

Mayor Hoffman called the meeting to order. Meeting opened with the pledge of allegiance led by Jessie of Boy Scout Troop #4.

ROLL CALL

Councilmembers present: Charles Gee, Salina Edwards, Jim Paschall, Vice Mayor Bruce Roundy and Mayor Dennis Hoffman

Councilmembers absent: None

Staff present: Fire Chief Justin Chaney, Chief of Police J.C. Tolle, Public Works Director Ed Vonasek, Recreation Director Joe Fenske, Library Director Jody Meza, Accounting Manager Janet Wackerman, City Attorney Greg Einhorn, Assistant City Manager/City Clerk Angie Crook and City Manager Pete Carr

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Alisha Hicks, 6286 Huggins Drive, introduced son Jessie of Boy Scout Troop #4 who is earning his merit badge.

Presentation:

Joe Fenske, Recreation Director gave an annual review of the Recreation Department. Mr. Fenske spoke about capital improvements which have been discussed this past year: Community Center addition, park additions (BBQ's & trash containers), City pool, Lely Park scoreboards, covered picnic area, basketball court, pickleball and online registration. Several adult programs, as well as youth & senior programs were ongoing throughout the year. Mr. Fenske mentioned the Recreation Department would be taking back the youth summer soccer league this year. Swim lessons for second graders were offered again in the spring. Redding Bank of Commerce donated 45 free swimming lesson vouchers, with the school principal determining which children were eligible for a voucher. Mr. Fenske advised the baby pool is having maintenance issues, however, a couple of options will be proposed to Council in the near future. Mr. Fenske stated his partnerships with the Orland Unified School District, Orland Otters, Orland Youth Football, Little League, Public Works, etc. have assisted him throughout the year. Council thanked Mr. Fenske and the Recreation Department for a job well done.

Jody Meza, Library Director gave an annual review of the Library. Ms. Meza stated the library receives tremendous support from the community throughout the year. Between donations and volunteers, their support has been critical in sustaining Library services and resources. Ms. Meza advised the Library averaged 718 visits a week; 6,452 patrons used their library card last year, with 50% being City residents and 45% county residents, and 5% nonresidents. The Library has a various collection of books, computers, e-books valued at \$1.3 million dollars (print materials) and \$600k (electronic and audio). Ms. Meza stated the Glenn County Literacy program is available to families with low literacy skills; an important program at the library. There were a total of 4,629 attendees in programs for preschoolers through young adults. Ms. Meza advised the public computers are always busy, as well as use of the Library Community Room.

Ms. Meza advised Council should consider a property tax measure to create a more equitable funding source to help meet the needs of the library and community in the future.

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for January 17, 2017.
- C. Receive and file Planning Commission minutes for December 15, 2016.
- D. Receive and file Economic Development Commission minutes for December 13, 2016.
- E. Receive and file Planning Commission minutes for November 17, 2016.
- F. Receive and file Arts Commission minutes for November 16, 2016.
- G. Receive and file Library Commission minutes for November 8, 2016.
- H. Receive and file Public Works & Safety Commission minutes for June 28, 2016.
- I. Approve and accept annual review of Statement of Investment Policy.

Action: Councilmember Edwards moved, seconded by Councilmember Paschall to approve the consent calendar as presented. The motion carried by the following voice vote:
AYES: Charles Gee, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Dennis Hoffman
NOES: None
ABSENT: None
ABSTAIN: None

PUBLIC HEARING

Conduct a public hearing and upon conclusion introduce first reading by title only and consider passage of first reading of Ordinance No. 2017-XX to amend Title 17 (Zoning) of the Orland Municipal Code to establish regulations for original artwork murals on private property.

City Manager Carr requested Council to consider an ordinance that would provide regulation of murals through an administrative use permit review process. The Arts Commission has provided recommendations for surface prep and preservation that the Planning staff can utilize as guidelines for the administrative use permit review.

The public hearing opened at 7:52 p.m. No comments were received; the public hearing closed at 7:53 p.m.

Action: Councilmember Edwards moved, seconded by Councilmember Paschall to approve first reading of the ordinance to amend Title 17 (zoning) of the Orland Municipal Code to establish regulations for original artwork murals on private property. The motion carried by the following voice vote:

AYES: Charles Gee, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Dennis Hoffman
NOES: None
ABSENT: None
ABSTAIN: None

ADMINISTRATIVE BUSINESS

City Manager Carr requested Council to discuss and consider regulation of color on commercial buildings. Staff suggested a simple administrative review process for off-palette colors *only*. The City Planner could approve the permit or forward it to the Planning Commission for their approval as a Use Permit. The Arts Commission would remain in a voluntary consultative role only. A fee of \$20 would offset the cost of an Administrative or Use Permit. Council had concerns on how new or existing business owners would be notified of the new regulation. Staff advised information could be disbursed through the City website, social media, building permit process and when issuing a business license. Council directed staff to prepare a draft ordinance establishing an administrative permit review of color schemes for commercial buildings.

City Manager Carr requested Council to consider a proposed cap on the Arts Fund development fee. Currently, the Arts Fund development fee is ¼ percent of a project's value. It is proposed that \$10,000 should be considered the maximum development fee per project. Councilmembers Gee and Vice Mayor stated this was reasonable. Council directed staff to move forward modifying the municipal code to limit the Arts Fund Development fee to \$10,000 per project.

Mayor Hoffman requested to recuse himself from discussion or action on the following Arts Commission action item.

City Manager Carr brought forward request by Vice Mayor Roundy to support the Arts Commission by paying rent for the Orland Art Center. The Arts Commission currently pays \$400 a month to lease space at 404 Fourth Street for the Orland Art Center. Councilmember Roundy advised the art gallery draws visitors from out of the area to shop and eat; has improved the ambience of the City; as well as encouraging new development. Councilmember Gee advised he does not agree to paying the Arts Commission rent, as the mid-year general fund budget already has prior obligations. Councilmember Roundy noted the Patrons of the Arts do pay an annual membership fee of \$50. Councilmember Edwards stated Council has already reduced the Art Fund development fee and felt \$4,800 was not too much for the City to consider. Council member Paschall stated that it is his expectation that no Arts Commission members should ever have to pay rent at the gallery; however, he does not agree to the City paying a monthly rent payment. Councilmember Roundy suggested it could be reexamined at the time of the annual budget.

City Manager Carr requested Council to consider and accept the annual financial audit report. No issues of concern were presented by the auditor.

Action: Councilmember Paschall moved, seconded by Councilmember Edwards to approve and accept the annual financial report. The motion carried by the following voice vote:
AYES: Charles Gee, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Dennis Hoffman
NOES: None
ABSENT: None
ABSTAIN: None

City Manager Carr presented the mid-year budget review. Mr. Carr noted the General Fund revenues are only lagging about 2% and expenditures are within 1%. The General Fund reserves were at \$561k as of July 1, 2016. This fund was impacted due to the down payment from the ladder truck. The minimal reserve policy states there should be at least \$675k set aside for emergency reserves. Council agreed to hold to budget on discretionary expenditures for the balance of the fiscal year.

City Attorney Einhorn requested Council to consider adoption of a Debt Management Policy. Mr. Einhorn advised the State legislature recently adopted SB 1029 which requires municipalities to adopt local debt policies, which include specified provisions concerning the use of debt. Mr. Einhorn advised the Debt Policy formalizes the City's existing process for issuance of debt.

Action: Councilmember Gee moved, seconded by Councilmember Edwards to adopt the Debt Management Policy. The motion carried by the following voice vote:
AYES: Charles Gee, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Dennis Hoffman
NOES: None
ABSENT: None
ABSTAIN: None

Vice Mayor Roundy requested the topic of the Investment Committee meeting again, to be agendized for a future meeting.

CITY COUNCIL COMMUNICATIONS

Councilmember Gee reported on the following:

- Attended Economic Development Conference in Oroville;
- Will attend Waste Management meeting on Feb. 16, 2016 at 10:30 am.

Councilmember Edwards had no reports at this time.

Councilmember Paschall reported on the following:

- Will serve as a citizen representative on the California Highway Patrol community group February 23, 2016;
- In the future, should meet with Glenn County BOS to discuss library support.

Vice Mayor Roundy reported on the following:

- Attended Policy Committee meeting; work plan on homeless issue, parks, affordable housing, libraries, and transportation;
- League of California Cities meeting scheduled March 3rd in Citrus Heights;
- League Board meeting, March 23rd in Lodi.

Mayor Hoffman reported on the following:

- Thanked the Fire Chief and Chief of Police, firemen and Boy Scouts for attending the meetings;
- Attended OVFD Spaghetti feed, it was a success.

ADJOURN

Meeting adjourned at 9:10 p.m.

_____ Clerk

_____ Mayor