

**MINUTES OF THE ORLAND CITY COUNCIL**  
**REGULAR MEETING HELD JANUARY 19, 2021**

**CALL TO ORDER**

Meeting called to order by Mayor Roundy at 5:30 p.m.

**ROLL CALL**

Councilmembers present via teleconference:	Councilmembers Billy Irvin, Dennis Hoffman, Chris Dobbs, Vice Mayor Jeffrey A. Tolley and Mayor Bruce Roundy
Councilmembers absent:	None
Staff present via teleconference:	City Attorney Greg Einhorn, City Manager Pete Carr and City Clerk/Administrative Services Manager Janet Wackerman

Mayor Roundy asked for public comments. With none received, the meeting was adjourned to Closed Session at 5:31 p.m. and Ms. Wackerman signed off.

Closed session was held regarding significant exposure to litigation pursuant to Government Code Section: 54956.9 (d) (2); one potential case.

**RECONVENE TO REGULAR SESSION – 6:00 p.m.**

**ROLL CALL**

Councilmembers present via teleconference:	Councilmembers Dennis Hoffman, Billy Irvin, Chris Dobbs, Vice Mayor Jeffrey A. Tolley and Mayor Bruce Roundy
Councilmembers absent:	None
Staff present via teleconference:	Chief of Police Joe Vlach, Public Works Director Ed Vonasek, Fire Chief Justin Chaney, City Manager Pete Carr, City Attorney Greg Einhorn, Accounting Manager Rebecca Pendergrass and City Clerk/Administrative Services Manager Janet Wackerman

**REPORT FROM CLOSED SESSION**

Mayor Roundy reported Closed Session was not completed and will resume immediately following the Regular meeting.

Meeting opened with the pledge of allegiance.

**ORAL AND WRITTEN COMMUNICATIONS**

Citizen Comments: None

**CONSENT CALENDAR**

Vice Mayor Tolley asked about the uniform allowances paid to police officers. Mr. Carr explained it was in their MOU to be compensated for the cleaning and the purchasing of their uniforms.

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for January 4, 2021.
- C. Receive and file Library Commission minutes for September 21, 2020.
- D. Receive and file Economic Development Commission minutes for October 13, 2020.

Action: Vice Mayor Tolley moved, seconded by Councilmember Dobbs, to approve the consent calendar. The motion carried 5-0 by the following voice vote:

AYES:	Vice Mayor Tolley, Councilmembers Dobbs, Irvin, Hoffman, and Mayor Roundy
NOES:	None
ABSENT:	None
ABSTAIN:	None

**ADMINISTRATIVE BUSINESS**

**A. Presentation: Police Department Annual Review – Joe Vlach, Chief of Police**

Chief Vlach reported on his department’s 2020 activities with a slide presentation. At present there are eleven officers, two full-time non-sworn and one part-time non-sworn staff members. Disturbing the peace was the top call for his officers, with welfare checks next but he noted that overall activities were down in 2020. Assisting other agencies was also in the top four.

Councilmember Irvin asked how a welfare check was different than a medical aid call. Chief Vlach stated his officers could be asked to check on someone because they weren’t answering calls, etc. and then when they are found, if the person has an injury or is unresponsive, it becomes a medical call.

Chief Vlach reported crimes for violent and property infractions are down, which includes robberies. Citations most often are given for running stop signs. They have found a high proportion of unlicensed or non-insured motorists during their stops. Chief Vlach recommended drivers protect themselves by obtaining uninsured motorist insurance. Vice Mayor Tolley asked why the incidents of unlicensed motorists. Chief Vlach stated it is usually because the driver has not taken the time to get a license, is underage, has too many accidents, court ordered suspension, etc. Mayor Roundy added the DMV has held inconsistent hours for drivers to update their information. Chief Vlach agreed and stated their department receives information from the DMV that drivers are given extensions, due to COVID, to update their information.

The VIPS put in 995 volunteer hours but a lot of their events were cancelled. They assisted with the Sheep and Bear/North Complex fires.

Vice Mayor Tolley asked what can be done about a speeding and stop sign running issue around East and Shasta Streets. Chief Vlach stated the speed trailer could be installed at this area and extra patrol could also be added.

Chief Vlach stated there were two protest marches that occurred in 2020 and all went smoothly. He also noted a radio antenna was added to the police station, a simulator for officer training was purchased and, thanks to the Public Works Department, the squad room was remodeled.

Councilmember Hoffman thanked the Chief and all his officers and added that he appreciated all the work that they have done.

Byron Denton, 127 Tanner Way, stated it was a good presentation. He added the electronic sign does slow motorists down.

Vice Mayor Tolley asked for more information on the Black Butte tower. Chief Vlach stated the radio antenna used by the department and the Fire Department for their communications is located on the Orland Buttes.

City Manager Carr noted the Chief included a lot of fire related pictures and this is a credit to the two chiefs and also the public works department that they work together. He asked for feedback from Councilmembers on whether they are getting enough information in the Weekly Reports. Mayor Roundy stated they were getting adequate information. Councilmember Hoffman stated the data they receive is very helpful and since it is disseminated to all, it helps to make decisions. Councilmembers suggested more prospective information would be interesting.

Mayor Roundy thanked Chief Vlach for the presentation and his time. He would like to know more about a formula for staffing. Chief Vlach stated the last survey conducted in 2018 recommended 14 officers for the size of Orland but added that is not feasible with the size of the city budget. Mayor Roundy asked the chief to review the formula to determine how many the department should have.

## **B. Presentation: Fire Department Annual Review – Justin Chaney, Fire Chief**

Chief Chaney reported on the fire department's 2020 activities with a slide presentation. They presently have 46 volunteers along with a part-time office assistant that is shared with the police department. There were 582 calls, 285 within the city limits and 29 mutual aid calls. He predicts a record will be set for calls for 2021 based on how many calls the department has already attended in January.

The volunteers assisted with the Badger, Hogg and August fires. They will have a drive-thru spaghetti feed in February. One-half of the fire department has received their first vaccine shot and will receive their second dose by the end of the week. Councilmember Irvin asked if the volunteers were paid for the out of area fires and if the department was reimbursed for the use of their equipment. Chief Chaney stated they were paid for the fires and the rural fire department was reimbursed for the use of their equipment.

A gym area has been created at the firehouse, thanks to the volunteers and assistance from the Public Works Department. Mayor Roundy asked how many females were in the department. Chief Chaney stated there are four.

He provided additional pictures and information on the radio repeater project Chief Vlach had discussed in his presentation. The repeater will help the police and sheriff departments have better radio communications within buildings and the north area of the county.

Vice Mayor Tolley thanked Chief Chaney for everything he does and stated he was interested in a ride-along sometime. Chief Chaney stated that welcomes visits to the firehouse.

Councilmember Hoffman stated he appreciated the fire department's work.

Councilmember Dobbs asked Chief Chaney for some of the department's challenges. Chief Chaney replied that in the beginning with COVID, everyone sheltered and there was a complete unknown.

Presently, people are over being in quarantine so are out and about and driving up more cases. A lot of their recent calls are COVID related but the volunteers have stepped up and met the need as it has risen. Councilmember Dobbs stated he appreciated what the department is doing, keep up the good work.

Mr. Denton thanked the Chief and commented that the city had come a long way from when we considered a tax increase. He also appreciates that the police, fire and public works departments are working together.

John McDermott, OVFD First Assistant Chief, reminded everyone that the volunteers show up even when it is a holiday such as Easter, Fourth of July, and Christmas.

### **C. Fiscal Report for Measure A – Pete Carr, City Manager**

Mr. Carr presented the 2019-20 Measure A Sales Tax report for City Council review. He noted that once the report is accepted by the Council, it will be published to the community and available online on the City's website.

Vice Mayor Tolley asked how prepared the City was for a drop in revenues. Mr. Carr stated in preparing the 2020-2021 budget, expected revenues had been dropped by 10% and spending reduced by 7%.

Mr. Denton thanked Mr. Carr for the report and asked for everyone to imagine the city without these funds. He also added, keep up the good work.

Action: Vice Mayor Tolley moved, seconded by Councilmember Hoffman to accept the 2019-2020 Measure A Sales Tax Report. The motion carried unanimously by the following roll call vote:

AYES:	Vice Mayor Tolley, Councilmembers Hoffman, Dobbs, Irvin, and Mayor Roundy
NOES:	None
ABSENT:	None
ABSTAIN:	None

### **D. Work without Permit Costs – Pete Carr, City Manager**

Mr. Carr stated Councilmembers directed Staff to return with an actionable ordinance to update the unpermitted work fee. Staff proposes doubling the permit fee, with a minimum charge of \$300, bringing Orland into alignment with other jurisdictions.

Councilmember Dobbs asked if the fine would be \$300 minimum and whether there would be an amnesty period. Mr. Carr stated yes, the fine would not be less than \$300 and it will be adequately advertised when it will start. Mr. Einhorn stated Council can set any date for the ordinance to go into effect.

Discussion was held on what the fee should be, when it would start and if the amount should be reviewed after a specific time period, when it is determined. Upon consensus of the Councilmembers, the item was tabled until discussed items were included in the ordinance language.

Mayor Roundy suggested Staff should let the property owner know when a building permit has been pulled.

### **E. Verbal Update on Covid-19's Impact on the Local Economy and City Operations – Pete Carr, City Manager**

Mr. Carr presented the current Covid-19 statistics for Glenn County to date. He noted that most of California have stay-at-home orders except for the Northern Sacramento Valley region. Glenn County has a positivity rate of 15.5% with 77 positive cases per day. There were 50 new cases and two deaths over the weekend.

There are no changes to city operations and presently there are no employees out with COVID.

The restaurants have banded together for "Taste of Glenn County." For a period of time, if someone visits at least six participating restaurants and keeps their receipts, they will be eligible for prizes.

Councilmember Irvin asked about school sports. Mr. Carr stated there can be no outdoor team sports at this time. The recreation department is planning for softball in the spring, if it is okayed.

### **CITY COUNCIL COMMUNICATIONS AND REPORTS**

Vice Mayor Tolley:

- Attended the CA Cities meeting and found it very informative
- Will be attending upcoming Economic Development Commission meeting
- Has heard a concern over the upcoming West Mitsubishi sign. Mr. Carr stated the Municipal Code allows the Planning Commission to approve a conditional use permit and will send Councilmembers more information on the sign.

Councilmember Hoffman:

- Will be attending the Planning Commission meeting Thursday and the Chamber of Commerce meeting Wednesday.

Councilmember Irvin:

- Nothing to report

Councilmember Dobbs:

- Attended the Library Commission meeting and is looking forward to working with them
- Has also been attending Fire Department meetings

Mayor Roundy:

- Attended the Water Authority meeting; Sites Reservoir has received additional funding and is moving forward.
- He added that the Taste of Glenn County will have three grand prizes from each participating restaurant and the draw for the prizes will be March 1.

Meeting adjourned to Closed Session at 8:42 p.m.

Ten-minute recess was held.

### **Closed Session Reconvened – 8:53 p.m.**

#### **ROLL CALL**

Councilmembers present via teleconference:	Councilmembers Billy Irvin, Dennis Hoffman, Chris Dobbs, Vice Mayor Jeffrey A. Tolley and Mayor Bruce Roundy
Councilmembers absent:	None
Staff present via teleconference:	City Attorney Greg Einhorn and City Manager Pete Carr

**Reconvene to Regular Session - 9:16 p.m.**

**REPORT FROM CLOSED SESSION**

Direction was given to Staff.

Meeting adjourned at 9:17 p.m.

Janet Wackerman, City Clerk

Bruce T. Roundy, Mayor