

# City of Orland

2011 – 2012  
Approved Budget



As Approved by City Council  
July 5, 2011

**CITY OF ORLAND**  
**2011 – 2012 BUDGET**  
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# City of Orland

## 2011 - 2012 Budget

### City Council

Mayor	James Paschall, Sr.
Vice-Mayor	Wade S. Elliott
Councilman	Bruce T. Roundy
Councilman	Charles W. Gee
Councilman	Dennis G. Hoffman

### Elected Officials

City Clerk	Angela Crook
City Treasurer	Pamela R. Otterson

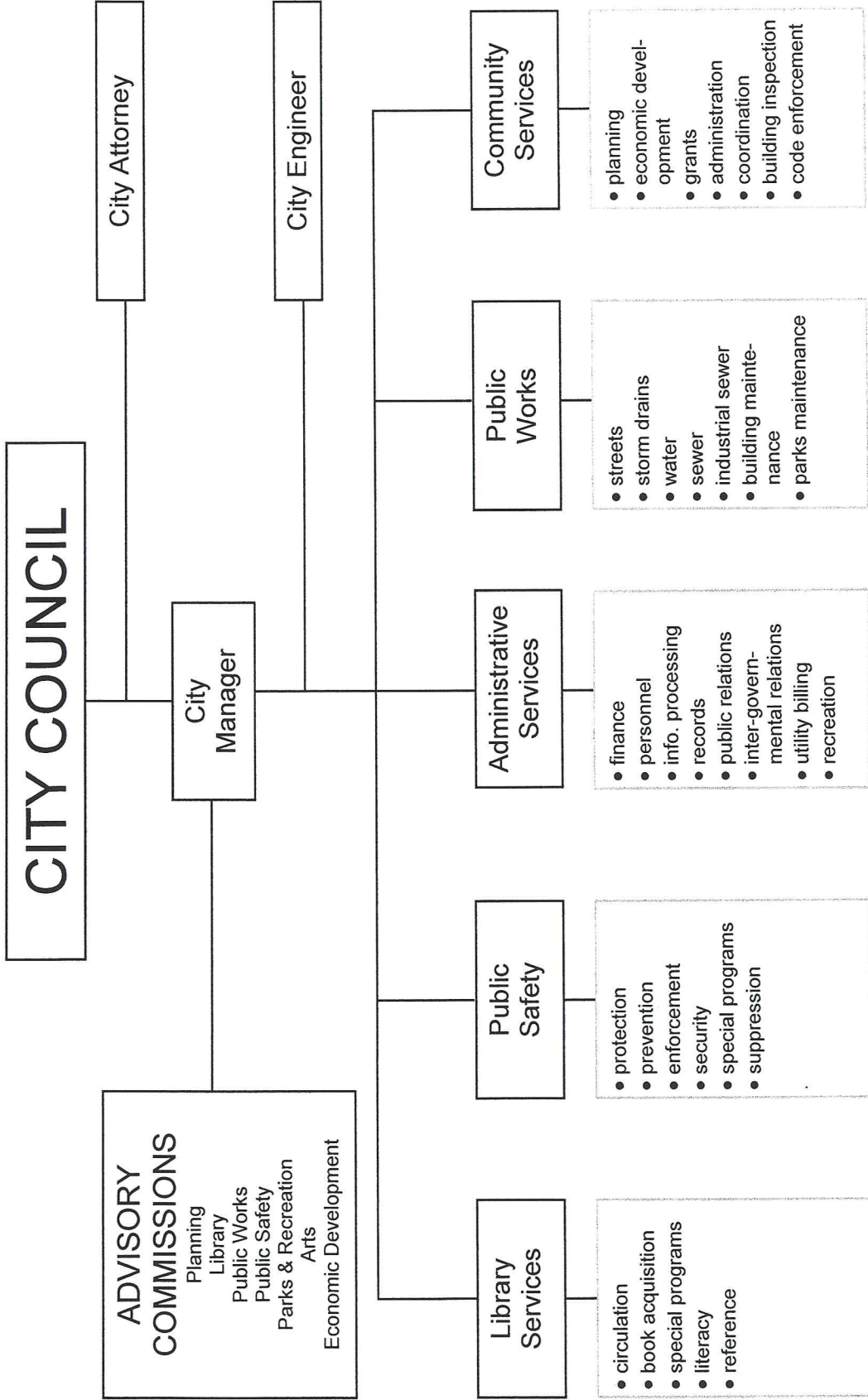
### City Staff

City Manager	Paul H. Poczobut, Jr.
City Attorney	Open
Chief of Police - Interim	JC Tolle
Director of Public Works	Jere Schmitke
City Librarian	Jody Meza
City Engineer	Kenneth Skillman
Fire Chief	Jeffrey Gomes
Recreation Director	Joe Fenske
Contract Building Official	Terry Knox
Director of Finance	Daryl R. Brock, CPA
Grants Administrator	Janet Wackerman
Director of Community Services	Nancy L Sailsbery

### Advisory Commissions

Arts Commission  
Library Commission  
Parks and Recreation Commission  
Planning Commission  
Public Works Commission  
Public Safety Commission  
Economic Development Commission

# CITY OF ORLAND



**CITY OF ORLAND**

**2011 – 2012**

**GENERAL FUND SUMMARY**

**City of Orland**  
 2011 -- 2012 Budget -- General Fund Summary  
 For the Year Ending June 30, 2012

Description	<u>Amounts</u>
Anticipated General fund Revenues - Page 5	\$ 2,775,942
June 30, 2010, Anticipated General Fund Carryover to be Used	143,973
Budgeted General Fund Expenditures - Page 6	
Salaries and Benefits	(2,151,464)
Operating Expenditures	(762,451)
Capital Expenditures	(6,000)
Balanced Budget By Including the Use of \$143,973 in Carryover Funds	<u>\$ -</u>

# **CITY OF ORLAND**

**2011 – 2012**

## **SUMMARY OF GENERAL FUND RESERVES**

**City of Orland**  
 2010 -- 2011 Final Budget -- General Fund Reserves Summary  
 For the Year Ending June 30, 2011

Description	2011-2012 Budget	2010-2011 Budget
Anticipated Fund Balance at Beginning of Year	\$ 560,000	\$ 579,883
<b>Less: Funds Appropriated In Prior Years:</b>		
Fire Apparatus Reserve	(122,491)	(122,491)
Unemployment Compensation Reserve	(87,000)	(87,000)
Less: General Fund Reserves Used to Balance the Budgets - Page 3	(143,973)	(125,365)
<b>Unappropriated General Fund Reserve</b>	<u><u>\$ 206,536</u></u>	<u><u>\$ 245,027</u></u>



# **CITY OF ORLAND**

**2011 – 2012**

## **GENERAL FUND REVENUES**

**City of Orland**  
**2011--2012 Final Budget -- General Fund Revenues**  
**For the Year Ending June 30, 2012**

Revenue Source	2010-2011 Budget	2011-2012 Preliminary Budget	2011-2012 Final Budget
<b>Taxes</b>			
Property	\$723,098	\$834,000	
Sales	684,246	730,000	
Public Safety Augmentation	12,500	13,000	
Real Property Transfer Tax	14,000	9,000	
Business Licenses	23,000	23,000	
Franchise Taxes	100,000	100,000	
Hotel Users' Tax	42,000	43,000	
Home Owners' Prop Tax Reimbursement	11,503	10,450	
<b>Fines and Forfeits</b>	38,000	38,000	
<b>Interest Income</b>	12,000	14,000	
<b>Rents and Royalties</b>	40,000	40,000	
<b>Inter Governmental</b>			
Motor Vehicle in Lieu	667,000	606,000	
County Library Subsidy	60,000	60,299	
<b>Charges for Services</b>			
Zoning and Variance Fees	16,685	16,685	
Library Fees	2,676	2,676	
Police Fees	12,251	12,251	
Swim Program	14,942	14,942	
Recreation and Park Programs	33,000	40,000	
Maintenance Districts Reimbursements	5,000	0	
<b>Miscellaneous Revenues</b>	12,000	12,000	
<b>Administrative Allocation to Enterprise Funds</b>	180,000	156,639	
<b>Totals</b>	<u><u>\$2,703,901</u></u>	<u><u>\$2,775,942</u></u>	<u><u>\$0</u></u>

**CITY OF ORLAND**

**2011 – 2012**

**GENERAL FUND EXPENDITURES**

**BY DEPARTMENT**

**City of Orland**  
**2011 -- 2012 Budget General Fund Expenditures Summary**

Fund Number	Department	Salaries and Benefits		Operating Expenditures		Capital Improvements Special Projects Debt Service	
		Budget 2011-2012	Budget 2010-2011	Budget 2011-2012	Budget 2010-2011	Budget 2011-2012	Budget 2010-2011
<b>Administrative Departments</b>							
5010	City Council	\$ -	-	\$ 23,827	27,571	\$ -	-
5050	City Manager	116,705	112,622	15,503	20,056	0	0
5020	City Clerk	74,932	70,885	14,893	21,064	0	0
5030	City Finance	0	0	88,334	89,325	0	0
5040	City Attorney	0	0	40,115	41,801	0	0
5160	City Engineer	0	0	34,333	33,159	0	0
5190	City Building Maintenance	19,375	18,750	29,037	30,106	0	0
<b>General Fund Departments</b>							
5060	City Planner	122,090	111,624	24,581	32,848	0	0
5110	City Public Safety	1,281,691	1,190,054	318,889	335,715	6,000	6,000
5120	City Fire Department	12,850	12,850	59,676	62,133	0	0
5200	City Library	235,701	215,783	29,140	28,444	0	0
5260	City Recreation	117,562	111,922	61,543	55,264	0	0
6220	City Grants Administration	0	0	1,175	5,675	0	0
<b>General Fund - Public Works</b>							
5170	City Streets and Storm Drains	78,535	87,213	4,623	4,270	0	0
5250	Park Maintenance	92,023	90,475	16,782	20,780	0	0
<b>TOTALS</b>		<b>\$ 2,151,464</b>	<b>\$ 2,022,178</b>	<b>\$ 762,451</b>	<b>\$ 808,211</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>

**City of Orland**  
**Reconciliation of the General Fund Expenditures Annual Increase**

Net Increase in expenditures between the two fiscal year periods is equal to:	\$ 83,526
Principal Factors in the Increase	
Increase in safety employees PERS costs	(75,036)
Increase in miscellaneous employees PERS costs	(31,699)
Employee step increases for the year	(22,854)
Health and deferred comp decreases and other miscellaneous changes	303
Reduction in operating expenditures	45,760
	\$ 0
	0

**City Council**  
**2011-2012 Budget**  
Fund 00, Department 5010

Object Code	Description	2011-2012 Budget			
		2010-2011	Preliminary Budget	Final Budget	Amendments
013	City Council Persons' Fees	\$ 12,705	\$ 11,712	\$ -	-
110	Office Expenses	575	700		
120	Special Departmental - Other	1,000	250		
120	Special Depart - Best of the West Sponsor		750		
120	Special Depart - Best of the West Booth		175		
	Special Depart - Memorial Hall Rental		200		
150	Advertising State Fair Contribution	2,000	1,000		
160	Communications	275	0		
210	Contracts - Liebert Cassidy & Whitmore	152	0		
210	Contracts - Matson & Isom	153	0		
210	Contracts - Website Maintenance	600	600		
240	Membership- League of CA Cities	4,000	4,000		
250	Travel/Training	5,750	4,000		
280	Insurance/Bonds	361	440		
	Sub total	27,571	23,827		
	<b>Total Appropriations</b>	<b>\$ 27,571</b>	<b>\$ 23,827</b>	<b>\$ -</b>	<b>\$ -</b>

Represents an annual reduction of \$3,744.

**City Manager**  
**2011-2012 Budget**  
Fund 00, Department 5050

Object Code	Description	2011-2012 Budget				
		2010-2011	Adopted Budget	Preliminary Budget	Final Budget	Amendments
OXX	Salaries and Benefits	\$ 112,622	\$	116,705	\$	-
110	Office Expenses	3,000		2,500		
120	Special Departmental. Expenses	500		500		
150	Advertising	0		0		
160	Communications	1,100		1,100		
210	Professional & Contract Services	1,500		1,500		
210	Contracts - Liebert Cassidy & Widmore	131		0		
210	Contracts - Matson & Isom	131		131		
240	Membership/Dues	1,000		700		
245	Safety	183		183		
250	Travel/Training	8,000		4,000		
270	Gasoline and Oil	1,400		1,400		
280	Insurance/Bonds	3,111		3,489		
	Sub total	20,056		15,503		-
	<b>Total Appropriations</b>	<b>\$ 132,678</b>	<b>\$</b>	<b>132,208</b>	<b>\$</b>	<b>\$</b>

Represents an annual reduction of \$470.

**City Clerk**  
**2011-2012 Budget**  
Fund 00, Department 5020

Object Code	Description	2011-2012 Budget		
		2010-2011 Adopted Budget	Preliminary Budget	Final Budget Amendments
0XX	Salaries and Benefits	\$ 70,885	\$ 74,932	\$ -
110	Office Expenses	3,020	3,000	
120	Special Departmental. Expenses	129	250	
125	Election	2,700	0	
150	Advertising	544	500	
160	Communications	275	275	
210	Professional & Contract Services	10,803	7,500	
210	Contracts - Liebert Cassidy & Widmore	79	0	
210	Contracts - Matson & Isom	794	794	
240	Membership/Dues	140	140	
250	Travel/Training	700	200	
280	Insurance/Bonds	1,880	2,234	
	Sub total	21,064	14,893	-
	<b>Total Appropriations</b>	<b>\$ 91,949</b>	<b>\$ 89,825</b>	<b>\$ -</b>

Represents an annual reduction of \$2,124.



**City Finance**  
**2011-2012 Budget**  
Fund 00, Department 5030

Object Code	Description	2011-2012 Budget			
		Adopted Budget	Preliminary Budget	Final Budget	Amendments
110	Office Expenses	\$ 3,004	\$ 3,004		
120	Special Departmental. Expenses	142	142		
160	Communications	375	425		
210	Professional & Contract Services	66,795	65,500		
210	Annual Audit	15,905	16,000		
210	Contracts - Liebert Cassidy & Widmore	75	0		
210	Contracts - Matson & Isom	750	750		
240	Membership/Dues	353	110		
250	Travel/Training	150	300		
280	Insurance/Bonds	1,776	2,103		
	Sub total	89,325	88,334	-	-
<b>Total Appropriations</b>		<b>\$ 89,325</b>	<b>\$ 88,334</b>	<b>\$ -</b>	<b>\$ -</b>

Represents an annual reduction of \$991.

**City Attorney**  
**2011-2012 Budget**  
Fund 00, Department 5040

Object Code	Description	2011-2012 Budget			
		2010-2011	Preliminary Budget	Final Budget	Amendments
210	Professional & Contract Services	\$ 40,000	\$ 38,000		
210	Contracts - Liebert Cassidy & Widmore	38	38		
210	Contracts - Matson & Isom	375	375		
250	Travel/Training	500	500		
280	Insurance/Bonds	888	1,202		
	Sub total	41,801	40,115	-	-
	<b>Total Appropriations</b>	<b>\$ 41,801</b>	<b>\$ 40,115</b>	<b>\$ -</b>	<b>\$ -</b>

Represents a decrease of \$1,686.

**City Engineer**  
**2011-2012 Budget**  
Fund 00, Department 5160

Object Code	Description	2011-2012 Budget			
		2010-2011 Adopted Budget	Preliminary Budget	Final Budget	Amendments
0XX	Salaries and Benefits	-	-	-	-
110	Office Expenses	450	350		
210	Professional & Contract Services	30,000	32,000		
210	Contracts - Liebert Cassidy & Whitmore	78	0		
210	Contracts - Matson & Isom	781	781		
280	Insurance/Bonds	1,850	1,202		
	Sub total	33,159	34,333	-	-
640	Capital Outlay	0	0	0	-
	<b>Total Appropriations</b>	<b>\$ 33,159</b>	<b>\$ 34,333</b>	<b>\$ -</b>	<b>\$ -</b>

Represents an annual increase of \$1,174.

**City Building Maintenance**  
**2011-2012 Budget**  
Fund 00, Department 5190

Object Code	Description	2011-2012 Budget		
		Adopted Budget	Preliminary Budget	Amendments
0XX	Salaries and Benefits	\$ 18,750	\$ 19,375	\$ -
110	Office Expenses	24	50	
120	Special Departmental. Expenses	345	100	
170	Utilities	18,412	17,000	
190	Building Maintenance	10,000	11,000	
210	Professional & Contract Services	599	100	
210	Contracts - Liebert Cassidy & Widmore	21	0	
210	Contracts - Matson & Isom	209	209	
280	Insurance/Bonds	496	578	
	Sub total	30,106	29,037	-
	<b>Total Appropriations</b>	<b>\$ 48,856</b>	<b>\$ 48,412</b>	<b>\$ -</b>

Represents an annual savings of \$444.

**City Community Services - Planning**  
**2011-2012 Budget**  
Fund 00, Department 5060

Object Code	Description	2011-2012 Budget		
		Adopted Budget	Preliminary Budget	Amendments
0XX	Salaries and Benefits	\$ 111,624	\$ 122,090	\$ -
110	Office Expenses	4,000	5,500	
120	Special Departmental Expenses	271	600	
150	Advertising	1,500	600	
160	Communications	495	400	
200	Color Printer Purchase	3,800	0	
210	Professional & Contract Services	16,958	11,000	
210	Contracts - Liebert Cassidy & Widmore	124	0	
210	Contracts - Matson & Isom	1,242	1,242	
240	Membership/Dues	433	350	
250	Travel/Training	1,084	1,400	
280	Insurance/Bonds	2,941	3,489	
	Sub total	32,848	24,581	-
	<b>Total Appropriations</b>	<b>\$ 144,472</b>	<b>\$ 146,671</b>	<b>\$ -</b>

Represents an annual increase of \$2,199.

**City Public Safety**  
**2011-2012 Budget**  
Fund 00, Department 5110

Object Code	Description	2011-2012 Budget		
		2010-2011 Adopted Budget	Preliminary Budget	Final Budget Amendments
0XX	Salaries and Benefits	\$ 1,190,054	\$ 1,281,691	\$ -
110	Office Expenses	4,480	4,480	
115	Booking Fees	0	0	
120	Special Departmental. Expenses	20,441	14,000	
140	Uniform Allowances	14,400	14,400	
150	Advertising	250	400	
160	Communications	6,322	5,500	
200	Equipment Maintenance	60,700	55,000	
210	Professional and Contract Services	12,262	12,262	
221	Dispatch Services from Glenn County	88,375	93,778	
210	Contracts - Matson & Isom	14,310	14,310	
222	Animal Control Services	52,000	42,000	
240	Membership/Dues	293	293	
250	Travel/Training	6,000	6,000	
270	Gasoline and Oil	22,000	20,000	
280	Insurance/Bonds	33,882	36,466	
	Sub total	335,715	318,889	
	Capital Outlay Interest on Police Facility	6,000	6,000	
	<b>Total Appropriations</b>	<b>\$ 1,531,769</b>	<b>\$ 1,606,580</b>	<b>\$ -</b>

Represents an annual increase of \$74,811

**City Fire Department**  
**2011-2012 Budget**  
Fund 00, Department 5120

Object Code	Description	2011-2012 Budget		
		2010-2011 Adopted Budget	Preliminary Budget	Final Budget Amendments
14	Fire Department Assistance	\$ 12,850	\$ 12,850	\$ -
110	Office Expenses	500	800	
120	Special Departmental. Expenses	6,500	7,000	
160	Communications	15,500	14,500	
170	Utilities	12,000	11,000	
160	Building Maintenance	3,500	12,000	
200	Equipment Maintenance	20,050	10,000	
210	Professional & Contract Services	200	100	
210	Contracts - Liebert Cassidy & Widmore	12	0	
210	Contracts - Matson & Isom	125	125	
250	Travel/Training	250	250	
270	Gasoline & Oil	3,200	3,000	
280	Insurance/Bonds	296	901	
	Sub total	62,133	59,676	-
<b>Total Appropriations</b>		<b>\$ 74,983</b>	<b>\$ 72,526</b>	<b>\$ -</b>

Represents an annual reduction of \$2,457.

**City Library**  
**2011-2012 Budget**  
Fund 00, Department 5200

Object Code	Description	2011-2012 Budget		
		2010-2011 Adopted Budget	Preliminary Budget	Final Budget Amendments
0XX	Salaries and Benefits	\$ 262,238	\$ 289,721	\$ -
	Less: City of Willows Reimbursement	(46,455)	(54,020)	
		\$ 215,783	\$ 235,701	
110	Office Expenses	2,000	1,700	
120	Special Departmental. Expenses	1,728	2,000	
160	Communications	1,587	1,200	
170	Utilities	10,248	8,000	
200	Equipment Maintenance/Auto Allowance	2,400	2,400	
210	Professional & Contract Services	992	900	
210	Contracts - Liebert Cassidy & Widmore	273	273	
210	Contracts - Matson & Isom	2,737	2,737	
	Travel/Training		1,300	
280	Insurance/Bonds	6,479	8,630	
	Sub total	28,444	29,140	-
	<b>Total Appropriations</b>	<b>\$ 244,227</b>	<b>\$ 264,841</b>	<b>\$ -</b>

Represents and annual increase of \$20,614



**City Recreation and Pool**  
**2010-2011 Budget**  
Fund 00, Department 5260 and 5261

Object Code	Description	2011-2012 Budget		
		2010-2011 Adopted Budget	Preliminary Budget	Final Budget Amendments
0XX	Salaries and Benefits	\$ 111,922	\$ 117,562	\$ -
110	Office Expenses	1,673	1,673	
120	Special Departmental. Expenses	15,007	25,000	
150	Advertising	0	0	
160	Communications	1,017	1,017	
170	Utilities	22,309	15,000	
210	Professional & Contract Services	9,470	13,500	
210	Contracts - Liebert Cassidy & Widmore	150	0	
210	Contracts - Matson & Isom	1,496	1,496	
270	Gasoline and Oil	600	300	
280	Insurance/Bonds	3,542	3,557	
	Sub total	55,264	61,543	-
	<b>Total Appropriations</b>	<b>\$ 167,186</b>	<b>\$ 179,105</b>	<b>\$ -</b>

Represents an annual increase of \$11,919.

**City Grant Administration**  
**2011-2012 Budget**  
Fund 00, Department 6220

Object Code	Description	2011-2012 Budget		
		2010-2011 Adopted Budget	Preliminary Budget	Final Budget Amendments
110	Office Expenses	\$ 500	\$ 500	\$ -
150	Advertising	150	150	-
160	Communications	525	525	-
330	General Fund Matching Funds	4,500	0	-
	Sub total	5,675	1,175	-
	<b>Total Appropriations</b>	<b>\$ 5,675</b>	<b>\$ 1,175</b>	<b>\$ -</b>

Represents an annual reduction of \$4,500.

**City Streets and Storm Drains**  
**2011-2012 Budget**  
Fund 00, Department 5170

Object Code	Description	2011-2012 Budget		
		2010-2011	Proposed Budget	Council Approved Amendments
0XX	Salaries and Benefits	\$ 87,213	\$ 78,535	\$ -
110	Office Expenses	-	0	-
140	Uniforms	969	950	-
210	Contracts - Liebert Cassidy & Widmore	95	0	-
210	Contracts - Matson & Isom	952	952	-
280	Insurance/Bonds	2,254	2,721	-
	Sub total	4,270	4,623	-
<b>Total Appropriations</b>		<b>\$ 91,483</b>	<b>\$ 83,158</b>	<b>\$ -</b>

Represents an annual reduction of \$8,325.

Note: The majority of the City's street and storm drain operating costs are paid from the CA Gasoline Tax Fund.

**City Park Maintenance**  
**2011-2012 Budget**  
Fund 00, Department 5250

Object Code	Description	2011-2012 Budget		
		2010-2011 Adopted Budget	Preliminary Budget	Final Budget Amendments
0XX	Salaries and Benefits	\$ 90,475	\$ 92,023	\$ -
110	Office Expenses	24	100	
120	Special Departmental. Expenses	6,000	6,000	
130	Small Tools	19	19	
140	Uniforms	695	695	
160	Communications	123	123	
170	Utilities	7,216	4,500	
190	Building Maintenance	120	120	
200	Equipment Maintenance	721	800	
210	Contracts - Liebert Cassidy & Widmore	169	0	
210	Contracts - Matson & Isom	1,690	1,690	
280	Insurance/Bonds	4,003	2,735	
	Sub total	20,780	16,782	-
	<b>Total Appropriations</b>	<b>\$ 111,255</b>	<b>\$ 108,805</b>	<b>\$ -</b>

Represents an annual reduction of \$2,450.

**CITY OF ORLAND**

**2011 – 2012**

**ENTERPRISE FUNDS**

**City of Orland**  
 2011 -- 2012 Budget -- Water Enterprise  
 For the Year Ending June 30, 2012

Description	2010-2011 Budget	2011-2012 Budget
<b>Revenues</b>		
Water Service Fees	\$ 660,000	\$ 627,000
Water Capital Charges	50,000	100,000
Interest Income Allocation	15,000	7,000
	725,000	734,000
<b>Personnel Services including wages and benefits</b>		
	366,529	377,180
<b>Operating</b>		
Office Expenses	6,000	8,000
Special Departmental Supplies	15,000	15,000
Small Tools	250	0
Uniform Allowance	1,050	1,200
Advertising	500	200
Communications	7,000	6,500
Utilities	130,000	115,000
Rents and Leases	12,000	12,000
Equipment Maintenance	11,000	14,000
Professional and Contract Services	18,000	25,000
Dues and Memberships	8,000	11,000
Training and Travel	250	250
Gasoline	16,500	20,000
Insurance	9,432	11,209
Equipment - Ram Jet Lease Payments	29,208	29,208
Equipment - Digital Meter Reader	8,000	0
<b>Administrative Allocation</b>	80,000	78,801
<b>Total Expenditures</b>	718,719	724,548
<b>Revenue in Excess of Expenditures</b>	\$6,281	\$9,452

**City of Orland**  
 2011 -- 2012 Budget -- Sewer Enterprise  
 For the Year Ending June 30, 2011

Description	2010-2011 Budget	2011-2012 Budget
<b>Revenues</b>		
Sewer Service Fees	\$ 445,000	\$ 459,000
Sewer Capital Charges	60,000	40,000
	505,000	499,000
<b>Personnel Services including wages and benefits</b>		
	319,238	317,216
<b>Operating</b>		
Office Expenses	7,500	7,198
Special Departmental Supplies	15,000	15,000
Uniform Allowance	1,000	1,100
Advertising	250	200
Communications	1,800	1,800
Utilities	2,200	2,800
Rents and Leases	12,000	12,000
Equipment Maintenance	8,500	11,000
Professional and Contract Services	9,000	10,000
Dues and Memberships	15,000	11,000
Training and Travel	300	300
Gasoline	8,500	15,000
Insurance	8,237	9,706
Interest to General Fund for Cash Deficit	800	800
Well Inspection	15,000	0
Equipment Ram Jet Lease	13,344	14,604
Improvements - Bacteria Maintenance	7,800	7,800
<b>Administrative Allocation</b>	54,000	53,392
<b>Total Expenditures</b>	499,469	490,916
<b>Revenue in Excess of Expenditures</b>	\$5,531	\$8,084

**City of Orland**  
 2011 -- 2012 Budget -- Sewer Industries Enterprise  
 For the Year Ending June 30, 2012

Description	2010-2011 Audited	2011-2012 Budget
<b>Revenues</b>		
Sewer Service Fees	\$ 56,000	\$ 55,500
Interest Income Allocation	100	60
	56,100	55,560
<b>Personnel Services including wages and benefits</b>		
	35,469	35,246
<b>Operating</b>		
Special Departmental	50	650
Uniform Allowance	700	850
Utilities	1,650	2,330
Rents and Leases	1,800	1,800
Professional and Contract Services	4,000	1,000
Well Inspection Allocation	5,000	0
Insurance	915	1,078
<b>Administrative Allocation</b>	6,100	5,242
<b>Total Expenditures</b>	55,684	48,196
<b>Revenue in Excess of Expenditures</b>	\$416	\$7,364



**City of Orland**  
 2011 -- 2012 Budget -- Building Department Enterprise  
 For the Year Ending June 30, 2012

Description	2010-2011 Budget	2011-2012 Budget
<b>Revenues</b>		
Building, Plan Check, Strong Motion and Administrative Fees	\$ 205,000	\$ 180,000
Interest Earned	0	0
	<u>205,000</u>	<u>180,000</u>
<b>Personnel Services including wages and benefits</b>	114,801	114,262
<b>Operating</b>		
Office Expenses	2,600	2,600
Special Departmental Supplies	150	2,600
Communications	1,000	900
Rents and Leases	6,000	6,000
Equipment Maintenance	550	250
Professional and Contract Services	52,000	25,000
Dues and Memberships	400	400
Training and Travel	400	700
Gasoline	1,000	1,200
Insurance	3,134	3,455
<b>Administrative Allocation</b>	25,000	19,204
<b>Total Expenditures</b>	<u>207,035</u>	<u>176,571</u>
<b>Revenue in Excess of Expenditures</b>	<u>(\$2,035)</u>	<u>\$3,429</u>

**CITY OF ORLAND**

**2011 – 2012**

**SPECIAL REVENUE FUNDS**

**City of Orland**

2011 -- 2012 Budget -- California Gasoline Tax Fund  
For the Year Ending June 30, 2012

	California Constitution Article XIX, Section Numbers					Traffic	
	2105	2106	2107	2107.5	RSTP	Congestion	Totals
Projected Fund Balances at July 1, 2011	\$43,959	\$54,387	\$69,432	\$18,360	\$80,193	\$46,812	\$313,143
Estimated Apportionments Payable -- State of California	39,549	26,582	52,631	2,000	40,000	0	160,762
Estimated Interest Income for the Year	50	60	25	10	25	50	220
Budgeted Expenditures transferred from the Streets and Storm Drains Department to be paid with Gasoline Tax Funds	(20,000)	(20,000)	(20,000)		(20,000)	(30,000)	(80,000)
Street Lighting and Utilities		(10,000)			(20,000)		(60,000)
Special Departmental Expenses	(10,000)	(10,000)	(20,000)		(20,000)		(40,000)
Equipment Maintenance	(20,000)		(35,000)		(20,000)		(75,000)
Street Related Wages and Benefits		(6,000)			(6,000)		(12,000)
Street Related Fuel	(12,000)	(12,000)	(12,000)	(12,000)		(12,000)	(60,000)
City Engineer and Other Professional Costs							
Anticipated Balance at June 30, 2012	<u>\$21,558</u>	<u>\$23,029</u>	<u>\$35,088</u>	<u>\$8,370</u>	<u>\$54,218</u>	<u>\$4,862</u>	<u>\$147,125</u>

**City of Orland**  
 2011 -- 2012 Budget -- Supplemental Law Enforcement Fund  
 For the Year Ending June 30, 2012

Expenditure Type	2011-2012 Budget
<b>Projected Fund Balance at July 1, 2012</b>	\$ 800
Anticipated Revenue from the State of California	100,000
Estimated Interest Income for the Year	0
Less: Front-Line Public Safety Expenditures	(88,678)
Contract Services - Accounting	(600)
<b>Anticipated Balance at June 30, 2012</b>	<b>\$ 11,522</b>

**City of Orland**  
 2011 -- 2012 Budget -- Library Memorial and Hanbery Trust Fund  
 For the Year Ending June 30, 2012

Expenditure Type	2010-2011 Budget
<b>Projected Fund Balance at July 1, 2011</b>	\$ 86,000
Anticipated Revenue	2,000
Estimated Interest Income for the Year	70
Less: Special Departmental - Publications	(5,000)
<b>Anticipated Balance at June 30, 2012</b>	\$ 83,070

**City of Orland**  
 2011 -- 2012 Budget -- Public Library Fund  
 For the Year Ending June 30, 2012

Expenditure Type	2011-2012 Budget
<b>Projected Fund Balance at July 1, 2011</b>	\$ 1,400
Apportionment Revenue from the State of California	2,600
Estimated Interest Income for the Year	0
Less: Automated Library Licensing Costs	(4,000)
<b>Estimated Balance at June 30, 2012</b>	\$ -

**CITY OF ORLAND**

**2011 – 2012**

**AUTHORIZED POSITIONS**

**City of Orland  
Authorized Positions  
For the Year Ending June 30, 2012**

Position Title	Number of Authorized Positions
City Manager	1
City Clerk - Assistant City Manager	1
City Attorney	1
City Engineer	1
Director of Finance	1
Community Service Director	1
Recreation Director	1
Code Enforcement Officer	0
City Building Official	0
Building Inspectors	1
Permit Clerk	1
Chief of Police	1
Police Sergeants	2
Police Patrol Officers (1 Funded by SLEF) (1 Funded by COPs Grant)	8
Police Clerk/Records	1
Police Clerk/Evidence Technician	1
Director of Public Works	1
Public Works Foreman	1
Accounts Payable Clerk/Receptionist	1
Water Utility Billing Clerk and Assistant	2
Water Treatment Maintenance	1
Equipment Mechanic	1
Equipment Operator	1
Maintenance Workers	4
Park Workers	2
City Librarian	1
Librarian - Technician III Cataloguer	1
Library Technician III	1
Children's Librarian	1
Library Assistants (Part time)	2