

MINUTES OF REGULAR MEETING, ORLAND CITY COUNCIL, Monday August 19, 2013

7:30 p.m.

CALL TO ORDER

Meeting called to order by Mayor Gee. Meeting opened with the Pledge of Allegiance.

ROLL CALL

Councilmembers present: Jim Paschall, Salina Edwards, Bruce Roundy, Vice Mayor Dennis Hoffman and Mayor Charles Gee

Councilmembers absent: None

Staff present: Grant Administrator Janet Wackerman, City Attorney Greg Einhorn, Assistant City Manager Angie Crook and City Manager Pete Carr

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Byron Denton, 127 Tanner Way, stated he is happy to know the sewer retrofit for the city's ponds will be delivered by October 4<sup>th</sup> and will cost much less than the City of Willows sewer plant which cost 10.2 million dollars in 2006.

Dwight Foltz, Glenn County Supervisor, stated the KVB project is officially moving forward.

Trish Saint-Evens, 6825 County Road 15, presented to Bob Pasero, representative of community group Orland Pride, a certificate of appreciation on behalf of the Orland Historical and Cultural Society for putting together Orland's Fourth of July parade this past year. Council thanked Mr. Pasero for all the work he has done on past city parades.

Economic Development Commission Appointments:

Council is to consider applications to fill the two (2) unscheduled vacancies on the EDC Commission. One term will expire December 31, 2013 and the other will expire on December 31, 2014. Applications were received from the following: David Allee, Claire Arano, E. Ann Butler and Maurice Salinas. The interview panel recommended appointing Mr. Allee and Mr. Salinas to each of the vacancies.

Councilmember Roundy moved, seconded by Councilmember Edwards to appoint Maurice Salinas with a term ending December 31, 2013 and appoint David Allee to a term expiring December 31, 2014 to the EDC Commission. Motion carried with no abstentions.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Paschall had no reports at this time.

Councilmember Edwards reported on the following:

- Attended Public Safety Commission meeting; request citizens to notify City Hall of any street light outages;

- Attended Public Works Commission meeting; will recommend price increase for green waste fees;
- Green waste pick up is scheduled for September 28<sup>th</sup> – October 6<sup>th</sup>;
- City wide clean up set for September 21<sup>st</sup>;
- Farm Bureau meeting scheduled for September 21<sup>st</sup> will discuss KVB project.

Councilmember Roundy reported on the following:

- Will be attending Butte Water Advisory Committee meeting September 21, 2013;
- Will be attending Arts Commission meeting August 21, 2013;
- Will be attending Glenn Co. Board of Supervisors meeting August 20, 2013.

Vice Mayor Hoffman reported on the following:

- Attended Planning Commission meeting; approved use permit for larger sign for Dollar Tree.

Mayor Gee reported on the following:

- Will be attending the Waste Management meeting;
- School is back in session; pay attention to school children;
- Republican Party holding a forum on Obamacare at the Farm Bureau;
- City wide clean up set for September 21<sup>st</sup>.

## CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for August 5, 2013.
- C. Approve and accept Office of Traffic Safety Grant for \$49,000.
- D. Approve and adopt City's Appropriation Limit for fiscal year 2013-2014 which shall be \$2,968,356.

Byron Denton requested Item C. pulled from the Consent Calendar.

Councilmember Paschall moved, seconded by Councilmember Edwards to approve the Consent Calendar, Items A, B and D, except for Item C. Motion carried with no abstentions.

City Manager advised Item C. is not a grant that requires any city contribution; however, the City is responsible for fuel in the police vehicles. The City receives reimbursement for overtime and labor to conduct enhanced traffic enforcement, which is an ongoing operation.

Councilmember Paschall moved, seconded by Councilmember Edwards to accept Item C. on the Consent Calendar. Motion carried with no abstentions.

## PUBLIC HEARING

None

ADMINISTRATIVE COMMUNICATIONS

Grant Administrator:

Grant Administrator Wackerman advised staff requests to negotiate a contract with an engineering firm for labor monitoring and construction management services in relation to the construction of the Papst Avenue crossing. The City was awarded Grant No. 12-CDBG-8404 to fund the crossing; grant funds will be used to pay for this service. Upon review of two proposals that were received, staff requests to negotiate a contract with Willdan Engineering for labor monitoring and construction management services.

Vice Mayor Hoffman moved, seconded by Councilmember Paschall to authorize the City Manager or his designee, to negotiate a contract with Willdan Engineering for labor monitoring and construction management services of the Papst Avenue crossing. Motion carried with no abstentions.

Ms. Wackerman advised construction is now set to begin.

City Manager:

City Manager Carr brought forward for consideration an amendment to the Orland Municipal Code 2.18.070 Public Arts Fund. Council recommended at its August 5<sup>th</sup> meeting to draft additional language regarding the spending authority related to the Public Arts Fund. It was noted, revenues from developer fees, sale of art and donations are currently accounted into the Public Arts Fund. City Manager Carr advised tracking revenues into two separate funds, enabling expenditures to be distinguished from donations and other sources, and requiring Council approval for expenditures over \$1,000 from fee-related sources. Councilmember Paschall advised he was satisfied with the proposed language. Vice Mayor Hoffman recommended language be added to the Municipal Code directing the Arts Commission to bring forward to Council any large expenditures over and above routine expenditures (i.e. rent, utilities, utilities). Vice Mayor Hoffman added, the Arts Commission has always brought forward requests for approval on larger projects, but it should be clarified in the Municipal Code.

Councilmember Paschall moved, seconded by Vice Mayor Hoffman to direct staff to prepare and publish for an ordinance to amend Chapter 2.18.070 of the Orland Municipal Code as follows: *Expenditures of \$1000 or more of funds collected from arts development fees or other public funds requires advance approval by the City Council; expenditure of donated funds and revenue from sales does not require Council approval.* Motion carried with no abstentions.

City Manager Carr requested Council direction on whether the Housing Element report should be assigned in- house or put out to bid. The City's in- house contract City Planner (Pacific Municipal Consultants) anticipates the project costs at approximately \$27,000. Councilmember Edwards advised she would prefer to seek bids for the Housing Element project. Councilmember Paschall and Mayor Gee advised it may cost more to go outside our contract planner since there will be a need for assistance by staff and the contract city planner. Councilmember Roundy agreed PMC would be the better choice than going outside to a different planner.

Council gave direction to City staff to enter into an agreement with PMC to update the Housing Element.

City Manager Carr requested Council to consider the draft response regarding the 2012-2013 Grand Jury Report. Vice Mayor Hoffman moved, seconded by Councilmember Paschall to approve the draft response and authorize endorsement and forward to the Presiding Judge.

ADJOURN

Meeting adjourned at 8:26 p.m.

\_\_\_\_\_ Clerk

\_\_\_\_\_ Mayor