

Meeting called to order by Mayor Paschall. Meeting opened with the pledge of allegiance.

ROLL CALL

Councilmembers present: Charles Gee, Dennis Hoffman, Bruce Roundy, Vice Mayor Salina Edwards and Mayor Jim Paschall

Councilmembers absent: None

Staff present: Chief of Police Tolle, Public Works Director Ed Vonasek, City Attorney Greg Einhorn, Assistant City Manager Angie Crook and City Manager Pete Carr

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

None

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for October 5, 2015.
- C. Approve revised Personnel Rules & Regulations.
- D. Approve modification to Facade Improvement Program policy.
- E. Approve Parcel Map No. 2015-01 (Bohannon), accept dedication and authorize Mayor to sign Deferred Improvement Agreement.

Councilmember Roundy requested Item C. to be removed from the consent calendar. Mr. Roundy requested a red-lined version showing changes in the document that Council could review. City Attorney Einhorn advised the item can be carried over until the next meeting. It was noted the unions have approved the document. Changes include: updating duplicated or overlapping language and additional language added to the drug policy.

Action: Councilmember Gee moved, seconded by Councilmember Hoffman to approve Items A, B, D and E on the consent calendar as presented. The motion carried by the following voice vote:

- AYES: Mayor Paschall, Vice Mayor Edwards and Councilmembers Gee, Hoffman and Roundy.
- NOES: None
- ABSENT: None
- ABSTAIN: None

PUBLIC HEARING

None

ADMINISTRATIVE BUSINESS

City Manager:

City Manager Carr brought forward proposed first reading of Ordinance amending Orland Municipal Code sections 10.20.010 and 10.21.020 adding Commerce Lane, Ide Street and Hoff Way to the City list of truck routes and modifying parking regulations on Hoff Way. It was discussed at the last Council meeting to designate Hoff Way as a truck route. It was determined Hoff Way is constructed to cul-de-sac truck standards. The proposed ordinance would also allow an increase in the parking time limit on Hoff Way from 20 minutes to two hours, 5 am – 9 pm (north side), and prohibit parking on the south side (currently 20 minute limit).

Action: Vice Mayor Edwards moved, seconded by Councilmember Hoffman to approve first reading of Ordinance as presented. The motion carried by the following voice vote:
AYES: Mayor Paschall, Vice Mayor Edwards and Councilmembers Gee, Hoffman and Roundy.
NOES: None
ABSENT: None
ABSTAIN: None

City Manager Carr presented to Council a review of utility billing and related fees. Mr. Carr advised new policies are in place where account owners of rental properties have been assigned. Staff advised a modification to the fee schedule regarding late fees, shutoff/reconnection fees, after hour's fees, and meter tampering should be considered. The volume of late notices and shutoffs have been an administrative burden. Council discussed increasing the late fee from \$10 to \$25; shutoff/reconnection fee from \$25 to \$50/100 and the same for after hours. Staff recommended the meter tampering charge to remain the same at \$150. Council agreed the fees should be modified.

Council directed staff to come back with a Resolution of desired changes in fees.

Council also discussed whether multi-family and homeowners associations should pay the full basic service charge, since they often underutilize their base consumption allotment.

Council agreed the City should continue with its current practice and require all utility customers pay the full basic service charge for utility water and sewer services.

City Manager Carr brought forward a review of the legal environment of marijuana regulation. The City adopted an ordinance in 2012 regulating cultivation and distribution of medical marijuana. At this time, outdoor cultivation is considered a nuisance, except under the defined rules for an outbuilding (size, security and placement), not in an occupied dwelling. The ordinance also prohibits the sales and distribution of medical marijuana dispensaries, cooperatives, collectives, fixed or mobile facilities. The State passed laws to allow cities to regulate and tax marijuana businesses and setting up a dual licensing system for both State and local jurisdiction. Council started the discussion as to whether to consider or not consider dispensaries and /or allow deliveries. Council questioned what the County and City of Willows are planning to do, deferred decision to gather information.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Roundy reported on the following:

- Art Reception will be held this coming Friday 3 – 7 pm.

Councilmember Hoffman reported on the following:

- Chamber of Commerce will meet Wednesday, Mike Donnelly, guest speaker, for Nova Plaza;
- Santa Claus Parade and Christmas tree Lighting to be held Nov. 28th .

Councilmember Gee reported on the following:

- Next GSRMA meeting to be held in January.

Vice Mayor Edwards reported on the following:

- Attended GSRMA training;
- Attended 90th Birthday party for several seniors;

Mayor Paschall reported on the following:

- Santa Claus Parade to begin at 5:30 and Christmas tree lighting at 6:30 p.m. on Nov. 28th.

Mr. Carr advised Council that Pilot’s Project Development Impact Fees were calculated and the Arts Fee was dramatically higher than expected at \$20,000, as it’s based on the valuation of the project versus the square footage. Mr. Carr requested to bring the issue forward to Council for their review at the next regularly scheduled Council meeting.

ADJOURN

Meeting adjourned at 9:08 p.m.

_____Clerk

_____Mayor