

MINUTES OF THE ORLAND CITY COUNCIL
REGULAR MEETING HELD FEBRUARY 1, 2021

CALL TO ORDER

Meeting called to order by Mayor Roundy at 5:30 p.m.

ROLL CALL

Councilmembers present via teleconference: Councilmembers Billy Irvin, Dennis Hoffman,
Chris Dobbs, Vice Mayor Jeffrey A. Tolley and Mayor
Bruce Roundy
Councilmembers absent: None
Staff present via teleconference: City Attorney Greg Einhorn, City Manager Pete Carr and
City Clerk/Administrative Services Manager Janet
Wackerman

Mayor Roundy asked for public comments. With none received, the meeting was adjourned to Closed Session at 5:31 p.m. and Ms. Wackerman signed off.

Closed session was held regarding significant exposure to litigation pursuant to Government Code Section: 54956.9 (d) (2); one potential case.

RECONVENE TO REGULAR SESSION – 6:00 p.m.

ROLL CALL

Councilmembers present via teleconference: Councilmembers Dennis Hoffman, Billy Irvin,
Chris Dobbs, Vice Mayor Jeffrey A. Tolley and
Mayor Bruce Roundy
Councilmembers absent: None
Staff present via teleconference: Fire Chief Justin Chaney, City Planner Scott
Friend, Recreation Director Joe Fenske, Library
Director Jody Meza, City Manager Pete Carr, City
Attorney Greg Einhorn, Accounting Manager
Rebecca Pendergrass and City
Clerk/Administrative Services Manager Janet
Wackerman

REPORT FROM CLOSED SESSION

Mayor Roundy reported direction was given to Staff.

Meeting opened with the pledge of allegiance.

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Byron Denton, 127 Tanner Way, stated he has received his shots and is glad to have the Council meeting on Zoom. He added, "keep up the good work, you are doing a fine job."

Amanda Samons asked for an update on the sewer project. Mr. Carr stated the maintenance hole covers have not passed inspection and the City Engineer is working with the contractor on a solution. County Road MM, in the area of construction, will be chip sealed in the Spring.

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for January 19, 2021.
- C. Receive and file Planning Commission minutes for December 17, 2020.
- D. Approve 2nd Quarter Update on FY Projects and Objectives.

Councilmember Irvin asked for Item D to be pulled for further discussion.

Action: Councilmember Irvin moved, seconded by Councilmember Hoffman to approve items A-C on the consent calendar. The motion carried 5-0 by the following roll call vote:
AYES: Councilmember Irvin, Hoffman and Dobbs, Vice Mayor Tolley and Mayor Roundy
NOES: None
ABSENT: None
ABSTAIN: None

Mr. Carr gave a quick overview of the 2nd quarter update on projects and objectives. Councilmember Irvin asked if there was a pending grant for the recreation trail. Mr. Carr stated Staff was waiting for funding from the Per Capita grant, funded through the State Parks and Recreation program.

Action: Vice Mayor Tolley moved, seconded by Councilmember Dobbs, to approve Item D on the consent calendar. The motion carried 5-0 by the following voice vote:
AYES: Vice Mayor Tolley, Councilmembers Dobbs, Irvin, Hoffman, and Mayor Roundy
NOES: None
ABSENT: None
ABSTAIN: None

ADMINISTRATIVE BUSINESS

A. Introduce first reading by title only and consider passage of Ordinance No. 2021-01 to create a new Section 17.76.190, *Fences*, to the Orland Municipal Code – Scott Friend, City Planner

Mr. Friend stated the Planning Commission held a Public Hearing, and discussion, regarding the proposed OMC amendment to Title 17-Zoning after a homeowner had requested a modification to the street side fence setback from twenty (20) feet to ten (10) feet. Other text amendments proposed were to current fence height, design standards and other fence specific setbacks. Mr. Friend added that any existing fence will be allowed except if it prevents access to utility poles, fire hydrants or emergency accesses.

Action: Councilmember Hoffman moved, seconded by Vice Mayor Tolley to accept the first reading of Ordinance No. 2021-01. The motion carried 5-0 by the following roll call vote:
AYES: Councilmember Hoffman, Vice Mayor Tolley, Councilmembers Irvin and Dobbs, Mayor Roundy
NOES: None
ABSENT: None
ABSTAIN: None

B. Introduce first reading by title only and consider passage of Ordinance No. 2021-02 adding Section 15.04.030 to the Orland Municipal Code regarding additional fee for work done without a building permit – Peter Carr, City Manager

Mr. Carr stated Councilmembers previously directed staff to return with an actionable ordinance to update the fee using commonly accepted practices as a basis. The proposed fees double the permit fee with no minimum and an effective date of July 1, 2021.

Councilmember Irvin stated he does not agree with the zero minimum amount and doesn't think there is enough difference between having or not having a permit to install a water heater.

Mayor Roundy asked if information could be provided to the community on what needs to be permitted. Mr. Carr stated something could be posted to the City website and Facebook page or a press release could be developed.

Action: Councilmember Hoffman moved, seconded by Councilmember Dobbs to accept the first reading of Ordinance No. 2021-02. The motion carried 4-1 by the following roll call vote:
AYES: Councilmember Hoffman, Vice Mayor Tolley, Councilmember Dobbs and Mayor Roundy
NOES: Councilmember Irvin
ABSENT: None
ABSTAIN: None

C. Adopt Resolution 2021-01, 2021-02 and 2021-03 approving the submittal of applications to the Statewide Park Development and Community Revitalization Program (Discussion/Action) – Joe Fenske, Recreation Director

Mr. Fenske stated the City intends to submit three (3) applications to the Statewide Park Program. The application to request funding for a new park at Newport and Watt Avenue includes a shaded playground structure and developing an area for a playing field. The application for improvements to Lely Park includes adding a ball field, expanding the Recreation Center, adding ball field lights, upgrading present lights and connecting to the recreation trail. One application will be developed for Vinsonhaler Park improvements and will be completed by Suzi Kochems representing the Orland Otters. Ms. Kochems was present and stated funding for a pool heater, grandstands, shaded playground equipment, tennis court refurbishing and a drinking faucet will be requested.

Councilmember Irvin asked why Spence Park was not included since their fence is down and their dugouts need to be upgraded. Mr. Fenske stated Orland High School will be replacing the fence. He added that the minimum amount that can be requested is \$200K and improvements to this park will not reach that total.

Amanda Samons, a resident of the Whitehawk Subdivision, stated she is concerned with run-off from Lely Park and asked how the leach field proposed will handle rain events. Mr. Carr stated the leach field will be engineered since the park still has to continue to function as a retention basin.

Action: Councilmember Hoffman moved, seconded by Vice Mayor Tolley to adopt Resolution 2021-01 authorizing the City Manager or his designee to submit an application to the CA Department of Parks and Recreation for the development of Newport Park. The motion carried 5-0 by the following roll call vote:
AYES: Councilmember Hoffman, Vice Mayor Tolley, Councilmembers Irvin and Dobbs, Mayor Roundy
NOES: None
ABSENT: None
ABSTAIN: None

Action: Councilmember Hoffman moved, seconded by Vice Mayor Tolley to adopt Resolution 2021-02 authorizing the City Manager or his designee to submit an application to the CA Department of Parks and Recreation for improvements to Lely Park. The motion carried 5-0 by the following roll call vote:

AYES: Councilmember Hoffman, Vice Mayor Tolley, Councilmembers Irvin and Dobbs, Mayor Roundy

NOES: None

ABSENT: None

ABSTAIN: None

Action: Councilmember Hoffman moved, seconded by Vice Mayor Tolley to adopt Resolution 2021-03 authorizing the City Manager or his designee to submit an application to the CA Department of Parks and Recreation for renovations to Vinsonhaler Park. The motion carried 5-0 by the following roll call vote:

AYES: Councilmember Hoffman, Vice Mayor Tolley, Councilmembers Irvin and Dobbs, Mayor Roundy

NOES: None

ABSENT: None

ABSTAIN: None

D. Mid-Year Financial Review (Discussion/Action) – Pete Carr, City Manager

Mr. Carr updated Councilmembers on budget revenues and expenditures, midway through the 20/21 fiscal year. General Fund revenues are overall within 1% of budget and expenditures are 2% under budget. The net of revenue versus expenditure is positive but does not warrant unplanned mid-year discretionary expenditures. Measure A expenditures are running 43% of budget. The Water Enterprise revenues are covering water system and storm drainage operating expenditures and the Sewer Enterprise is also covering operational costs. Both funds are building balances to meet the needs of planned capital projects and improvements.

Councilmember Hoffman asked if a reserve fund for public works trucks and/or police vehicles should be set up. Mr. Carr stated police vehicles are paid out of Measure A and a schedule has been developed for when vehicles need to be purchased. Public Works does have an equipment replacement schedule and a portion of their equipment is paid from the General Fund but also water and sewer enterprise with no separate set-aside. Councilmember Hoffman suggested a reserve fund for unexpected expenses might be established. Mr. Carr stated the enterprise funds are gradually bringing up their reserves. He also added reserves are approximately at \$1million, up from \$150K ten years ago.

E. Verbal update on Covid-19's impact on the local economy and City operations, (Discussion/Direction) – Pete Carr, City Manager

Mr. Carr reported State-wide, test positivity is at 12.4% and Glenn County is at 21%. The positivity must reach below 8% before the County can return to the red tier. At present there are 62 new cases per day and 129 active cases. One employee was out last week with COVID symptoms and one employee is at home taking care of a family member due to COVID exposure. The Recreation Department is taking reservations for school swim parties but not for parks. Fourteen local restaurants, from Willows to Capay, are participating in the "Taste of Glenn County." Patrons of the restaurants have a chance to win gift certificates.

Councilmember Irvin asked why someone should go to a free testing site to get a test if they don't have symptoms. Mr. Carr stated the Center for Disease Control encourages people to get tested. More testing helps health officials know how much the virus has spread.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Hoffman:

- Attended meeting with Waste Management and Glenn Co officials.

Councilmember Irvin:

- Stated he also attended the Waste Management meeting.

Councilmember Dobbs:

- Visited with Library staff.
- Reminded everyone the Orland Volunteer Fire Department will be holding their annual spaghetti feed as a drive-thru Saturday February 6th.

Vice Mayor Tolley:

- Received good information from the CA Cities New Councilmember training.
- Would like to have Council discuss bringing a skate park to the community.

Mayor Roundy:

- Will be attending LAFCO meeting on westside annexation.
- Has been speaking with Todd Bishop of *Geekwire* about an upcoming article he is developing on Amazon and Orland.

Meeting adjourned at 7:48 p.m.

Janet Wackerman, City Clerk

Bruce T. Roundy, Mayor