

**MINUTES OF THE ORLAND CITY COUNCIL**  
**REGULAR MEETING HELD AUGUST 17, 2020**

**CALL TO ORDER**

Meeting called to order by Mayor Paschall at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

Meeting opened with the pledge of allegiance.

**ROLL CALL**

Councilmembers present via teleconference:	Councilmember Salina Edwards, Vice Mayor Bruce Roundy and Council member Billy Irvin(joined at 6:10PM)
Councilmembers present at Carnegie Center:	Mayor Jim Paschall
Councilmembers absent:	Councilmember Dennis Hoffman
Staff present via teleconference:	Sergeant Sean Johnson, Public Works Director Ed Vonasek, City Engineer Ken Skillman, City Attorney Greg Einhorn and City Manager Pete Carr
Staff present at Carnegie Center:	City Clerk Janet Wackerman

**ORAL AND WRITTEN COMMUNICATIONS**

Citizen Comments:

Byron Denton, 127 Tanner Way, shared his and his wife’s positive experience with using the COVID-19 testing service at Orland’s Memorial Hall.

Presentation to Kenneth Skillman, retiring City Engineer

City Manager Carr read, and displayed for those with video, the Proclamation that will be presented to City Engineer Skillman to commemorate his retirement as the City of Orland’s engineer. City Engineer Skillman introduced the new engineer from Rolls Anderson & Rolls, Paul Rabo, who will be taking over his duties. *(Councilmember Irvin arrived)*

Mayor Paschall, Vice-Mayor Roundy and Council member Edwards expressed their appreciation of Ken’s service over the years to the city. Mr. Denton commented that Ken was always available and remembers when he got all the streets overlaid. City Attorney Einhorn added that he has worked with a number of City Engineers and found working with Ken like working with a partner.

## CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for August 3, 2020.
- C. Receive and file Arts Commission minutes for July 15, 2020.
- D. Receive and file Economic Development Commission minutes for June 9, 2020

Action: Councilmember Edwards moved, seconded by Councilmember Irvin to approve the consent calendar as presented. The motion carried 4-0 by the following roll call vote:

AYES: Councilmembers Edwards, Irvin, Vice Mayor Roundy and Mayor Paschall  
NOES: None  
ABSENT: Councilmember Hoffman  
ABSTAIN: None

## PUBLIC HEARING

None

## ADMINISTRATIVE BUSINESS

### A. Disposition of former East Street Well House – Pete Carr, City Manager

The East Street well was shut down many years ago and is no longer functional or viable. As a City asset, the City is still responsible for its upkeep, replacing damaged windows and maintaining the fence and surrounding property. City staff solicited bids for the removal of asbestos roofing and installation of a new roof. Two bids were received, ranging from \$4,900 to tear off and re-roof to \$11,500 to demolish the well house. City Manager Carr added there was no interest from anyone at this time to acquire the property.

Discussion was held on whether to install a new roof or demolish the building. Mayor Paschall asked Public Works Director Vonasek if there was much maintenance on the property. Director Vonasek stated they regularly perform weed clean-up and recently broken windows were repaired.

Byron Denton, 127 Tanner Way, stated the best thing to do is to cough up the \$11,000 and get rid of it.

Action: Vice-Mayor Roundy moved, seconded by Councilmember Edwards to award ABC Contractors the job of demolishing the East Street Well House in an amount not to exceed \$11,500.00. The motion carried 4-0 by the following roll call vote:

AYES: Vice-Mayor Roundy, Councilmember Edwards, Irvin, and Mayor Paschall

NOES: None  
ABSENT: Councilmember Hoffman  
ABSTAIN: None

**B. Extension of Water Services to County Road A – Ed Vonasek, Public Works Director**

Director Vonasek stated that historically the City has allowed for out of city limit connections to occur with the condition that a written request be submitted and presented to City Council for approval. Mark and Jill Hendry, 23 A Street, have submitted a letter to request to connect to city water. Director Vonasek stated this property is within the City’s Sphere of Influence and proposes that at this time the existing substandard water main be replaced and extended to the north and stubbed connections provided for future lateral services. Director Vonasek added that locations for fire hydrants could also be done at this time.

Action: Vice Mayor Roundy moved, seconded by Councilmember Edwards to approve the request for extension of water services to 23 A Street as presented and to submit to Glenn County LAFCO for their review. The motion carried 3-1 by the following roll call vote:

AYES: Vice-Mayor Roundy, Councilmember Edwards and Mayor Paschall  
NOES: Councilmember Irvin  
ABSENT: Councilmember Hoffman  
ABSTAIN: None

**C. Consider Updates to Orland Municipal Code – Pete Carr, City Manager**

City Manager Carr stated staff suggests a few updates are needed to the Orland Municipal Code (OMC), specifically in Section 2, to be consistent with State law, current issues and established practices. Council members directed staff to proceed with preparation of draft codes to update certain administrative sections of the code for adoption at a subsequent meeting.

**D. Verbal Update on COVID-19’s impact on the local economy and City operations — Pete Carr, City Manager**

City Manager Carr stated there are sixteen active cases at present which represents the lowest number since June. However, there is still not enough testing being conducted with only 45 walk-ins per day at Memorial Hall. The library is still open to the public and is also a cooling center with the County supplying masks and sanitizer for participants. The pool and splash pad are still open to the public and social distancing posters have been re-posted at the Lely Park basketball courts. Having City Hall closed to the public has reduced employees’ exposure. First responders are utilizing a lot more PPEs but no Public Safety members have tested positive for COVID. Over 80 local businesses to date have benefited from the mask/sanitizer distribution.

The City's CA Development Block Grant funds may have too many restrictions to be effectively utilized. Staff is researching ways these funds can be used but the funding may have to be declined.

Restaurant owners are finding new ways to serve customers. City Manager Carr noted street parking could be re-purposed and showed pictures of parklet examples. Council member Edwards stated she thought 5<sup>th</sup> Street Commons was to be used as opposed to restaurants using their frontage. City Manager Carr stated 5<sup>th</sup> Street Commons is for carry-out customers but a parklet would be an extension of a restaurant. Leigh Ann and Jim Byerly, owners of Farwood Bar and Grill, stated they had spearheaded the Commons tent but also spoke of the need to have additional shaded areas in front of their restaurant to better serve their patrons. Ms. Byerly stated at present they can only have one seating per day but blocking the sun and adding fans and misters will make it more comfortable for their guests. She added that the commons area was for restaurants that don't have a patio.

Staff was directed to allow restaurants to develop parklets in their frontage.

## **CITY COUNCIL COMMUNICATIONS AND REPORTS**

Vice Mayor Roundy:

- LAFCO and Transportation Commission meetings were cancelled; Construction of Tehama Street should come to a close soon; Sixth Street project looks good.
- Water Authority will go forward with a Groundwater Sustainability Plan that will think in terms of the greater good.

Councilmember Irvin:

- Asked for clarification on the striping of Sixth Street at SR 32. Public Works Director Vonasek and City Engineer Skillman offered to review the area and report back at a later meeting. City Manager Carr stated this could be agendaized for the next City Council meeting.

Councilmember Edwards:

- Requested Vice-Mayor Roundy attend Thursday's Glenn County Transportation Commission meeting in her absence. He stated he would.
- Commended Fire Chief Chaney and the entire fire department for taking care of the fire on South Street last week.

Mayor Paschall:

- Thanked Sergeant Johnson for attending tonight's meeting in Chief Vlach's absence.

**ADJOURN - 7:28 p.m.**

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Janet Wackerman, City Clerk

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James Paschall Sr., Mayor