

**MINUTES OF THE ORLAND CITY COUNCIL**  
**REGULAR MEETING HELD MARCH 16, 2020**

**CALL TO ORDER**

Meeting called to order by Mayor Paschall at 6:00 p.m.

Closed Session was cancelled.

**ROLL CALL**

Councilmembers present: Dennis Hoffman, Billy Irvin, Salina Edwards, Vice Mayor  
Bruce Roundy and Mayor Jim Paschall  
Councilmembers absent: None  
Staff present: Chief of Police Joe Vlach, Fire Chief Justin Chaney, City Planner  
Scott Friend, Attorney Greg Einhorn and Assistant City  
Manager/City Clerk Angie Crook and City Manager Pete Carr

**PLEDGE OF ALLEGIANCE**

Meeting opened with the pledge of allegiance.

Mayor Paschall asked Council to consider adding an item to the agenda concerning the Coronavirus (COVID-19) pandemic.

Action: Councilmember Edwards moved, seconded by Councilmember Irvin to approve adding an ~~emergency action~~ ~~additional~~ item to the agenda regarding the COVID-19 pandemic. The motion carried unanimously by the following voice vote:  
AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

City Manager Carr advised the City is receiving guidance and directives from State and local Public Health Departments on how to handle the coronavirus pandemic. The Glenn County Emergency Operation Center opened today in Willows. There are no known coronavirus cases in Glenn County at this time. Mr. Carr advised City facilities are still open at this time, however that may change. The Library is currently open and encouraging social distancing and online resources. Police, Fire and Public Works will provide essential services during this time. Mr. Carr advised Council may want to consider alternatives (teleconferencing, limiting the number of staff or public, etc.) for the next scheduled Council meeting, as certain Brown Act requirements have been suspended during the coronavirus pandemic. It was noted all Glenn County

Schools will be closed at least until April 20, 2020. Both Police and Fire Chiefs agreed they will follow the measures the State and County EOC put in place to minimize the transmission and exposure risks of the virus and still provide essential City services. Mr. Carr also provided Council with a Declaration of Essential Personnel for Municipal Operations during an Emergency which ~~designs~~ states authorized employees to be working City operations that are subject to recall to work for continuance of municipal service operations.

Action: Councilmember Edwards moved, seconded by Vice Mayor Roundy to adopt Resolution No. 2020-02 declaring a local emergency and request for assistance under California Disaster Assistance Act (COVID-19). The motion carried unanimously by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

Action: Vice Mayor Roundy moved, seconded by Councilmember Edwards to approve the Declaration of Essential Personnel for Municipal Operations During an Emergency as presented. The motion carried unanimously by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

Council gave direction to cancel City Commission meetings during the month of March and April due to the current pandemic crisis.

Council gave direction to the Mayor to consider at the time of agenda preparation for the next regularly scheduled Council meeting of April 6<sup>th</sup>, 2020, to decide whether Council should meet as status quo or consider a teleconferenced meeting, pursuant to the Governor’s Executive Order which suspends certain requirements of the Ralph M. Brown Act.

Fire Chief Chaney announced the Annual Fireman’s Ball will be cancelled due to the current crisis. This is the first time in history (109 years) this event has been cancelled due to the guidelines regarding large gatherings.

## **ORAL AND WRITTEN COMMUNICATIONS**

### Citizen Comments:

None

## CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for March 2, 2020.
- C. Receive and file Economic Development Commission minutes for January 14, 2020.
- D. Receive and file Public Works & Safety Commission minutes for January 14, 2020.
- E. Approve contract between the City of Orland and John Fleming for Building Inspection Services.
- F. Adopt Resolution No. 2020-03 Authorizing Application for, and Receipt of SB 2 Planning Grants Program Funds.
- G. Approve Agreement between City of Orland and Rolls, Anderson and Rolls for Construction Management Services for Tehama Street Project.

City Planner Friend advised Item F. was being readopted as the State made some changes to SB 2 and authorizes the City to receive funds from the State for its housing package.

Action: Vice Mayor Roundy moved, seconded by Councilmember Edwards to approve the consent calendar as presented. The motion carried unanimously by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall

NOES: None

ABSENT: None

ABSTAIN: None

## PUBLIC HEARINGS

### **A. Sunny Truck Service Center Project: The proposed project is a request to approve multiple land use and planning applications to facilitate the development of a commercial vehicle service center (aka: Sunny Truck Wash).**

City Planner Friend gave a review of the Planning Commission's recommendations on the applications proposed for the Sunny Truck Service Center Project. The proposed project is located outside the City limits, on the southwest corner of Commerce Lane (CR HH) and Ide Street (CR 13) intersection, diagonally adjacent to the recently constructed Pilot Commercial Center. The site is ~~is~~ undeveloped and composed of five parcels. The facility will consist of a 2-bay truck wash and 2-bay oil and tire service center. The project will require approval of an Environmental Impact Report; Annexation of parcels into the City; General Plan Amendment, Rezoning; Lot-line adjustment/merger; and a Conditional Use Permit. Staff and Planning Commission have recommended to redesignate the General Plan Designations of Parcels 1,2 and 3 to Commercial and Parcels 4 and 5 to remain as High Density Residential and Low Density Residential, which the applicant had initially requested to set aside for commercial use.

Public Hearing opened at 6:45 p.m. Jay Lowe, Northstar Engineering, representing the applicant, stated the noise issue was a concern that was addressed at the Planning Commission meeting. The applicant agrees to installing an 8' masonry wall, a double row planting of trees between the wall and new building, additional ~~insu~~ta~~llation~~ inside the building, no outside ~~loud~~speakers and shutting down trucks while getting serviced, all to help reduce noise. Mr. Lowe also added street improvements will be made (including a dedication to widen the road), curb, gutter and sidewalk to make traffic safer when entering and exiting the site.

Wilda Sealy, 6368 CR 13, representing Carmen Willingham, thanked the owner for addressing their noise concerns as she felt the EIR did not reflect an accurate noise level of the trucks. Ms. Sealy questioned whether the turn radius for the trucks will be adequate. Mr. Friend advised the turn radius will be standard for what is established for trucks. Mr. Friend advised it is a law enforcement issue if trucks are making too wide of turns than what is appropriate.

~~TroyMark~~ LeDonne, was glad to hear noise concerns will be addressed by the applicant. Mr. LeDonne requested Council to revisit the noise concerns in one year after the business has been in operation, as the noise levels accumulate with each added new business. Mr. LeDonne felt Pilot's noise was underestimated.

Margo Lynes, 6348 CR 13, stated she also appreciates that the applicant is addressing their noise concerns. Ms. Lynes stated her biggest concern is traffic safety at the corner of Commerce and Rd. 13; need to address new 4-way stop ~~perhaps with~~ping flashing lights, etc.

Nicole Ledford, Northstar Engineering, stated the busiest times for the truck wash will be between the hours of 11 am- 4 pm. Ms. Ledford stated 20' of new pavement will be added, as well as curb, gutter and sidewalk on Ide Street. She advised this should increase safety and visibility at this intersection.

With no further comments the public hearing closed at 7:03 p.m.

Vice Mayor Roundy advised the Public Works and Safety Commission should be able to mitigate the intersection safety concerns.

Councilmember Irvin stated some changes should be made to help with traffic stop sign concerns.

Action: Vice Mayor Roundy moved, seconded by Councilmember Hoffman to adopt Resolution No. 2020-04 certifying the final Environmental Impact Report, adopting the Findings of Fact and Statement of Overriding Considerations, and adopting the Mitigation Monitoring and reporting Program prepared for the Orland Sunny Truck Service Center Project as presented. The motion carried unanimously by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

Action: Vice Mayor Roundy moved, seconded by Councilmember Edwards to adopt Resolution No. 2020-05 of intention to annex ~~property for~~ 4.98 acres. The motion carried unanimously by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

Action: Councilmember Hoffman moved, seconded by Councilmember Irvin to adopt Resolution No. 2020-06, adopting the General Plan amendment #2019-01, amending the General Plan Land Use Designation for APN's 045-170-018, 045-170-019, 045-170-020, 045-170-021 from the R-H-High Density Residential to C-Commercial Land Use Designations, and, amending the General Plan Land Use Designation for APN 045-170-024 from the R-L, Low Density Residential to C-Commercial Land Use Designations. The motion carried 3-2 by the following voice vote:

AYES: Councilmembers Hoffman, Irvin and Edwards  
NOES: Mayor Paschall and Vice Mayor Roundy  
ABSENT: None  
ABSTAIN: None

Action: Vice Mayor Roundy moved, seconded by Mayor Paschall to approve first reading of Ordinance No. 2020-XX amending Title 17, Zoning, of the OMC by rezoning of APN's 045-170-018, 045-170-019 and 045-170-020 to the C-H- Highway Service Commercial Zoning District, Parcel 045-170-021, to the R-3 -Residential Multiple Family Professional Zone District and APN 045-170-024 to the R-1 – Residential One-Family Zoning District. The motion failed 2-3 by the following voice vote:

AYES: Mayor Paschall and Vice Mayor Roundy  
NOES: Councilmembers Hoffman, Irvin, and Edwards  
ABSENT: None  
ABSTAIN: None

Action: Councilmember Hoffman moved, seconded by Councilmember Irvin to approve first reading of Ordinance No. 2020-XX amending Title 17, Zoning, of the OMC by rezoning of APN's 045-170-018-, 045-170-019, 045-170-020, 045-170-021 and 045-170-024 to the C-H-Highway Service Commercial Zoning District, provided all other tasks will make the General Plan Land Use consistent and additional

conditions to mitigate noise (8' masonry sound wall & double row planting of trees, no increase more than 5 decibel), and adopt the findings of approval as presented. The motion carried 3-2 by the following voice vote:

AYES: Councilmembers Hoffman, Irvin and Edwards  
NOES: Mayor Paschall and Vice Mayor Roundy  
ABSENT: None  
ABSTAIN: None

Action: Vice Mayor Roundy moved, seconded by Councilmember Irvin to adopt Resolution No. 2020-07 for approval of Lot Line Adjustment for APN's 045-170-018, 045-170-019 and APN 045-170-020, and adopt findings of approval as presented. The motion carried unanimously by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

Action: Vice Mayor Roundy moved, seconded by Councilmember Edwards to adopt Resolution No. 2020-08 approving Conditional Use Permit #2019-02 to allow for Truck Stop and Truck Storage, Repair, and Distribution Uses associated with the operation of the proposed Orland Sunny Truck Service Center Project, see Conditions of Approval listed below. The motion carried unanimously by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

**CONDITIONS OF APPROVAL**  
**CONDITIONAL USE PERMIT #2019-02**  
**Orland Sunny Truck Service Center.**

**General Conditions of Approval:**

1. The applicant shall file a Declaration of Acceptance of the following conditions by submitting a signed copy of the conditions to the Planning Department within ten (10) days of City Council approval of the project.
2. Failure to comply with the conditions specified herein as the basis for approval of application and issuance of permit constitutes cause for the revocation of said permit. Unless otherwise provided for in a special condition to this Use Permit, all conditions must be completed prior to or concurrently with the establishment of the granted use.

3. Neither the applicant, or any agent nor representative of the applicant shall intentionally omit or misrepresent any material fact in connection with the application. Any alleged material misrepresentation shall constitute grounds for the City of Orland to commence a revocation hearing and constitute grounds to revoke the permit.
4. Minor changes to the approved project may be approved by the City Planner upon receipt of a substantiated written request by the applicant, or their respective designee. Prior to such approval, verification shall be made by each Department that the modification is consistent with the application, fees paid, and environmental determination as approved. Changes deemed to be major or significant in nature shall require a formal application for amendment by public hearing before the City Council.
5. The project applicant and/or contractor shall obtain all necessary business licenses and permits from the City and pay all appropriate fees for any required utilities modification, construction, and connection work associated with the project. Project shall also obtain permits all necessary and required building permits from the City of Public Works, Engineering, and Building Departments, and pay all appropriate fees for construction work to be undertaken as a result of this approval.
6. The Use Permit (**CUP#2019-02**) is only applicable for the new lot identified as the new or resultant 'Lot 2' of TPM 2019-02 and containing the proposed Sunny Truck Service Center project as presented on the approved site plan/use permit exhibit and included as *Attachment D1* to the staff report. The approved project shall not be expanded or modified beyond the approvals and plans detailed and approved with this action.
7. If significant changes are requested to the project plans or Conditions of Approval, a Conditional Use Permit Amendment shall be required, with all applicable fees, and approved by the City Council prior to implementing the changes.
8. The applicant shall submit a check or money order in the amount of **\$3,343.25** for the filing of the EIR with the California Department of Fish and Wildlife within ten (10) days of the date of approval of the Site Plan Review.
9. The applicant shall submit two (2) checks or money orders to the City in the amount of **\$50.00 (each) made payable to the Glenn County Recorder's Office** for the fee to file the EIR and Use Permit documents within ten (10) days of the date of approval of the Conditional Use Permit approving the project.
10. The use granted by this permit shall be established within two (2) years of the date of approval or the permit shall become null and void.
11. Neither the applicant, or any agent nor representative of the applicant shall intentionally omit or misrepresent any material fact in connection with the application. Any alleged

material misrepresentation shall constitute grounds for the City of Orland to commence a revocation hearing and constitute grounds to revoke the permit.

12. Project shall obtain all required permits and pay all required fees for utility modifications, extensions, and/or connections. Project shall obtain a building permit(s) from the **Building Department** and pay all appropriate fees prior to initiation construction on any portion of the building.
13. This approval is only for the development and use as indicated on the final approved Site Plan/Use Permit exhibit signed and dated December, 2016 and attached to this report as *Attachment B* and labeled as the *Lot Line Adjustment* exhibit. The permissions granted with this approval shall not be expanded or modified beyond the approvals detailed in this approval letter and without approval by the Community Development Department of the City of Orland.
14. If changes are requested to the approved project plans or the Conditions of Approval, supplemental information, applications and/or approvals may be required, with all applicable fees paid by the applicant and approved by the City of Orland, prior to implementing the changes.

Cost Recovery:

15. Applicant shall pay Cost Recovery for staff time spent processing in the amount necessary to complete the processing of this request the project if staff time exceeds the deposited fee amount (Resolution #2008-26, adopted November 16, 2008, by the Orland City Council).

Lighting:

16. All project-installed outdoor lighting (wall lights and parking lot lighting) shall be directed away from adjacent uses and properties and shall be shielded so that no light is emitted above a horizontal plane (parallel to the ground) from the base of the fixture-head and/or so that no exterior lighting is un-shielded to the public view.

17. All site lighting shall conform to the requirements of OMC Section 17.44.110, *Lighting*.

Signs:

18. All signs shall comply with the City of Orland Sign Ordinance (Chapter 17.78 of the Orland Municipal Code).
19. The project shall submit an application for and receive approval of an Administrative Sign Permit for all on-site signs associated with the project prior to receipt of a building permit for the installation of any sign or signs related to the project.

Parking:

20. Parking shall be consistent with Section 17.76.100 of the Orland Municipal Code and shall be consistent with the conceptual site plan/use permit exhibit approved by **CUP#2019-02**.

Landscaping:

21. The project applicant shall submit a Conceptual Landscape Plan for the Project that is consistent with Section 17.44.050 and 17.76.110 of the Orland Municipal Code as part of the approval for **CUP#2019-02**. The landscaping of the site shall be developed consistent with the Conceptual Landscape Plan submitted to the City.

22. Landscaping irrigation shall be accommodated using a separate water meter for landscape irrigation purposes and an automated irrigation timer having a rain sensor and meeting State irrigation control requirements shall be utilized and integrated into the project landscape design program.

23. The applicant shall plant a double-row of deciduous trees spaces at appropriate intervals and having a minimum initial size of a 24" box tree, along the western and southern property lines (inside of noise wall) of APN's 045-170-019 and 045-170-020 (subsequent parcels).

Fencing:

24. Project includes an ~~eight (8)-six~~ eight (8)-foot-tall masonry wall located on the south and west perimeters of the Project site. No formal fencing has been approved with this approval. The proposed wall and any fencing desired in the future shall comply with OMC Section 17.44.125.

Trash Enclosure:

25. The trash and recyclable materials enclosure shall have metal gates with opaque covering fully screening the inside of the enclosure. The property owner / operator is required to ensure that the gates remain closed during business operations and that the gates remain functional and fully screen the contents of the refuse enclosure.

26. The color(s) and material(s) of the trash and recyclable enclosure shall match the design and color of the building(s) to which it serves.

Site and Building Design:

27. The project shall be constructed consistent with the conceptual design plans and elevation details submitted to and approved by the City. Any and all substantial design modifications shall be approved by the City Council prior to the construction of the building or element.

28. All mechanical equipment (ground- and roof-mounted) shall be screened from public view as required by OMC Section 17.44.105.

29. Window and door glass should be clear-glass as required by OMC Section 17.44.080.

30. Colors and designs of all building awnings, fueling canopies, fuel tank enclosures, accessory structures and accessory elements shall be integrated with the design style and color of the primary building structure as required by OMC Section 17.44.080.M and shall be consistent with the approved design plans and elevation details submitted to and approved by the City.

**Other Agency Permits and Approvals:**

31. The project applicant and/or building contractor shall apply for and secure all required permits and approvals required for the project. Such approvals and permits may include, but are not limited to, the following:

- Glenn County Health Department
- Glenn County Air Pollution Control District
- Caltrans
- California EPA
- California Highway Patrol
- California Regional Water Quality Control Board
- California Department of Fish and Wildlife

**City Engineer:**

32. All infrastructure improvements shall be designed and constructed in conformance with City of Orland "Land Division Standards and Improvement Standards". The Developer shall have a registered engineer prepare and submit construction details, plans and profiles, a grading plan, typical sections and any project specifications prior to commencement of construction. The engineered grading plan and subsequent construction shall comply with the California Code of Regulations, Title 24 for accessibility, and parking spaces shall comply with Orland Municipal code 17.76.100.

33. In the event that an elevation difference exceeding 12 inches arises between contiguous and/or perimeter lots/parcels during design of the grading plan, a masonry or concrete retaining wall shall be utilized.

34. Please provide existing and new elevations, slopes and signage to facilitate our review of the accessible parking spaces and route.

35. All utilities serving this project shall be installed underground and meet the design standards of the purveyor.

36. Any and all conflicting, existing utilities shall be relocated at the Developer's expense.

37. Applicant shall pay all City impact fees in effect at the time of issuance of building permits.

38. Developer shall pay all actual city attorney and city engineer fees incurred in the review of this project.

39. The Applicant shall install reduced pressure principle backflow prevention devices for all new water services in accordance with State of California and City of Orland requirements.
40. Applicant shall install additional signage and pavement markings in accordance with MUTCD standards and as directed by the City Engineer.
41. The applicant or their contractor shall obtain an encroachment permit from the Public Works Department (530-865-1610) prior to commencement of any work within the City's rights-of-way.
42. Additional right-of-way shall be dedicated to the City of Orland by the Developer in accordance with the General Plan Circulation Element and the City of Orland Land Division Standards and Improvement Standards or as deemed necessary by the City Engineer.
43. The Developer shall pay their fair share contribution toward any required traffic mitigation measures and/or shall construct said improvements prior to the issuance of a certificate of occupancy for any of the proposed uses.

**PG&E:**

44. Any relocation or rearrangement of any existing PG&E facilities to accommodate this project will be at the developers/applicants expense. There shall be no building of structures, or the storage of any materials allowed over or under any existing PG&E facilities, or inside any easements that exist which infringe on PG&E's easement rights.

**Department of Public Works:**

45. Provide plans for review and approval showing the proposed connections to the City's existing water and wastewater infrastructure, including the number and size of water meters, to the Public Works Department for approval prior to the initiation any work on the project site.
46. Any and all connections to the public water and wastewater shall be approved and inspected by the Public Works Department.
47. Project shall submit and receive approval of a Project Drainage Report meeting City standards accurately analyzing the proposed drainage conditions and shall include detailed drainage calculations for anticipated rainfall intensities, time of concentration, composite runoff coefficient(s), runoff discharge at each discharge location, the capacity of each of the two proposed retention basins, basin overflow locations etcetera. The analysis should be provided for both the pre- and post- construction site conditions to show the post construction runoff discharges do not exceed pre-construction runoff discharges.
48. No increase in runoff discharge from the post-project site may be discharged off-site above the historic discharge from the site under the pre-construction site conditions.

**Building Department:**

- 49. The applicant shall apply for and receive approval of a Building Permit(s) from the City of Orland prior to the initiation of any site development work requiring a permit on the site.
- 50. Project contractor shall consult directly with Fire and Life specialist Wes Cochoran, (530) 873-3488 for all plan checking and inspection scheduling, and approvals.
- 51. Project contractor shall consult directly with the Glenn County Health Department (530) 934-6102 for all plan checking, inspections and approvals for health department related matters.

**B. Zoning Ordinance Text Amendment: ZCA 2020-01 – Accessory Dwelling Units / Junior Accessory Dwelling Units.**

Mr. Friend brought forward for introduction and first reading of an ordinance to align the City’s zoning code with state law regarding accessory dwelling units (ADU) and junior accessory dwelling units (JADU). The new addition to the code is JADU’s; which would allow a second dwelling *and a* garage conversion (which is considered a JADU) on a single parcel, therefore having three units on a single parcel. The public hearing opened at 7:40 p.m. With no comments, the public hearing closed at 7:41 p.m.

Action: Vice Mayor Roundy moved, seconded by Councilmember Edwards to approve the first reading of Ordinance No. 2020-XX amending the OMC and approving the associated CEQA exemption to comply with State Accessory Dwelling Unit and Junior Accessory Dwelling Unit laws. The motion carried unanimously by the following voice vote:

- AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall
- NOES: None
- ABSENT: None
- ABSTAIN: None

**ADMINISTRATIVE BUSINESS**

**A. Consider proposed lease agreement with 4<sup>th</sup> Street Café – Pete Carr, City Manger**

City Manager Carr requested Council to consider the lease agreement with 4<sup>th</sup> Street Café. Mr. Einhorn stated the business owner has provided a Certificate of Insurance which is in place and an accounting of owners out-of-pocket expenses (\$16,260). The City in January advanced the owner in lieu of rent the sum of \$12,000 and previously deferred or refunded approximately \$4000 in rent. The owner is not seeking anything in addition to the \$162,000. The lease is complete for one term of 3 years with 2 options, with rent beyond the first term to be determined. In the case the City and Ms. van Tol are not able to agree on a rental rate for option periods 1 & 2, an arbitration procedure shall follow with an agreed real estate professional to come up with a fair market value for rent.

Action: Councilmember Edwards moved, seconded by Councilmember Hoffman to approve lease agreement with 4<sup>th</sup> Street Café. The motion carried unanimously by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

**B. Consider proposed agreement with FirstNet for smart phones and cellular/data services- Joe Vlach, Chief of Police**

Chief of Police Vlach requested authorization to contract with FirstNet for department owned and provided cell phones. Officers currently use their own personal cell phones and have not had an issued department cell phone since early/mid 2000's. This practice conflicts with their current policy and subjects privately owned devices to discovery under criminal or civil litigation and the Public Records Act requests. FirstNet offers cellular/data services with priority and pre-emption for first responders during emergencies when cell phone service is in high demand. Cost for the service is \$8,736 annually and would be expended from Measure A funds.

Action: Councilmember Hoffman moved, seconded by Councilmember Edwards to authorize agreement with FirstNet for smart phones and cellular/data services. The motion carried unanimously by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

**C. Introduction and first reading of amendment to Ordinance for Public Projects and Contracts - Ken Skillman, City Engineer**

City Manager Carr introduced first reading of an ordinance that would by repealing and replacing Chapter 2.46 of the Orland Municipal Code and adopting by reference the State of California's Public Contract Code, Division 2. General Provisions [1100-22355], Part 3. Contracting by Local agencies [20100-22178], Chapter 2. Bidding on Public Contracts [2200-22045]. The amendment would allow an increase of the threshold for informal bidding by the City Engineer and Public Works Director and bring the threshold in alignment to the State level. The State force account limits have risen by 240% since 1999 and informal bidding limits have risen 267% in the same timeframe. The City believes it can receive more competitive pricing when requesting informal bids from contractors already working in the City along with pre-approved contractors to be listed with the Public Works Department.

Action: Councilmember Hoffman moved, seconded by Councilmember Edwards to approve the first reading of Ordinance No. 2020-XX repealing and replacing Chapter 2.46 of the Orland Municipal Code and adopting by reference the State of California’s Public Contract Code, Division 2. General Provisions [1100-22355], Part 3. Contracting by Local agencies [20100-22178], Chapter 2. Bidding on Public Contracts [2200-22045]. The motion carried unanimously by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall

NOES: None

ABSENT: None

ABSTAIN: None

### **CITY COUNCIL COMMUNICATIONS AND REPORTS**

Councilmember Hoffman:

- Planning Commission meeting is cancelled this week due to coronavirus; will need to confirm status of other meetings.

Councilmember Irvin:

- Attended monthly opening of Art Center show and Honeybee Discovery Center.

Councilmember Edwards:

- Attended Library Commission meeting; need someone to come in and sanitize public restrooms due to coronavirus;
- Attended Science Fair, very impressed with Robotics Team from Willows High School.

Vice Mayor Roundy:

- Coronavirus regulations changing constantly; need to follow lead, reduce contact, cancel meetings, need to protect ourselves.
- Attended Water Authority meeting, will continue to move forward with plans;
- Stay safe.

### **ADJOURN**

Meeting adjourned at 8:07 p.m.

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Angela Crook, City Clerk

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James Paschall Sr., Mayor