

MINUTES OF THE ORLAND CITY COUNCIL
REGULAR MEETING HELD DECEMBER 21, 2020

CALL TO ORDER

Meeting called to order by Mayor Roundy at 6:00 p.m.

Meeting opened with the pledge of allegiance.

ROLL CALL

Councilmembers present via teleconference: Councilmembers Billy Irvin, Dennis Hoffman, Chris Dobbs, Vice-Mayor Jeffrey A. Tolley and Mayor Bruce T. Roundy

Councilmembers absent: None

Staff present via teleconference: Chief of Police Joe Vlach, City Attorney Greg Einhorn, City Planner Scott Friend, City Engineer Paul Rabo, Library Director Jody Meza, City Manager Pete Carr and City Clerk/Administrative Services Manager Janet Wackerman

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Byron Denton, 127 Tanner Way, wished everyone a very merry and safe Christmas. He also reminded the new councilmembers that they are public servants, and the people will want them to go the same route as their predecessors in getting a lot of things done.

REAPPOINTMENTS/APPOINTMENTS TO COMMISSIONS

Mayor Roundy stated sufficient applications were submitted to allow all Commissions to fill their expiring terms. Ms. Wackerman read an email received from Wade Elliott, stating he found it a privilege to be considered again for reappointment to the Planning Commission.

Mayor Roundy presented the following community members for confirmation by City Council:

Arts Commission – four (4) vacancies with new terms expiring Dec. 31, 2024

Applicants: Steve Elliott, Mason Greeley, Patricia Turnbull, and Rae Turnbull (consider reappointment)

Economic Development Commission — two (2) vacancies with new terms expiring Dec. 31, 2022.

Applicants: David Allee & Charles Gee (consider reappointment)

Library Commission- one (1) vacancy filling an unexpired term expiring Dec. 31, 2021 and two (2) vacancies with new terms expiring December 31, 2022.

Applicants: Sherry Romano (consider reappointment), Ann Butler and Salina Edwards

Parks & Recreation Commission — three (3) vacancies with new terms expiring Dec. 31, 2022.

Applicants: Shannan Ovard and Joser Rosales (consider reappointment), Larry Carmona

Planning Commission- two (2) vacancies with new terms expiring December 31, 2024.

Applicants: Wade Elliott (consider reappointment), Stephen Nordbye

Public Works & Safety Commission: three (3) vacancies with new terms expiring Dec. 31, 2022.

Applicants: Emil Cavagnolo and Byron Denton (consider reappointment), James Paschall Sr.

Action: Councilmember Hoffman moved, seconded by Councilmember Dobbs to approve reappointment of the above listed with terms expiring December 31, 2022 for the Economic Development, Parks & Recreation and Public Works & Safety Commissions; for terms expiring December 31, 2024 for the Arts and Planning Commissions and appoint Ann Butler to the Library Commission, filling an unexpired term, to December 31, 2021. The motion carried unanimously by the following roll call vote:

AYES: Councilmembers Hoffman, Dobbs, Irvin, Vice-Mayor Tolley and Mayor Roundy
NOES: None
ABSENT: None
ABSTAIN: None

Mayor Roundy presented the following City Council appointments to Boards and Commission for 2021:

**City Selection Committee- Mayor
County Committees:**

<u>Joint City/County EDC</u> -	Bruce T. Roundy and Jeffrey A. Tolley
<u>LAFCO</u> -	Bruce T. Roundy (member) appt. until May 2021
<u>Transit Committee</u> -	Bruce T. Roundy and Dennis Hoffman. Alternate, Chris Dobbs
<u>Transportation Commission</u> -	Bruce T. Roundy and Dennis Hoffman. Alternate, Chris Dobbs
<u>Waste Management Regional Agency</u> -	Dennis Hoffman and Billy Irvin. Alternate, Chris Dobbs
<u>Air Pollution Control District Board</u> -	Mayor. Alternate, Vice-Mayor (will be a Council minute order if City asked to serve on board)
<u>Airport Land Use Commission</u> -	Dennis Hoffman (appointment thru 5/2/2022)
<u>Ambulance Task Force Committee</u> -	Billy Irvin. Alternate, Bruce T. Roundy
<u>Fire Department Liaison</u> -	Chris Dobbs. Alternate, Billy Irvin
<u>Glenn County Groundwater Sustainability Agency</u> -	Bruce T. Roundy. Alternates Pete Carr and Ed Vonasek
<u>Golden State RMA</u> -	Different agency representation at this time.
<u>Cal Cities</u> (formerly League of California Cities)	Jeffrey A. Tolley
<u>Orland Area Chamber of Commerce</u> -	Dennis Hoffman. Alternate, Jeffrey A. Tolley
<u>Orland Unit Water Users' Association</u>	Voting delegate, Chris Dobbs
<u>Code Enforcement Hearing Officer</u> -	Billy Irvin. Alternate, Jeffrey A. Tolley

Advisory to City Commissions:

Arts -	Bruce T. Roundy. Alternate, Dennis Hoffman
Economic Development (EDC) -	Jeffrey A. Tolley. Alternate, Bruce T. Roundy
Library -	Chris Dobbs. Alternate, Dennis Hoffman
Parks & Recreation-	Bruce T. Roundy. Alternate, Billy Irvin
Planning -	Dennis Hoffman. Alternate, Jeffrey A. Tolley
Public Works/Safety	Dennis Hoffman/Chris Dobbs. Alternate, Billy Irvin

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for December 7, 2020.
- C. Receive and file Economic Development Commission minutes for August 11, 2020
- D. Receive and file Arts Commission minutes for October 21, 2020

Ms. Wackerman noted the check listed for Valley Petroleum should be for Valley Medical; a new check has been issued for the correct vendor. Vice-Mayor Tolley asked why the minutes for the Economic Development Commission were from August when they have held meetings since then. Ms. Wackerman stated Commission minutes are only submitted to City Council after the respective commission has approved them. The EDC minutes before them were approved at their October meeting and they have not yet met to approve their October minutes.

Mr. Einhorn requested it be noted that he had attended the December 7, 2020 meeting.

Action: Councilmember Hoffman moved, seconded by Councilmember Dobbs to approve the consent calendar as corrected. The motion carried 5-0 by the following roll call vote:

AYES -	Councilmembers Hoffman, Dobbs and Irvin, Vice-Mayor Tolley and Mayor Roundy
NOES-	None
ABSENT-	None
ABSTAIN-	None

ADMINISTRATIVE BUSINESS

A. Presentation: Planning, Building and Code Enforcement Departments Annual Review- Scott Friend, City Planner

Mr. Friend presented a slide show overview of operations of the Planning, Building and Code Enforcement Departments for 2020. He noted the Planning Department activities include the Sunny Truck Wash annexation, Recreation Trail – Phase II, Co. Rd MM sewer environmental analysis, Development Impact Fee Justification and Planning User Fee studies, Linwood Phase II canal undergrounding, rezoning of Commerce Plaza parcels and NEPA clearance for pedestrian countdown project. The Local Early Action Planning grant/SB2 grants will allow funding for updating the Housing Element, design standards, mixed use zoning, Safety Element update and ADU fees reduction. Environmental clearances have been prepared for the informational handouts and website updates are accomplished along with regional and non-local project engagements.

Looking ahead to 2021, he noted there has been interest in developing Linwood Phase II and Orland Park Phase 1 for single family homes. Additionally, an affordable family project and a senior housing project are to be developed along with additional units at Fairview Village. Upcoming non-residential development includes resolution of the Westside #2 annexation, Simplot Grower Solutions project and a new Butte College campus. The Housing Element update, adoption of Vehicle Miles Traveled (VMT) traffic metrics, continued changes to Accessory Dwelling Unit laws and Safety Element updates will also be accomplished in the upcoming year.

The Building Department, which consists of one contract and one city staff member, continues to use the IWorQs system to process applications and receive plan submittals. Most applications and plans are received on-line.

A total of 22 commercial and 239 residential permits were issued. Total permit valuation was \$4.2million and a total of \$76K was collected in fees for the department. Fifty-two new single-family dwellings were completed, 33 of which were in the Benson Estates Subdivision. Two new single-family residences and one multi-unit residence permits were issued.

There were a total of 93 code enforcement cases, with 90% of the cases closed after the Initial Notice was sent to property owners and prior to a hearing. A majority of the cases are for trash and debris.

Councilmembers thanked Mr. Friend for the updates.

B. Political Signage Regulations – Pete Carr, City Manager

Mr. Carr stated he was seeking Councilmembers’ direction for Staff to consider modifying and clarifying political signage regulations. He noted political signage in Orland is regulated by Orland Municipal Code 17.78.440, D4. Additionally, he presented to Councilmembers that Glenn County and the State’s regulations are not the same as those for the City (12 sq ft). The State allows up to 32 sq ft for a sign, the County allows four sq ft for a sign in a residential area and 16 sq ft in other areas. They also differ when signs can be placed, State 90 days before, take down by ten days after the election and County 60 days before and 14 days after the election. City also allows signs up 60 days before, but they must be taken down by 15 days after the election.

Councilmember Irvin asked if City would enforce the sign regulations. Mayor Roundy stated the city has enforced its regulations. Councilmember Irvin asked if the city could make the County change their regulations. Mr. Carr stated the city is under no obligation to conform with the County.

Councilmember Irvin asked if code enforcement could be used if the sign is not in compliance. Mr. Einhorn stated, if City staff can abate without damaging property or person, staff can remove the sign. This would be after due process to the property owner and is similar to the weed abatement process.

Councilmembers Irvin, Dobbs and Vice-Mayor Tolley stated they felt going with State sign standards would streamline the process and would be less confusing for candidates. Councilmember Hoffman stated he would not want a 32 sq ft sign near his residence.

Upon consensus of the Council, Mr. Carr was directed to speak with County of Glenn staff about size and timeline for political signs so County and City could have the same standards.

D. Verbal Update on Covid-19’s Impact on the Local Economy and City Operations – Pete Carr, City Manager

Mr. Carr stated current Covid-19 statistics for Glenn County have not been released since Dec. 18. There are currently 28.7% of ICU beds available in the Northern CA region. Glenn County has a positivity rate of 13.4% with an average of 52 cases per 100K population in the last few days. There were 121 active cases and 7 hospitalized as of Dec. 15.

Mr. Carr stated Orland is in the purple tier which means only outdoor dining and retail at 25% capacity. The Optum Serve testing site at Memorial Hall will be closed Christmas day.

The 900B bi-partisan bill has passed Congress providing funds to workers, families, transits agencies, etc. but there was nothing provided for cities.

Mayor Roundy stated he has checked with Walgreens and they do not know yet when they will receive the vaccine for distribution. Mr. Carr stated Westhaven Assisted Living will begin inoculations the week of the 28th.

Mr. Denton stated he received a call from the postal union headquarters, asking him to be in a video to promote the postal service. Vice-Mayor Tolley stated the video was done very well.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Tolley:

- Wonderful town, great people; going in a good direction.

Councilmember Dobbs:

- Looking forward to serving on the Commissions.

Councilmember Irvin:

- Asked when the sexual harassment training would be scheduled. Mr. Carr stated the City Clerk will let him know when the training is scheduled.
- Doing a lot of travelling and advised people to be safe and wash their hands.

Councilmember Hoffman:

- Nothing to report

Mayor Roundy:

- Will support Chamber of Commerce as best as the city can.
- Attended the Glenn County Water Authority meeting; they intend to install more monitoring wells.
- Good luck to Councilmembers with their Commission appointments. It is important to attend the meetings and listen.
- Merry Christmas.

Meeting adjourned at 7:49 p.m.

After adjourning, Mr. Denton's video was played for those present.

Janet Wackerman, City Clerk

Bruce T. Roundy, Mayor