

Meeting called to order by Mayor Paschall. Meeting opened with the pledge of allegiance.

ROLL CALL

Councilmembers present: Charles Gee, Dennis Hoffman, Bruce Roundy, Vice Mayor Salina Edwards and Mayor Jim Paschall

Councilmembers absent: None

Staff present: Chief of Police J.C. Tolle (*arrived at 7:35 p.m.*), Public Works Director Ed Vonasek, City Engineer Ken Skillman, City Planner Scott Friend, City Attorney Greg Einhorn, Assistant City Manager/City Clerk Angie Crook and City Manager Pete Carr

NOMINATION AND ELECTION OF MAYOR AND VICE MAYOR

City Clerk requested nominations for Mayor for 2015-2016. Councilmember Gee nominated Bruce Roundy for Mayor. With no further nominations, a roll call vote was taken.

ACTION: Councilmember Roundy was declared Mayor for 2015-2016. The motion carried by the following voice vote:

AYES: Mayor Paschall, Vice Mayor Edwards and Councilmembers Gee, Hoffman and Roundy.

NOES: None

ABSENT: None

ABSTAIN: None

Bruce Roundy was declared Mayor for 2015-2016 by 5-0 vote.

City Clerk requested nominations for Vice Mayor for 2015-2016. Councilmember Roundy nominated Dennis Hoffman for Vice Mayor. With no further nominations, a roll call was taken.

ACTION: Councilmember Hoffman was declared Vice Mayor for 2015-2016. The motion carried by the following voice vote:

AYES: Mayor Paschall, Vice Mayor Edwards and Councilmembers Gee, Hoffman and Roundy.

NOES: None

ABSENT: None

ABSTAIN: None

Dennis Hoffman was declared Vice Mayor for 2015-2016 by 5-0 vote.

Mayor Roundy thanked Jim Paschall and Salina Edwards for their service as Mayor and Vice Mayor.

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Trish Saint-Evens advised the Chamber of the Commerce Downtown Christmas Preview will be held on Saturday, November 28th. The lighted parade will begin line up at 5:00 p.m. behind the fire house; with parade starting at 5:30 p.m. and the Christmas tree lighting to follow at 6:30 p.m.

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for October 19, 2015.
- C. Receive and file Arts Commission minutes for Sept. 16, 2015.
- D. Receive and file Planning Commission minutes for Sept. 17, 2015.
- E. Approve revised Personnel Rules & Regulations.

Mayor Roundy requested Item E. be pulled from the consent calendar for one correction.

Action: Councilmember Gee moved, seconded by Councilmember Edwards to approve Items A, B, C & D on the consent calendar as presented. The motion carried by the following voice vote:

- AYES: Mayor Roundy, Vice Mayor Hoffman and Councilmembers Gee, Edwards and Paschall.
- NOES: None
- ABSENT: None
- ABSTAIN: None

Mayor Roundy stated on page 37 in the Personnel Rules and Regulation manual, Section 6-11, the last sentence in the first paragraph should read *"Hearings shall be closed"*.

Action: Councilmember Edwards moved, seconded by Vice Mayor Hoffman to approve Item E. as corrected. The motion carried by the following voice vote:

- AYES: Mayor Roundy, Vice Mayor Hoffman and Councilmembers Gee, Edwards and Paschall.
- NOES: None
- ABSENT: None
- ABSTAIN: None

PUBLIC HEARINGS

1. Modoc Street Annexation: Annx. #2015-01: A city-initiated proposal to annex and establish City zoning (pre-zoning) on five (5) existing parcels into the City of Orland with no changes in land use. These parcels are located at the northerly end of Modoc Street and Butte Street, south of the USID Lateral 40 canal and are further described as Glenn County Assessor's Parcel Numbers 046-080-006, 046-080-007, 046-080-008, 046-080-009, and 046-080-010. All five of the subject parcels are located within the Glenn LAFCO adopted Sphere of Influence of

the City and all of the parcels are designated with the *R-L (Low-Density Residential)* land use designation on the City of Orland Land Use Diagram. The R-L land use designation allows for the development of a maximum of 6 dwelling units per acre. All of the developable parcels (4 of 5) have existing single-family land uses established on them and are consistent with the requirements of the proposed City of Orland *R-1, One Family Residential* zoning district relative to land use and lot size.

City Planner Friend brought forward a first reading of the proposed Modoc Street Annexation. The annexation would include five (5) existing parcels of land into the City with no proposed changes in land use. All four of the developed parcels currently receive water from the Orland Public Water System and two of the four parcels receive wastewater service from the City. The Planning Commission unanimously recommended to the City Council the approval of the application. The second reading will be brought forward at the next regularly scheduled Council meeting.

The public hearing opened for comments at 7:45 p.m. No comments were received during the public hearing. Public hearing closed at 7:46 p.m.

Action: Councilmember Edwards moved, seconded by Vice Mayor Hoffman to approve the findings in the staff report supporting the determination that the project is Categorically Exempt from further CEQA review pursuant to Section 15319 of the Public resources Code. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman and Councilmembers Gee, Edwards and Paschall.

NOES: None

ABSENT: None

ABSTAIN: None

Action: Vice Mayor Hoffman moved, seconded by Councilmember Edwards to approve the first reading of the ordinance establishing City of Orland R-1 zoning (pre-zoning) on five parcels (APNs 046-080-006, 046-080-007, 046-080-008, 046-080-009, and 046-080-010). The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman and Councilmembers Gee, Edwards and Paschall.

NOES: None

ABSENT: None

ABSTAIN: None

Action: Councilmember Gee moved, seconded by Councilmember Edwards to adopt Resolution No. 2015-34 of Intent to Annex Property for the annexation of five parcels totaling 3.63+/- acres. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman and Councilmembers Gee, Edwards and Paschall.

NOES: None

ABSENT: None

ABSTAIN: None

2. Second reading of Ordinance to amend Section 10.20.010 (A) and Section 10.21.020 of the Orland Municipal Code regarding designation of additional truck routes and parking limitations.

City Manager brought forward second reading of Ordinance No. 2015-06 to amend Section 10.20.010 (A) and Section 10.21.020 of the Orland Municipal Code regarding designation of additional truck routes and parking limitations. The amended ordinance would add Commerce Lane, Ide Street and Hoff Way as designated truck routes. The parking regulation on Hoff Way shall be limited to two hours from 5 a.m. to 9 p.m. on the north side of Hoff Way and prohibit parking on the south side of Hoff Way.

Mayor Roundy opened up the public hearing for comments at 7:50 p.m. Trish Saint-Evens, 6825 CO RD 15, asked what parking time was established on Hoff Way. The time is 5 a.m. to 9 p.m. With no further comments, the public hearing closed at 7:52 p.m.

Vice Mayor Hoffman advised the reason for the designated hours is to prohibit big rigs from parking overnight.

Action: Vice Mayor Hoffman moved, seconded by Councilmember Paschall to adopt Ordinance No. 2015-06 amending Section 10.20.010 (A) and Section 10.21.020 of the Orland Municipal Code regarding designation of additional truck routes and parking limitations. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman and Councilmembers Gee, Edwards and Paschall.

NOES: None

ABSENT: None

ABSTAIN: None

ADMINISTRATIVE BUSINESS

City Engineer:

City Engineer Skillman requests to award the Papst Avenue Reconstruction Project to Franklin Construction and authorize the City Manager sign the contract for this project \$344,282. Mr. Skillman received bids from eleven contractors. The project will include pavement widening, curb, gutter, sidewalk and driveway installation on Papst Avenue between State Route 32 and Bryant Street. The project has been funded by Caltrans' state monies.

Action: Councilmember Gee moved, seconded by Councilmember Edwards to award the "Papst Avenue Reconstruction Project" to Franklin Construction. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman and Councilmembers Gee, Edwards and Paschall.

NOES: None

ABSENT: None

ABSTAIN: None

City Planner:

City Planner Friend requested Council to consider proposed Addressing Guidelines. The Planning Commission recommended by a unanimous vote that the City Council approve and adopt the draft City of Orland Addressing Guidelines. This will provide a formal guideline for staff as it relates to naming streets and assigning of street addresses.

Action: Councilmember Paschall moved, seconded by Vice Mayor Hoffman to adopt the City of Orland Addressing Guidelines Manual and determine that the proposed project is exempt from further review under the California Environmental Quality Act (CEQA) pursuant to Section 15268, Ministerial projects. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman and Councilmembers Gee, Edwards and Paschall.

NOES: None

ABSENT: None

ABSTAIN: None

City Planner Friend discussed the draft letter response regarding the KVB Draft Environmental Impact Review. The City is supportive of the project, but is concerned about the lack of attention to transportation impacts to the City of Orland, after persistent efforts to address this issue.

Council directed staff to proceed with draft letter of concern regarding KVB Draft Environmental Impact Review.

City Manager:

City Manager Carr has requested Council to adopt Resolution No. 2015-35 to amend utility billing and related fees. Council discussed at the last Council meeting to increase the true cost of administrative and field work to process late payment and shutoff and reconnections services. Mr. Carr stated a late payment notice would increase from \$10 to \$25; shut off/disconnection fee would increase from \$25 to \$50, with an afterhours total cost of \$125. The City's tampering fee would remain the same at \$150.

Action: Councilmember Paschall moved, seconded by Vice Mayor Hoffman to adopt Resolution No. 2015-35 amending sewer and water charges. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman and Councilmembers Gee, Edwards and Paschall.

NOES: None

ABSENT: None

ABSTAIN: None

City Manager Carr brought forward for discussion the Public Arts fee related to the Pilot Travel Center project. Mr. Carr stated the Arts fee is closely related to the development impact fee but is based on construction project valuation rather than on construction square footage. The Pilot Travel Center

project Arts fee was determined to be \$20,000, based on the valuation of the project. Police Impact fees were \$2,143 and Fire \$4,073. The developer voiced a concern that the Arts fee was high, in comparison to other fees. Nevertheless, the developer paid all fees in full. Council discussed whether the calculation of the Arts fee should be reexamined. City Attorney Einhorn suggested the ordinance could be amended to impose a cap on the Arts fee. Mayor Roundy stated the Arts Commission fee was reduced in 2013 and would rather not have to give back what has already been collected on the project. However, he does understand the concern of the higher fee. Mr. Einhorn advised Council can reduce or waive fees. Councilmember Edwards suggested reducing the Arts fee by 50% for the Pilot project. Council discussed and agreed the fee should be reduced. It was also suggested, perhaps Pilot may want to consider making a donation towards the new art sculpture project.

Action: Councilmember Edwards moved, seconded by Councilmember Paschall to approve reducing the Arts Fee by 50% (\$10,000) for the Pilot project; also send a letter of suggestion regarding consideration of art donation towards the sculpture project. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman and Councilmembers Gee, Edwards and Paschall.
NOES: None
ABSENT: None
ABSTAIN: None

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Gee reported on the following:

- Economic Development Commission interviews to be held Dec. 1, 2015
- Meeting with the County tomorrow regarding marijuana regulation.

Councilmember Edwards reported on the following:

- Attended Library Commission meeting.

Vice Mayor Hoffman reported on the following:

- Will attend Public Works meeting tomorrow afternoon;
- Santa parade on November 29, 2015;
- KVB meeting scheduled Wednesday at County.

Councilmember Paschall congratulated Bruce Roundy on his appointment of Mayor.

Mayor Roundy reported on the following:

- Attended WAC meeting; a lot of water issues being discussed;
- Attended Corp of Engineers scoping meeting;
- Craft Fair November 28th & 29th;
- Orland Pantry Christmas food baskets to be delivered Dec 19th; Rotary club getting toys together for Christmas.

ADJOURN

Meeting adjourned at 9:15 p.m.

_____Clerk

_____Mayor