

CALL TO ORDER

Roll Call:

Councilmembers present: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Charles Gee

Councilmembers absent: None

Staff present: City Attorney Greg Einhorn and City Manager Pete Carr

Citizen Comments:

None

Meeting adjourned to closed session at 6:31 p.m.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9:

(One potential case)

Meeting adjourned to open session at 7:00 p.m.

REPORT FROM CLOSED SESSION

Mayor Gee reported Council received information and direction was given.

Reconvene to regular session.

Roll Call:

Councilmembers present: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Charles Gee

Councilmembers absent: None

Staff present: Chief of Police J.C. Tolle, Fire Chief Justin Chaney, City Attorney Greg Einhorn, Assistant City Manager/City Clerk Angie Crook and City Manager Pete Carr

Meeting opened with the pledge of allegiance.

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Bob Crum, Orland resident, stated he is opposed to a fence that is supposed to be built and will be blocking access to Brien Hamilton's property. Mr. Crum questioned if the fence goes in, will the fire hydrant that is located on the north side of the proposed fence, be moved to the south side so the fire department has access. Mayor Gee informed Mr. Crum the item will be discussed later on the agenda.

Byron Denton, 127 Tanner Way, asked Council if they were considering handicap bathrooms for Carnegie Center. Mayor Gee advised this issue is in the City's ADA plan update.

Presentations:

Fire Chief Justin Chaney gave an annual update on the Orland Volunteer Fire Department. Chief Chaney reported there are currently 45 active volunteers in the OVFD. There were a total of 736 calls- 397 city calls and 339 rural calls. Medical calls (292) have increased within the City in the past three years. Several pieces of equipment were replaced with the current budget, however, there are still other critical need items (6 SCBAS, structure gear, radio equipment, City Engine 5 years, training, and washer). Chief Chaney

stated future building maintenance includes: a new roof and repainting the outside of the building. It is also anticipated to increase hours of support staff and communication capabilities, as well as using Measure A funds to create a joint location for both Police and Fire departments. Chief Chaney stated the fire department should be on track within 2-4 years, as Measure A funds have helped substantially in getting their equipment needs met. Chief Chaney advised discussions will need to occur with the Rural District, City and volunteers as to what the future need is of the Fire Chief. The OVFD members have had approximately 135 hours of training during the year and participated in various community events throughout the year. Council thanked the OVFD for all their hard work and efforts.

Chief of Police J.C. Tolle gave an annual review on the Orland Police Department. Chief Tolle stated there is currently one patrol officer vacancy within the department. He advised he will be going to Butte College Academy to test possible candidates for that vacancy. Chief Tolle reported total calls for service increased to 2,937 (30%); there were 374 adults arrested and 41 juveniles arrested. The City had one homicide this past year and domestic violence crimes have also risen. Chief Tolle noted the City of Orland has patrol service 24 hours a day, whereas, the City of Willows and the County had stopped for a period of time. The K-9 program had 54 deployments in 2017. The Police Department also offer the following services: certified child seat installer, free bike helmets, Alice Training (Active Shooter Training), and Volunteers in Polices Services Program. Chief Tolle stated his personnel plan for the future is to hire two additional patrol officers, a community service officer, lieutenant or additional sergeant position and a full-time detective position. Council thanked the Police Department for all their hard work and efforts.

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for January 8, 2018.
- C. Receive and file Economic Development Commission minutes for December 12, 2017.
- D. Receive and file Public Works and Safety Commission minutes for September 19, 2017.
- E. Receive and file update on Cash and Investments.

Action: Councilmember Edwards moved, seconded by Councilmember Paschall to approve the consent calendar as presented. The motion carried by the following voice vote:
AYES: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Charles Gee
NOES: None
ABSENT: None
ABSTAIN: None

ADMINISTRATIVE BUSINESS

City Manager Carr gave a mid-year budget review as of December 31, 2017. Mr. Carr reported that water fund revenues are 10% ahead of budget and expenditures are 6% below budget at this time. Sewer fund revenues are 1% over budget and expenditures 4 % under budget. Mr. Carr noted the City Engineer will advise later if there will be any need for water/sewer rate adjustments. Mr. Carr stated overall General Fund revenues are within 1% of budget and sales tax is only 1% behind schedule, while Measure A monies are 9% ahead of schedule. Mr. Carr noted the General Fund is \$144,000 to the positive, and if continues, can help restore the General Fund Reserve toward its target balance. Council directed staff to hold to budget on discretionary expenditures for the balance of the fiscal year.

City Manager Carr and City Attorney Einhorn gave a report on the gate and fence at the north end of Fourth Street. Mr. Carr stated at this time Brien Hamilton has agreed to pay for the cost of installing an electronic rolling gate. Mr. Carr stated an earlier question regarding the fire hydrant location will be addressed with an engineer survey. City Attorney Einhorn did advise a maintenance agreement is ready for Mr. Hamilton to execute. Mr. Hamilton stated he was covered by his liability insurance and was satisfied with the agreement (as noted as Item #10), in the event the gate failed to operate, the City may secure the gate with a lock provided by Mr. Hamilton. David Nelson, attorney for Mr. Hamilton, advised his client understands he assumes responsibility of the gate.

City Manager Carr brought forward the proposed draft agreement between the City of Orland and Orland Area Chamber of Commerce. Wade Elliott, Chamber Board Member, stated the Chamber recognizes the need to transform itself into a much more effective service provider. The Chamber is committed to collaborative partnership with the Glenn County Business Incubator Program and the City. The Chamber

would provide: professional staffing, transparency, social media leverage, be a resource for guidance and practical help, as well as, continuing to be actively involved in the community. Ms. Samons advised an agreement between the Chamber and Business Incubator Program should go before the Board of Supervisors on February 6th, 2018. Council discussed the draft agreement and concurs accountability and measurables are very important. Councilmember Edwards suggested the agreement be reviewed annually. Councilmember Paschall stated a mid-year report could also be considered. Mr. Elliott noted the board respectfully declined the Glenn County Fair Board's request to take back the Glenn County Fair Parade. Byron Denton suggested the Chamber not forget the tourists that visit our City, and to not solely concentrate on local businesses.

City Manager Carr brought forward request to consider the proposed Master City-County Tax Share agreement between the cities of Orland & Willows and County of Glenn. Mr. Carr advised the document would apply to a variety of unknown potential future annexations. Mr. Carr discussed the features of the 15-year agreement. The agreement's objective is to cover the cost of services for both the county and cities. Annexations would be revisited five years after each annexation to assess the fairness in achieving cost coverages.

Action: Councilmember Hoffman moved, seconded by Councilmember Edwards to approve the the proposed Master City-County Tax Share agreement as presented. The motion carried by the following voice vote:

AYES: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Charles Gee

NOES: None

ABSENT: None

ABSTAIN: None

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Hoffman reported on the following:

- Attended Planning Commission meeting; approved 10-unit apartment complex;
- Attended Alice training;
- Attended Economic Forecast Conference; attended breakout sessions.

Councilmember Edwards reported on the following:

- Attended Glenn County Transportation meeting; electric bus to commute to Sacramento twice a day.
- Attended Public Works Commission meeting;
- FFA Rib Feed, January 27, 2018.

Councilmember Paschall reported on the following:

- Attended Rural Fire Board meeting.

Vice Mayor Roundy reported on the following:

- Attended Transportation meeting;
- Attend League of California Cities Policy meeting; handouts given to Council.

Mayor Gee reported on the following:

- Attended Library Commission meeting;
- Attended Economic Development Commission meeting; still one vacancy on commission, should agendize appointment for next EDC meeting.

ADJOURN

Meeting adjourned at 9:33 p.m.

_____ Clerk

_____ Mayor