

Meeting called to order by Mayor Roundy. Meeting opened with the pledge of allegiance.

ROLL CALL

Councilmembers present: Charles Gee, Salina Edwards, Vice Mayor Dennis Hoffman and Mayor Bruce Roundy

Councilmembers absent: Councilmember Jim Paschall

Staff present: Chief of Police J.C. Tolle, Grants Administrator Janet Wackerman, Public Works Director Ed Vonasek, City Engineer Ken Skillman, City Planner Scott Friend, City Attorney Greg Einhorn, Assistant City Manager/City Clerk Angie Crook and City Manager Pete Carr

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Dana Austin, 817 Newport Avenue, had concerns with the City's feral cat program. Her family has taken in six cats in the past two years and has lost all but one. She advised she is a responsible pet owner and takes care of her animals but is afraid to let her only cat outside. She advised her cats were very friendly and not feral. She would like the City to reexamine the criteria for the feral cat program.

Jocelyn Anderson, 121 Guilford Circle, advised Council that she and her husband own three medical/recreational cannabis businesses and a 45-acre cannabis farm in Central Oregon that offers the farm-to-table model at retail stores. Ms. Anderson stated they were happy to learn about a regulated cannabis system moving forward in California. Ms. Anderson advised Council they were available to answer any questions they may have regarding the implementation of a regulated medical cannabis industry in Orland.

Presentations:

City Planner Scott Friend gave a Powerpoint presentation on the Planning Department's Annual Review. Mr. Friend advised his contract services through Pacific Municipal Consultants have made a transition to Michael Baker International, which will offer a range of resources for the City. Mr. Friend stated the City has seen a steady increase in development activity and he anticipates more development opportunities in the upcoming year. Mr. Friend stated the Planning Department has processed the following: (4) Parcel Maps; (21) Administrative Use Permits; (3) Conditional Use Permits; and (2) Annexations. The Pilot Flying J Travel Center required over 500 labor hours by the Planning Department which were funded by the applicant. Mr. Friend stated additional staff responsibilities include: General Plan Amendments, Zoning Code Amendments, providing public information, project coordination, and economic development. Mr. Friend stated he is looking ahead to updating Land Development application fees, new residential development, and Streetscape plans for Walker Street/St. Rt. 32, as well as, potential projects in the near future. Council thanked Mr. Friend for his work and positive impact for the Planning Department.

City Engineer Ken Skillman gave an update on activities in the Engineering Department this past year. Mr. Skillman stated the City is moving forward with the Eva Drive Well and reconstruction of Papst Avenue. He met with Orland Unit Water Users Association and they have agreed to allow modifications for a reduced PSI pressure rating from 70 to 50; new guidelines will be approved by their board. Mr. Skillman prepares and provides technical aspects of annexations, parcel maps, subdivision maps and easements and works hand-in

hand with the Planning and Public Works Departments. Mr. Skillman has been working with the Public Works Director looking for solutions to dredging the wastewater treatment ponds. Mayor Roundy advised the Council appreciates the work of Mr. Skillman and his department.

Grant Administrator Janet Wackerman gave a review on Grant Department activities this past year. Ms. Wackerman stated the City of Orland received its first economic development CDBG grant in 1984 which was used to reline the industry brine ponds. These funds have been used for housing rehabilitation, down payment assistance, new construction and rehabilitation for multi-family housing units. The City's sidewalks, playground equipment and pool upgrades have also benefited from these grant funds. The City is currently *reusing* funds from loan payments for housing rehabilitation, down payment assistance and business assistance for the Walker Street Streetscapes plan and Papst Avenue improvements. The Eva Drive Well has a 0% loan from Safe Drinking Water State Revolving Fund. The City's loan portfolio is over 5.9 million dollars. Ms. Wackerman stated since the State now uses the five year American Community Survey income data, the City is at 48 % low income, instead of 56% low income; which does not allow Orland to be as competitive for some grant funding sources. Ms. Wackerman stated the City is working with the County and trying to revamp some shovel-ready projects (pedestrian and bicycle plan for the County). Council appreciated Ms. Wackerman's efforts in the Grants Department.

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for February 16, 2016.
- C. Receive and file Orland Public Works & Safety Commission minutes for November 17, 2015.
- D. Receive and file Planning Commission minutes for January 21, 2016.
- E. Ratification of fire truck purchase & financing, Resolution No. 2016-01.
- F. Receive and approve Economic Development Commission Annual Work Plan.

Action: Councilmember Gee moved, seconded by Councilmember Edwards to approve the consent calendar as presented. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee and Edwards
NOES: None
ABSENT: Councilmember Paschall
ABSTAIN: None

PUBLIC HEARING

Zoning Ordinance Text Amendment #2016-01: A city-initiated zoning code text amendment to Title 17, *Zoning*, of the City of Orland Municipal Code presenting a draft code amendment to address the use of storage/shipping containers. With guidance from the Orland City Council members, staff has prepared a draft zoning ordinance text amendment as part of Chapter 17.76 – *General Use and Design Requirements*.
Environmental Review: Staff is recommending that the City Council determine that the project is *exempt* from further environmental review pursuant to Section 15061(b)(3) of the State CEQA guidelines. A project is exempt from CEQA if the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the

activity is not subject to CEQA. The proposed project is a text amendment to the City’s zoning ordinance and will not result in or otherwise compel any physical disturbance to the existing physical environment.

City Planner Friend stated the Planning Commission has recommended by a unanimous vote that the City Council approve the Zoning Ordinance Text Amendment #2016-01. The new guidelines would restrict the permanent use of the storage containers in residential zones and include specific provisions for temporary use. The permanent use of storage containers in commercial zones would be permitted as an accessory use with an approved Conditional Use Permit and site plan review. Storage containers would be permitted in industrial zones with an Administrative Use Permit. Additional temporary uses permitted would include fireworks booths and construction sites. Mayor Roundy opened the public hearing at 7:55 p.m. Marjorie Palmer, 716 Shasta Street, questioned what does “temporary” mean. Mr. Friend advised “temporary” is defined as 30 days and if an emergency situation arises, extensions may be granted by the City. Andy Anderson questioned if the Conditional Use Permit will require the color scheme of the storage container to match the home. Mr. Friend confirmed there is certain condition for matching color or screening of storage container. The Planning Commission also recommended that Council determines the proposed action is exempt from further CEQA review. With no further comments the public hearing closed at 7:58 p.m.

Action: Councilmember Gee moved, seconded by Councilmember Edwards to approve ZCA# 2016-01 and conduct first reading of Ordinance amending Title 17, Zoning by revising Chapter 17.76 General Use and Design Requirements to include subsection 17.76.170 – Storage Containers, and determining that the proposed project is exempt from further review under the California Environmental Quality Act (CEQA) pursuant to Section 15061 (b)(3). The motion carried by the following voice vote:

- AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee and Edwards
- NOES: None
- ABSENT: Councilmember Paschall
- ABSTAIN: None

ADMINISTRATIVE BUSINESS

Public Works Director Ed Vonasek brought forth recommendations from the Public Works and Safety Commission to recommend stop signs at uncontrolled intersections on Papst Avenue. The stop signs are recommended at three intersections of Papst Avenue and E. Shasta, E. Swift and a three-way stop at E. Tehama Street. The Commission felt a three-way stop at E. Tehama would prevent a race track down Papst Avenue. The stops signs would be implemented after the street improvement project is complete. Council did not agree with the Commission’s recommendation that a three-way stop is necessary at E. Tehama St. Council stated Papst Avenue is a collector street and posted speed limits signs and enforcement should be sufficient at this time.

Action: Councilmember Gee moved, seconded by Vice Mayor Hoffman to approve a stop sign at the intersections of Papst Avenue and E. Shasta, E. Swift and E. Tehama. Council did not approve a three-way stop at E. Tehama Street but advised it can be reexamined in six months. The motion carried by the following voice vote:

- AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee and Edwards
- NOES: None
- ABSENT: Councilmember Paschall
- ABSTAIN: None

City Engineer Ken Skillman brought forward a request for Council to consider Wastewater Treatment Plant dredging options. The domestic wastewater ponds continue to accumulate sludge deposits which previously been reduced using bioremediation. Based on the amount of sludge accumulated at this time, staff determined conventional dredging would cost approximately \$900,000. Another option to consider is the Blue Frog aeration mixing/layering product that biodegrades the sludge from wastewater lagoons. This solution would permanently eliminate any future conventional dredging. The aerators are low horse power mixing machines that produce layering of the wastewater and enable anaerobic digestion of sludge. Estimated cost for the Blue Frog option is approximately \$864,000 (including first years electrical costs). A lease-purchase proposal from Everest Financial estimates an annual payment of \$15,674 and annual PG&E cost of \$66,621. Sewer rate increases will begin their second tier adjustment and will offset these costs. It was noted that it's critical to keeping the wastewater ponds operational.

Action: Vice Mayor Hoffman moved, seconded by Councilmember Edwards to direct the Engineering Department to commence design for the electrical extensions to the Blue Frog control panels and the replacement of the 24" diameter piping from the headworks to the ponds. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee and Edwards
NOES: None
ABSENT: Councilmember Paschall
ABSTAIN: None

Action: Vice Mayor Hoffman moved, seconded by Councilmember Gee to authorize the City manager to execute the Lease Purchase proposal with Everest Financial or local banking partner to fund the infrastructure improvements. The motion carried by the following voice vote:

AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee and Edwards
NOES: None
ABSENT: Councilmember Paschall
ABSTAIN: None

City Engineer Skillman brought forward a request for Council to consider adopting a Resolution for Parcel Map Waiver #2016-01, for APN 045-170-003, owned by Land Developers, Inc. and RCM Investments, LLC. The 8.5 acre parcel is located at the northwest corner of Commerce Lane (formerly County Rd. HH) and Ide Street (former County Rd. 13.) The waiver would expedite the process of creating four parcels to prevent the expiration of a tax exchange. The Orland Municipal Code, Section 16.12.060, along with the California Government Code, Section 66428(b), being a portion of the Subdivision Map Act determined the process is allowable, where Council can make a finding that the proposed division of land complies with all requirements. Mr. Skillman advised an environmental review is not required for the Parcel Map waiver, however, staff anticipates pending applications are likely for General Plan Amendment, Rezone and possible Conditional Use Permit for CEQA review, as well as associated public hearings. Mr. Friend stated there is no intent to circumvent the CEQA or public input process.

Action: Councilmember Gee moved, seconded by Vice Mayor Hoffman to approve adoption of Resolution No. 2016-02 of the City Council of the City of Orland approving Parcel Map Waiver #2016-01. The motion carried by the following voice vote:
AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee and Edwards
NOES: None
ABSENT: Councilmember Paschall
ABSTAIN: None

Action: Councilmember Gee moved, seconded by Vice Mayor Hoffman authorize the City Engineer to sign the associated Certificate of Compliance and submit to the City Clerk for subsequent recording. The motion carried by the following voice vote:
AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee and Edwards
NOES: None
ABSENT: Councilmember Paschall
ABSTAIN: None

City Manager Carr brought forward for consideration the Streetscape Banner Program. CGI Communications, Inc. is offering the program at no cost to the City of Orland to place banners at selected locations in the downtown area and State Route 32. CGI would solicit business sponsors for each banner, fabricate, install, and maintain the banners for three years. The Economic Development Commission has recommended to Council to proceed with the banner project. The Chamber of Commerce is also supportive of the program. Mr. Carr stated the banner program would be implemented after the installation of downtown business signs. It was noted that the Arts Commission should have input on color and design of the banner.

Action: Councilmember Edwards moved, seconded by Councilmember Gee to approve the proposed banner program and authorize the City Manager to proceed. The motion carried by the following voice vote:
AYES: Mayor Roundy, Vice Mayor Hoffman, Councilmembers Gee and Edwards
NOES: None
ABSENT: Councilmember Paschall
ABSTAIN: None

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Gee reported on the following:

- Attended Waste Management Board meeting; free clean-up day planned for October; concern on landfill closure (no plan has been decided);
- Economic Development Commission meet tomorrow evening; EDC member Joser Rosales was featured on local news for his talent as a tattoo artist as NFL player applauded his work;
- Will be attending Golden State RMA meeting.

Councilmember Edwards reported on the following:

- Attended Waste Management meeting; lack of decision concerning;
- Attended County Commission meeting regarding KVB project;
- Did volunteer work at the Healing Wall Memorial;
- Attended former Mayor Darlene Friesen's memorial service;
- Requests a wish list from the Recreation Department on behalf of the Orland Women's Improvement Club, as well, as Fire Department.
- Will be attending Library Commission meeting tomorrow evening.

Vice Mayor Hoffman reported on the following:

- Next Sunday is Daylight Savings Time;
- OVFD Fireman Ball ticket Drive to begin, Fireman's Ball is March 19th.

Mayor Roundy reported on the following:

- Congressman Garamendi discussed senior issues (Alzheimer's) at Glenn County Senior Center; Gary Pratt received a Congressional plaque for his volunteerism in Orland;
- Attended Healing Wall Memorial; very well done;
- Water Advisory Committee extending moratorium on water;
- Glenn County will be holding a sustainable groundwater meeting tomorrow evening at 6 PM.; City Manager Carr will attend.

ADJOURN

Meeting adjourned at 9:18 p.m.

_____ City Clerk

_____ Mayor