

Mayor Hoffman called the meeting to order. Meeting opened with the pledge of allegiance.

ROLL CALL

Councilmembers present: Charles Gee, Salina Edwards, Jim Paschall, Vice Mayor Bruce Roundy and Mayor Dennis Hoffman

Councilmember absent: None

Staff present: Public Works Director Ed Vonasek, Accounting Manager Janet Wackerman, Chief of Police J.C. Tolle, City Attorney Greg Einhorn, Assistant City Manager/City Clerk Angie Crook and City Manager Pete Carr

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

David Allee, 1636 Linwood Drive, advised Council of his opinion regarding the surplus of funds from maintenance district assessment fees which had been collected for the Linwood subdivision. Mr. Allee advised he attended the Town Hall meeting on April 11th that discussed options available to residents of both Linwood and Whitehawk subdivisions on how these funds could be used. Mr. Allee stated he requests to continue to defer the collection of fees and utilize the surplus funds for maintenance and operations, until funds are depleted, and then begin collecting fees again.

Debbie Stover, 1331 Blake Road, advised she also attended the Town Hall meeting and requests to have the issue discussed at the May 15th City Council meeting. Residents in the Whitehawk subdivision had concerns and questions regarding the continuance or suspension of the maintenance district assessment fee and how the surplus funds will be utilized.

Byron Denton, 127 Tanner Way, enjoyed driving through town and seeing the flags flying. Mr. Denton stated the Flag Society is a real asset to the City and it's nice to have such good volunteers in the community.

Proclamations:

Barbara Ramey came forward to accept the proclamation designating the week of May 7 – 13, 2017 as Public Service Recognition Week. Mayor Hoffman thanked all public service employees for their service.

Mayor Hoffman presented Terri Barr, Chair of the Bee City Committee, a proclamation declaring the City of Orland as the "Queen Bee Capital of North America." Local beekeepers Pat Heitkam, Ray Oliverez and Brad Pankratz advised the Queen Bee industry has substantially grown over the years in Glenn County and has played an important role in our agriculture. Queen Bees produced in the area are shipped nationwide. There are many third generational beekeepers in the City of Orland and surrounding area that are preserving their history. It was noted the proclamation is a positive step for the community, as it identifies and promotes the Queen Bee industry for the City of Orland.

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for April 17, 2017.
- C. Receive and file Arts Commission minutes for March 15, 2017.
- D. Receive and file Economic Development Commission for March 14, 2017.
- E. Approve second reading of Ordinance No. 2017-05 amending Title 17, Zoning, of the City of Orland Municipal Code by rezoning of APN 045-170-003 to the C-H (Commercial Highway) zoning district.
- F. Approve revision to uniform allowance in MOU agreement between the City of Orland and United Public Employees of California, Local 792 (Mid Management & General Units).

City Manager Carr requested Council to pull Item F. from the consent calendar at this time.

Action: Councilmember Paschall moved, seconded by Councilmember Edwards to approve Items A. – E. on the consent calendar as presented. The motion carried by the following voice vote:

AYES: Charles Gee, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Dennis Hoffman

NOES: None

ABSENT: None

ABSTAIN: None

PUBLIC HEARING

Conduct public hearing to receive public input regarding Unmet Transit Needs- Mardy Thomas, Glenn County Principal Planner

Mr. Thomas gave a review of what defines unmet transit needs. The public hearing opened at 7:32 p.m. Wade Elliott, 347 Bell Way, advised with increased residents at The Village at Westhaven, it would be a tremendous benefit to the residents to consider having a regular Glenn Ride route to be included in this area. Mr. Elliott advised there is already a covered seating bus area for residents. With no further comments, the public hearing closed at 7:33 p.m.

ADMINISTRATIVE BUSINESS

City Manager Carr brought forward request from the Orland Area Chamber of Commerce to continue discussion regarding expanded service level and support from the City.

Wade Elliott, Chamber of Commerce Board of Directors member, advised Council of the recent closure of the Chamber of Commerce office and the proposed changes for a future location within the Glenn County Business Service Center in Sapphire Plaza. Mr. Elliott stated the Chamber wishes to transform itself to become a more efficient service provider for the community. The mission of the Chamber is to be more effective for the business community, increase membership, and maintain accountability. Mr. Elliott stated the Chamber appreciates the support it has received from the City over the past years; however, they are proposing enhanced support to assist in this transformation. The proposal includes:

- Years 1 & 2 receive 100% of the current Transient Occupancy Tax (TOT), approximately \$50,000-60,000, to pay for a full-time employee to manage the office;
- Years 3 & 4, with increased revenue from a new hotel, decrease percentage the Chamber would receive in TOT.
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Orland Chamber of Commerce President Trish Saint-Evens, advised the City will now be able showcase its new Queen Bee Capital designation and bring more changes to the City. Council agreed that it is important to have a Chamber of Commerce in the community. Council directed the City Manager to continue working with the Chamber of Commerce so they can produce a draft proposal.

City Manager Carr gave Council an update on the revised Solar Energy Project. Due to the unexpected elimination of the Renewable Energy Self-Generation Bill Credit Transfer (RES-BCT) program, revisions had to be made to the project design based now on distributed energy production, and see what allowance there is in the budget. Mr. Carr advised the contractor has proposed ten (10) locations for installation of these solar panels. Total project cost is estimated at \$1.5 million, plus loan fees, 100% financed at 0.98% using Clean Renewable Energy Bonds (CREBs). Mr. Carr stated energy bill savings the first year is \$47,000 and a savings of \$257,000 by year 25. Changes in the project design increased costs to about \$90,000. Council directed staff to proceed with the project.

City Manager Carr presented FY 18 City projects and capital outlays, a spending plan for Measure A funds and a proposed staffing plan. Mr. Carr stated most of the projects are not general fund financed. Council reviewed and discussed City projects and capital outlays and recommended adding the street sweeper and redesign of the City website to a more important status. The castle restroom at Lollipop Land was moved to the deferred expenditure list. Chief of Police Tolle advised Council that it would be more economical and advantageous for the Police Department to establish their own fleet instead of continuing with the County. Mr. Carr advised there is an urgent need to replace four OPD vehicles; this would be funded through Public Safety Measure A revenues. Mr. Carr informed Council of an Americans with Disability Acts accessibility correction that will need to be completed at the Library; however, there are no cost estimates at this time, but a placeholder in the budget.

Mr. Carr advised anticipated revenues for Public Safety Measure A Funds is \$750,000, with \$100,000 set aside for future fire equipment, (2) ladder truck payments, firefighter PPE sets, etc. for a total budgeted expenditure of \$400,000. The Police Department plans to replace their 2008 K9 CV unit with a K-9 SUV for \$60,000 with total budgeted expenditures at \$108,000. The Public Works Department plans to purchase 20 fire hydrants at a cost of \$55,000, with total budgeted expenditures at \$162,000.

Mr. Carr reviewed established and current unfunded positions for FY 18. Mr. Carr proposed to combine a half time Permit Clerk position with an existing part-time Administrative Technician position, therefore, making the employee full-time with benefits.

City Attorney Einhorn requested Council to consider and approve City Manager contract extension. Mr. Einhorn reviewed the terms of three-year employment agreement with Council as presented.

Action: Vice Mayor Roundy moved, seconded by Councilmember Paschall to approve the City Manager agreement as presented. The motion carried by the following voice vote:

AYES: Charles Gee, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Dennis Hoffman
NOES: None
ABSENT: None
ABSTAIN: None

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Paschall had no reports at this time.

Vice Mayor Roundy reported on the following:

- Attended Legislative Days, transportation tax passed;
- Sacramento Valley Division meeting to be held in Yreka, May 12th.

Mayor Hoffman reported on the following:

- Chamber luncheon to be held May 3, 2017, District Attorney Dwayne Stewart is the guest speaker.

Councilmember Edwards reported on the following:

- Invited everyone to attend the Special Olympics at OHS Track & Field on May 4, 2017.

Councilmember Gee reported on the following:

- Attended K-9 softball tourney, very well attended;
- Coffee get together at the Farm Bureau between 9 am -10 am with Assembly member Gallagher & Senator Nielsen.

ADJOURN

Meeting adjourned at 9:40 p.m.

_____Clerk

_____Mayor