

MINUTES OF THE ORLAND CITY COUNCIL
REGULAR MEETING HELD MAY 20, 2019

CALL TO ORDER

Meeting called to order by Mayor Roundy at 6:15 p.m. in the Library Community room.

Roll Call:

Councilmembers present: Dennis Hoffman, Billy Irvin, Jim Paschall, Vice Mayor Salina Edwards and Mayor Bruce Roundy

Councilmembers absent: None

Staff present: City Attorney Greg Einhorn and City Manager Pete Carr

Citizen Comments:

None

Meeting adjourned to closed session at 6:16 p.m.

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Negotiators: Greg Einhorn, City Attorney
Bruce Roundy, Mayor
Salina Edwards, Vice Mayor

Employee Organization(s): United Public Employees of California Local #792
(Mid Management and General Units)
Unrepresented Employees (All others not in UPEC)
Orland Police Officers Association

Meeting adjourned to open session at 6:55 p.m.

REPORT FROM CLOSED SESSION

Direction was given to staff and negotiation team.

RECONVENE TO REGULAR SESSION

Regular meeting called to order at 7:00 p.m.

Roll Call:

Councilmembers present: Dennis Hoffman, Billy Irvin, Jim Paschall, Vice Mayor Salina Edwards, and Mayor Bruce Roundy
Councilmembers absent: None
Staff present: Chief of Police JC Tolle, City Engineer Ken Skillman, Public Works Director Ed Vonasek, Fire Chief Justin Chaney, Accounting Manager Janet Wackerman, City Attorney Greg Einhorn, Assistant City Manager/City Clerk Angie Crook and City Manager Pete Carr

PLEDGE OF ALLEGIANCE

Meeting opened with the pledge of allegiance.

ORAL AND WRITTEN COMMUNICATIONS

A. Citizen Comments:

Byron Denton, 227 Tanner Way, stated he will be 91 years of age this week.

Trish Saint-Evens, 6825 Rd. 15, stated on behalf of the Orland Area Chamber of Commerce, she wanted to thank the Orland City Council for their continued support of the Chamber during their difficult times and as they move forward.

B. Proclamation:

Mayor Roundy declared National Pollinator week between June 16th - 22nd and the First Annual Queen Bee Festival in the City of Orland will be held June 22, 2019 -the Queen Bee Capital of North America.

C. Presentation:

Glenn County Regional Transportation Plan – Green DOT Transportation Solutions

Jeff Schwein, Green DOT Transportation Solutions, gave a brief report on the Glenn County Regional Transportation Plan he is developing for the County. The plan is a long-range planning document (20-year) used to identify transportation infrastructure and program projects for a designated region. Community comments are welcome concerning improvements to our roadways, bridges, transit, bike and pedestrian needs, safety and mobility. In order to qualify for State and Federal transportation funds, projects must be in the Regional Transportation Plan.

D. Request from Vicci Wackerman, Farmtown Vintage, to discuss issuing of business licenses.

Agenda item was not discussed and will be tabled to a future meeting.

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for May 6, 2019.
- C. Receive and file Economic Development Commission minutes for April 9, 2019.
- D. Adopt Resolution No. 2019-07 consenting to the extension of service charges imposed on improved real property within the incorporated area of the City of Orland for the use and/or ability to use the Glenn County Solid Waste System.
- E. Adopt Resolution No. 2019-08 for Drinking Water State Revolving Fund application.
- F. Adopt Resolution No. 2019-09 memorializing the City’s intention to directly fund the Glenn Groundwater Authority.
- G. Adopt second reading of Ordinance No. 2019-04 amending section 2.04.010 of the Orland Municipal Code regarding regular Council meetings.

Mayor Roundy requested Item G be pulled from the consent calendar and Vice Mayor Edwards requested Item A be pulled from the consent calendar.

Action: Councilmember Paschall moved, seconded by Vice Mayor Edwards to approve Items B-F on the consent calendar as presented. The motion carried by the following voice vote:

AYES:	Dennis Hoffman, Billy Irvin, Jim Paschall, Vice Mayor Salina Edwards and Mayor Bruce Roundy
NOES:	None
ABSENT:	None
ABSTAIN:	None

Vice Mayor Edwards questioned check # 050214 for \$500, Glenn County Fair Queen Bee exhibit fee. City Manager Carr explained that Terrie Barr from the Queen Bee committee requested funding for fair exhibit. Mr. Carr stated the dollar amount is within the City Manager’s authority and received the request on short notice. Vice Mayor Edwards requested Council to receive advance notice in the future.

Vice Mayor Edwards questioned check # 050232 for \$29,834.84, payable to PG&E and asked if this was the total utility usage for the City. Accounting Manager Wackerman stated it was for all City buildings and wells. The Eva Drive and Central Street wells are the only wells not on solar. It was mentioned that solar has significantly reduced the City’s utility costs.

Mayor Roundy discussed Item G and the proposed change in the start time for City Council meetings. Mayor Roundy stated the earlier time may cause issue for some Councilmembers or citizens to get to the meeting on time. Fire Chief Chaney stated the fire department drills and meetings begin at 7:00 p.m. on Monday evenings, although he can be flexible. It was noted the start time cannot be interchangeable; it needs to be a set time.

Action: Councilmember Paschall moved, seconded by Vice Mayor Edwards to approve Items A & G on the consent calendar. The motion carried 4-1 by the following voice vote:

AYES:	Dennis Hoffman, Jim Paschall, Vice Mayor Salina Edwards and Mayor Bruce Roundy
NOES:	Billy Irvin
ABSENT:	None

ABSTAIN: None

PUBLIC HEARING - None

ADMINISTRATIVE BUSINESS

A. Review and consider adoption of Resolution No. 2019-10 adjusting Development Impact Fees – Ken Skillman, City Engineer

City Engineer Skillman presented a request to adopt a Resolution to adjust the Development Impact Fees. A consultant is currently reviewing all the various fees but is not ready to bring forward at this time. Staff has reviewed and propose a 3.7% increase that corresponds the annualized rise of the Consumer Price Index (C.P.I.). Vice Mayor Edwards asked why the current impact fees are more costly for a single family versus multi-family and duplexes. Mr. Skillman advised he is not aware of the factors that comprised the original study completed in 1995, then updated in 2013, and then subsequently increased by the consumer price index. The new study shall come before Council within a couple of months.

Action: Councilmember Hoffman moved, seconded by Councilmember Paschall to adopt Resolution No. 2019-10 adjusting Development Impact Fees. The motion carried 4 -1 by the following voice vote:

AYES: Dennis Hoffman, Billy Irvin, Jim Paschall and Mayor Bruce Roundy

NOES: Vice Mayor Salina Edwards

ABSENT: None

ABSTAIN: None

B. Review and consider adoption of Resolution No. 2019-11 adjusting Capacity Fees, Main Replacement Charges and Meter and Lateral Installation charges – Ken Skillman, City Engineer

City Engineer Skillman presented a request to adopt a Resolution to adjust Capacity Fees, Main Replacement Charges and Meter and Lateral Installation Charges. Staff has proposed a 3.7% Consumer Price Index increase.

Action: Councilmember Hoffman moved, seconded by Councilmember Paschall to adopt Resolution No. 2019-11 adjusting Capacity Fees, Main Replacement Charges and Meter and Lateral Installation charges. The motion carried by the following voice vote:

AYES: Dennis Hoffman, Billy Irvin, Jim Paschall, Vice Mayor Salina Edwards and Mayor Bruce Roundy

NOES: None

ABSENT: None

ABSTAIN: None

C. Review and consider adoption of Resolution No. 2019-12 adjusting Maintenance District Assessment Fees – Ken Skillman, City Engineer

City Engineer Skillman brought forward the annual review of adjustments to Maintenance District Assessments. Staff advised the increases will be based on the Consumer Price Index of 3.7%. Mr.

Skillman noted that the City had stopped authorizing assessments to the Linwood and Whitehawk Maintenance Districts a few years ago. Mr. Skillman recommends at this time the suspension should be lifted as the surplus balance will be depleted by June of this year for both districts. Linwood will have a trail project constructed soon and will also need required upkeep. However, staff does recommend the Orland Park Maintenance District assessments continue to be suspended as no construction has begun. Mayor Roundy stated staff should look into a possible playground park off Newport Avenue for the CHIP project (Benson Estates).

Action: Councilmember Paschall moved, seconded by Councilmember Irvin to adopt Resolution No. 2019-12 adjusting Maintenance District Assessment Fees as presented. The motion carried by the following voice vote:
AYES: Dennis Hoffman, Billy Irvin, Jim Paschall, Vice Mayor Salina Edwards and Mayor Bruce Roundy
NOES: None
ABSENT: None
ABSTAIN: None

D. Review and consider adjustments to water and sewer rates – Ken Skillman, City Engineer

City Engineer Skillman presented a request to increase the water and sewer rates by 3.7% as per the Consumer Price Index. Council discussed and agreed to table the matter until the Development Impact Fee Study is completed.

E. Adopt Resolution No. 2019-13 amending General Fund Reserve policy – Pete Carr, City Manager

City Manager Carr brought forward a revised General Fund Reserve policy to base reserve targets on 3-6 months of expenditures rather than revenues. Mr. Carr stated action triggers were modified. Council discussed and Vice Mayor Edwards suggested a review be given on a quarterly basis at one of the trigger points.

Action: Councilmember Hoffman moved, seconded by Vice Mayor Edwards to adopt Resolution No. 2019-13 General Fund Reserve Policy with a review on a quarterly basis. The motion carried by the following voice vote:
AYES: Dennis Hoffman, Billy Irvin, Jim Paschall, Vice Mayor Salina Edwards and Mayor Bruce Roundy
NOES: None
ABSENT: None
ABSTAIN: None

F. Fiscal Year 19/20 budget discussion; operations & maintenance fund balances -Pete Carr, City Manager

City Manager Carr brought forward and reviewed the draft budget for the next fiscal year. Mr. Carr stated there were no significant changes made to the capital spending plan this year. However, there were significant changes to the General Fund as sales tax and building revenues were higher than anticipated. One new added expense is that of a full-time paid Fire Chief, with the City covering the

entire expense under a deferred agreement with the Rural Fire District. Mr. Carr advised the Chamber of Commerce has requested support of \$22,500 this year, \$9,000 had already been allocated. Mr. Carr noted the General, Water and Sewer funds will operate in the black as FY20 and General Fund revenues will exceed planned expenditures by 3.2% (approximately \$153,000). Council discussed and the consensus was to support the Orland Chamber of Commerce's support for \$22,500. Staff explained that the IT (information technology) budget was still a work in progress. Staff will bring back draft budget for final adoption at the next Council meeting June 3, 2019.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Vice Mayor Edwards:

- Attended Glenn County Transportation Commission meeting; electric buses will be tabled for the time being;
- Attended Public Works & Safety Commission meeting; Commissioner Rossman pointed out fire hydrants that were obscured or not marked clearly.

Mayor Roundy:

- Attended Glenn County Ground Water Authority; shared costs to the City reduced from \$18,000 to \$3,000-\$4,000.

Councilmembers Paschall, Hoffman and Irvin had no reports at this time.

ADJOURN

Meeting adjourned at 9:13 p.m.

Angela Crook, City Clerk

Bruce T. Roundy, Mayor