

MINUTES OF THE ORLAND CITY COUNCIL
REGULAR MEETING HELD JUNE 15, 2020

CALL TO ORDER

Meeting called to order by Mayor Jim Paschall at 5:51 p.m.

Citizen Comments:

None

Meeting adjourned to closed session at 5:52 p.m.

Roll Call:

Councilmembers present: Billy Irvin, Salina Edwards (teleconferenced from various locations), Vice Mayor Bruce Roundy and Mayor Jim Paschall
Councilmembers absent: Councilmember Hoffman
Staff present: City Attorney Greg Einhorn, City Manager Pete Carr (teleconferenced from various locations), Administrative Technician Rebecca Pendergrass and Assistant City Manager/City Clerk Angie Crook

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section: 54957.6

Agency Negotiator: Pete Carr, City Manager
Employee: City Engineer

Closed session meeting adjourned at 5:55 p.m.

RECONVENE TO REGULAR SESSION

Meeting reconvened to regular session at 6:00 p.m.

REPORT FROM CLOSED SESSION

Council will take action in open session (Consent Calendar) regarding the rate increase for the City Engineer.

Roll Call:

Councilmembers present: Dennis Hoffman, Billy Irvin, Salina Edwards (teleconferenced from various locations), Vice Mayor Bruce Roundy and Mayor Jim Paschall

Councilmembers absent: None

Staff present: Sgt. Sean Johnson, City Engineer Ken Skillman, Accounting Manager Janet Wackerman, Recreation Director Joe Fenske, City Attorney Greg Einhorn & City Manager Peter Carr (teleconferenced from various locations), Administrative Technician Rebecca Pendergrass and Assistant City Manager/City Clerk Angie Crook

PLEDGE OF ALLEGIANCE

Meeting opened with the pledge of allegiance.

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Byron Denton, 127 Tanner Way, thanked City employees for a job well done during these trying times. Mr. Denton also thanked the volunteers that put the flags up on Walker Street in celebration of Flag Day.

Mark Marshall, Safety Officer, Golden State Risk Management Authority, announced the award the City of Orland received in the amount of \$31, 010 on behalf of the diligent work of the Employee Safety Committee in completing the Risk Management Accreditation Program. Also, the GSRMA Board voted to give members a general liability dividend from past years; the City of Orland will receive \$10,106 which will be deducted from next year's premium.

Trish Saint Evens commended the City on a job well done and thanked GSRMA on their dividend award.

Presentation:

Wildfire Season Mitigations in Progress – Dan Blair, PG&E Public Affairs

Mr. Blair presented a power point highlighting how PG&E will manage future Public Safety Power Shutoffs (PSPS) and the proposed improvements on its impact to customers and communities. Mr. Blair noted that the City of Orland is not considered an elevated or extreme fire threat area; however, surrounding areas with a higher threat may impact the City, but the threat is relatively small.

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for June 1, 2020.
- C. Receive and file Economic Development Commission minutes for May 12, 2020.
- D. Approve request for hourly rate increase for City Engineer services (Rolls Anderson and Rolls).
- E. Adopt Resolution No. 2020-12 authorizing the Police Chief to sign a bill of sale for the sale of retired Police Services K9 "Miky."

Sgt. Johnson advised the officer that handles Miky has been on leave for the past year; therefore, the a K9 has not been certified since that time. Sgt. Johnson stated with the age of the dog and cost of retraining, it is not cost effective to keep the dog or reassign to another officer. Sgt. Johnson stated historically, police K9's have been sold to their handler for a dollar. It was explained that there is no bidding process when selling the K9, since the dog has been trained to attack and bite; it is not considered the same as selling piece of equipment.

Action: Councilmember Edwards moved, seconded by Vice Mayor Roundy to approve the consent calendar as presented. The motion carried 4-1 by the following voice vote:

AYES: Councilmembers Hoffman, Edwards, Vice Mayor Roundy and Mayor Paschall
NOES: None
ABSENT: None
ABSTAIN: Councilmember Irvin

PUBLIC HEARING

None

ADMINISTRATIVE BUSINESS

A. Update on City operations – Pete Carr, City Manager

Mr. Carr stated the County of Glenn is currently in Phase 3B of reopening. As of June 12th, the library began a phased reopening by accepting appointments, as well as continued curbside pickup. The library is planning fulltime operation by July 6th. Mr. Carr advised there was a resignation in the Public Works department that will need to be filled with a full-time maintenance worker or two seasonal part-time workers. Mr. Carr stated the pool and splash pad were also approved June 12th to open June 19th. The splash pad opened yesterday and the pool ca be opened with modifications from the State Public Health and CDC Guidelines. Mr. Carr advised there will be no season passes this year, nor private pool parties or free swim days; organizations can sponsor an Aqua Track Day. There are no plans to open up recreation programs this season. Mr. Carr advised the Orland Otters plan to resume regular swim

practices; however, no Invitational will be held this year. Recreation Director Fenske advised there will be new changes for the swim pool season for everyone to adapt to; however, it will provide a form of recreation for kids of all ages. Mr. Fenske stated his hope is to open the pool in another week. Council discussed the benefits of reopening the swimming pool, despite the strict guidelines. Council also agreed to the need to fill the vacant public works position as soon as feasible, based on the City Manager's decision.

Action: Councilmember Edwards moved, seconded by Councilmember Irvin to approve the reopening of the swimming pool as soon as possible; however, if the COVID-19 virus escalates, take direction from Glenn County Public Health on further status of the pool at that time. The motion carried 5-0 by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall

NOES: None

ABSENT: None

ABSTAIN: None

**B. Recommend utilization of CDBG Economic Development Funding –
Pete Carr, City Manager**

Mr. Carr brought forward the proposed recommendation for the use of \$84,000 in CARES Act funding. The Economic Development Commission made a couple recommendations at their June meeting to utilize the following funds: 1) Offset utility bills for local businesses that were shutdown per State/County health orders; 2) Partner with the Orland Area Chamber of Commerce to offset COVID-19 related costs (sneeze guards, PPE, social distancing signage, etc.). Mr. Carr advised the EDC also recommended a 3-member ad hoc task force (EDC member, one Chamber member and one City Council member) could be established to implement the program. Mayor Paschall suggested the City's liaison to the Orland Area Chamber of Commerce be designated as a representative on the task force.

Action: Councilmember Edwards moved, seconded by Vice Mayor Roundy to establish a 3-person task force and approve the recommendations as presented for utilization of \$84,000 in CARES Act funding and appoint Dennis Hoffman, Orland Area Chamber of Commerce liaison to the task force. The motion carried 5-0 by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall

NOES: None

ABSENT: None

ABSTAIN: None

Monica Rossman questioned whether a business owner must be a member of the Orland Area Chamber of Commerce in order to receive any State funding from the program. Council discussed and agreed all businesses would be entitled to State funds.

C. Adopt Resolution to sign Transportation Agreement and submit to Caltrans – Janet Wackerman, Grants Administrator

Ms. Wackerman requested Council to adopt a Resolution which authorizes an individual on behalf of the City to execute documents for the State of California in regards to receiving a fund allocation from CalTrans’ Regional Improvement Program for the Orland Roadway Rehabilitation project on Sixth Street from southern City limit to the northern City limit.

Action: Vice Mayor Roundy moved, seconded by Councilmember Edwards to adopt Resolution No 2020-13 authorizing the Mayor to sign the Resolution and submit to Caltrans. The motion carried 5-0 by the following voice vote:
AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall
NOES: None
ABSENT: None
ABSTAIN: None

D. Award bid for Sixth Street Rehabilitation Construction project– Ken Skillman, City Engineer

Mr. Skillman advised Council that three bids were received for the 6th Street Maintenance & Rehabilitation project (slurry and chip seal). Mr. Skillman requested Council to award the contract to Graham Contractors, Inc. in the amount of \$244,305.55 and authorize the City Manager to sign the contract for this project. The project’s construction will be paid for with STIP/RTIP funds. It was also noted that there will be better striping on the street.

Action: Vice Mayor Roundy moved, seconded by Councilmember Hoffman to award the 6th Street Maintenance & Rehabilitation Project to Graham Contractors, Inc and authorize the City Manager to sign contract for this project. The motion carried 5-0 by the following voice vote:
AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall
NOES: None
ABSENT: None
ABSTAIN: None

E. Approve firm for Construction Management Services for Sixth Street Rehabilitation project Janet Wackerman, Grants Administrator

Ms. Wackerman brought forward a request to approve firm Rolls, Anderson & Rolls (RAR) to provide construction management services for the Sixth Street Rehabilitation project. Paul

Rabo of RAR advised they have the capacity to provide a staff member for the project that was not involved in the development plans and specifications, as Requests for Proposals were sent out to 11 other consultants, with no response. Ms. Wackerman noted there were available funds for construction management services.

Action: Vice Mayor Roundy moved, seconded by Councilmember Edwards to authorize the City Manager, or his designee, to negotiate a contract with RAR to provide construction management services for the Sixth Street Rehabilitation Project. The motion carried 5-0 by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall

NOES: None

ABSENT: None

ABSTAIN: None

F. Approve and authorize City Manager to sign a Memorandum of Understanding (MOU) between the City and 3CORE, Inc. for a fire truck purchase - Janet Wackerman, Grants Administrator

Ms. Wackerman advised the City of Orland could utilize 3CORE, Inc. to process an application for Federal funding through the United States of Agricultural-Rural Development (USDA-RD) to assist in purchasing a Type 1 Fire Engine. These monies would help offset 35% of the total apparatus cost of \$735,043. The cost to prepare the application would not exceed \$5,000 and Measure A funds would be used.

Action: Vice Mayor Roundy moved, seconded by Councilmember Irvin to authorize the City Manager to sign the MOU between the City and 3CORE, Inc. for an amount not to exceed \$5,000. The motion carried 5-0 by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall

NOES: None

ABSENT: None

ABSTAIN: None

G. Adopt Resolution for Joint Jurisdiction PLHA Agreement – Pete Carr, City Manager

Mr. Carr brought forward a request to approve designating County of Glenn as administrator of the City's PLHA (Permanent Local Housing Allocation) formula funds. The City would partner with the County of Glenn and City of Willows to pool PLHA funds for common projects. All parties agreed that utilizing the funds for multi-family rental housing would be most appropriate to address the needs of those with incomes of 60% of the average median income or less, which is a common goal of each jurisdiction's Housing Element. Mr. Carr explained the funds could support the development of Woodward Family Apartments and would require the developer to set aside a certain number of apartments for those with extremely low incomes

for a certain number of years. Vice Mayor Roundy discussed the benefits of this program as it would assist the low income housing needs in our area.

Monica Rossman questioned how large was the proposed apartment complex and how many people would that bring in. Mr. Carr stated there is a senior housing complex proposed on the north end of Sixth Street and the Woodward Street project. The Woodward Street project may be a 2 or 3 story complex. However, regardless of their size, PLHA would only offset the cost for five or six units. Mr. Carr stated there are no restrictions on whether the tenant comes from in or out of the area, just an income restriction.

Jeff Tolley asked if the City is obligated to take these monies or can the City bypass the funds. Mr. Carr explained each City has an allocation to provide a fair share of low-income housing (Regional Housing Needs Assessment - RHNA) and this program can help cities reach their RHNA goal. Mr. Tolley stated there is not enough market-priced housing for the average working person. Council agreed there is a need for housing of all income levels.

Action: Vice Mayor Roundy moved, seconded by Mayor Paschall to adopt Resolution No. 2020-14 authorizing application for, and receipt of, Permanent Local Housing Allocation Program funds on the condition the first project is in the City of Orland and execute Agreement for the joint PLHA program. The motion carried 5-0 by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall

NOES: None

ABSENT: None

ABSTAIN: None

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Edwards:

- Received a lot of complaints about junk and cars on various properties; will bring a list into City Hall.

Vice Mayor Roundy:

- Attended water authority meeting, reduction in fee;
- RCD meeting cancelled;
- Future agenda item- adjust mechanism for purchase of fire trucks, to account for price increases;
- Not enough housing in state of California; hope to have more housing for all income levels in the future.

Councilmember Irvin wished Rec Director Fenske good luck in social distancing at the pool.

Councilmember Hoffman and Mayor Paschall had no reports at this time.

Pete gave an update on Tehama Street project. There were a number of issues with concrete subcontractor to get things fixed, as they had been done incorrectly.

ADJOURN

Meeting adjourned at 8:27 p.m.

_____Clerk

_____Mayor