

**MINUTES OF THE ORLAND CITY COUNCIL**  
**REGULAR MEETING HELD FEBRUARY 3, 2020**

**CALL TO ORDER**

Meeting called to order by Mayor Jim Paschall at 5:15 p.m.

Citizen Comments:

None

Meeting adjourned to closed session at 5:16 p.m.

Roll Call:

Councilmembers present: Dennis Hoffman, Billy Irvin (arrived at 5:25 p.m.), Salina Edwards (arrived at 5:20 p.m.), Vice Mayor Bruce Roundy and Mayor Jim Paschall

Councilmembers absent: None

Staff present: City Attorney Greg Einhorn and City Manager Pete Carr

**CLOSED SESSION**

**PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT EVALUATION OF PERFORMANCE, DISMISSAL OR RELEASE**

Pursuant to Government Code Section: 54957

Position: City Manager

Closed session meeting adjourned at 5:55 p.m.

**RECONVENE TO REGULAR SESSION**

Meeting reconvened to regular session at 6:00 p.m.

**REPORT FROM CLOSED SESSION**

No report from closed session.

Roll Call:

Councilmembers present: Dennis Hoffman, Billy Irvin, Salina Edwards, Vice Mayor Bruce Roundy and Mayor Jim Paschall

Councilmembers absent: None

Staff present: Chief of Police Joe Vlach, Accounting Manager Janet Wackerman, City Attorney Greg Einhorn, and City Manager Pete Carr

## PLEDGE OF ALLEGIANCE

Meeting opened with the pledge of allegiance.

## ORAL AND WRITTEN COMMUNICATIONS

### Citizen Comments:

None

## CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for January 21, 2020.
- C. Receive and file Orland Library Commission minutes for November 18, 2019.
- D. Approve City Treasurer's Report.
- E. Approve final reading of Ordinance No. 2020-02 adopting the 2019 California Building Code and repealing previously adopted editions of the Code and amending Title 15 of the OMC relating to Building & Construction.

Action: Councilmember Edwards moved, seconded by Vice Mayor Roundy to approve the consent calendar as presented. The motion carried by the following voice vote:

AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall

NOES: None

ABSENT: None

ABSTAIN: None

## PUBLIC HEARING

### **A. Zoning Ordinance Text Amendment: ZCA 2019-01 – "Hobby" Bee Keeping**

**The proposed action is the adoption of standards within the Zoning Ordinance of the City of Orland addressing "hobby" or recreational beekeeping. The Orland Municipal Code (OMC) does not currently contain bee keeping standards and regulations. The proposed amendment to Title 6-Animals of the OMC would add standards for non-commercial keeping of bees on a residential lot in the City.**

City Manager Carr presented the City Planner's staff report regarding the OMC amendment to add hobby bee keeping standards to Title 6 – Animals. The Planning Commission voted 5-0 to approve the proposed amendment. The code amendment was proposed because in May 2017, Orland approved the title Queen Bee Capital of North America and to encourage and regulate responsible bee keeping. Some residents have expressed concerns regarding their neighbors

keeping bees. Regulations include: size of property, setbacks, maximum number of hives, height of fence, available water, etc).

Public Hearing opened for comments at 6:07 p.m. Byron Denton, 127 Tanner Way, asked if there is any liability if a bee causes issues with a neighbor. City Attorney Einhorn stated as long as operation is being maintained in proper manner, does not see it posing exposure to liability. With no further comments, the public hearing closed at 6:10 p.m.

Councilmember Hoffman stated Planning Commission’s intent was to limit number of beehives and set some guidelines but also allow hobby beekeeping.

Action: Councilmember Hoffman moved, seconded by Vice Mayor Roundy to approve first reading of Ordinance No. 2020-XX amending Title 6- Animals by adding section 6.04.010 – Bee Keeping and approve adoption of Notice of Exemption as presented. The motion carried by the following voice vote:

- AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall
- NOES: None
- ABSENT: None
- ABSTAIN: None

**B. Zoning Ordinance Text Amendment: ZCA 2019-02 - Landscaping**

**The proposed action is the adoption of standards within the Zoning Code of the City of Orland addressing the required level of front-yard landscaping for newly constructed homes. The Orland Municipal Code (OMC) does not currently provide standards or criteria regarding the percentage of lawn, live plants, and non-living groundcover allowed or required.**

Mr. Carr presented the proposed amendment which was recommended unanimously by the Planning Commission to improve front yard landscaping regulations in all residential zoning districts and would help the City to follow several state laws regarding front landscaping for newly constructed homes. The amendment does not impose requirements for backyard landscaping. Mr. Carr stated turf would be limited to 25% or less of the total yard area for water conservation purposes and live ground cover plants shall be planted on 50% or more of the yard area.

The Public hearing opened for comments at 6:17 p.m. Ron Lane, 223 E. Mill St., stated turf is actual grass that is watered. With no further comments, public hearing closed at 6:18 p.m.

Councilmember Irvin asked for clarification on the definition of front yard and back yard. Mr. Carr stated was not sure of yard definition in the code.

Action: Vice Mayor Roundy moved, seconded by Councilmember Edwards to approve first reading of Ordinance No. 2020-XX amending Title 17-Zoning of the Orland Municipal Code by modifying Section 17.20.060, 17.24.060, and 17.28.060-

Design Requirements and approve adoption of Notice of Exemption as presented. The motion carried 4-1 by the following voice vote:  
AYES: Councilmembers Hoffman, Edwards, Vice Mayor Roundy and Mayor Paschall  
NOES: Councilmember Irvin  
ABSENT: None  
ABSTAIN: None

## **ADMINISTRATIVE BUSINESS**

### **A. Request approval to negotiate contract with GHD for Traffic Engineering Design Services - Janet Wackerman, Grants Administrator**

Ms. Wackerman brought forward request to approve negotiation of contract with consultant GHD to provide plans, specifications and estimates for the ADA pedestrian countdown signal head and pavement markings at traffic signals along Walker Street/SR 32 and Sixth Street and South Streets. The City will be utilizing Highway Safety Improvement Program funds from Caltrans in the amount of \$25,000 for this project, with a total of \$227,000 received in HSIP funds. An audible beep will be provided in this upgrade.

Action: Councilmember Hoffman moved, seconded by Vice Mayor Roundy to authorize the City Manager or his designee, to negotiate a contract with GHD to provide plans, specification and estimates for the pedestrian countdown signal head and pavement markings at traffic signals along Walker Street/SR 32 and Sixth Street and South Streets. The motion carried unanimously by the following voice vote:  
AYES: Councilmembers Hoffman, Irvin, Edwards, Vice Mayor Roundy and Mayor Paschall  
NOES: None  
ABSENT: None  
ABSTAIN: None

### **B. Mid-Year 19/20 Budget Review – Pete Carr, City Manager**

Mr. Carr presented Council with a mid-year budget review. General Fund revenues were 6% better than originally budgeted and expenditures were about 5% over budget and will hold to the budget for the year. Measure A sales tax revenue is approximately 3% ahead of budget. Mr. Carr advised staff continues to work on Fleet maintenance expenses and will have better data in the upcoming year. General Fund has received \$2.7 million in revenue for first half of the year and \$2.6 million in expenditures. Mr. Carr stated Fourth Street Café repairs will probably expend most of the net difference. Mr. Carr advised he is not proposing any additional expenditures and to hold the line for the remainder of the fiscal year. Water and sewer budget are running consistently. Vice Mayor Roundy stated he had no complaints. Mayor Paschall asked if building permits will catch up. Mr. Carr advised probably not as the City has no control over the number of building permits issued. Councilmember Irvin asked why it

takes 18 months to get a better understanding of fleet expenses. Mr. Carr explained with an additional full-time mechanic getting caught up with necessary maintenance and a new fleet shop, expenses were difficult to budget. Councilmember Irvin asked if possible to send equipment out in the future to save costs and if Measure A funds could be used to offset fleet expenses. Mr. Carr advised Measure A funds have not been used for salaries, however, it can be used for replacement parts. Mr. Carr stated he would provide an analysis later on costs of equipment being sent out versus doing in-house repairs. Mayor Paschall advised fleet expenditures should level out in the next year.

### **CITY COUNCIL COMMUNICATIONS AND REPORTS**

Councilmember Edwards:

- Attended Queen Bee Festival committee meeting; discussed whether to continue festival;
- Attended Oildale movie at Veterans Center in Willows; very interesting;
- Attended the OVFD spaghetti feed;
- Attended Ord Bend VFD pancake breakfast.

Vice Mayor Roundy:

- Attended OVFD Spaghetti Feed;
- Will be attending LAFCo & Water Authority meeting.

Councilmember Irvin:

- Attended OVFD Spaghetti Feed.

Councilmember Hoffman:

- Welcomed Orland Flag Society; thanked them for all their work.

Mayor Paschall had no reports at this time.

At the Mayor's request, City Manager Carr gave an update on 4<sup>th</sup> Street Cafe flooring project. The project took exactly three weeks and reopened again on Saturday. A request for proposals went out seeking contractors to repair the roof on the building.

Bryson Meredith, a member of Boy Scouts and Orland Flag Society, stated there is a need for more volunteers at the Orland Flag Society. The group puts up close to 200 flags. Anyone can donate monies or purchase new flags and poles through Orland Hardware.

### **ADJOURN**

Meeting adjourned at 6:55 p.m.

\_\_\_\_\_ Clerk

\_\_\_\_\_ Mayor