water tower. Orland PD radio transmissions have deteriorated significantly over the years. The voter system is old, has not been properly maintained, and the antenna was improperly installed and not at the highest point of the water tower. Chief Vlach has requested authorization for Silke Communications to make upgrades to the Orland Police Departments radio system. Chief Vlach stated cost of the upgrades and improvements would not exceed \$25,579.87 and would be expended from Measure A funds. Chief Vlach advised he will be bringing back to Council a maintenance contract proposal from Silke Communications. Mr. Carr advised Council to expect additional radio system repair costs as the project progresses. Council agreed it is a necessity and safety issue for the department to get the voter system improvements.

Action: Councilmember Hoffman moved, seconded by Vice Mayor Edwards to authorize Silke Communications for professional services related to the voting receiver project located on the City water tower not to exceed \$25,579.87 from Measure A funds. The motion carried unanimously by the following voice vote:

AYES: Councilmembers Hoffman, Paschall, Vice Mayor Edwards and Mayor Roundy
NOES: None
ABSENT: None
ABSTAIN: None

C. Request for professional services for Public Safety Center – Pete Carr, City Manager

City Manager Carr brought forward request to engage an architect and capital projects advising firm to proceed with advancing the Public Safety Facility project; to be located on City-owned land at Sixth and Colusa Streets. Calpo Hong and Dong (CH&D) Architects would prepare conceptual drawings for a facility like the Winters public safety facility, including site layout including elevations but not to include detailed programming and not to exceed \$7,000. Capitol PFG would provide special consultation in project planning and project funding. The City would be charged for services utilized, as needed, as project progresses and would not exceed \$24,500 this fiscal year. Mr. Carr advised 3CORE is already assisting the City in seeking grant funds at no charge at this time. Robert Bendorf and Jefferey Small, from Capitol PFG, introduced themselves and explained their scope of work in the process.

Action: Councilmember Hoffman moved, seconded by Councilmember Paschall to engage CH&D Architects and Capitol PFG for professional services related to the Public Safety Center and not to exceed \$8,000 and \$24,500 respectively. Funds to be expended from Police and Fire Development Impact Fees. The motion carried unanimously by the following voice vote:

AYES: Councilmembers Hoffman, Paschall, Vice Mayor Edwards and Mayor Roundy
NOES: None
ABSENT: None
ABSTAIN: None

D. Approve lease agreement for 400 Mill Street – Pete Carr, City Manager

Mr. Carr presented a request to lease warehouse space at 400 Mill Street. Mr. Carr explained the previous tenant backed out of their lease in the back portion of the 4th Street Café building. The new proposed lease would provide 5,000 square feet for a monthly rent of \$400 a month with a renewable option for another year with conditional as-is agreement. The owner of 4th Street Café is satisfied the proposed lease is a compatible use next to her business. Councilmember Hoffman disclosed he is related to the proposed new leasee Terrie Barr; however, they have no financial ties. Council discussed the lease agreement and concluded to remove language under Section B.3. under Rent, Term and Option and consider renegotiation after one year.

Action: Councilmember Paschall moved, seconded by Vice Mayor Edwards to approve the lease agreement with removal of Section B.3. under Rent, Term and Option and authorize the City Manager to execute. The motion carried unanimously by the following voice vote:

AYES: Councilmembers Hoffman, Paschall, Vice Mayor Edwards and Mayor Roundy
NOES: None
ABSENT: None
ABSTAIN: None

Marjorie Palmer was concerned there was no motion for Item A in regard to the alleys and to confirm when the repair would be completed. City Manager Carr advised the alley repairs is on the current Projects and Objectives List and staff is working towards funding for the proposed project. The City Engineer stated he would discuss with Public Works Director on ways to temporarily repair the alley before winter.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Hoffman:

- Attended Planning Commission meeting; discussed fees structure;
- Attended OktoBEEfest.

Vice Mayor Edwards:

- Attended Glenn County Transportation meeting.

Councilmember Irvin:

- Purchased tickets to OktoBEEfest, but unable to attend.

Mayor Roundy:

- Attended League of California Cities Conference in Long Beach; very informative.

Councilmember Paschall questioned why less attendance at OktoBEEfest. Homecoming activities and less social media advertising to blame.

ADJOURN

Meeting adjourned at 7:25 p.m.

Angela Crook, City Clerk

Bruce T. Roundy, Mayor