

CALL TO ORDER

Roll Call:

Councilmembers present: Charles Gee, Salina Edwards, Jim Paschall, Vice Mayor Dennis Hoffman and Mayor Bruce Roundy

Councilmembers absent: None

Staff present: City Manager Carr and City Attorney Greg Einhorn

Citizen Comments:

None

Adjourned to closed session at 6:31 p.m.

CLOSED SESSION

PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT EVALUATION OF PERFORMANCE, DISMISSAL OR RELEASE

Pursuant to Government Code Section: 54957

Position: City Manager

Meeting adjourned to open session at 7:00 p.m.

REPORT FROM CLOSED SESSION

A performance evaluation was given.

Roll Call:

Councilmembers present: Charles Gee, Salina Edwards, Jim Paschall, Vice Mayor Dennis Hoffman and Mayor Bruce Roundy

Councilmembers absent: None

Staff present: Sergeant Sean Johnson, Public Works Director Ed Vonasek, Building Official Jeff Powell, City Engineer Ken Skillman, City Attorney Greg Einhorn, Assistant City Manager Angie Crook/City Clerk and City Manager Pete Carr

Meeting opened with the pledge of allegiance.

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Byron Denton, 127 Tanner Way, stated the new stops signs placed at Fairview and South Street and the new blinking stop sign near Pilot appear to be working well.

Mr. Denton asked when the political sign ordinance would be addressed. City Attorney Einhorn advised the ordinance is on the schedule prior to the general election.

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for May 2, 2016.
- C. Receive and file Economic Development Commission minutes for April 12, 2016.

Councilmember Gee requested the warrant list be removed for discussion.

Action: Councilmember Gee moved, seconded by Vice Mayor Hoffman to remove Item A (Warrant List) from the consent calendar for discussion. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee, Edwards and Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

Councilmember Gee questioned check# 44509 for \$482.27, coloring books for the police department. Sergeant Johnson advised there is a special fund available for books/materials for children that may have to be detained in the police department, and the inventory lasts for years.

Action: Councilmember Paschall moved, seconded by Vice Mayor Hoffman to approve Item A (Warrant List) on the consent calendar. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee, Edwards and Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

Action: Councilmember Paschall moved, seconded by Councilmember Edwards to approve Items B and C on the consent calendar. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee, Edwards and Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

PUBLIC HEARING

None Scheduled

City Manager Carr requested an emergency action item be added to the agenda in regards to a letter from Pilot on Ide Street improvements. Due to a lack of staff authority to change a condition of approval for the developer, the item requires Council's attention.

Action: Vice Mayor Hoffman moved, seconded by Councilmember Gee to approve the addition of agenda item #10 as an emergency action item in regards to a letter received from Pilot on Ide Street improvements. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee, Edwards and Paschall

NOES: None

ABSENT: None

ABSTAIN: None

#### ADMINISTRATIVE BUSINESS

City Attorney Einhorn presented for second reading by title only and to adopt Ordinance No. 2016-05 entitled "An Ordinance of the City Council of the City of Orland adding Chapter 3.10 to the Orland Municipal Code regarding a 0.5% Transactions and Use (Sales) Tax to be administered by the State Board of Equalization upon adoption by the voters".

Mr. Einhorn stated at the last Council meeting, the ordinance was introduced to Council for first reading and a public hearing was held. Mr. Einhorn stated a question was raised at the last meeting as to whether the current state exemptions for certain agricultural related purchases would apply to a local sales tax. Mr. Einhorn stated he had indicated the local tax would not be applied; however, after further review the local sales tax increase of 0.50\$ would apply to agricultural purchases, same as other retail purchases.

Byron Denton inquired if volunteer firemen are able to voice their opinion in support of the sales tax measure. Mr. Einhorn stated there is nothing to prevent anyone in voicing their opinion on a measure; you just cannot use public resources to support or oppose a measure.

Action: Vice Mayor Hoffman moved, seconded by Councilmember Gee to approve the second reading of Ordinance No. 2016-05 adding Chapter 3.10 to the Orland Municipal Code regarding a 0.5% Transactions and Use (Sales) Tax to be administered by the State Board of Equalization upon adoption by the voters. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee, Edwards and Paschall

NOES: None

ABSENT: None

ABSTAIN: None

City Attorney Einhorn requested Council to consider appointing a sub-group (two members) to draft the sales tax ballot measure language to be put on the ballot. Mr. Einhorn stated a resolution will be brought forward calling for the election to be put on the ballot with the statewide election and to set forth exactly what the measure will state. Councilmember Paschall and Vice Hoffman Hoffman volunteered to assist

staff in drafting language for the resolution. Council concurred to the appointments of Councilmember Paschall and Vice Hoffman to the subgroup.

City Manager Carr brought forward and requested Council to approve the proposed agreement with Melton Design Group for the Streetscapes project and authorize the City Manager to execute the agreement. The proposed plan is being funded by a \$164,666 grant from the Caltrans Sustainable Communities Fund. The City match for the grant is \$21,334, which will be funded from State Funds designated for local transportation. The project would be located on Walker Street from Second to Sixth Street (railroad tracks). The City will have input into the design and public workshops will also be held.

Action: Vice Mayor Hoffman moved, seconded by Councilmember Paschall to approve and accept the cost proposal from Melton Design Group and authorize the City Manager to sign the Architect & Engineering contract. The motion carried by the following voice vote:  
AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee, Edwards and Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

City Manager Carr brought forward for approval the proposed lease-purchase financing agreement offered by Umpqua Bank for Wastewater Treatment Plant infrastructure and equipment. Mr. Carr stated after the July 2016 rate adjustment, the Sewer fund will be able to cover the 84 months of payments at \$11,483.87 per month. Councilmember Edwards questioned how much was in the sewer funds at this time. Mr. Carr stated there is less than \$100,000 in the sewer fund at this time. Public Works Director Vonasek stated there will be a delay in purchase until July 1st as the increase in sewer rates will cover be needed to the payment. Staff advised this is a lower cost alternative to the expensive dredging of the wastewater treatment ponds and should also solve the sludge problem permanently.

Action: Councilmember Edwards moved, seconded by Councilmember Gee to approve the proposed lease-purchase financing offered by Umpqua Bank and authorize the City Manager to execute the agreement. The motion carried by the following voice vote:  
AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee, Edwards and Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

City Engineer Skillman brought forward for review and to consider adoption of Resolution No. 2016-05 for annual adjustments to Main Replacement Charges, Capacity Fees and Lateral Installation Charges. The increase of 4.4% is based on the Consumer Price Index (C.P.I.) for trash, sewer and water. The increase is down slightly from last year's 4.5% increase.

Action: Vice Mayor Hoffman moved, seconded by Councilmember Paschall to adopt Resolution No. 2016-05 for annual adjustments to Main Replacement Charges, Capacity Fees and Lateral Installation Charges. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee, Edwards and Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

City Engineer Skillman brought forward for review and to consider adoption of Resolution No. 2016-06 to adjust Maintenance District Assessments. Staff recommended an increase of 4.4% to assessment fees for fiscal year 2016-2017, based on the C.P.I., except in those districts where parks were never built out (Linwood and Orland Park).

Action: Councilmember Gee moved, seconded by Councilmember Edwards to adopt Resolution No. 2016-06 for adjusting Maintenance District Assessment Fees. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee, Edwards and Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

City Engineer Skillman brought forward for review and to consider adoption of Resolution No. 2016-07 adjusting Development Impact Fees. An increase of 4.4% increase which corresponds with the C.P.I. The fees would take effect 60 days after the adoption. Vice Mayor Hoffman questioned how the commercial, light industrial and heavy commercial fees were established and how that affected the Pilot Travel Center project. Building Official Powell stated that Pilot was assessed impact fees for the main building (by square footage), as well as impact fees under Light Industrial uses: fuel storage tanks, scales and fueling stations. Mr. Skillman stated the latest nexus study was done in 2013 and will be reexamined again in every two to five years.

Action: Vice Mayor Hoffman moved, seconded by Councilmember Paschall to adopt Resolution No. 2016-07 adopting Development Impact Fees. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee, Edwards and Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

City Manager Carr presented the draft budget for Building Department and Special Funds for FY 2016-17. Mr. Carr stated the Building Department budget reflects increased revenue projections as this year's actual revenue has exceeded budget and it appears the trend will continue into 2016. 25% of the building department costs are allocated to Code Enforcement. Gas taxes are on a gradual decline and increases in spending from this fund are projected in street related capital additions. State relief is needed to fund transportation costs. Mr. Carr stated a one-time expense of \$40,000 is being carried forward from this year

to leverage State funding of the streetscape project. Building Official Powell presented a PowerPoint on activities in the Building Department.

City Manager Carr gave an update on drought water conservation measures. Orland met its State mandated 25% consumption reduction last year. Current conservation measures have remained in place; however, lawn irrigation times were modified in the fall from 8 pm - 8 am to 6 pm – 10 pm. The drought situation has improved but groundwater levels have not yet fully recovered. Council discussed current practices and agreed it was necessary to keep the water regulations as the code was adopted last year. Council advised to change watering time back to 8 pm – 8 am and publicize the information to the public.

City Manager Carr brought forward an emergency action item concerning a letter from Pilot about Ide Street Improvements. Mr. Carr stated Pilot has received approval to move forward with Ide Street improvements. The Orland Unit Water Users Association has raised a concern regarding the trucks that have been parking over the underground system. The City also has a concern that the utility poles are at risk of being hit as trucks are now parking in between them. The OUWUA has requested the City to cover the shoulder in a manner to eliminate trucks from parking there. Mr. Carr stated Pilot is suggesting installing a barrier that would protect both the power poles and ability for trucks to drive over the OUWUA irrigation line. Council discussed possible solutions to the issue. Mr. Skillman stated a physical barrier (post and cable) may be the best option. Council directed City Engineer to proceed.

#### CITY COUNCIL COMMUNICATIONS

Vice Mayor Hoffman reported on the following:

- Chamber Fair Parade will be held Saturday May 21<sup>st</sup> at 10 AM.

Councilmember Gee reported on the following:

- Attended Economic Development Commission meeting; broadband was topic;
- GSRMA advised health insurance is estimated to increase by 6%, liability 4%, and workers compensation 4 1/2%; City of Orland will no longer be on Board of Directors, City of Williams chosen to start July 1st.

Councilmember Edwards reported on the following:

- Attend a Library Commission meeting; a vacancy likely to occur on the Commission due to ill health.

Mayor Roundy reported on the following:

- Attended League meeting at Sac State University.

ADJOURN

Meeting adjourned at 9:08 p.m.

\_\_\_\_\_ Clerk

\_\_\_\_\_ Mayor