# CITY OF ORLAND

#### **BUILDING DEPARTMENT**

815 Fourth Street Orland, CA 95963 Telephone (530) 865-1606 Fax (530) 865-1632



## 2019 CALGreen Checklist for Non – Residential Additions & Alterations

Applies to <u>Nonresidential Addition and Alteration projects</u> without sleeping accommodations and meeting the following criteria:

- The permit application is submitted on or after January 1, 2019, and
- The floor area for the addition (if any) exceeds 1,000 square feet, or
- The permit valuation for the alteration (if any) exceeds \$200,000.

The provisions of this checklist only apply to the portions of the building being added to or altered within the scope of the permitted work. The provisions of this checklist also apply to all tenant improvement projects meeting the criteria listed above. Newly constructed nonresidential building projects should use the City of Orland Nonresidential – 2019 CALGreen+Tier 1 Checklist. Repairs, trade permits, existing structures not being altered, and historic structures are not subject to the requirements of CALGreen.

(This checklist is based on 2019 California Green Building Standard Code and has been revised to include City of Orland requirements. Tier 1 not adopted for Additions & Alterations)

Project Address:	
Project Name:	Permit Number:
Project Description:	

#### **Instructions:**

- 1. The Owner or the Owner's agent shall employ a certified CALGreen Inspector, listed by the City of Orland Building Department, to perform CALGreen inspection services and to verify and assure the Owner and the Building Department that all required work described herein is properly planned and implemented in the project.
- 2. The CALGreen Inspector shall not be the design professional or contractor for the project and shall not have a financial interest in the project for which services are being provided except for the cost of providing said services.
- 3. The CALGreen Inspector, in collaboration with the owner and the design professional shall initially complete Column 2 of this checklist, sign and date the CALGreen Building Acknowledgements section at the end of this checklist and have the checklist printed on or attached to the approved plans for the project.
- 4. Unless verification by City is noted, prior to final inspection by the Building Department, the CALGreen Inspector shall complete **Column 3** and shall provide verification of completion prior to final inspection by City staff.

Column 1 Feature or Measure  NOTE  Measures are only required for those portions of the building being added to or altered within the scope of the permitted work.	Column 2 Mandatory Project Requirements  Select all applicable measures below	Column 3 Verification Complete after implementation and prior to final inspection approval Verification by a 3rd party CALGreen Inspector or by City staff as noted
Chapter 3, Section 301.3  ADDITIONS AND ALTERATIONS TO EXISTING NONRESIDENTIAL BUILDINGS		
PLANNING & DESIGN		
<b>5.106.1 Storm water pollution prevention.</b> <sup>1</sup> Additions that disturb less than one acre of land shall prevent the pollution of stormwater runoff from construction activities in accordance with City Code.		City Building Inspector
<b>5.106.4 Bicycle parking.</b> Comply with Sections 5.106.4.1.1, 5.106.4.1.2, and 5.106.4.1.5 <b>5.106.4.1.1 Short-term bicycle parking.</b> If the project is anticipated to generate visitor traffic that add 10 or more vehicular parking spaces, provide permanently anchored bicycle racks within 200 feet of the visitors' entrance, readily visible to passers-by, for 5% of the additional visitor motorized vehicle parking capacity, with		CALGreen Inspector
a minimum of one two-bike capacityrack.  5.106.4.1.2 Long-term bicycle parking. For buildings with 10 or more tenant- occupants that add 10 or more vehicular parking spaces, provide secure bicycle parking for 5% of the additional motorized clean air vehicle parking capacity, with a minimum of one space. See 5.106.4.5 for bike parking facilities.		
<b>5.106.5.2 Designated parking for clean air vehicles</b> . For projects that add 10 or more vehicular parking spaces, provide designated parking for any combination of lowemitting, fuel-efficient, and carpool/van pool vehicles as shown in Table 5.106.5.2 based on the number of additional spaces.		CALGreen Inspector
<b>5.106.5.2.1 Parking stall marking.</b> If applicable above, paint the following characters such that the lower edge of the last word aligns with the end of the stall striping and is visible beneath a parked vehicle:  "CLEAN AIR /VANPOOL / EV"		
<b>5.106.10 Grading and Paving.</b> For projects altering the drainage path, Construction plans shall indicate how site grading, or a drainage system will manage all surface water flows to keep water from entering buildings. Examples of methods to manage surface water include those shown below:		City Plan Check Staff
1. Swales.		
2. Water collection and disposal systems.		
3. French drains		
4. Water retention gardens		
<ol><li>Other water measures which keep surface water away from buildings and aid in groundwater recharge.</li></ol>		

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ENERGY EFFICIENCY		
<b>5.2-1.1 Scope.</b> Building shall meet or exceed the requirements of the 2019 California Energy Code.		City Building Inspector
WATER EFFICIENCY AND CONSERVATION		
<ul><li>5.303 Indoor water use.</li><li>5.303.1 Meters. Separate submeters or metering device shall be installed for the uses described in Sections 5.303.1.1 and 5.303.1.2below.</li></ul>		CALGreen Inspector
<b>5.303.1.1</b> Additions to existing buildings in excess of 50,000 square feet. Separate submeters shall be installed as follows:		
<ol> <li>For each individual leased, rented, or other tenant space within the building projected to consume more than 100 gal/day.</li> </ol>		
<ol><li>Where separate submeters for individual building tenants are unfeasible, for water supplied to the following subsystems:</li></ol>		
a. Makeup water for cooling towers where flow through is greater than 500 gpm.		
b. Makeup water for evaporative coolers greater than 6gpm.		
<ul> <li>Steam and hot-water boilers with energy input more than 500,000 Bulh (147 kW)</li> </ul>		
<b>5.303.1.2 Excess consumption.</b> Any project or space within a building that is projected to consume more than 1,000 gal/day.		
<b>5.303.3 Water conserving plumbing fixtures and fittings.</b> Plumbing fixtures (water closets and urinals) and fittings (faucets and showerheads) shall comply with the following:		
<b>5.303.3.1</b> Water closets. The effective flush volume of all water closets shall not exceed 1.28 gallons per flush. Tank-type water closets shall be certified to the performance criteria of the U.S. EPA Water Sense Specification for Tank-Type Toilets.	П	П
Note: The effective flush volume of dual flush toilets is defined as the composite, average flush volume of two reduced flushes and one full flush.	_	
<b>5.303.3.2</b> Urinals. The effective flush volume of urinals shall not exceed 0.125 gallons per flush for wall-mounted or 0.5 gallons per flush for floor- mounted.		
5.303.3.3 Showerheads.	_	
<b>5.303.3.3.1 Single showerheads.</b> Showerheads shall have a maximum flow rate of not more than 1.8 gallons per minute at 80 psi. Showerheads shall be certified to the performance criteria of the U.S. EPA Water Sense Specification for Showerheads.		
<b>5.303.3.3.2 Multiple showerheads serving one shower.</b> When a shower is served by more than one showerhead, the combined flow rate of all showerheads and/or other shower outlets controlled by a single valve shall not exceed 1.8 gallons per minute at 80 psi, or the shower shall be designed to allow only one shower		
outlet to be in operation at a time.  Note: A hand-held shower shall be considered a showerhead.		

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<b>5.303.4 Faucets and Fountains.</b> See Sections 5.303.3.4.1 through 5.303.3.4.5 for maximum allowable flow rates		CALGreen Inspector
5.303.4 Food Waste Disposer. Not allowed (see Wastewater Discharge permit)		
<b>5.303.6 Plumbing fixtures and fittings</b> . Newly installed plumbing fixtures and fittings shall be installed in accordance with the CA Plumbing Code and shall meet the applicable standards referenced in Table 1701.1 of the CA Plumbing Code and Chapter 6 of this code.		
<ul> <li>5.304 Outdoor Water Use.</li> <li>5.304.1 Scope. The provisions of Section 5.304, Outdoor Water Use reference the local Water Efficiency Landscape Ordinance in accordance with City of Orland Municipal Code.</li> </ul>		All outdoor water verification by City Water Efficient Landscape Ordinance staff
MATERIAL CONSERVATION AND RESOURCE EFFICIENCY		
<ul> <li>5.407 Weather resistance and moisture management.</li> <li>5.407.1 Weather protection. When adding or altering an exterior wall or foundation, provide a weather-resistant exterior wall and foundation envelope as required by California Building Code Section 1402.2 (Weather Protection) and California Energy Code Section 150 (Mandatory Features and Devices), manufacturer's installation instructions, or local ordinance, whichever is more stringent.</li> </ul>		CALGreen Inspector
<ul> <li>5.407.2 Moisture control. Employ moisture control measures by the following methods;</li> <li>5.407.2.1 Sprinklers. Design and maintain landscape irrigation systems to prevent irrigation spray on structures.</li> <li>5.407.2.2 Entries and openings. Design exterior entries and/or openings subject to foot traffic or wind-driven rain to prevent water intrusion into buildings. See Sections 5.407.2.2.1 and 5.407.2.2.2</li> </ul>		CALGreen Inspector

<u>Column 1</u> Feature or Measure	<u>Column 2</u> Mandatory Project	Column 3 Verification Complete after
<u>NOTE</u> Measures are only required for those portions of the building being	Requirements  Select all applicable	implementation and prior to final inspection approval Verification by a 3rd
added to or altered within the scope of the permitted work.	measures below	party CALGreen Inspector or by City
5.408 Construction waste reduction, disposal and recycling.		CALGreen Inspector
<b>5.408.1</b> Construction waste management. Recycle and/or salvage for reuse a minimum of 65% of the nonhazardous construction waste in accordance with Section 5.408.1.1, 5.408.1.2 <u>or</u> 5.408.1.3; or meet a local construction and demolition waste management ordinance, whichever is more stringent.		
<b>5.408.1.1</b> Construction waste management plan. Where a local jurisdiction does not have a construction or demolition waste management ordinance that is more stringent, submit a construction waste management plan that		
<ol> <li>Identifies that construction and demolition waste materials to be diverted from disposal by efficient usage, recycling, reuse on the project or salvage for future use or sale.</li> </ol>		
2. Determines if construction and demolition waste materials will be sorted on- site (source-separated) or bulk mixed (single stream).		
<ol><li>Identifies diversion facilities where construction and demolition waste material collected will be taken.</li></ol>		
<ol><li>Specifies that the amount of construction and demolition waste materials diverted shall be calculated by weight or volume, but not by both.</li></ol>		
<b>5.408.1.2 Waste management company.</b> Utilize a waste management company that can provide verifiable documentation that the percentage of construction waste material diverted from the landfill complies with this section.	П	П
Exceptions to Sections 5.408.1.1 and 5.408.1.2:	_	
1. Excavated soil and land-clearing debris		
<ol><li>Alternate waste reduction methods developed by working with local agencies if diversion or recycle facilities capable of compliance with this item do not exist.</li></ol>		
3. Demolition waste meeting local ordinance or calculated in consideration of local recycling facilities and markets, where demolition of an existing structure(s) is necessary for the new construction.		
<b>5.408.1.4 Documentation</b> . Documentation shall be provided to the enforcing agency which demonstrates compliance with Section 5.408.1.1, Items 1 through 4. The waste management plan shall be updated as necessary and shall be accessible during construction for examination by the enforcing agency. (Support documentation required prior to permit issuance)		
<b>5.408.2</b> Universal Waste. [A] Additions and alterations to a building or tenant space that meet the scoping provisions in Section 301.3 for nonresidential additions or alterations, shall require that Universal Waste Items such as fluorescent lamps and ballasts and mercury containing thermostats as well as other California prohibited Universal Waste materials are disposed of properly and are diverted from landfills. A list of prohibited Universal Waste materials shall be included in the construction documents.  Note: Refer to Universal Waste Rule link at:		
http://www.dtsc.ca.gov/LawsRegsPolicies/Regs/UWR regs.cfm		

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<ul> <li>5.408.3 Excavated soil and land clearing debris. 100% of trees, stumps, rocks and associated vegetation and soils resulting primarily from land clearing shall be reused or recycled. For a phased project, such material may be stockpiled on site until the storage site is developed.</li> <li>Exception: Reuse, either on-or off-site, of vegetation or soil contaminated by disease or pest infestation.</li> </ul>		CALGreen Inspector
<ul> <li>5.410 Building maintenance and operation.</li> <li>5.410.1 Recycling by occupants. Provide readily acceptable areas that serve the entire building and are identified for the depositing, storage and collection of non-hazardous materials for recycling, including (at a minimum) paper, corrugated cardboard, glass, plastics, organic waste, and metals or meet a lawfully enacted local recycling ordinance, if more restrictive.</li> </ul>		CALGreen Inspector
<ul> <li>5.410.1.1 Additions. All additions conducted within a 12-month period under single or multiple permits, resulting in an increase of 30% or more in floor area, shall provide recycling areas on site.</li> <li>Exception: Additions within a tenant space resulting in less than a 30% increase in the tenant space floor area.</li> </ul>		
<b>5.410.1.2 Sample Ordinance.</b> Space allocation for recycling areas shall comply with Chapter 18, Part 3, Division 30 of the <i>Public Resources Code</i> . Chapter 18 is known as the California Solid Waste Reuse and Recycling Access Act of 1991 (Act).		

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		CALGreen Inspector
<b>5.410.4 Testing and adjusting.</b> Testing and adjusting of systems shall be required for buildings with new systems serving additions or alterations subject to section 303.1 (Phased Projects)		
<b>5.410.4.2 Systems.</b> Develop a written plan of procedures for testing and adjusting systems. Systems to be included for testing and adjusting shall include, as applicable to the project:		
1. Renewable energy systems.		
2. Landscape irrigation systems.		
3. Water reuse systems.		
<b>5.410.4.3 Procedures</b> . Perform testing and adjusting procedures in accordance with manufacturer's specifications and applicable standards on each system.		
<b>5.410.4.3.1 HVAC balancing.</b> In addition to testing and adjusting, before a new space-conditioning system serving a building or space is operated for normal use, balance the system in accordance with the procedures defined by national standards listed in Section 5.410.4.3.1 or as approved by the enforcing agency.		
<b>5.410.4.4 Reporting.</b> After completion of testing, adjusting and balancing, provide a final report of testing signed by the individual responsible for performing these services.		
<b>5.410.4.5 Operation and maintenance (O&amp;M) manual.</b> Provide the building owner or representative with detailed operating and maintenance instructions and copies of guaranties/warranties for each added or altered system prior to final		
<ul><li>inspection.</li><li>5.410.4.5.1 Inspections and reports. Include a copy of all inspection verifications and reports required by the enforcingagency.</li></ul>		
ENVIRONMENTAL QUALITY		CALGreen Inspector to Verify all Environmental Quality measures
5.503 Fireplaces.		
<b>5.503.1 General (Fireplaces).</b> Install only a direct-vent sealed-combustion gas or sealed wood-burning fireplace, or a sealed woodstove meeting the requirements of City of Orland Municipal Code.		
<b>5.504 Pollutant Control. 5.504.1 Temporary ventilation.</b> If the HVAC system serving the added or altered area(s) is used during construction, use return air filters with a MERV of 8, based on ASHRAE 52.2-1999, or an average efficiency of 30% based on ASHRAE 52.1- 1992. Replace all filters of the HVAC system serving the added or altered area(s) immediately prior to occupancy.		

Column 1 Feature or Measure	Column 2 Mandatory Project Requirements	Column 3 Verification Complete after implementation and prior to final
NOTE  Measures are only required for those portions of the building being added to or altered within the scope of the permitted work.	Select all applicable measures below	inspection approval Verification by a 3rd party CALGreen Inspector or by City staff as noted
<b>5.504.3</b> Covering of duct openings and protection of mechanical equipment during construction. At the time of rough installation and during storage on the construction site and until final startup of the heating, cooling and ventilating equipment, all duct and other related air distribution component openings shall be covered with tape, plastic, sheetmetal or other methods acceptable to the enforcing agency to reduce the amount of dust, water and debris which may enter the system.		
<b>5.504.4 Finish material pollutant control.</b> Newly installed finish materials shall comply with Sections 5.504.4.1 through 5.504.4.6.		
<b>5.504.4.1</b> Adhesives, sealants, caulks. Newly installed adhesives, sealants and caulks used on the project shall meet the requirements of the following standards.	П	
1. Adhesives, adhesive bonding primers, adhesive primers, sealants, sealant primers, and caulks shall comply with local or regional air pollution control or air quality management district rules where applicable, or SCAQMD Rule 1168 VOC limits, as shown in Tables 5.504.4.1 and 5.504.4.2. in Division 5		
2. Aerosol adhesives, and smaller unit sizes of adhesives, and sealant or caulking compounds (in units of product, less packaging, which do not weigh more than one pound and do not consist of more than 16 fluid ounces) shall comply with statewide VOC standards and other requirements, including prohibitions on use of certain toxic compounds, of California Code of Regulations, Title 17, commencing with Section 94507.		
<b>5.504.4.3 Paints and coatings.</b> Newly installed architectural paints and coatings shall comply with Table 5.504.4.3 in Division 5.5.		
<b>5.504.4.3.1</b> Aerosol Paints and Coatings. Newly installed aerosol paints and coatings shall meet the Product-Weighted MIR Limits for ROC in section 94522(a)(3) and other requirements, including prohibitions on use of certain toxic compounds and ozone depleting substances (CCR, Title 17, Section 94520 et seq) and BAAQMD Regulation 8 Rule 49.		
<b>5.504.4.3.2 Verification.</b> Verification of compliance with this section shall be provided when requested by the enforcing agency. Documentation may include, but is not limited to, the following:		
1. Manufacture's product specification		
2. Field verification of on-site product containers		
<b>5.504.4.4 Carpet systems.</b> All <u>newly installed carpet</u> in the building interior shall meet the testing and product requirements of one of the standards listed in Section 5.504.4.4.		
<b>5.504.4.4.1</b> Carpet cushion. All newly installed carpet cushion in the building interior shall meet the requirements of the Carpet and Rug Institute Green Label program.		
<b>5.504.4.4.2</b> Carpet adhesive. All newly installed carpet adhesive shall meet the requirements of Table 5.504.4.1.		

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<b>5.504.4.5</b> Composite wood products. Newly installed hardwood plywood, particleboard, and medium density fiberboard composite wood products used on the interior or exterior of the building shall meet the requirements for formaldehyde as specified in Table 5.504.4 in Division5.5.		
<ul><li>5.504.4.5.3 Documentation. Verification of compliance with this section shall be provided when requested by the enforcing agency. Documentation shall include at least one of the following:</li><li>1. Product certifications and specifications.</li></ul>		
Chain of custody certifications.		
<ol> <li>Chain of custody certifications.</li> <li>Product labeled and invoiced as meeting the Composite Wood Products regulation (see CCR Title 17, Section 93120)</li> </ol>		
<ol> <li>Exterior grade products marked as meeting the PS-1 or PS-2 standards of the Engineered Wood Association, the Australian AS/NZS 2269 or European 636 3S standards.</li> </ol>		
5. Other methods acceptable to the enforcing agency.		
5.504.4.6 Resilient flooring systems. For 80% of floor area receiving newly installed resilient flooring, installed resilient flooring complying with the VOC- emission limits defined in the 2014 CA- CHPS criteria and listed on its High Performance Products Database; products compliant with CHPS criteria certified under the Greenguard Children & Schools program; certified under the FloorScore program of the Resilient Floor Covering Institute; or meet California Department of Public Health 2010 Standard Method. 5.504.4.6.1 Verification of compliance. Documentation shall be provided verifying that resilient flooring materials meet the pollutant emission limits. (Support documentation required prior to final inspection approval)		
<b>5.504.5.3 Filters.</b> In mechanically ventilated spaces serving additions or altered areas of buildings, provide regularly occupied areas of the building with air filtration media for outside and return air that provides at least a MERV of 13. MERV 13 filters shall be installed prior to occupancy, and recommendations for maintenance with filters of the same value shall be included in the operation and maintenance manual.		
Exceptions: Existing Mechanical Equipment. <b>5.504.5.3.1 Labeling.</b> Installed filters shall be clearly labeled by the manufacturer indicating the MERV rating.		
<b>5.504.7 Environmental tobacco smoke (ETS) control.</b> Where outdoor areas are provided for smoking, prohibit smoking within 25 feet of building entries, outdoor air intakes and operable windows and within the building as already prohibited by other laws or regulations; or as enforced by ordinances, regulations, or policies of any city or county, whichever are more stringent. See City of Orland Municipal Code.		

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or
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<u>Column 1</u> Feature or Measure <u>NOTE</u>	Column 2 Mandatory Project Requirements  Select all	Column 3 Verification Complete after implementation and prior to final inspection approval Verification by a 3rd party CALGreen
Measures are only required for those portions of the building being added to or altered within the scope of the permitted work.	applicable measures below	Inspector or by City staff as noted
<b>5.507.4.3 Interior sound transmission.</b> Newly installed wall and floor-ceiling assemblies separating tenant spaces and public places shall have an STC of at least 40.		
5.508 Outdoor air quality.		
<b>5.508.1 Ozone depletion and greenhouse gas reductions.</b> New installations of HVAC, refrigeration, and fire suppression equipment shall comply with Sections 5.508.1.1 and 5.508.1.2.		
<b>5.508.1.1</b> Chlorofluorocarbons (CFCs.). Install HVAC, refrigeration and fire suppression equipment that does not contain CFCs.		
<b>5.508.1.2 Halons.</b> Install HVAC, refrigeration and fire suppression equipment that do not contain Halons.		
5.508.2 Supermarket refrigerant leak reduction. New commercial refrigeration systems shall comply with the provisions of this section when installed in retail food stores 8,000 sq. ft. or more conditioned area, and that utilize either refrigerated display cases, or walk-in coolers or freezers connected to remote compressor units or condensing units. The leak reduction measures apply to refrigeration systems containing high-global- warming potential (high –GWP) refrigerants with a GWP of 150 or greater. New refrigeration systems include both new facilities and the replacement of existing refrigeration systems in existing facilities. Exception: Refrigeration systems containing low-global warming potential (low GWP) refrigerant with a GWP value of less than 150 are not subject to this section. Low-GWP refrigerants are nonozone-depleting refrigerants than include ammonia, carbon dioxide (CO2), and potentially other refrigerants.		
INSTALLER AND SPECIAL INSPECTOR QUALIFICATIONS	All checked items required for the project	Select all measures are verified in the completed project
QUALIFICATIONS		
<b>702.1</b> HVAC system installers (if any) are trained and certified in the proper installation of HVAC systems.		CALGreen Inspector
702.2 The CALGreen Inspector for this project is listed by the City of Orland as an approved CALGreen Inspector and is qualified and able to demonstrate competence in the discipline they inspect and verify.		City Plan Check Staff
VERIFICATIONS		CALGreen Inspector
<b>703.1</b> Verification of compliance with CALGreen for Nonresidential Additions and Alterations may include construction documents, plans, specifications builder or installer certification, inspection reports, or other methods acceptable to the enforcing agency which show substantial conformance. Implementation verification shall be submitted to the Building Department after implementation of all required measures and prior to final inspection approval.		

### **CALGreen Building Acknowledgments**

Project Address:	
Project Description:	
Section 1 - Design Verification  Complete all lines of Section 1- "Design Verification" and submit the completed building permit application to the Building Department.	d checklist (Columns 1 and 2) with the plans and
The owner, design professional <u>and CALGreen Inspector</u> have reviewed above are hereby incorporated into the project plans and will be impler requirements set forth in the 2019 California Green Building Standards	mented into the project in accordance with the
Owner's Signature	Date
Owner Name (Please Print)	
Design Professional's Signature	Date
Design Professional's Name (Please Print)	
Signature of Listed CALGreen Inspector	Date
Listed CALGreen Inspector's Name (Please Print)	Phone
CALGreen Inspector's E-mail Address	
Section 2 - Implementation Verification  Complete, sign and submit the completed checklist, including Column 3, toget  "Implementation Verification" to the Building Department prior to final inspection."	
I have inspected the work have received sufficient documentation to verwas constructed in accordance with this CALGreen Building Checklist forth in the 2019 California Green Building Standards Code.	
Listed CALGreen Inspector Signature	Date
CALGreen Inspector's Name (Please Print)	Phone (if different than above)
CALGreen Inspector's E-mail Address (if different than above)	