

MINUTES OF REGULAR MEETING, ORLAND CITY COUNCIL, Monday July 7, 2014 7:30 p.m.

Meeting called to order by Mayor Paschall. Meeting opened with the Pledge of Allegiance.

ROLL CALL

Councilmembers present: Charles Gee, Dennis Hoffman, Bruce Roundy, and Vice Mayor Salina Edwards and Mayor Jim Paschall

Councilmembers absent: None

Staff present: Public Works Supervisor Forrest Marston, Chief of Police J.C. Tolle, City Engineer Ken Skillman, City Attorney Greg Einhorn, Assistant City Manager Angie Crook and City Manager Pete Carr

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Shirley Gee, 335 Meadowood Dr., thanked Council and City staff for all their work in getting the crossing at Papst Avenue completed. Mrs. Gee requested Council consider smoothing out Papst Avenue from Bryant Street to State Route 32 in the future.

Trish Saint-Evens, 6825 County Road 15, thanked City Manager Pete Carr and his wife Julie for catching frogs for the Fourth of July Community picnic.

Susan Meeker, Maxwell resident, advised she will be covering news in Colusa County and Rick Longley will be returning to report news in our area.

Byron Denton, 127 Tanner Way, stated the 4th of July parade was well organized and went very well.

Trish Saint-Evens welcomed Councilmember Bruce Roundy back.

Presentation:

Caryn Brown, Volunteer in Police Services (VIPS), invited Council and the community to join them in celebrating National Night Out, taking place August 5, 2014 in Library Park, between 6 p.m. – 9 p.m.

Ms. Brown advised she will not be reapplying to the Public Safety Commission this year due to other commitments.

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for June 16, 2014.
- C. Receive and file Public Works Commission minutes for August 14, 2013.
- D. Received request for increase in hourly rates from Rolls Anderson & Rolls for engineering services, effective July 1, 2014.

ACTION: Vice Mayor Edwards moved, seconded by Councilmember Roundy to accept the consent calendar as presented. The motion carried by the following voice vote:
AYES: Mayor Paschall, Vice Mayor Edwards and Councilmembers Gee, Roundy and Hoffman
NOES: None
ABSENT: None
ABSTAIN: None

PUBLIC HEARING – None

ADMINISTRATIVE COMMUNICATIONS

Assistant City Manager/City Clerk:

Determine rules for candidate statements of education and qualifications as per the Glenn County Elections Official.

- a. Determine whether statements shall be limited to 200 or 400 words.
- b. Determine whether candidates or the City shall bear cost (\$500 deposit) of publishing the statements in the voter pamphlet.

Determine whether tie votes shall be resolved by lot or a runoff election to be conducted not less than 40 days nor more than 125 days after the certification of the election that resulted in a tie.

ACTION: Vice Mayor Edwards moved, seconded by Councilmember Gee to limit candidate statements to 200 words and the candidate shall bear the cost (500 deposit) of publishing the statement in the voter pamphlet and to determine tie votes shall be resolved by lot. The motion carried by the following voice vote:
AYES: Mayor Paschall, Vice Mayor Edwards and Councilmembers Gee, Roundy and Hoffman
NOES: None
ABSENT: None
ABSTAIN: None

City Engineer:

City Engineer Skillman presented the Water Capacity Study Report. Mr. Skillman advised the City currently meets domestic peak demand and water quality standards. The study recommended capital improvements to the water system to meet current and future needs of the City (such as additional storage for fire protection needs). The following recommendations in priority order were provided:

1. Construction of Eva Drive Well
2. Provide new potable water storage tank with booster pump at Suisun St. Well site
3. Removal of existing elevated water storage tank
4. Improvements to Central St. Well
5. Water Main replacements in two constricted locations to eliminate small diameter water mains
6. Construction of an additional well at a site to be determined
7. Construction of a new potable water storage tank with a booster pump at Corp Yard site

8. Water Main replacements between Suisun storage tank and the Corp Yard storage tank
9. Construction of an additional well at a site to be determined

Mr. Skillman stated the City is on path toward funding for the Eva Drive Well. Council felt the study was well prepared. Dwight Foltz, Glenn County Supervisor, felt the booster pump can become a problem with electrical failure versus a tower that eliminates that issue. Councilmember Roundy advised fees could be increased to cover the increased costs for improvements. Staff advised there have been ten requests from city residents for estimates to hook-up to the City Water System.

ACTION: Councilmember Roundy moved, seconded by Vice Mayor Edwards to accept the Water Capacity Study as presented. The motion carried by the following voice vote:
AYES: Mayor Paschall, Vice Mayor Edwards and Councilmembers Gee, Roundy and Hoffman
NOES: None
ABSENT: None
ABSTAIN: None

City Manager:

City Manager Carr requests Council to discuss and consider policy and fee recommendations for local commercial sale of City water resources. For many years, the City has allowed construction firms to purchase water from the City through an unmetered fire hydrant at \$10 per load. The Public Works Commission reviewed this issue and recommended the following:

1. Establish a policy that the purchase of water from City hydrants is charged at 1cent per gallon (\$10/1000 gals) with a \$900 deposit and shall be authorized only if the company is performing work within city limits. Allow purchase at the discretion of the Public Works Director.
2. Authorize the installation of water meters at the City's corporation yard and behind the Fire Department.

Staff recommended purchasing meters (mobile) to use at fire hydrants located at the Corporation Yard and behind the Fire Department. Council discussed if it was cost effective to purchase a meter, rather than charge a flat rate. Council agreed staff should propose an ordinance establishing fines for taking unauthorized water.

ACTION: Councilmember Roundy moved, seconded by Councilmember Hoffman to approve Public Works Commission and staff recommendations as presented. The motion carried by the following voice vote:
AYES: Mayor Paschall, Vice Mayor Edwards and Councilmembers Gee, Roundy and Hoffman
NOES: None
ABSENT: None
ABSTAIN: None

City Manager Carr gave an update on FY 2014 Project Objectives. Several projects were completed, such as: Papst Avenue crossing, swimming pool reconstruction, Library expansion and upgrades to the WWTP headworks. Some projects still considered important, but unable to get accomplished, were added to the 2015 Project Objectives list. Councilmember Gee noted the personnel manual revision is important and should be added to next year's list.

City Manager Carr requested Council to consider and approve the third draft of FY 2015 Project Objectives. It was noted that assessing City Feasibility for Solar for City Facilities was added to the list. Some projects have grants pending, such as the restrooms in Vinsonhaler Park and ADA sidewalk plans. Councilmember Hoffman questioned if County Road M1/2 improvements was to be considered. City Manager Carr stated a CDBG grant application is pending through the State. Council requested to add the improvements of County Road M1/2 to the project list, in case the grant is awarded. City Engineer Skillman advised there are other improvements to Papst Avenue and Tehama Street yet to be completed. Council directed staff to implement changes to the document.

City Manager Carr requested Council to discuss and consider Stony Creek access and security. In response to concerns from the community regarding the fire hazard, garbage and criminal activities in this area; staff recommends installing bollards and cables at the east and west ends of Stony Creek Drive and provide padlocks for enabling authorized vehicles access when necessary. Staff feels securing this area should substantially reduce vehicular traffic in this area. Cost is estimated at \$1,600 to \$1,700 plus installation and labor. Councilmember Hoffman stated this would be an earnest effort by the City to restrict dumping of rubbish in the area and help protect the property owners of the City. City Attorney Einhorn advised the City is not invading the landowner's property rights where the barriers are to be placed. Mayor Paschall advised the private property owners have not done anything to help the situation. Councilmember Gee asked if fees from the maintenance district could be used to pay for materials. Joseph Baugher, spokesperson for residents in this area, thanked staff and Council for addressing their concerns and stated some residents have expressed a willingness to help the City in some way.

ACTION: Councilmember Roundy moved, seconded by Councilmember Hoffman to approve as presented; install pole-type bollards and cables at the east and west ends of Stony Creek Drive and provide padlocks for enabling vehicular access when necessary. The motion carried by the following voice vote:

AYES: Mayor Paschall, Vice Mayor Edwards and Councilmembers Gee, Roundy and Hoffman

NOES: None

ABSENT: None

ABSTAIN: None

City Manager Carr brought forward for consideration a 2% compensation adjustment for the City Manager as consistent with Council's June 16th review of the manager's performance. No other terms of employment are proposed for change at this time.

ACTION: Councilmember Hoffman moved, seconded by Vice Mayor Edwards to approve 2% compensation increase to the City Manager's salary per contract agreement. The motion carried by the following voice vote:

AYES: Mayor Paschall, Vice Mayor Edwards and Councilmembers Gee, Roundy and Hoffman
NOES: None
ABSENT: None
ABSTAIN: None

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Roundy requests to attend the League of California Cities Annual Conference in Los Angeles, September 3 -5, 2014. Mayor Paschall advised he is in favor of his attendance at this conference. Councilmember Roundy offered to pay for his flight to Los Angeles if needed. Councilmember Gee advised if Council stays within their total travel budget he did not have any issue with Mr. Roundy attending the conference. Mr. Denton felt it is important for the City to have representation at the conference.

ACTION: Councilmember Hoffman moved, seconded by Councilmember Gee to approve expenditure of Councilmember Roundy to attend LOCC Annual conference and to share in cost if he so desires. The motion carried by the following voice vote:
AYES: Mayor Paschall, Vice Mayor Edwards and Councilmembers Gee, Roundy and Hoffman
NOES: None
ABSENT: None
ABSTAIN: None

Councilmember Roundy requested Council to recommend particular classes you would like him to attend at the conference.

Councilmember Gee reported on the following:

- Attended 4th of July celebration in the park; commended Orland Historical Society in awarding the First Responders the Citizen of the Year award;
- Will attend Economic Development Commission meeting tomorrow evening;
- Will attend GSRMA meeting Wednesday evening.

Vice Mayor Edwards reported on the following:

- Was acting representative at code enforcement hearing;
- Attended successful 4th of July celebration in the Park and parade
- Attended Splash Pad opening; enjoyed it thoroughly.

Councilmember Hoffman reported on the following:

- Attended 4th of July parade and celebration in the park;
- Welcomed Councilmember Roundy back from having surgery.

Councilmember Roundy reported on the following:

- Thanked and appreciated everyone for their well wishes.

Mayor Paschall reported on the following:

- Thanked Vice Mayor Edwards for attending 4th of July celebration in his absence.

ADJOURN

Meeting adjourned at 9:52 p.m.

_____ Clerk

_____ Mayor